



Criminal Justice Information Services (CJIS) Division Uniform Crime Reporting (UCR) Program



Cargo Theft User Manual

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1 Introduction

The FBI UCR Program is a nationwide, cooperative statistical effort of over 18,000 city, university and college, county, state, tribal, and federal law enforcement agencies (LEAs) voluntarily reporting data on crimes reported or known. Since 1930, the FBI has administered the UCR Program and continued to assess and monitor the nature and type of crime in the nation. The program's primary objective is to generate reliable information for use in law enforcement administration, operation, and management. However, over the years, UCR data have become one of the country's leading social indicators. Criminologists, sociologists, legislators, municipal planners, the media, and other students of criminal justice use the data for varied research and planning purposes.

This manual is intended to assist law enforcement agencies in reporting incidents of cargo theft to the FBI UCR Program. It addresses policy, the types of offenses that constitute a Cargo Theft incident, how to identify a cargo theft, and guidelines for reporting cargo theft.

1.1 Background of UCR Cargo Theft

Due to the significant economic impact that cargo theft has on the United States economy, and the potential for use by terrorist organizations, H.R. 3199, the "USA Patriot Improvement and Re-authorization Act of 2005," was mandated by Congress on March 9, 2006. The Act requires the Attorney General to "take the steps necessary to ensure that reports of cargo theft collected by Federal, state, and local officials are reflected as a separate category in the FBI Uniform Crime Reporting system..." In response to this mandate, the CJIS Advisory Policy Board approved a definition for Cargo Theft in December 2006. It was developed, not as a legal definition for prosecutorial purposes, but to capture the essence of the national cargo theft crime problem and its negative effect on the economy of the United States. The legal elements of knowledge and intent were intentionally omitted. For UCR purposes, Cargo Theft is defined as follows:

Cargo Theft is the criminal taking of any cargo including, but not limited to, goods, chattels, money, or baggage that constitutes, in whole or in part, a commercial shipment of freight moving in commerce, from any pipeline system, railroad car, motortruck, or other vehicle, or from any tank or storage facility, station house, platform, or depot, or from any vessel or wharf, or from any aircraft, air terminal, airport, aircraft terminal or air navigation facility, or from any intermodal container, intermodal chassis, trailer, container freight station, warehouse, freight distribution facility, or freight consolidation facility. For purposes of this definition, cargo shall be deemed as moving in commerce at all points between the point of origin and the final destination, regardless of any temporary stop while awaiting transshipment or otherwise.

1.2 UCR Programs and Non-Program Domains

Forty-seven states in the nation have their own UCR Programs which streamline the collection of UCR data from local LEAs, ensure consistency and comparability of data, and provide a higher quality of service to the law enforcement community. Establishment of a UCR Program is not limited to state governments. Territorial, tribal, and federal agencies may also institute the UCR Programs. UCR Programs gather crime information from the LEAs under their domain and forward the data to the FBI.

The following are the standards under which a UCR Program must operate:

1. A UCR Program must conform to the FBI UCR Program's submission standards, definitions, specifications, and required deadlines.
2. A UCR Program must establish data integrity procedures and have personnel assigned to assist contributing agencies in quality assurance practices and crime reporting procedures.
3. A UCR Program's submissions must cover more than 50 percent of the LEAs within its established reporting domain and be willing to recover any and all UCR-contributing agencies who wish to use the UCR Program from within its domain. (An agency wishing to become a UCR Program must be willing to report for all of the agencies within the state.)
4. A UCR Program must furnish the FBI UCR Program with all of the UCR data collected by the LEAs within its domain.

These standards do not prohibit a state from gathering other statistical data beyond the national collection. Data integrity procedures should include crime trend assessments, offense classification verification, and technical specification validation.

The FBI fulfills its responsibilities in connection with the UCR Programs by:

- Editing and reviewing submissions for both completeness and quality.
- Contacting contributors, when necessary, in connection with crime reporting matters.
- Requesting individual agency information, when necessary, from the contributing UCR Program.
- Assessing the validity of reported data by providing a Quality Assurance Review (QAR).
- Coordinating with the contributing UCR Program to conduct training on law enforcement record-keeping and crime-reporting procedures.

- Sending state *UCR State Program Bulletins* for distribution to contributing agencies.

Should circumstances develop whereby the UCR Program does not comply with the aforementioned standards, the FBI may reinstitute a direct collection of data submissions from LEAs within the UCR Program's domain.

The FBI UCR Program refers to LEAs in states without a UCR Program as direct contributors because they submit their data directly to the FBI. These agencies work closely with staff from the FBI UCR Program to ensure their data adhere to UCR Program guidelines.

1.3 Jurisdiction

The purpose of establishing appropriate jurisdiction is to depict the nature and amount of crime in a particular community. Throughout the United States, there are thousands of LEAs; some have overlapping jurisdictions. To ensure LEAs with overlapping jurisdictions are not reporting duplicate data (offense or arrest), the FBI UCR Program developed the following guidelines:

1. Local, county, state, tribal, and federal LEAs should report offenses that occur within their jurisdictions.
2. When two or more local, county, state, tribal, or federal LEAs are involved in the investigation of the same offense, the agency with investigative jurisdiction based on local, county, state, tribal, and federal law and/or applicable interagency agreements or memorandums of understanding should report the offense. If there is uncertainty as to the lead or primary agency, the agencies must agree on which agency should report the offense.
3. LEAs will report only those arrests made for offenses committed within their own jurisdictions.
4. The recovery of property should be reported only by the LEA who first reported it missing and/or stolen regardless of which agency recovered it.

As a rule, cities having their own police departments report their own crime data. However, smaller locales may combine their crime data with larger agencies (e.g., sheriffs' offices and state police) for reporting purposes. This practice most often occurs in rural or unincorporated areas employing constables, town marshals, or other officers who infrequently report offenses. In cases where the county sheriff or state police has a contract to provide law enforcement services for an incorporated city, the sheriff or state police will continue to report incidents occurring within the boundaries of these cities. These reports should reflect the geographic location of where the incident occurred by use of the city's Originating Agency Identifier (ORI). In some localities, the sheriff, state police, or a federal LEA will assist a local police department in the investigation of crimes committed within the limits of the city. Even though this is the

case, the city police department should report the offenses unless there is a written or oral agreement specifying otherwise.

1.4 Referrals from Other Agencies

If a reporting agency refers the investigation of an incident to another local, state, or federal agency after submitting the data to the FBI UCR Program, the original reporting agency must delete its report. The agency receiving the referral would then report the incident as if it were an original submission.

2 Cargo Theft Incidents & Offenses

Participation in the Cargo Theft data collection requires law enforcement report certain facts about each criminal incident that comes to their attention within their jurisdiction. In most cases, officers capture the data through an incident report form they complete when a crime is first reported. See Appendix B, Cargo Theft Incident Report Form, for an example of an incident report form. In other instances, officers may collect data via a mobile terminal that interfaces with their department's records management system (RMS).

2.1 Definition of a Cargo Theft Incident

Cargo Theft is defined as "the criminal taking of any cargo." This could also include physical theft as well as cyber theft and documentation fraud, where the ownership, destination, or contents of a cargo shipment is altered. Additionally, many incidents of cargo theft involve employees. With regard to Cargo Theft, the FBI UCR Program defines an incident as one or more offenses committed by the same offender, or group of offenders acting in concert, at the same time and place. Application of the concept determines whether the crimes should be reported as individual incidents or as a single incident comprised of multiple offenses.

2.1.1 The Concept of Acting in Concert

Acting in concert requires that all of the offenders actually commit or assist in the commission of all of the crime(s) in an incident. The offenders must be aware of, and consent to, the commission of all of the offenses(s); or even if nonconsenting, their actions assist in the commission of all of the offense(s). See Section 2.1.3, Example 2, Acting in Concert. This is important because all of the offenders in an incident are considered to have committed all of the offenses in the incident. If one or more of the offenders did not act in concert, then more than one incident should be reported. See Section 2.1.3, Example 1, Acting in Concert.

2.1.2 The Concept of Same Time and Place

The concept of *Same Time and Place* is based on the premise that if the same person or group of persons committed more than one crime and the time and space intervals separating them were insignificant, all of the crimes make up a single incident. Normally, the offenses must

have occurred during an unbroken time period and at the same or adjoining location(s). However, incidents can also be comprised of offenses that by their nature involve continuing criminal activity by the same offender(s) at different times and places, as long as law enforcement deems the activity to constitute a single criminal transaction. See Section 2.1.3, Example 3, Same Time and Place.

2.1.3 Examples of Acting in Concert and Same Time and Place

Because it is not possible to provide instructions that will cover all of the possible situations that might occur, the reporting agency must use its best judgment in determining how many incidents were involved in some cases.

Example 1, Acting in Concert

Four men wearing ski masks conducted an armed robbery (UCR Offense Code 120 Robbery) at a trucking facility. One of the robbers found a female employee in the break room and raped her there outside of the view of the other offenders. When the rapist returned from the break room, all four of the robbers left the facility. In this example, there were two incidents: The rape (UCR Offense Code 11A Rape) is a separate incident because one of the four offenders independently committed this act and therefore, all the offenders were not acting in concert.

Example 2, Acting in Concert

During a robbery (UCR Offense Code 120 Robbery) scenario similar to Example 1, the rape (UCR Offense Code 11A Rape) occurred in front of the other victims. One of the other offenders told the rapist to stop and only rob the victim. By pointing the gun at the other victims, he prevented any of them from coming to the rape victim's assistance and thereby, assisted in the commission of the crime. In this example, there was only one incident with two offenses, i.e., robbery and rape.

Example 3, Same Time and Place

Over a period of 18 months, an employee used the Internet to gain unauthorized access to the shipping records for Company ABC (UCR Offense Code 270 Embezzlement). The employee then obtained corporate credit card information and pre-paid the freight fees for a shipment of imported wines (UCR Offense Code 26B Credit Card/Automated Teller Machine Fraud). Via computer, the suspect illegally diverted the shipment to an alternate address (UCR Offense Code 26E Wire Fraud).

2.2 Classifying Offenses

Cargo Theft is not considered an offense by itself. Law enforcement must report *all* offenses within a Cargo Theft incident. For example, rape might be accompanied by the crimes of motor vehicle theft and kidnapping/abduction (Cargo Theft offense = motor vehicle theft). Law

enforcement must ensure each reported offense is a separate, distinct crime and not just a part of another offense. For example, every robbery includes some type of assault, but because the assault is an element that makes up the crime of robbery, only robbery should be reported. However, if during a robbery the victim was forced to engage in sexual relations, both robbery and rape should be reported since forced sexual intercourse is not an element of the crime of robbery (Cargo Theft offense = robbery).

