



# Code Amendment Proposal Application

Mail completed form to:  
Office of State Fire Marshal  
Codes & Technical Services  
3565 Trelstad Avenue SE  
Salem, OR 97317-9614

email completed form to:  
osfm.flss@state.or.us  
subject: **CODE PROPOSAL**

**STAFF USE ONLY**

Application no.:

- Approved  
 Denied

Phone: (503) 934-8204

Web: <http://www.oregon.gov/OSP/SFM/>

Instructions: Fill in all the following information, attach any supplementary information you relied on, and mail to OSFM

APPLICANT INFORMATION		
Name:		Date:
Representing:		Phone:
Address (street or P.O. Box):		Fax:
City:	State:	Zip:
E-Mail Address:		
PROPOSED CODE LANGUAGE		
This proposed code amendment (check one):		
<input type="checkbox"/> Amends (code, edition, section): _____		
<input type="checkbox"/> Adopts a new section (code, edition): _____		
<input type="checkbox"/> Repeals (code, edition, section): _____		
<i>Submit code change proposals no later than the 15th of the month to provide sufficient time to evaluate the proposal prior to the next scheduled meeting of the Oregon Fire Code Committee.</i>		

You must provide language for review by the division. Failure to provide language will invalidate the application. Please use the following format to show additions and deletions from the code  
-*italicize* deleted text (as ~~strike through~~ may not be compatible with some browser/OS)  
-underline and bold **new text**.

**Proposed language:**

## APPLICATION CRITERIA

Attach to this application written responses to the following questions. If needed, include in the response an explanation as to why a question does not apply to your proposed code amendment. Incomplete applications will be rejected.

### Questions:

1. Is your proposed code amendment necessary to correct any unforeseen or probable outcomes resulting from the application of a code section, and if so, why?
2. Is your proposed code amendment needed to protect the health, safety welfare, comfort, and security of occupants and the public, and if so, why?
3. Does your proposed code amendment correct inadequate application by a code section to a method, material, or design, and if so, how?
4. Is your proposed code amendment necessary to correct unique geographic or climatic conditions within Oregon, and if so, why?
5. Is your proposed code amendment needed to eliminate conflicting, obsolete, or duplicative code provisions or standards among Oregon-adopted codes, statues, or regulations, and if so, why?
6. Does your proposed code amendment provide for the use of unique or emerging technologies or promote advances in construction methods, devices, materials and techniques, and if so, how?
7. Does your proposed code amendment create any adverse fiscal impact or cost savings for the general public, the construction industry, local and state governments, or small businesses? If so, please describe the added or reduced cost of the proposed code amendment, the adverse fiscal impact or cost savings in relation to the current Oregon Fire Code, and any standards of measure used to arrive at the result given.

## APPLICANT SIGNATURE

 Signature:

Date:

**Copyright notice:** *By signing this proposed code amendment application, I understand and acknowledge that the work contained in this application is original, or if not original, I have the right to copy the work. By signing this work, I understand that any rights I may have in this work, including any form of derivative works and compilations are assigned to the Office of State Fire Marshal. I also understand that I do not retain or acquire any rights once this work is used in an Office of State Fire Marshal publication.*

## APPLICATION PROCESSING

The Office of State Fire Marshal screens proposed amendments to determine whether they meet the requirements of Oregon Administrative Rule (OAR) 837-040-0015(3). The division will return proposed code amendments that do not substantially meet the requirements of OAR 837-040-0015(5), with specific reasons included in the returned application.

If you submit completed proposed code amendments to the Office of State Fire Marshal before the end of the timetable established under OAR 837-040-0020, the Office of State Fire Marshal will forward them to the Oregon Fire Code Committee for review. The Office of State Fire Marshal will not forward proposed code amendments that are not completed before the end of the timetable.

If you complete proposed code amendments but do not submit them to the Office of State Fire Marshal before the end of the timetable, you may submit them as completed applications for consideration during the next opportunity given to make amendments to the state Fire Code.

*Note:* The Office of State Fire Marshal is not obligated to examine a proposed code amendment submitted after the end of the timetable.