

REQUEST TO REMOVE CJIS CLEARANCE

After an agency determines that an individual no longer needs unescorted access to a facility with FBI CJIS systems this CJIS Security Clearance Flag Removal Request shall be submitted to the Oregon State Police.

If there is any missing or inaccurate information the form will be returned to the agency for corrections. Once the missing or inaccurate information has been corrected, the form can be resubmitted for processing.

Agency Name:

Agency ORI:

Name of Individual:

Date of Birth:

SID:

Date Fingerprinted:

Requestor Name:

Requestor Email:

This information can be obtained by requesting an ORI flag list from the LEDS Helpdesk:
helpdesk.leds@osp.oregon.gov

**PLEASE RETURN THIS COMPLETED FORM TO THE
OREGON STATE POLICE, CJIS SECURITY DIVISION**



Mail form to:

Oregon State Police
CJIS Security Division
3565 Trelstad Ave SE
Salem, OR 97317

Email form to:

cjis.flags@osp.oregon.gov

Fax form to:

503-378-2121

Direct questions to:

ospcjis@osp.oregon.gov