2.2.1 Cargo Theft Offenses

The following table lists the Cargo Theft offenses. Following the name of each crime is the UCR Offense Code. At least one of these offenses must be present within an incident in order to be considered a Cargo Theft incident. The definitions of each of these offenses can be found in Section 2.4.

| <i>Offense</i> | <i>UCR Offense Code</i> |
|--|---------------------------------|
| Robbery | 120 |
| Extortion/Blackmail | 210 |
| Burglary/Breaking & Entering | 220 |
| Larceny/Theft Offenses | |
| Theft From Building | 23D |
| Theft From Motor Vehicle | 23F |
| All Other Larceny | 23H |
| Motor Vehicle Theft | 240 |
| Fraud Offenses | |
| False Pretenses/Swindle/Confidence Game | 26A |
| Credit Card/Automated Teller Machine Fraud | 26B |
| Impersonation | 26C |
| Wire Fraud | 26E |
| Embezzlement | 270 |
| Bribery | 510 |

2.2.2 UCR Offenses

The following table lists all of the UCR offenses that can be reported in conjunction with the Cargo Theft offenses listed above. The definitions for each of these offenses can be found in Appendix D.

| <i>Offense</i> | <i>UCR Offense Code</i> |
|---|---------------------------------|
| Homicide Offenses | |
| Murder and Nonnegligent Manslaughter | 09A |
| Negligent Manslaughter | 09B |
| Kidnapping/Abduction | 100 |
| Sex Offenses | |
| Rape | 11A |
| Sodomy | 11B |
| Sexual Assault with an Object | 11C |
| Fondling | 11D |
| Incest | 36A |
| Statutory Rape | 36B |
| Assault Offenses | |
| Aggravated Assault | 13A |
| Simple Assault | 13B |
| Intimidation | 13C |
| Robbery | 120 |
| Arson | 200 |
| Extortion/Blackmail | 210 |
| Burglary/Breaking & Entering | 220 |
| Larceny/Theft Offenses | |
| Pocket-Picking | 23A |
| Purse-snatching | 23B |
| Shoplifting | 23C |
| Theft From Building | 23D |
| Theft From Coin-Operated Machine or Device | 23E |
| Theft From Motor Vehicle | 23F |
| Theft From Motor Vehicle Parts or Accessories | 23G |
| All Other Larceny | 23H |
| Motor Vehicle Theft | 240 |

| <i>Offense</i> | <i>UCR Offense Code</i> |
|--|---------------------------------|
| Counterfeiting/Forgery | 250 |
| Fraud Offenses | |
| False Pretenses/Swindle/Confidence Game | 26A |
| Credit Card/Automated Teller Machine Fraud | 26B |
| Impersonation | 26C |
| Welfare Fraud | 26D |
| Wire Fraud | 26E |
| Embezzlement | 270 |
| Stolen Property Offenses | 280 |
| Destruction/Damage/Vandalism of Property | 290 |
| Drug/Narcotic Offenses | |
| Drug/Narcotic Violations | 35A |
| Drug Equipment Violations | 35B |
| Pornography/Obscene Material | 370 |
| Gambling Offenses | |
| Betting/Wagering | 39A |
| Operating/Promoting/Assisting Gambling | 39B |
| Gambling Equipment Violations | 39C |
| Sports Tampering | 39D |
| Prostitution Offenses | |
| Prostitution | 40A |
| Assisting or Promoting Prostitution | 40B |
| Purchasing Prostitution | 40C |
| Bribery | 510 |
| Weapon Law Violations | 520 |
| Human Trafficking | |
| Human Trafficking – Commercial Sex Acts | 64A |
| Human Trafficking – Involuntary Servitude | 64B |

Law enforcement should classify and report offenses after the preliminary confirmation of a call for service or a complaint establishes that a Cargo Theft crime was, in fact, committed. Agencies should record only offenses known to law enforcement, not the findings of a court, coroner, jury, or prosecutor.

2.3 Offense Definitions

2.3.1 Source of Offense Definitions

The FBI UCR Program has used the Summary Reporting System (SRS) format for collecting crime data from LEAs since the 1930's. The hierarchical reporting format used in the SRS restricts the type of data that can be collected in Cargo Theft incidents. In an effort to keep the reporting of cargo theft consistent in both the National Incident-Based Reporting System (NIBRS) and SRS, the Cargo Theft data collection does not follow application of the Hierarchy Rule used by SRS. The information collected on the Cargo Theft Incident Form and the *Cargo Theft Technical Specification* will mirror what is reported by NIBRS agencies.

The use of standardized definitions in Cargo Theft is essential to the maintenance of uniform and consistent data. This practice ensures the FBI UCR Program considers and appropriately counts all criminal offenses of law, regardless of their different titles under local and state law or United States Titles and Statutes.

As developed by law enforcement, the purpose of the FBI UCR Program is to provide a common language that transcends varying local and state laws. Therefore, the definitions that were developed for UCR are not intended for charging persons with crimes. Instead, the definitions should be used as receptacles to translate crime into the common UCR language used throughout the United States. Though state statutes specifically define crimes so that persons facing prosecution will know the exact charges placed against them, the definitions used in Cargo Theft must be generic in order not to exclude varying state statutes relating to the same type of crime.

The offense definitions used in Cargo Theft are based on the common-law definitions found in *Black's Law Dictionary*, as well as those used in the *National Crime Information Center 2000* (NCIC) Uniform Offense Classifications. Because most state statutes are also based on the common-law definitions, even though they may vary as to specifics, most should fit into the corresponding UCR offense classifications.

2.3.2 Nonconforming Offenses

If a state statute for an offense includes additional offenses not fitting the Cargo Theft offense definition, the nonconforming offenses should be reported according to their Cargo Theft offense classifications. For example, some states have larceny statutes that are so broadly worded as to include the crime of embezzlement. If an offender perpetrates embezzlement within such a state, law enforcement should report the offense via Cargo Theft as embezzlement, not larceny/theft.

Certainly, unusual situations will arise in classifying offenses, and this manual cannot cover all circumstances. In classifying unusual situations, law enforcement should consider the nature of

the crime along with the guidelines provided. The Cargo Theft Offense Definitions in Section 2.4 will aid in classifying offenses.

2.4 Cargo Theft Offense Definitions

There are 13 Cargo Theft offense categories. The offense categories are listed below in numerical order. Each entry includes the following information:

- Cargo Theft offense code, offense name
- Definition
- Considerations and examples (as appropriate)

120 Robbery

The taking or attempting to take anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or putting the victim in fear of immediate harm.

Because some type of assault is an element of the crime of robbery, an assault should not be reported as a separate crime as long as it was performed in furtherance of the robbery. However, if the injury results in death, a homicide offense must also be reported.

The victims of a robbery include not only those persons and other entities (businesses, financial institutions, etc.) from whom property was taken, but also those persons toward whom the robber(s) directed force or threat of force in perpetrating the offense. Therefore, although the primary victim in a bank robbery would be the Financial Institution, the teller toward whom the robber pointed a gun and made a demand should also be reported as a victim. Carjackings are robberies in which a motor vehicle is taken through force or threat of force. Report only a robbery not a motor vehicle theft.

210 Extortion/Blackmail

To unlawfully obtain money, property, or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing, or through other coercive means.

220 Burglary/Breaking & Entering

The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

A forced entry is where force of any degree or a mechanical contrivance of any kind (e.g., a passkey or skeleton key) is used to unlawfully enter a building or other structure. An unforced entry is one where the unlawful entry is achieved without force through an unlocked door or window.

LARCENY-THEFT OFFENSES

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another person.

23D Theft From a Building

A theft from within a building which is either open to the general public or to which the offender has legal access.

23F Theft From Motor Vehicle

The theft of articles from a motor vehicle, locked or unlocked.

23H All Other Larceny

All thefts that do not fit any of the definitions of the specific categories of Larceny/Theft listed above or those that are not applicable to cargo theft.

240 Motor Vehicle Theft

The theft of a motor vehicle.

A motor vehicle is a self-propelled vehicle that runs on the surface of land and not on rails and that fits one of the following property descriptions:

Automobiles – sedans, coupes, station wagons, convertibles, taxicabs, sport utility vehicles, or other similar motor vehicles that serve the primary purpose of transporting people.

Buses – motor vehicles that are specifically designed (but not necessarily used) to transport groups of people on a commercial basis.

Recreational Vehicles – motor vehicles that are specifically designed (but not necessarily used) to transport people and also provide them temporary lodging for recreational purposes.

Trucks – motor vehicles that are specifically designed (but not necessarily used) to transport cargo.

Other Motor Vehicles – any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, or golf carts.

FRAUD OFFENSES

The intentional perversion of the truth for the purpose of inducing another person or other entity in reliance upon it to part with something of value or to surrender a legal right.

The most specific subcategory of fraud should be reported whenever the circumstances fit the definition of more than one of the subcategories listed below. For example, most frauds would fit the definition of false pretenses/swindle/confidence game. But if a credit card was used to perpetrate the fraud, the offense would be classified as credit card/automated teller machine fraud.

26A False Pretenses/Swindle/Confidence Game

The intentional misrepresentation of existing fact or condition or the use of some other deceptive scheme or device to obtain money, goods, or other things of value.

26B Credit Card/Automated Teller Machine Fraud

The unlawful use of a credit (or debit) card or automated teller machine for fraudulent purposes.

26C Impersonation

Falsely representing one's identity or position and acting in the character or position thus unlawfully assumed to deceive others and thereby gain a profit or advantage, enjoy some right or privilege, or subject another person or entity to an expense, charge, or liability that would not have otherwise been incurred.

26E Wire Fraud

The use of an electric or electronic communications facility to intentionally transmit a false and/or deceptive message in furtherance of a fraudulent activity.

270 Embezzlement

The unlawful misappropriation by an offender to his/her own use or purpose of money, property, or some other thing of value entrusted to his/her care, custody, or control.

510 Bribery

The offering, giving, receiving, or soliciting of anything of value (i.e., a bribe, gratuity, or kickback) to sway the judgment or action of a person in a position of trust or influence.

2.5 Location Codes

This data element is used to report the type of location/premises where each offense in an incident took place.

The FBI UCR Program recognizes that for many incidents, there is more than one possible choice for reporting a location. Therefore, law enforcement personnel should use their best judgment in reporting location type after investigating the crime and considering the circumstances surrounding the location and the offender's intent during the commission of the crime.

Because the geographic location of an incident is not always the same as the functional location of the incident, the FBI UCR Program relies on agencies to report the most appropriate location type. For example, if an offense occurs at an elementary school playground during school hours, the location should be classified as 53 = School – Elementary/Secondary. But, if the offense occurred at the same physical location on a Saturday afternoon when the school is not operating and the public are allowed to use the facility for recreational purposes, LEAs would be equally correct in classifying the location as 50 = Park/Playground.

Sometimes, agencies can determine the location by the offender's intent during the commission of the crime. For example, if the offender chose to commit a robbery during a church service held at a public facility routinely used for basketball games, agencies should choose to classify the location as 04 = Church/Synagogue/Temple/Mosque since the building was being used for a public religious activity at the time the crime was committed.

