

Meeting Minutes

Clatsop County LEPC Meeting

Tabled December 20,2012

March 20, 2012

10:00 AM

800 Exchange St. Suite 400 Conference Room 410

Type of meeting: LEPC Committee Meeting

Attendees:

Agenda topics

Grants/LEPC	Sue Otjen
Training & Exercise	Tiffany Brown
Exercise Training – Table-Top Anhydrous Ammonia	Tom Manning
Hazardous Materials Operations/Mitigation Plan	Tom Manning
Emergency Plan Reviews	Membership
LEPC Conference	Terry Wolf
Other Business	

Meeting Minutes

Clatsop County LEPC Meeting

Meeting called to Order: Tom Manning 10:00 Am

Introductions: Terry Wolf, Troy Miller, Edgar Vargas, Herb Florer, Tiffany Brown, Thomas Manning, Mark Truax, Maureen Sheffield-Taylor, Bill Henley and Mark Lacy.

Meeting Notes for Jan 30, 2013 Adopted: 10:07 am

New Business:

- Training and Exercise Grant for LEPC
- Oregon State Fire Marshal's Update
- Schedule Plan Review Dates from State Fire Marshal's List
- LEPC Hazardous Materials Operations Plan
- Overview of Clatsop County Plan and Table-Top Exercise
- June Meeting to hold Election of Officers

Old Business:

- Clatsop County EOP – Updates ESF 6 Long Term Recovery
- Clatsop County Natural Hazard Mitigation Plan Updates

Agenda topics

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|---|---------------|
| • Update of Grants and LEPC Funding Opportunities | Terry Wolf |
| • LEPC Rolls and Responsibilities / Future Training | Terry Wolf |
| • New Training Updates and Scheduled Exercises | Tiffany Brown |
| • Plan Reviews | Tom Manning |
| • Other Concerns or areas of interest | |

Conclusions:

Action items:	Person responsible:	Deadline:

Grants

Tom Manning and Sue Otjen

Discussion:

LEPC Grants of Funding Opportunities

Conclusions: Next year's grant is now open for local LEPC's to submit and compete for next year's grant awards. Grants have passed the State Review and are now under review by EPA. We should know by September if we are approved.

Action items: EPA,OSFM	Person responsible:	Deadline:
	Sue Otjen	03/15/13

Overview of LEPC Rolls and Responsibilities		Sue Otjen
Discussion:		
<ul style="list-style-type: none"> Update on LEPC Rolls and Responsibilities PowerPoint 		
Sue will do a review for our LEPC in the near future. May next LEPC Meeting		
Conclusions:		
Action items: To confirm Power-point Training for next meeting.	Person responsible:	Deadline:
	Sue Otjen	Mar 18
Presentation of EHS Mapping Program		
Conclusions:		
	Person responsible:	Deadline:
Exercise and Training Update		Tiffany Brown
Discussion:		
<ul style="list-style-type: none"> Planning and Exercise Training for new LEPC Plan, HAZWOPER Training – Bill Henley 		
Tiffany shared an overview of this year’s training provided by Clatsop County Emergency Management through several funding sources.		
Conclusions:		
Action items: Firm up training	Person responsible:	Deadline:
	Tiffany Brown	Aug 31

Plan Reviews		Tom Manning
Discussion:		
<ul style="list-style-type: none"> The Plan Reviews will be held on April 24, and April 26, 2012. The Astoria School District 1 and Astoria Holdings Inc. 		
Conclusions:		
Action items:	Person responsible:	Deadline:
Complete Plan overview for suggested improvements	Tom Manning	06/26, 2012

Committee Members		Round Table
Discussion:		
<ul style="list-style-type: none"> Concerns of Interests 		
HAZWOPER Training for LEPC Committee		
Conclusions:		
Action items:	Person responsible:	Deadline:
.	Tom & Tiffany	
		May 21
Next Meeting:	Sept 20, 2012 @ 1000 Hrs. at 800 Exchange St. Suite 400, conference room 430	