

REQUEST TO REMOVE CJIS CLEARANCE

This form is to be used ONLY when requesting to separate an individual from having unescorted access to CJIS clearance removed. Once we receive the form we will review and process the request in the order it was received. Only requests containing ALL of the correct information required below will be processed. Any request received that is incomplete will be rejected back to the requesting agency.

Agency Name:

Agency ORI:

Name of Individual:

Date of Birth:

SID:

Date Fingerprinted:

Requestor Name:

Requestor Email:

This information can be obtained through LEDS or by requesting an ORI flag list at helpdesk.leds@osp.oregon.gov.

PLEASE RETURN COMPLETED FORM TO THE OREGON STATE POLICE, CJIS SECURITY DIVISION



Mail: Oregon State Police
CJIS Security Division
ATTN: CJIS Security
3565 Trelstad Ave SE
Salem, OR 97317

Email: osp.cjis@osp.oregon.gov
Fax: 503-378-2121