| <i>Data Value</i> | <i>Data Value Includes</i> |
|-----------------------------|---|
| 01 = Air/Bus/Train Terminal | airports; bus, boat, ferry, or train stations and terminals |
| 02 = Bank/Savings and Loan | other financial institutions, whether in a separate building or inside of another store Note: This data value does not include payday lender type businesses. |
| 03 = Bar/Nightclub | establishments primarily for entertainment, dancing, and the consumption of beverages |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|--|---|
| 04 = Church/Synagogue/Temple/Mosque | buildings for public religious activities, meetings, or worship |
| 05 = Commercial/Office Building | establishments that pertain to commerce and trade |
| 06 = Construction Site | all buildings/locations that are under some type of construction |
| 07 = Convenience Store | establishments primarily for convenience shopping, e.g., stores that include the sale of other items as well as gasoline |
| 08 = Department/Discount Store | establishments that are considered department stores and that sell a wide range of goods; Target, Wal-Mart, etc. Note: This data value does not include shopping malls. |
| 09 = Drug Store/Doctor's Office/Hospital | medical supply companies and buildings; stores that are primarily considered pharmacies; veterinary practices, veterinary hospitals, and medical practices |
| 10 = Field/Woods | areas that are primarily open fields or wooded areas Note: This data value does not include parks. |
| 11 = Government/Public Building | buildings primarily used for local, state, or federal offices, or public businesses |
| 12 = Grocery/Supermarket | establishments primarily used for buying/selling food items, etc. |
| 13 = Highway/Road/Alley/Street/Sidewalk | open public ways for the passage of vehicles, people, and animals |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|--|--|
| 14 = Hotel/Motel/Etc. | other temporary lodgings Note: This data value does not include campgrounds or recreational vehicle parks. |
| 15 = Jail/Prison/Penitentiary/Corrections Facility | places for the confinement of persons in lawful detention or awaiting trial |
| 16 = Lake/Waterway/Beach | shorelines, lakes, streams, canals, or bodies of water other than swimming pools |
| 17 = Liquor Store | establishments primarily used for buying/selling alcoholic beverages |
| 18 = Parking/Drop Lot/Garage | areas primarily used for parking motorized vehicles that are commercial in nature |
| 19 = Rental Storage Facility | any mini-storage and/or self-storage buildings |
| 20 = Residence/Home | apartments, condominiums, townhouses, nursing homes, residential driveways, residential yards; extended/continuous care facilities Note: This data value refers to permanent residences. |
| 21 = Restaurant | any commercial establishments that serve meals or refreshments; cafeterias |
| 22 = School/College | universities Note: This data value was replaced by the following new location codes and is to be used <i>only</i> by LEAs that have not adopted the new codes: 52 = School – College/University 53 = School – Elementary/Secondary |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|---|---|
| 23 = Service/Gas Station | establishments where motor vehicles are serviced and gasoline, oil, etc., are sold |
| 24 = Specialty Store | fur stores, jewelry stores, television stores, dress shops, and clothing stores, etc.; payday lender type businesses |
| 25 = Other/Unknown | any location that does not fit in one of the other defined data values or when the location of the incident is unknown |
| 37 = Abandoned/Condemned Structure | buildings or structures which are completed but have been abandoned by the owner and are no longer being used Note: This data value does not include vacant rental property. LEAs should use the data value that best describes the property in question, e.g., vacant rental house should be classified as 20 = Residence/Home, vacant convenience store that is for rent should be classified as 07 = Convenience Store, etc. |
| 38 = Amusement Park | indoor or outdoor, permanent or temporary, commercial enterprises that offer rides, games, and other entertainment |
| 39 = Arena/Stadium/Fairgrounds/Coliseum | open-air or enclosed amphitheater-type areas designed and used for the presentation of sporting events, concerts, assemblies, etc. |
| 40 = ATM Separate from Bank | machines that provide the ability to make deposits and/or withdrawals using a bank card; ATM machines located inside a mall or store Note: LEAs should use 02 = Bank/Savings and Loan if the ATM is located at a banking facility. |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|--|--|
| 41 = Auto Dealership New/Used | businesses specifically designed for selling new and used motor vehicles Note: This data value also includes the parking lots and garages of these facilities. |
| 42 = Camp/Campground | areas used for setting up camps, including tent and recreational vehicle campsites |
| 44 = Daycare Facility | facilities that provide short-term supervision, recreation, and/or meals for adults or children during the daytime or at night; respite care facilities for seniors or for physically or mentally challenged individuals |
| 45 = Dock/Wharf/Freight/Modal Terminal | separate facility with platforms at which trucks, ships, or trains load or unload cargo Note: This data value does not include cargo bays attached to a department store or shopping mall. LEAs should classify these as 08 = Department/Discount Store or 55 = Shopping Mall, respectively. |
| 46 = Farm Facility | facilities designed for agricultural production or devoted to the raising and breeding of animals, areas of water devoted to aquaculture, and/or all building or storage structures located there; grain bins Note: LEAs should classify the house on a farm as 20 = Residence/Home. |
| 47 = Gambling Facility/Casino/Race Track | indoor or outdoor facilities used to legally bet on the uncertain outcome of games of chance, contests, and/or races |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|------------------------------------|--|
| 48 = Industrial Site | <p>active manufacturing locations, factories, mills, plants, etc., specifically designed for the manufacturing of goods</p> <p>Note: This data value does not include abandoned facilities. LEAs should classify these as 37 = Abandoned/Condemned Structure.</p> |
| 49 = Military Installation | locations specifically designed and used for military operations |
| 50 = Park/Playground | areas of land set aside for public use usually maintained for recreational or ornamental purposes; soccer fields, baseball fields |
| 51 = Rest Area | designated areas, usually along a highway, where motorists can stop |
| 52 = School – College/University | institutions for the higher education of individuals, which gives instruction in specialized fields; community colleges; trade schools |
| 53 = School – Elementary/Secondary | institutions for the instruction of children from preschool through 12th grade |
| 54 = Shelter – Mission/Homeless | establishments that provide temporary housing for homeless individuals and/or families; venues set up as temporary shelters, i.e., a shelter set up in a church or school during a storm |
| 55 = Shopping Mall | <p>indoor or outdoor shopping areas and/or centers with multiple (two or more) stores and/or businesses; strip malls</p> <p>Note: LEAs should use the data value that best describes the location in question.</p> |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|-----------------------|--|
| 56 = Tribal Lands | Native American reservations, communities, and/or trust lands Note: The FBI UCR Program intends that non-tribal LEAs will primarily use this data value. Tribal Agencies should use the data value that best describes the location in question. |
| 57 = Community Center | public locations where members of a community gather for group activities, social activities, public information, and other purposes; they may sometimes be open for the whole community or for a specialized group within the greater community; Christian community center; Islamic community center; Jewish community center; youth clubs, etc. |

2.6 Weapon/Force Involved Codes

This category should be used to enter the type(s) of weapon(s) or force used by the offender(s) in committing the following offenses:

- 09A Murder and Nonnegligent Manslaughter**
- 09B Negligent Manslaughter**
- 09C Justifiable Homicide**
- 100 Kidnapping/Abduction**
- 11A Rape**
- 11B Sodomy**
- 11C Sexual Assault With an Object**
- 11D Fondling**
- 120 Robbery**
- 13A Aggravated Assault**
- 13B Simple Assault**
- 210 Extortion/Blackmail**
- 520 Weapon Law Violations**

If the weapon was an automatic firearm, an "A" should be added as a suffix to its code, e.g., 13A = Automatic Rifle. An automatic firearm is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

There are 17 Cargo Theft weapon/force involved categories. They are listed below in numerical order. Each entry includes the following information:

- Cargo Theft weapon/force involved code
- Considerations and examples (as appropriate)

| <i>Data Value</i> | <i>Data Value Includes</i> |
|-------------------------------------|--|
| 11 = Firearm | |
| 12 = Handgun | |
| 13 = Rifle | |
| 14 = Shotgun | |
| 15 = Other Firearm | |
| 20 = Knife/Cutting Instrument | ax, ice pick, screwdriver, or switchblade |
| 30 = Blunt Object | club, hammer |
| 35 = Motor Vehicle | when used as a weapon |
| 40 = Personal Weapons | hands, feet, teeth |
| 50 = Poison | |
| 60 = Explosives | |
| 65 = Fire/Incendiary Device | |
| 70 = Drugs/Narcotics/Sleeping Pills | |
| 85 = Asphyxiation | drowning, strangulation, suffocation, gas |
| 90 = Other | any weapon or force, including deadly diseases, not fitting the above specifically coded weapons/force |
| 95 = Unknown | |
| 99 = None | |

2.7 Victim Type Codes

This category should be used to enter the victim type.

| <i>Data Value</i> |
|-----------------------------|
| I = Individual |
| B = Business |
| F = Financial Institution |
| G = Government |
| R = Religious Organization |
| S = Society/Public |
| L = Law Enforcement Officer |
| O = Other |
| U = Unknown |

2.8 Property Codes

This category should be used to describe the type(s) of property loss, recover, seizure, etc., which occurred in an incident involving one or more of the following offenses:

| | |
|------------|---|
| 100 | Kidnapping/Abduction (Although this is a crime against person, a property segment is required) |
| 120 | Robbery |
| 200 | Arson |
| 210 | Extortion/Blackmail |
| 220 | Burglary/Breaking and Entering |
| 23A | Pocket-Picking |
| 23B | Purse-Snatching |
| 23C | Shoplifting |
| 23D | Theft From Building |
| 23E | Theft From Coin-Operated Machine or Device |
| 23F | Theft From Motor Vehicle |
| 23G | Theft of Motor Vehicle Parts or Accessories |
| 23H | All Other Larceny |
| 240 | Motor Vehicle Theft |
| 250 | Counterfeiting/Forgery |
| 26A | False Pretenses/Swindle/Confidence Game |
| 26B | Credit Card/Automated Teller Machine Fraud |
| 26C | Impersonation |
| 26D | Welfare Fraud |
| 26E | Wire Fraud |
| 270 | Embezzlement |
| 280 | Stolen Property (Receiving, etc.) |
| 290 | Destruction/Damage/Vandalism of Property |
| 35A | Drug/Narcotic Violations |
| 35B | Drug Equipment Violations |
| 39A | Betting/Wagering |
| 39B | Operating/Promoting/Assisting Gambling |
| 39C | Gambling Equipment Violations |
| 39D | Sports Tampering |
| 510 | Bribery |

Each entry includes the following information:

- Cargo Theft property code
- Considerations and examples (as appropriate)

