GUIDELINES FOR OBTAINING CLASSIFIABLE THUMBPRINTS*
*ORS 166.412(2)c and ORS 166.412(4)c – May be required by statute to provide these prints to the Oregon State Police

1. Thumbprints are recorded on the form by first applying printer’s ink to the thumbs. This is accomplished by rolling the thumb on a fingerprint ink pad from one side of the thumb to the other side.
2. Roll the thumb from edge to edge and below the first crease line, use moderate pressure, roll it one time only and in one direction only- not back and forth, with the tip pointing towards the top of the form.
3. Be sure the correct print is recorded in the proper block.
4. The ridges of the thumbprint must be distinct and clear. If the print is smudged or blurred, reprint.
5. The best prints are obtained if the paper is at the edge of a hard surface.

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