

**Mid-Valley LEPC Annual Meeting
LBCC Boardroom CC-103
Albany, OR 97321**

**March 12, 2014
10:00 a.m.
Minutes**

Attendees:

Douglas Baily, Corvallis Fire/HazMat Team 5	Jarrett Heffner, American Red Cross
Mike Bamberger, Oregon State University	Steve Niskanen, NWFF Environmental
Rich Baltzersen, FBI-Portland	Marcene Olson, LBCC
Lori Blau, Cascade Pacific Pulp	Erik Rau, Benton County Sheriff's Office
Armel Cates, Linn County Resident	Cliff Sabin, Samaritan AGH & LCH
Lindsey Cullums, Linn County Public Health	Karen Selander, Corvallis School District
Steve Curfman, NETL	Greg Skaer, Oregon Freeze Dry
Jane Fleischbein, Linn County Public Health	Darrel Tedisch, City of Albany Emergency Mgmt.
Chris Greenhill, Dept. of Homeland Security	Jason White, National Frozen Foods
Lorri Headrick, Albany Fire Department	Terry Wolfe, State Fire Marshal's Office

Approval of Minutes: Minutes of the February 12, 2014, annual meeting were approved as submitted.

Reports from Participating Organizations:

FBI – Rich Baltzersen reported that they are having a Chemical Industry Outreach at Chemeketa Community College on May 8 from 8:30 a.m. to 12:30 p.m.; bomb demonstration following until 3:00 p.m. He offered to reach out with a personal invitation to LEPC members who need to participate.

Department of Homeland Security – Chris Greenhill reported that he will be busy this year with inspections, targeting 1,000 for completion.

He mentioned the Neighborhood Emergency Teams (NET); a program through Portland Bureau of Emergency Management that trains Portland community members to save lives and property until professional responders can arrive during times of disaster.

NETL: Steve Curfman reported that they are in the planning process for a summer exercise that will include participation with Albany Fire Department.

State Fire Marshal's Office – Terry Wolfe reported that Mark Wallace is no longer the State Fire Marshal and the interim Fire Marshal will be Jim Walker. Nothing is changing with the LEPC process that is currently place.

They received 15 HMEP grant applications. Notifications are expected to go out in April to the applicants that are going forward to the next level.

Benton County Emergency Management – Erik Rau reported that a damage assessment is being conducted for a possible emergency declaration from the February snow storm in order to receive financial assistance through FEMA for damages caused by the storm.

They are starting a ten-week search and rescue training for 13 students.

Linn County Public Health – Jane Fleischbein reported that they had a successful shelter-in-place drill. They are editing the county's emergency response plan, which is required for their accreditation. They have 19 new CERT members trained. Medical Reserve Corps training is being held in Portland on April 12.

Linn County Emergency Management – Darrel Tedisch reported on the shelter planning process that is going on with the Red Cross. Their meeting in March includes county level organizations and how they can help locally with sheltering. They hope to have a draft of the basic plan in April.

HazMat Team 5 – Douglas Baily reported that they will be holding a Chemistry of HazMat class at Oregon State in May, and there will be seats available for industry to participate.

Samaritan Health – Cliff Sabin reported that the Lebanon Area Emergency Management Team (LAEMT) is working together again. Samaritan Health is developing an earthquake exercise for April/May. They are evaluating resources for improving communication with employees during disasters.

Linn-Benton Community College – Marcene Olson reported that they are providing CERT training in May and have an active shooter drill in April.

Corvallis School District – Karen Selander reported that they are providing new ladders in all of their schools in response to ladder fall injuries in the district. They are also installing power failure lights and evacuate/clear signs for emergency evacuation in all schools.

American Red Cross – Jarrett Heffner reported on the shelter surveys that will be conducted in Linn and Benton Counties. They are meeting March 18 with the volunteers who will be conducting the surveys. The information will be made available in their national database.

National Frozen Foods – Jason White reported that their emergency action plan is going in for approval and they are sending two people through emergency response training.

Private Citizens – Armel Cates offered his consultation services as a resource for nuclear related issues, based on his background with the Department of Energy.

Workgroup Reports:

Presentation – Jeff Kaliner with the State of Oregon will present in June on using evidence based practice in emergency preparedness and planning.

Information Coordinator Report: It was reported that Tori Jager is no longer with Pacific Cast. Lorri will follow up with Pacific Cast to see if the Mid-Valley LEPC external hard drive can be located and returned.

Local Exercises & Training:

City of Albany Earthquake Exercise – October 17, 2014 – Darrel Tedisch reported that a six-hour exercise is being planned. Some components will include: ECC setup, public information, damage assessment, sheltering, and ham radio communications.

It was mentioned that there is a ham radio technician level training course starting March 13 at LBCC from 6:00 to 8:00 p.m. every Thursday for four weeks. The instructor is Richard Kammerer, Linn County A.R.E.S.; email: K7IHS@ARRL.NET; phone: 541-967-2813. There is no cost for the class, just for the book and license.

Old Business: N/A

New Business:

2014 Goals – Identified the following goals for 2014: provide three membership training/presentations, provide three outreach activities to promote the LEPC (targeting community and employer preparedness fairs), and LEPC plan development. Baily will email the Planning Workgroup with the expectations for proceeding with plan development. Erik Rau is being added to the Planning Workgroup.

Bylaws Update – The draft Bylaws document was reviewed and recommendations were made for changes that Lorri will incorporate into a second draft for review at the next meeting. Highlights include:

- The Information Coordinator’s position is being eliminated and the duties are being transferred to the Secretary.
- The date for the annual meeting will be determined at the November meeting and will be held within the first quarter of the calendar year.
- Include the 304 Reporting Requirements sheet as an attachment to the Bylaws.
 - Identified that the 304 Report Requirements sheet needs to be updated to provide more clear direction. Changes will be addressed by a workgroup that includes: Douglas Baily, Darrel Tedisch, Erik Rau, Lori Blau, and Greg Skaer.

Mid-Valley LEPC Plan – The FY 2014 HMEP Grant is providing \$6,000 toward plan development, and an additional \$10,000 has been applied for in the FY 2015 HMEP Grant for its completion.

HMEP Grant Application – The FY 2015 HMEP Grant application was submitted for the following:

- EHS Facility Evacuation Planning - \$20,000
- Mid-Valley LEPC Plan Development - \$10,000
- Philomath Tabletop Exercise - \$9,000
- HazMat Awareness/Operations Training - \$3,200
- Tox Medic Class for HazMat Technicians - \$12,400
- HazMat Team 5 Technician Training for Two Members - \$12,000
- Midland Kit for HazMat Team Training - \$8,000

HazMat Conference – The State HazMat Conference will be held in Seaside May 13-15. Terry Wolfe will inquire about funding availability for LEPC industry members’ attendance. [Conference Information](#)

Next Meeting: April 9, 2014, 10:00 a.m., at Corvallis School District Administration Board Room, 1555 SW 35th Street, Corvallis OR 97333

Regular Meeting Adjournment: 12:00 p.m.

Submitted by: Lorri Headrick