| <i>Data Value</i> | <i>Data Value Includes</i> |
|-------------------|---|
| 01 = Aircraft | <p>machines or devices capable of atmospheric flight; airplanes, helicopters, dirigibles, gliders, ultra-lights, hot air balloons, blimps, etc.</p> <p>Note: This data value does not include toy planes; LEAs should classify these as 19 = Merchandise or 77 = Other, as appropriate.</p> |
| 02 = Alcohol | <p>any intoxicating liquors containing alcohol used for human consumption; alcoholic beverages, i.e., beer, wine, and liquor</p> <p>Note: Denatured alcohol can be classified as either 45 = Chemicals or 64 = Fuel depending on how it was used in the incident. LEAs should classify rubbing alcohol as 08 = Consumable Goods.</p> |
| 03 = Automobiles | <p>any passenger vehicles designed for operation on ordinary roads and typically having four wheels and a motor with the primary purpose of transporting people other than public transportation; sedans, taxicabs, minivans, sport-utility vehicles, limousines, and other similar motor vehicles</p> |
| 04 = Bicycles | <p>vehicles usually propelled by pedals, connected to the wheel by a chain, and have handlebars for steering and a saddle-like seat; tandem bicycles, unicycles, and tricycles</p> |
| 05 = Buses | <p>motor vehicles specifically designed, but not necessarily used, to transport groups of people on a commercial basis; trolleys, school/coach/tourist/double-decker buses, commercial vans, etc.</p> |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|---------------------------------|--|
| 06 = Clothes/Furs | garments for the body, articles of dress, wearing apparel for human use; accessories such as belts, shoes, scarves, ties, etc.; eyewear/glasses, hearing aids, etc. |
| 07 = Computer Hardware/Software | electrical components making up a computer system, written programs/procedures/rules/associated documentation pertaining to the operation of a computer system stored in read/write memory; computers, printers, storage media, video games, software packages, video consoles such as Wii®, PlayStation®, and Xbox® |
| 08 = Consumable Goods | expendable items used by humans for nutrition, enjoyment, or hygiene; food, non-alcoholic beverages, grooming products, cigarettes, firewood, etc. |
| 09 = Credit/Debit Cards | cards and/or the account number associated with the cards that function like a check and through which payments or credit for purchases or services are made electronically to the bank accounts of participating establishments directly from the cardholders' accounts; automated teller machine (ATM) cards, electronic benefit transfer (EBT) cards Note: This data value does not include gift cards; LEAs should classify these as 77 = Other. |
| 10 = Drugs/Narcotics | substances such as narcotics or hallucinogens that affect the central nervous system causing changes in behavior and often addiction; prescription, over-the-counter, legal, and illegal drugs |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|--|--|
| 11 = Drug/Narcotic Equipment | unlawful articles, items, products, etc. used to prepare and consume drugs or narcotics; glass pipes, bongs, pop cans, methamphetamine (meth) labs, etc. |
| 12 = Farm Equipment | any kind of machinery used on a farm to conduct farming; tractors, combines, etc. |
| 13 = Firearms | weapons that fire a projectile by force of an explosion; handguns, rifles, shotguns, assault rifles, semiautomatics, homemade guns, flare guns, etc. Note: This data value does not include "BB," pellet, or gas-powered guns. LEAs should classify these as 80 = Weapons – Other. |
| 14 = Gambling Equipment | any equipment or devices used to produce, manufacture, or perpetrate gambling; slot machines, keno, card tables, poker chips, bingo, raffles, lottery tickets, etc. |
| 15 = Heavy Construction/Industrial Equipment | large-scale equipment used in the construction of buildings, roads, etc.; cranes, bulldozers, steamrollers, oil-drilling rigs, backhoes, excavators, etc. |
| 16 = Household Goods | items normally used to furnish a residence; furniture, appliances, utensils, air conditioning/heating equipment, mailboxes, household lighting, etc. Note: This data value does not include radios, televisions, digital video disc (DVD) or compact disc (CD) players, etc.; LEAs should classify these as 26 = Radios/TVs/VCRs/DVD Players and the media for such devices as 27 = Recordings – Audio/Visual. |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|-----------------------------------|--|
| 17 = Jewelry/Precious Metals/Gems | articles made of gold, silver, precious stones, etc. used for personal adornment; bracelets, necklaces, rings, watches, platinum, loose gems, etc. |
| 18 = Livestock | domesticated animals raised for home use or profit; cattle, chickens, hogs, horses, sheep, bees, household pets such as dogs and cats if commercially raised for profit, animals raised and/or used for illegal gambling, e.g., dogs, roosters, etc. |
| 19 = Merchandise | items/goods which are exposed or held for sale Note: LEAs should use a more specific data value whenever possible. |
| 20 = Money | any circulating medium of exchange, legal tender, currency; coins, paper money, demand deposits, etc.; counterfeited currency |
| 21 = Negotiable Instruments | any documents, other than currency, that are payable without restriction; an unconditional promise or order of payment to a holder upon issue, possession, on demand, or at a specific time; endorsed checks (including forged checks that have been endorsed), endorsed money orders, endorsed traveler's checks, bearer checks, and bearer bonds |
| 22 = Nonnegotiable Instruments | documents requiring further action to become negotiable; unendorsed checks, money orders, traveler's checks, stocks, bonds, blank checks, etc. |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|----------------------------------|---|
| 23 = Office-type Equipment | <p>items normally used in an office/business setting; calculators, cash registers, copying machines, facsimile machines, shredders, etc.</p> <p>Note: LEAs should use a more specific data value whenever possible.</p> |
| 24 = Other Motor Vehicles | <p>motorized vehicles that do not fit the definition of automobile, bus, truck, or recreational vehicle; motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, motorized golf carts, motorized wheelchairs, all-terrain vehicles, go-carts, Segways[®], etc.</p> |
| 25 = Purses/Handbags/Wallets | <p>bags or pouches used for carrying articles such as money, credit/debit cards, keys, photographs, and other miscellaneous items; briefcases, fanny packs, and backpacks when used as a purse/wallet</p> |
| 26 = Radios/TVs/VCRs/DVD Players | <p>items used to transmit audible signals and visual images of moving and stationary objects; high fidelity and stereo equipment, CD players, MP3 players, cable boxes, etc.</p> <p>Note: This data value does not include radios/stereos installed in vehicles; LEAs should classify these as 38 = Vehicle Parts/Accessories.</p> |
| 27 = Recordings – Audio/Visual | <p>phonograph records or blank or recorded tapes or discs upon which the user records sound and/or visual images; CDs, DVDs, cassettes, VHS tapes, etc.</p> |
| 28 = Recreational Vehicles | <p>motor vehicles that are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes</p> |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|--|--|
| 29 = Structures – Single Occupancy Dwellings | buildings occupied by single families, individuals, or housemates, commonly referred to as houses, mobile homes, townhouses, duplexes, etc. |
| 30 = Structures – Other Dwellings | any other residential dwellings not meeting the definition of 29 = Structures – Single Occupancy Dwellings; apartments, tenements, flats, boarding houses, dormitories; temporary living quarters such as hotels, motels, inns, bed and breakfasts |
| 31 = Structures – Other Commercial/Business | buildings designated for or occupied by enterprises engaged in the buying and selling of commodities or services, commercial trade, or forms of gainful activity that have the objective of supplying commodities; stores, office buildings, restaurants, etc. |
| 32 = Structures – Industrial/Manufacturing | buildings designated for or occupied by enterprises engaged in the production or distribution of goods, refined and unrefined, for use by industry; factories, plants, assembly lines, etc. |
| 33 = Structures – Public/Community | buildings used by a group of people for social/cultural/group/recreational activities, common interests, classes, etc.; colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc. |
| 34 = Structures – Storage | buildings used for storing goods, belongings, merchandise, etc.; barns, garages, storehouses, warehouses, sheds, etc. |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|------------------------------------|--|
| 35 = Structures – Other | any other types of structures not fitting the descriptions of the previous types of structures listed (i.e., in data values 29 through 34); outbuildings, monuments, buildings under construction, etc. |
| 36 = Tools | hand-held implements that are used in accomplishing work; hand and power tools |
| 37 = Trucks | motor vehicles which are specifically designed, but not necessarily used, to transport cargo on a commercial basis, or vehicles designed for transporting loads |
| 38 = Vehicle Parts/Accessories | items attached to the inside or outside of a vehicle; motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, radios, CD/DVD players, automotive global positioning system (GPS) navigation systems, etc. |
| 39 = Watercraft | vehicles used in the water, propelled by a motor, paddle, or sail; motorboats, sailboats, canoes, fishing boats, jet skis, etc. |
| 41 = Aircraft Parts/Accessories | parts or accessories of an aircraft, whether inside or outside Note: This data value does not include aircrafts that are intact or model/toy planes; LEAs should classify complete aircraft as 01 = Aircraft and model/toy planes as 77 = Other. |
| 42 = Artistic Supplies/Accessories | items or equipment used to create or maintain paintings, sculptures, crafts, etc.; frames, oil paints, clay |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|---|---|
| 43 = Building Materials | <p>items used to construct buildings; lumber, concrete, gravel, drywall, bricks, plumbing supplies, uninstalled windows, uninstalled doors, etc.</p> <p>Note: This data value does not include items stolen from a completed building. LEAs should classify copper wire, aluminum, etc., as 71 = Metals, Non-Precious.</p> |
| 44 = Camping/Hunting/Fishing Equipment/Supplies | <p>items, tools, or objects used for recreational camping, hunting, or fishing; tents, camp stoves, fishing poles, sleeping bags, etc.</p> <p>Note: LEAs should classify rifles, pistols, and shotguns as 13 = Firearms.</p> |
| 45 = Chemicals | <p>substances with distinct molecular compositions that are produced by or used in chemical processes; herbicides, paint thinner, insecticides, industrial or household products, solvents, fertilizers, lime, mineral oil, antifreeze, etc.</p> <p>Note: LEAs should classify chemicals used in conjunction with illegal drug activity as 10 = Drugs/Narcotics or 11 = Drug/Narcotic Equipment, as appropriate.</p> |
| 46 = Collections/Collectibles | <p>objects that are collected because they arouse interest due to being novel, rare, bizarre, or valuable; art objects, stamp/baseball/comic book collections</p> <p>Note: LEAs should use a more specific data value whenever possible. For example, a collection of old guns should be classified as 13 = Firearms.</p> |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|-------------------------------------|---|
| 47 = Crops | <p>cultivated plants or agricultural produce grown for commercial, human, or livestock consumption and use that is usually sold in bulk; grains, fruits, vegetables, tobacco, cotton</p> <p>Note: This data value does not include crops that yield illegal substances. LEAs should classify crops used in conjunction with illegal drug activity as 10 = Drugs/Narcotics or 11 = Drug/Narcotic Equipment, as appropriate.</p> |
| 48 = Documents/Personal or Business | <p>includes affidavits, applications, certificates, credit card documents, savings account books, titles, deposit slips, pawn shop slips, patents, blueprints, bids, proposals, personal files, and U.S. mail</p> <p>Note: This data value does not include identity documents.</p> |
| 49 = Explosives | <p>devices that explode or cause an explosion; bombs, dynamite, Molotov cocktails, fireworks, ammunition, etc.</p> |
| 59 = Firearm Accessories | <p>items used in conjunction with a firearm to improve ease of use or maintenance; gun belts, cases, cleaning tools/equipment, targets, aftermarket stocks, laser sights, rifle/spotting/handgun scopes</p> |
| 64 = Fuel | <p>products used to produce energy; coal, gasoline, diesel, biodiesel, natural gas, oil</p> |
| 65 = Identity Documents | <p>formal documents and/or their numbers that provide proof pertaining to a specific individual's identity; passports, visas, driver's licenses, social security cards, alien registration cards, voter registration cards, etc.</p> |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|------------------------------------|--|
| 66 = Identity – Intangible | sets of characteristics or behavioral or personal traits by which an entity or person is recognized or known; damaged reputation, disclosed confidential information, etc. |
| 67 = Law Enforcement Equipment | anything specifically used by law enforcement personnel during the performance of their official duties; vests, uniforms, handcuffs, flashlights, nightsticks, badges, etc.; canines (K-9s), horses, etc. Note: This data value does not include firearms. LEAs should classify firearms as 13 = Firearms and should select the most appropriate motor vehicle or other mobile property data value when applicable, e.g., 01 = Aircraft, 39 = Watercraft, 24 = Other Motor Vehicles. |
| 68 = Lawn/Yard/Garden Equipment | equipment used for maintaining and decorating lawns and yards; mowers, line trimmers, tools, tillers, etc. Note: This data value does not include plants, trees, fountains, bird baths, etc. |
| 69 = Logging Equipment | equipment specifically used by logging industry personnel during the performance of their duties; choker cables, binders, blocks, etc. |
| 70 = Medical/Medical Lab Equipment | equipment specifically used in the medical field; X-ray machines, testing equipment, magnetic resonance imaging (MRI) machines, ultrasound machines, wheelchairs, stethoscopes, etc. |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|---|--|
| 71 = Metals, Non-Precious | base metals or alloys possessing luster, malleability, ductility, and conductivity of electricity and heat; ferrous and non-ferrous metals such as iron, steel, tin, aluminum, copper, brass, copper wire, copper pipe, etc. |
| 72 = Musical Instruments | instruments relating to or capable of producing music; percussion, brass, woodwind, and string instruments, etc.; guitar strings, picks, drum sticks, etc. |
| 73 = Pets | animals kept for pleasure or companionship, other than livestock; dogs, household birds, fish, rodents, reptiles, and exotic animals raised as pets and not for profit |
| 74 = Photographic/Optical Equipment | equipment used to take photographs and/or relating to the science of optics or optical equipment; cameras, camcorders, telescopes, lenses, prisms, optical scanners, binoculars, monoculars, etc. Note: This data value does not include camera phones. LEAs should classify these as 75 = Portable Electronic Communications. |
| 75 = Portable Electronic Communications | electronic devices used to communicate audible or visual messages; cell phones, camera phones, pagers, personal digital assistants (PDAs), BlackBerrys®, Gameboy®, iPads®, iPods®, Kindles®, Nooks®, etc. |
| 76 = Recreational/Sports Equipment | equipment and materials used for recreational purposes, or during sports activities; skis, balls, gloves, weights, nets, bats, rackets, team uniforms, etc. |
| 77 = Other | all other property not fitting the specific descriptions of the data values identified |

| <i>Data Value</i> | <i>Data Value Includes</i> |
|---|---|
| 78 = Trailers | transportation devices designed to be hauled by a motor vehicle; truck trailers, semi-trailers, utility trailers, farm trailers, etc. |
| 79 = Watercraft Equipment/Parts/Accessories | watercraft equipment or accessories that are used for the crafts' maintenance or operation; buoys, life preservers, paddles, sails Note: This data value does not include accessories for water sports. LEAs should classify these as 76 = Recreational/Sports Equipment. |
| 80 = Weapons – Other | weapons not classified under other categories; knives, swords, nunchakus, brass knuckles, crossbows, bows and arrows, pepper spray, tasers, sling shots, “BB” guns, pellet guns, gas-powered guns, paintball guns, etc. |
| 88 = Pending Inventory | items whose property description is unknown until an inventory is conducted |
| 99 = (blank) | this data value is a special data value used at the discretion of the FBI UCR Program to compile statistics on certain designated types of property, which are the object of theft fads; it is not currently used |

3 Submissions

Cargo Theft statistical reporting data may be submitted to the FBI via: (1) the NIBRS, (2) Cargo Theft Incident Report, or (3) *Cargo Theft Technical Specification*.

3.1 NIBRS

The FBI UCR Program adopted a new data element, 2A Cargo Theft, within the Administrative Segment of the NIBRS in order to flag the incident as a Cargo Theft. In addition, this data element is mandatory for specific crimes against property, which are applicable to Cargo Theft.

Participating agencies should note implementation of the new NIBRS data element must be consistent among all reporting agencies within a state. Therefore, either **all or none** of the agencies that report NIBRS data within a state must report cargo theft data via the new NIBRS data element.

This section furnishes information regarding the submission of cargo theft data into the NIBRS. The following excerpts on Cargo Theft can be found in the *NIBRS Technical Specification*.

3.1.1 Data Elements and Data Values

Data Elements are data fields used in NIBRS to describe the details of each component of a crime, i.e., victims, offenders, arrestees, and circumstances.

For example, **Data Element 2A** Cargo Theft – 1 character (Y=Yes or N=No; enter only one): This data element is to be used to indicate whether or not the incident involved a cargo theft. This data element can only be entered when the incident has at least one of the 13 offenses listed under **2.2.1 Group A Cargo Theft Offenses**.

Data Values are the specific codes that can be entered into a data element. Data values are codes from an approved list, each followed by an equal sign (=) and a description of the data value.

For example, for Data Element 3 (Incident Date), the specific format for the **data value** is YYYYMMDD. For Data Element 27 (Sex of Victim), agencies may enter one of the codes M = Male, F = Female, or U = Unknown to describe the gender of the victim; but for Data Element 48 (Sex of Arrestee), agencies can enter only M = Male or F = Female to describe the gender of the arrestee.

3.2 Cargo Theft Incident Report

The Cargo Theft Incident Report is separate from and in addition to the routine SRS submission. Reporting agencies must remember that the Hierarchy Rule does not apply when reporting a cargo theft. If a cargo theft occurs in a multiple-offense incident, the reporting LEA must first report the Cargo Theft-related offense and then up to an additional four offense(s). It should also be noted reporting attempts to commit cargo theft is not applicable to this data collection.

Agencies that submit data to the FBI UCR Program via the SRS should report cargo thefts on the Cargo Theft Incident Report, which is available electronically at <www.fbi.gov>. NIBRS agencies not able to submit cargo theft data via the NIBRS may also use this report.

3.2.1 Completing the CARGO THEFT INCIDENT REPORT (Form 1110-0048)

A separate Cargo Theft Incident Report must be submitted for each Cargo Theft incident.

This form should be used to report an incident in which a cargo theft occurred, adjust information in a previously reported incident, delete any incident previously reported, or report zero cargo thefts for the month.

ADMINISTRATIVE INFORMATION

ORI Number: Agencies must enter the nine-character Originating Agency Identifier.

Report Type: Agencies must indicate the type of report as Initial, Adjustment, Delete, or Zero.

Incident Number: Agencies must provide an identifying incident number, preferably the case or file number, for Initial, Adjustment, and Delete reports. This field can be left blank for a Zero report.

Incident Date: Agencies must provide the date of the Cargo Theft incident in the format of YYYYMMDD for Initial and Adjustment reports. If the incident date is unknown, enter the date of the report and check the "Report Date Indicator" block.

Incident Hour: Agencies must provide the hour when the Cargo Theft incident occurred or started or the beginning of the time period in which it occurred (as appropriate) for Initial and Adjustment reports. Military 24-hour time should be used. If the Incident Hour is unknown, the hour should be left blank. If the incident occurred on or between midnight and 0059, 00 should be entered; if on or between 0100 and 0159, 01 should be entered; if on or between 2300 and 2359, 23 should be entered, etc. If the incident occurred at exactly midnight, it is to be considered to have occurred at the beginning of the next day, as if the crime occurred at 1 minute past midnight.

Cleared Exceptionally: Agencies must indicate if the Cargo Theft incident was cleared exceptionally. (Note: If the incident was cleared by arrest, Cleared Exceptionally must be blank.)

In a multiple-offense incident, the exceptional clearance of one offense clears the entire incident. (Note: An incident cannot be cleared exceptionally if an arrest has been made in connection with the incident. The incident has already been "cleared by arrest.")

UCR Offense: The agency must enter the offenses of the five most serious involved in the incident that was determined to be a Cargo Theft for Initial and Adjustment reports. The menu contains the offenses that are specific to Cargo Theft and must be one of the first offenses entered. (See Section 2.2.1.)

The remaining (four) menus contain additional Group A offenses that can be entered after the first Cargo Theft-specific offense has been entered. (See Section 2.2.2).

Location Type: The agency must enter the most appropriate location from the menu, based on the Cargo Theft offense reported for Initial and Adjustment reports.

Type Weapon/Force Involved: The agency must check the appropriate box(es) to indicate the type of weapon(s) or force involved in the Cargo Theft incident for Initial and Adjustment reports.

Victim Type: The agency must check the appropriate box(es) to indicate the type of victim(s) identified within the Cargo Theft incident for Initial and Adjustment reports.

Property Information: An agency should report property stolen in its jurisdiction. Likewise, the agency that reported the property stolen should also report the property recovered.

Property Description: The agency must check the most appropriate property description from the menu for Initial and Adjustment reports.

Stolen Value: The agency must enter the value of the stolen property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9).

Property Recovered: The agency must check this box if all or some property has been recovered.

Date Recovered: The agency must enter the date the property was recovered in the format of YYYYMMDD.

Recovered Value: The agency must enter the value of the recovered property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). (Note: The recovered property value must not exceed the stolen property value.)

OFFENDER INFORMATION

The agency must enter this data for Initial and Adjustment reports.

Unknown Offender Indicator: The agency must enter "00" if nothing is known about the offender. If any information about the offender(s) is known, leave blank and complete the age, sex, race, and ethnicity columns with applicable unknown codes.

Known Offender Information: The agency must provide the following information about the offender. (Note: If any offender information is entered, the Unknown Offender indicator must be blank.)

Age: The agency can enter up to five offenders. Enter the age of each offender, either as an exact number of years, a range of years, or as unknown.

Sex, Race, and Ethnicity: The agency must check the appropriate box.

ARRESTEE INFORMATION

The agency should not enter Arrestee Information if the Offender Information is unknown.

Age: The agency can enter up to five arrestees. Enter the age of each arrestee, either as an exact number of years, a range of years, or as unknown.

Sex, Race, and Ethnicity: The agency must check the appropriate box.

3.3 Cargo Theft Technical Specifications

The FBI UCR staff prepared the *Cargo Theft Technical Specification*, available electronically at www.fbi.gov, to provide the technical requirements for submitting cargo theft data in an electronic format. NIBRS states not able to make the programming changes to their RMS could adopt this submission method.

4 Scenarios of Cargo Theft

In each of the following scenarios, it shall be assumed that all cargo is moving in commerce, i.e., commercial shipment and in the supply chain, at all points between the point of origin and the final destination (exchange bill of lading), regardless of any temporary stop while awaiting transshipment or otherwise.

Scenario 1: An armed suspect hijacked an 18-wheeler and kidnapped the driver (UCR Offense Codes 100 Kidnapping/Abduction and 120 Robbery). The suspect then transferred the stolen cargo to another trailer.

Scenario 2: Four men wearing ski masks conducted armed robbery at a trucking facility (UCR Offense Code 120 Robbery). Two of the men held the guards at gunpoint while the other two men jumped into an idling truck nearby and drove off with the cargo.

Scenario 3: A suspect was employed at a wholesale tobacco warehouse. After hours, the employee gained entry into the warehouse and removed 4,000 cartons of cigarettes (UCR Offense Code 220 Burglary). The inventory was slated for shipment to local retailers.

Scenario 4: A delivery driver stopped at a truck stop for a short break and exited, leaving the vehicle unattended. A short time later, the driver returned to the vehicle and discovered the cargo missing from the box truck (UCR Offense Code 23F Theft From Motor Vehicle).

Scenario 5: Unknown suspects entered the terminal grounds of Carrier XYZ by cutting a section of fence. The suspects then broke into a loaded unattached trailer and removed the cargo (UCR Offense Code 23H All Other Larceny).

Scenario 6: The driver of an 18-wheeler accepted a bribe to “look the other way” (UCR Offense Code 510 Bribery) while his load of cargo was being “stolen” (UCR Offense Code 23F Larceny From a Motor Vehicle).

Scenario 7: Two individuals worked for Company Y, loading and unloading cargo. Employee A discovered that Employee B was using drugs on the job. Employee A threatened to reveal his drug use to their employer. As payment for keeping silent, Employee A demanded a partial shipment of plasma TVs (UCR Offense Code 210 Extortion/Blackmail).

Scenario 8: The owner/driver of a tractor trailer stopped at a post office to check his mail, leaving the vehicle running and unlocked. When he returned, both the rig and cargo were gone (UCR Offense Code 240 Motor Vehicle Theft).

Scenario 9: An air cargo worker stole a shipment of military supplies from an all-cargo aircraft, which was scheduled for delivery to military personnel overseas (UCR Offense Code 270 Embezzlement).

Scenario 10: A man, posing as an indirect air carrier employee (UCR Offense Code 26C Impersonation) picked up a truck and trailer from a consolidation facility, which was slated for delivery to an airport sorting center (UCR Offense Code 240 Motor Vehicle Theft).

Scenario 11: Five suspects entered a slow-moving freight train, which was transporting cargo from the freight yard to numerous destinations. The suspects used various tools to break into the shipping containers. The merchandise was then thrown off the train

and accomplices on the ground gathered the stolen merchandise (UCR Offense Code 220 Burglary/Breaking and Entering).

Scenario 12: A suspect worked on the dock at a port facility, loading and unloading cargo containers. After hours, the suspect entered the shipping yard and stole a chassis and intermodal container loaded with automobile tires (UCR Offense Code 23H All Other Larceny).

Scenario 13: An employee used the Internet to gain unauthorized access to the shipping records for Company ABC (UCR Offense Code 270 Embezzlement). The employee then obtained corporate credit card information and pre-paid the freight fees for a shipment of imported wines (UCR Offense Code 26B Credit Card/Automated Teller Machine Fraud). Via computer, the suspect illegally diverted the shipment to an alternate address (UCR Offense Code 26E Wire Fraud).

5 Scenarios of Incidents Not Meeting Cargo Theft Guidelines

The following scenarios do not meet Cargo Theft guidelines because these shipments are no longer a “**commercial shipment**” or “**in the supply chain.**”

Scenario 1: A letter carrier was delivering mail in a neighborhood when the mail was stolen from the carrier’s vehicle. Once the U.S. mail left a final distribution point, it is no longer considered cargo because it is no longer in the supply chain. The agency should report the incident as a Theft From a Motor Vehicle (UCR Offense Code 23F Theft From a Motor Vehicle), but the incident is **not** considered a cargo theft. Data Element 2A should be N=No.

Scenario 2: During a delivery of a refrigerator for installation to an individual’s home, the driver of the truck was carjacked while stopped at a traffic light. The agency should report the incident as a Robbery (UCR Offense Code 120 Robbery), but the incident is **not** considered a cargo theft because the refrigerator is not in the supply chain. Data Element 2A should be N=No.

6 Quality Assurance Review (QAR) Process

The QAR is a value-added service of the CJIS Audit Unit designed to augment the FBI UCR Program by providing a mechanism to assess the performance of UCR Programs and to validate the quality of the data that is submitted to the FBI UCR Program. The QAR focuses on performance based UCR standards. Specifically, the QAR is designed to ensure that UCR Programs conform to the FBI UCR Program’s submission standards, definitions, and specifications; establish data integrity procedures; and assist contributing agencies in quality assurance practices. The national QAR assesses NIBRS and SRS reporting methods. QAR

participation is voluntary. However, the FBI UCR Program strongly encourages participation in order to improve the accuracy of the crime statistics in the United States.

7 APPENDIX A – Legislation

H.R. 3199 – USA Patriot Improvement and Re-authorization Act of 2005

§ [Sec. 308] (a) Theft of Interstate or Foreign Shipments. – Section 659 of title 18, United States Code, is amended—

- (1) In the first undesignated paragraph—
 - (a) by inserting “trailer,” after “motortruck,”;
 - (b) by inserting “air cargo container,” after “aircraft,”; and
 - (c) by inserting “, or from any intermodal container, trailer, container freight station, warehouse, or freight consolidation facility,” after “air navigation facility”;
- (2) In the fifth undesignated paragraph, by striking “in each case” and all that follows through “or both” the second place it appears and inserting “be fined under this title or imprisoned not more than 15 years, or both, but if the amount or value of such money, baggage, goods, or chattels is less than \$1,000, shall be fined under this title or imprisoned for not more than 5 years, or both “; and
- (3) By inserting after the first sentence in the eighth undesignated paragraph the following: “For purposes of this section, goods and chattel shall be construed to be moving as an interstate or foreign shipment at all points between the point of origin and the final destination (as evidenced by the waybill or other shipping document of the shipment), regardless of any temporary stop while awaiting transshipment or otherwise.”.

(b) Stolen Vessels.—

- (1) In General.—Section 2311 of title 18, United States Code, is amended by adding at the end of the following: “ ‘vessel’ means any watercraft or other contrivance used or designed for transportation or navigation on, under, or immediately above, water.”.
- (2) Transportation and Sale of Stolen Vessels.—
 - (A) Transportation.—Section 2312 of title 18, United States Code, is amended—
 - (i) by striking “motor vehicle or aircraft” and inserting “motor vehicle, vessel or aircraft”; and
 - (ii) by striking “10 years” and inserting “15 years”.
 - (B) Sale.—Section 2313(a) of title 18, United States Code, is amended—
 - (i) by striking “motor vehicle or air craft” and inserting “motor vehicle, vessel, or aircraft”; and
 - (ii) by striking “10 years” and inserting “15 years”.
 - (C) Review of Sentencing Guidelines.—Pursuant to section 994 of title 28, United States Code, the United States Sentencing Commission shall review the Federal Sentencing Guidelines to determine whether sentencing enhancement is appropriate for any offense under section 659 or 2311 of title 18, United States Code, as amended by this title.
 - (D) Annual Report of Law Enforcement Activities.—The Attorney General shall annually submit to Congress a report, which shall include an evaluation of law

enforcement activities relating to the investigation and prosecution of offenses under section 659 of title 18, United States Code, as amended by this title.

- (E) Reporting of Cargo Theft.—The Attorney General shall take the steps necessary to ensure that reports of cargo theft collected by Federal, State, and local officials are reflected as a separate category in the Uniform Crime Reporting System, or any successor system, by no later than December 31, 2006.

Cargo Theft Incident Report

Cargo Theft is the criminal taking of any cargo including, but not limited to, goods, chattels, money, or baggage that constitutes, in whole or in part, a commercial shipment of freight moving in commerce, from any pipeline system, railroad car, motortruck, or other vehicle, or from any tank or storage facility, station house, platform, or depot, or from any vessel or wharf, or from any aircraft, air terminal, airport, aircraft terminal or air navigation facility, or from any intermodal container, intermodal chassis, trailer, container freight station, warehouse, freight distribution facility, or freight consolidation facility. For purposes of this definition, cargo shall be deemed as moving in commerce at all points between the point of origin and the final destination, regardless of any temporary stop while awaiting transshipment or otherwise.

Administrative Information

| | |
|---|--|
| ORI : Incident Number: Incident Date: (YYYYMMDD) | Report Type: <input type="checkbox"/> Initial <input type="checkbox"/> Adjustment <input type="checkbox"/> Delete Zero (YYYYMM) |
| Report Date Indicator: <input type="checkbox"/> | Cleared Exceptionally: <input type="checkbox"/> |
| Incident Hour: (Military Time) | |

| Offense(s) | |
|------------|--|
| | |
| | |
| | |
| | |

| Location | |
|----------|--|
|----------|--|

| Weapon/ Force Involved <i>(Check up to three.)</i> | Victim Type <i>(Check all that apply.)</i> |
|---|---|
|---|---|

- 11 Firearm
- 11A Automatic Firearm
- 12 Handgun
- 12A Automatic Handgun
- 13 Rifle
- 13A Automatic Rifle
- 14 Shotgun
- 14A Automatic Shotgun
- 15 Other Firearm
- 15A Automatic Other
- 20 Knife/Cutting Instrument
- 30 Blunt Object
- 35 Motor Vehicle
- 40 Personal Weapons
- 50 Poison
- 60 Explosives
- 65 Fire/Incendiary Device
- 70 Drugs/Narcotics/Sleeping Pills
- 85 Asphyxiation
- 90 Other
- 95 Unknown
- 99 None

- I Individual
- B Business
- F Financial Institution
- G Government
- R Religious Organization
- S Society/Public
- L Law Enforcement Officer
- O Other
- U Unknown

| Property Information | | | | |
|-----------------------------|--------------|--------------------------|----------------|-----------------|
| Stolen Property Description | Stolen Value | Property Recovered | Date Recovered | Recovered Value |
| <input type="text"/> | | <input type="checkbox"/> | | |
| <input type="text"/> | | <input type="checkbox"/> | | |
| <input type="text"/> | | <input type="checkbox"/> | | |
| <input type="text"/> | | <input type="checkbox"/> | | |
| <input type="text"/> | | <input type="checkbox"/> | | |

| Offender Information <input type="checkbox"/> ("00" if Unknown) | | | | | | | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|----------------------------------|--------------------------|---|--------------------------|--------------------------|--------------------------|--------------------------|
| | | | | Race | | | | | | Ethnicity | | |
| Age (01-99) | Sex | | | White | Black or African American | American Indian or Alaska Native | Asian | Native Hawaiian or Other Pacific Islander | Unknown | Hispanic or Latino | Not Hispanic or Latino | Unknown |
| | M | F | U | | | | | | | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Arrestee Information | | | | | | | | | | | | |
|----------------------|--------------------------|--------------------------|--------------------------|---------------------------|----------------------------------|--------------------------|---|--------------------------|--------------------------|--------------------------|--------------------------|--|
| | | | | Race | | | | | | Ethnicity | | |
| Age (01-99) | Sex | | White | Black or African American | American Indian or Alaska Native | Asian | Native Hawaiian or Other Pacific Islander | Unknown | Hispanic or Latino | Not Hispanic or Latino | Unknown | |
| | M | F | | | | | | | | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

This report is authorized by Public Law 109-177 (HR 3199), March 9, 2006, under the USA Patriot Improvement and Reauthorization Act of 2005. Even though you are not required to respond, your cooperation in using this form to report Cargo Thefts will assist the FBI in reporting the economic impact of Cargo Theft on the U.S. economy. Please submit completed reports to: UCRstat@leo.gov. Questions may be submitted to: Federal Bureau of Investigation, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. The form takes approximately 5 minutes to complete. Instructions for preparing the form appear on the following page(s).

Instructions for preparing the *Cargo Theft Incident Report*

Note: The Hierarchy Rule does not apply when reporting a cargo theft. If a cargo theft occurs in a multiple-offense incident, the reporting law enforcement agency must first report the cargo theft-related offense and then up to an additional four offense(s).

Cargo Theft Incident Report

A separate *Cargo Theft Incident Report* is to be submitted for each cargo theft incident.

This form should be used to report an incident in which a cargo theft occurred, adjust information in a previously reported incident, delete any incident previously reported, or report zero cargo thefts for the month.

Administrative Information

ORI Number: (Required.) Enter the nine-character Originating Agency Identifier assigned to your agency.

Report Type: (Required.) Indicate the type of report as Initial, Adjustment, Delete, or Zero.

Initial—To report a cargo theft incident.

Adjustment—To update a cargo theft incident previously reported. (Note: This will delete the information already on file and insert the information provided in this report.)

Delete—To delete a cargo theft incident previously reported, which further investigation has determined was not a cargo theft.

Zero—To report there was no incident of cargo theft during the month. (Note: Must include Zero Report Date in the format of YYYYMM.)

Incident Number: (Required for Initial, Adjustment, and Delete Reports; for Zero Report, leave blank.) Provide an identifying incident number, preferably your case or file number. The number can be up to 12 characters in length. Valid characters include: A through Z, 0 through 9, hyphens, and/or blanks.

Incident Date: (Required for Initial and Adjustment Reports.) Provide the date of the cargo theft incident in the format of YYYYMMDD. If the Incident Date is unknown, enter the date of the report and check the "Report Date Indicator."

Incident Hour: (Required for Initial and Adjustment Reports.) Provide the hour when the cargo theft incident occurred or started or the beginning of the time period in which it occurred (as appropriate). Military 24-hour time should be used. If the Incident Hour is unknown, the hour should be left blank. If the incident occurred on or between midnight and 0059, 00 should be entered; if on or between 0100 and 0159, 01 should be entered; if on or between 2300 and 2359, 23 should be entered, etc. If the incident occurred at exactly midnight, it is to be considered to have occurred at the beginning of the next day, as if the crime occurred at 1 minute past midnight.

Cleared Exceptionally: Indicate if the cargo theft incident was cleared exceptionally. (Note: If the incident was cleared by arrest, Cleared Exceptionally must be blank.) To clear an incident by exceptional means, the following four criteria must be met:

1. The investigation definitely established the identity of the offender.
2. There is enough information to support an arrest, charge, and turning over to the court for prosecution.
3. The exact location of the offender is known so that the subject could be taken into custody.
4. There is a reason outside of law enforcement control that precludes arresting, charging, and prosecuting the offender, i.e., the offender is in the custody of another jurisdiction.

In a multiple-offense incident, the exceptional clearance of one offense clears the entire incident. (Note: An incident cannot be cleared exceptionally if an arrest has been made in connection with the incident. The incident has already been “cleared by arrest.”)

UCR Offense: (Required for Initial and Adjustment Reports.) Enter the offenses of the five most serious (as determined by the reporting agency) involved in the incident that was determined to be cargo theft. The menu contains the offenses (listed below) that are specific to cargo theft and must be one of the first offenses entered.

Bribery
Burglary/Breaking and Entering
Embezzlement
Extortion/Blackmail
Fraud Offense: False Pretenses/Swindle/Confidence Game
Fraud Offense: Credit Card/Automatic Teller Machine Fraud
Fraud Offense: Impersonation
Fraud Offense: Wire Fraud
Larceny/Theft Offense: Theft From Building
Larceny/Theft Offense: Theft From Motor Vehicle
Larceny/Theft Offense: All Other Larceny
Motor Vehicle Theft
Robbery

The remaining (four) menus contain additional Group A offenses that can be entered after the first cargo theft-specific offense has been entered.

Location Type: (Required for Initial and Adjustment Reports.) Based on the cargo theft offense reported, enter the most appropriate location from the menu.

Type Weapon/Force Involved: Check the appropriate box(es) to indicate the type of weapon or force involved in the cargo theft incident. Up to three types of weapons/force can be reported for each incident. In addition, if the weapon was an automatic firearm, check the applicable automatic weapon box.

Victim Type: (Required for Initial and Adjustment Reports.) Check the appropriate box(es) to indicate the type of victim(s) identified within the cargo theft incident. Check all that apply.

Property Information (An agency should report property stolen in its jurisdiction. Likewise, the agency that reported the property stolen should also report the property recovered.)

Property Description: (Required for Initial and Adjustment Reports.) Check the most appropriate property description from the menu. For each incident of cargo theft, up to five property descriptions can be reported. If more than five types of property are involved, the values of the four most valuable properties are to be reported; then, the total of the remaining types of property that were coded as "Other" should be entered.

Stolen Value: Enter the value of the stolen property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). Up to five values can be entered to match the up to five property descriptions. If more than five types of property are involved, the values of the four most valuable properties are to be reported; then, the total value of the remaining properties that were coded as "Other" should be entered. If the value of the stolen property is unknown, enter "1".

Property Recovered: Check box if all or some property has been recovered.

Date Recovered: Enter the date the property was recovered in the format of YYYYMMDD. Up to five dates of recovery can be reported to match the up to five property descriptions. If there is more than one date of recovery for the same type of property, report the earliest date.

Recovered Value: Enter the value of the recovered property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). (Note: The recovered property value must not exceed the stolen property value.)

Offender Information (Required for Initial and Adjustment Reports.) (Note: If nothing is known about the offender, "00" should be reported or provide applicable Offender Information.)

Unknown Offender Indicator: Enter "00" if nothing is known about the offender. If any information about the offender(s) is known (number of, age, sex, or race), leave blank.

Known Offender Information: Provide the following information about the offender. (Note: If any offender information is entered, the Unknown Offender indicator must be blank.)

Age: up to five offenders can be entered. Enter the age of each offender either as an exact number of years, a range of years, or as unknown as follows:

01 to 98 years old—Enter the exact age. If the exact age is unknown, an age range can be entered. For example, a teenager 13 to 14 years old, the age would be entered as 1314.

99 and over—Enter 99 if age is over 98.

00 unknown—Enter 00 if age is unknown.

Sex: Check the appropriate box—M for Male, F for Female, or U if the sex is unknown.

Race: Check the appropriate box— White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or Unknown.

Ethnicity: Check the appropriate box—Hispanic or Latino, Not Hispanic or Latino, or Unknown.

Arrestee Information (If the Offender Information is unknown, do not enter Arrestee Information.)

Age: up to five arrestees can be entered. Enter the age of each arrestee either as an exact number of years, a range of years, or as unknown as follows:

01 to 98 years old—Enter the exact age. If the exact age is unknown, an age range can be entered. For example, a teenager 13 to 14 years old, the age would be entered as 1314.

99 and over—Enter 99 if age is over 98.

00 unknown—Enter 00 if age is unknown.

Sex: Check the appropriate box—M for Male, F for Female.

Race: Check the appropriate box— White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or Unknown.

Ethnicity: Check the appropriate box—Hispanic or Latino, Not Hispanic or Latino, or Unknown.

9 APPENDIX C – Submitting Cargo Theft Data to the FBI UCR Program

There are three methods for reporting cargo theft data to the FBI UCR Program: the Cargo Theft Data Element 2A in the Administrative Segment of NIBRS, the Cargo Theft Incident Report, and the *Cargo Theft Technical Specification*.

The Cargo Theft offense crime categories and all UCR Offense categories are listed below in numerical order. Following the name of each crime is the UCR Offense Code. See Appendix D, UCR offense definitions for more information about a specific UCR offense.

Cargo Theft Offenses

| <i>Offense</i> | <i>UCR Offense Code</i> |
|--|-------------------------|
| Robbery | 120 |
| Extortion/Blackmail | 210 |
| Burglary/Breaking & Entering | 220 |
| Larceny/Theft Offenses | |
| Theft From Building | 23D |
| Theft From Motor Vehicle | 23F |
| All Other Larceny | 23H |
| Motor Vehicle Theft | 240 |
| Fraud Offenses | |
| False Pretenses/Swindle/Confidence Game | 26A |
| Credit Card/Automatic Teller Machine Fraud | 26B |
| Impersonation | 26C |
| Wire Fraud | 26E |
| Embezzlement | 270 |
| Bribery | 510 |

UCR Offenses

| <i>Offense</i> | <i>UCR Offense Code</i> |
|--------------------------------------|-------------------------|
| Homicide Offenses | |
| Murder and Nonnegligent Manslaughter | 09A |
| Negligent Manslaughter | 09B |
| Kidnapping/Abduction | 100 |
| Sex Offenses | |
| Rape | 11A |

| <i>Offense</i> | <i>UCR Offense Code</i> |
|---|---------------------------------|
| Sodomy | 11B |
| Sexual Assault with an Object | 11C |
| Fondling | 11D |
| Incest | 36A |
| Statutory Rape | 36B |
| Assault Offenses | |
| Aggravated Assault | 13A |
| Simple Assault | 13B |
| Intimidation | 13C |
| Robbery | 120 |
| Arson | 200 |
| Extortion/Blackmail | 210 |
| Burglary/Breaking & Entering | 220 |
| Larceny/Theft Offenses | |
| Pocket-Picking | 23A |
| Purse-snatching | 23B |
| Shoplifting | 23C |
| Theft From Building | 23D |
| Theft From Motor Vehicle | 23F |
| Theft From Motor Vehicle Parts or Accessories | 23G |
| All Other Larceny | 23H |
| Motor Vehicle Theft | 240 |
| Counterfeiting | 250 |
| Fraud Offenses | |
| False Pretenses/Swindle/Confidence Game | 26A |
| Credit Card/Automated Teller Machine Fraud | 26B |
| Impersonation | 26C |
| Welfare Fraud | 26D |
| Wire Fraud | 26E |
| Embezzlement | 270 |
| Stolen Property Offenses | 280 |
| Destruction/Damage/Vandalism of Property | 290 |
| Drug/Narcotic Offenses | |
| Drug/Narcotic Violations | 35A |

| <i>Offense</i> | <i>UCR Offense Code</i> |
|---|---------------------------------|
| Drug Equipment Violations | 35B |
| Pornography/Obscene Material | 370 |
| Gambling Offenses | |
| Betting/Wagering | 39A |
| Operating/Promoting/Assisting Gambling | 39B |
| Gambling Equipment Violations | 39C |
| Sports Tampering | 39D |
| Prostitution Offenses | |
| Prostitution | 40A |
| Assisting or Promoting Prostitution | 40B |
| Purchasing Prostitution | 40C |
| Bribery | 510 |
| Weapon Law Violations | 520 |
| Human Trafficking | |
| Human Trafficking – Commercial Sex Acts | 64A |
| Human Trafficking – Involuntary Servitude | 64B |

10 APPENDIX D – UCR Offense Definitions

UCR OFFENSES

There are 47 offense categories. The offense categories are listed below in numerical order. Each entry includes the following information:

- UCR offense code, offense name
- Definition
- Considerations and examples (as appropriate)

09A-09B HOMICIDE OFFENSES

The killing of one human being by another.

09A Murder and Nonnegligent Manslaughter

The willful (nonnegligent) killing of one human being by another.

09B Negligent Manslaughter

The killing of another person through negligence.

100 Kidnapping/Abduction

The unlawful seizure, transportation, and/or detention of a person against his/her will or of a minor without the consent of his/her custodial parent(s) or legal guardian.

Kidnapping/Abduction includes hostage-taking.

11A – 11D Sex Offenses

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

11A Rape (except Statutory Rape)

The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Agencies should classify the crime as rape, regardless of the age of the victim, if the victim did not consent or if the victim was incapable of giving consent. If the victim consented, the

offender did not force or threaten the victim, and the victim was under the statutory age of consent, agencies should classify the crime as statutory rape.

This offense includes the rape of both males and females as long as at least one of the offenders is the opposite sex of the victim. *Black's Law Dictionary*, 6th ed., defines *carnal knowledge* as "the act of a man having sexual bodily connections with a woman; sexual intercourse." There is *carnal knowledge* if there is the slightest penetration of the sexual organ of the female (vagina) by the sexual organ of the male (penis).

In cases where several offenders rape one person, the responding agency should count one Rape (for one victim) and report separate offender information for each offender.

11B Sodomy

Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

If the offender both raped and sodomized the victim in one incident, then LEAs should report both offenses.

11C Sexual Assault With An Object

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

An "object" or "instrument" is anything used by the offender other than the offender's genitalia, e.g., a finger, bottle, handgun, stick.

11D Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Because there is no penetration in fondling, this offense will not convert to the SRS as Rape.

36A – 36B Sex Offenses, Nonforcible

Unlawful, nonforcible sexual intercourse.

36A Incest

Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

36B Statutory Rape

Nonforcible sexual intercourse with a person who is under the statutory age of consent.

If the offender used or threatened the use of force or the victim was incapable of giving consent because of his/her youth or mental impairment, either temporary or permanent, law enforcement should classify the offense as Rape, not Statutory Rape.

13A – 13C ASSAULT OFFENSES

An unlawful attack by one person upon another.

Careful consideration of the following factors should assist in classifying assaults:

1. The type of weapon employed or the use of an object as a weapon.
2. The seriousness of the injury.
3. The intent and capability of the assailant to cause serious injury.

Usually, the weapons used or the extent of the injury sustained will be the deciding factors in distinguishing aggravated from simple assault. In only a very limited number of instances should it be necessary to examine the intent and capability of the assailant. Prosecution policy in a jurisdiction should not influence classification or reporting of law enforcement offense data. Reporting agencies should examine and classify the assaults in their respective jurisdictions according to the standard UCR definitions, regardless of whether the offenses are termed felonies by local definitions.

By definition there can be no *attempted* assaults, only *completed* assaults. Therefore, reporting agencies must enter the data value of C = Completed into Data Element 7 (Offense Attempted/Completed) for all Assault Offenses.

13A Aggravated Assault

An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

In the definition above, a weapon is a commonly known weapon (a gun, knife, club, etc.) or any other item that, although not usually thought of as a weapon, becomes one when used in a

manner that *could* cause the types of severe bodily injury described. For Cargo Theft purposes, mace and pepper spray are considered to be weapons. A severe laceration is one that should receive medical attention. A loss of consciousness must be the direct result of force inflicted on the victim by the offender.

Aggravated Assault includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease and deliberately attempts to inflict the disease by biting, spitting, etc.), assaults or attempts to kill or murder, poisoning, assault with a dangerous or deadly weapon, maiming, mayhem, and assault with explosives. In addition, this offense usually includes offenses such as Pointing and Presenting a Firearm, Brandishing a Firearm, etc. Though an agency may, on occasion, charge assailants with assault and battery or simple assault when a knife, gun, or other weapon was used in the incident, the agency should classify this type of assault as aggravated for UCR purposes. It is not necessary that injury result from an aggravated assault when an offender uses a gun, knife, or other weapon that *could* cause serious personal injury.

The agency should enter the type of weapon or force involved with an Aggravated Assault in Data Element 13 (Type Weapon/Force Involved); it should also enter the circumstances in Data Element 31 (Aggravated Assault/Homicide Circumstances).

13B Simple Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Simple Assault includes offenses such as minor assault, hazing, assault and battery, and injury caused by culpable negligence.

13C Intimidation

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

This offense includes stalking. In addition, the threats associated with intimidation can be made in person, over the telephone, or in writing.

120 Robbery

The taking or attempting to take anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or putting the victim in fear of immediate harm.

Because some type of assault is an element of the crime of Robbery, an assault should not be reported as a separate crime as long as it was performed in furtherance of the robbery. However, if the injury results in death, a Homicide Offense must also be reported.

The victims of a robbery include not only those persons and other entities (businesses, financial institutions, etc.) from whom property was taken, but also those persons toward whom the robber(s) directed force or threat of force in perpetrating the offense. Therefore, although the primary victim in a bank robbery would be the Financial Institution, the teller toward whom the robber pointed a gun and made a demand should also be reported as a victim. Carjackings are Robbery offenses in which a motor vehicle is taken through force or threat of force. Report only a Robbery not a Motor Vehicle Theft.

200 Arson

To unlawfully and intentionally damage or attempt to damage any real or personal property by fire or incendiary device.

An agency should report only fires determined through investigation to have been unlawfully and intentionally set. Though the agency should include attempts to burn, it should not include fires of suspicious or unknown origin. In addition, an agency should report one incident for each distinct arson operation originating within its jurisdiction. If a fire started by arson in one jurisdiction spreads to another jurisdiction and destroys property, the agency in which the fire was started should report the incident.

Incidents in which persons are killed as a direct result of arson require that agencies report both the Homicide and the Arson. Similarly, an agency should report the number of persons injured during an arson as an assault in addition to the arson. Arson-related deaths and injuries of police officers and firefighters, unless determined as willful murders or assaults, are excluded from the FBI UCR Program due to the hazardous nature of these professions.

The type of property burned is to be entered into Data Element 15 (Property Description). The value of property burned is reported in Data Element 16 (Value of Property) and should include incidental damage resulting from fighting the fire.

210 Extortion/Blackmail

To unlawfully obtain money, property, or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing, or through other coercive means.

220 Burglary/Breaking & Entering

The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

A forced entry is where force of any degree or a mechanical contrivance of any kind (e.g., a passkey or skeleton key) is used to unlawfully enter a building or other structure. An unforced entry is one where the unlawful entry is achieved without force through an unlocked door or window.

23A-23H Larceny-Theft Offenses

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another person.

23A Pocket-picking

The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

23B Purse-snatching

The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.

If more force was used than actually necessary to wrench the purse from the grasp of the person, then a strong-arm Robbery occurred rather than Purse-snatching.

23C Shoplifting

The theft by someone other than an employee of the victim of goods or merchandise exposed for sale.

23D Theft From a Building

A theft from within a building which is either open to the general public or to which the offender has legal access.

23E Theft From Coin-Operated Machine or Device

A theft from a machine or device that is operated or activated by the use of coins.

23F Theft From Motor Vehicle

The theft or articles from a motor vehicle, locked or unlocked.

23G Theft of Motor Vehicle Parts or Accessories

The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle or necessary for its operation.

23H All Other Larceny

All thefts that do not fit any of the definitions of the specific categories of Larceny/Theft listed above.

240 Motor Vehicle Theft

The theft of a motor vehicle.

A motor vehicle is a self-propelled vehicle that runs on the surface of land and not on rails and that fits one of the following property descriptions:

Automobiles – sedans, coupes, station wagons, convertibles taxicabs, sport utility vehicles, or other similar motor vehicles that serve the primary purpose of transporting people.

Buses – motor vehicles that are specifically designed (but not necessarily used) to transport groups of people on a commercial basis.

Recreational Vehicles – motor vehicles that are specifically designed (but not necessarily used) to transport people and also provide them temporary lodging for recreational purposes.

Trucks – motor vehicles that are specifically designed (but not necessarily used) to transport cargo.

Other Motor Vehicles – any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, or golf carts.

250 Counterfeiting

The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or

genuine or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud.

26A – 26E Fraud Offenses

The intentional perversion of the truth for the purpose of inducing another person or other entity in reliance upon it to part with something of value or to surrender a legal right.

The most specific subcategory of fraud should be reported whenever the circumstances fit the definition of more than one of the subcategories listed below. For example, most frauds would fit the definition of False Pretenses/Swindle/Confidence Game. But if a credit card was used to perpetrate the fraud, the offense would be classified as Credit Card/Automated Teller Machine Fraud.

26A False Pretenses/Swindle/Confidence Game

The intentional misrepresentation of existing fact or condition or the use of some other deceptive scheme or device to obtain money, goods, or other things of value.

26B Credit Card/Automated Teller Machine Fraud

The unlawful use of a credit (or debit) card or automated teller machine for fraudulent purposes.

26C Impersonation

Falsely representing one’s identity or position and acting in the character or position thus unlawfully assumed to deceive others and thereby gain a profit or advantage, enjoy some right or privilege, or subject another person or entity to an expense, charge, or liability that would not have otherwise been incurred.

26D Welfare Fraud

The use of deceitful statements, practices, or devices to unlawfully obtain welfare benefits.

26E Wire Fraud

The use of an electric or electronic communications facility to intentionally transmit a false and/or deceptive message in furtherance of a fraudulent activity.

270 Embezzlement

The unlawful misappropriation by an offender to his/her own use or purpose of money, property, or some other thing of value entrusted to his/her care, custody, or control.

280 Stolen Property Offenses

Receiving, buying, selling, possessing, concealing, or transporting any property with the knowledge that it has been unlawfully taken, as by Burglary, Embezzlement, Fraud, Larceny, Robbery, etc.

290 Destruction/Damage/Vandalism of Property

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

This offense is to be reported only if the reporting agency deems that substantial injury to property has occurred. The offense includes a broad range of injury to property, e.g., from deliberate, extensive destruction of property at one extreme to mischievous, less extensive damage at the other extreme. It does not include destruction or damage to property caused by the crime of Arson.

Incidental damage resulting from another offense (e.g., Burglary or Robbery) is to be reported in this offense category only if the reporting agency deems the amount of damage to be substantial. For example, insubstantial damage, such as a broken window or forced door, should not be reported, but substantial damage, such as major structural damage caused by a truck backing into a storefront to gain admittance, should be reported. For the crime of Arson, however, incidental damage resulting from fighting the fire should be included as part of the loss caused by burning. The determination of whether the damage was substantial is left to the discretion of the reporting LEA and should not require burdensome damage assessments.

35A and 35B Drug/Narcotic Offenses (Except Driving Under the Influence)

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

35A Drug/Narcotic Violations

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

35B Drug Equipment Violations

The unlawful manufacture, sale, purchase, possession, or transportation of equipment of devices utilized in preparing and/or using drugs or narcotics.

370 Pornography/Obscene Material

The violation of laws or ordinances prohibiting the manufacture, publishing, sale, purchase, or possession of sexually explicit material, e.g., literature or photographs.

39A-39D Gambling Offenses

To unlawfully bet or wager money or something else of value; assist, promote, or operate a game of chance for money or some other stake; possess or transmit wagering information; manufacture, sell, purchase, possess, or transport gambling equipment, devices, or goods; or tamper with the outcome of a sporting event or contest to gain a gambling advantage.

39A Betting/Wagering

To unlawfully stake money or something else of value on the happening of an uncertain event or on the ascertainment of a fact in dispute.

39B Operating/Promoting/Assisting Gambling

To unlawfully operate, promote, or assist in the operation of a game of chance, lottery, or other gambling activity.

This offense includes bookmaking, numbers running, transmitting wagering information, etc.

39C Gambling Equipment Violations

To unlawfully manufacture, sell, buy, possess, or transport equipment, devices, and/or goods used for gambling purposes.

39D Sports Tampering

To unlawfully alter, meddle in, or otherwise interfere with a sporting contest or event for the purpose of gaining a gambling advantage.

40A – 40C Prostitution Offenses

To unlawfully engage in or promote sexual activities for anything of value.

40A Prostitution

To engage in commercial sex acts for anything of value.

This offense involves prostitution by both males and females.

40B Assisting or Promoting Prostitution

To solicit customers or transport persons for prostitution purposes; to own, manage, or operate a dwelling or other establishment for the purpose of providing a place where prostitution is performed; or to otherwise assist or promote prostitution.

40C Purchasing Prostitution

To purchase or trade anything of value for commercial sex acts.

510 Bribery

The offering, giving, receiving, or soliciting of anything of value (e.g., a bribe, gratuity, or kickback) to sway the judgment or action of a person in a position of trust or influence.

If the bribery involves changing the outcome of a sporting contest or event, it should be reported under Gambling Offenses as Sports Tampering, not Bribery.

520 Weapon Law Violations

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

64A and 64B Human Trafficking

The inducement of a person to perform a commercial sex act, or labor, or services, through force, fraud, or coercion. Human trafficking has also occurred if a person under 18 years of age has been induced, or enticed, regardless of force, fraud, or coercion, to perform a commercial sex act.

64A Commercial Sex Acts

Inducing a person by force, fraud, or coercion to participate in commercial sex acts, or in which the person induced to perform such act(s) has not attained 18 years of age.

64B Involuntary Servitude

The obtaining of a person(s) through recruitment, harboring, transportation, or provision, and subjecting such persons by force, fraud, or coercion into involuntary servitude, peonage, debt bondage, or slavery (not to include commercial sex acts).

11 APPENDIX E – Contact the FBI UCR Program

| To request information about: | Contact: |
|---|--|
| Crime Statistics Management Unit Program administration; management; policy; UCR Advisory Process; information about crime data submissions; data reporting problems; data quality; population information | Telephone 304-625-4830 Facsimile 304-625-3566 <ucr@leo.gov> |
| UCR Data Submissions All UCR data submissions must come to this e-mail address. | <ucrstat@leo.gov> |
| Law Enforcement Online (LEO) Technical Assistance/Help Desk, toll free (24/7) Access to the UCR database for data submissions; password administration; web assistance | Telephone 888-334-4536 |
| NIBRS Coordinator NIBRS certification process; NIBRS policy; federal funding for NIBRS-compliant records management systems; converting from the SRS to the NIBRS | Telephone 304-625-3092 Facsimile 304-625-3566 <cjis_comm@leo.gov> Attention: NIBRS Coordinator |
| NIBRS Training Coordinator Requests for training; questions about classifying and scoring | Telephone 888-827-6427 Facsimile 304-625-5599 <cjis_comm@leo.gov> Attention: NIBRS Training Coordinator |
| Quality Assurance Reviews Assistance for law enforcement in assessing the integrity of their data and complying with program requirements | Telephone 304-625-3020 Facsimile 304-625-3457 <acjis@leo.gov> |
| UCR Program Online UCR Program data; data self-query capability; data submission specifications; publications; manuals; reference information; frequently asked questions | < http://www.fbi.gov/about-us/cjis/ucr/ > |
| Send correspondence to: Federal Bureau of Investigation, Criminal Justice Information Services Division, Uniform Crime Reporting Program, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306-0159 | |