



Attendees:

Darrel Tedisch, City of Albany
Stacy Burr, Stacy Burr Consulting
Marcene Olson, LBCC
Sarah Bates, Linn County Public Health
Marc Bickley, SnoTemp
Mike Johnson, LDS Charities
Armel Cates, Linn County Resident
Kevin Harding, Hewlett-Packard
Kate Hennessy, Albany Fire
Michael Gosney, Simplot
Jaimi Glass, Benton County EM

Archie Rust, CD Industries, Inc.
Kevin Higgins, Benton County Sheriff's Office
Sue Otjen, State Fire Marshal's Office
Gregory Skaer, Oregon Freeze Dry
Joe Hutchinson, Samaritan Health Services
Vicky Lyons, Good Samaritan
Jeff Miller, Wilbur Ellis
Marshall Baker, Crop Production Services
Ellis Williams, Epignosis Consulting
Steve Curfman, NETL
Martha Jirovec, EnerG2 Technologies

Approval of Minutes: Armel Cates made a motion to approve minutes of the July 9, 2015, meeting; Sarah Bates seconded the motion; and the minutes were approved as submitted.

Reports from Participating Organizations:

Oregon State Fire Marshal's Office – Terry Wolfe could not be present as he is in Douglas County right now, helping them establish a LEPC down there. They are trying to set up a SERC Executive Committee in accordance with administrative rules. They are still waiting for news on the HazMat grant that was submitted – they expect that it will be available 1 October, and the good news is that FMSA will be making it a multi-year grant (instead of the one year at a time grant that it currently is). The OSFM will be putting on an ethanol training course in Roseburg for any interested parties.

Benton County Emergency Management – Both representatives from Benton County Emergency Management are new in their jobs. They are actively working on updating their COOP plan, their Natural Hazard Mitigation Plan, and their EOPs. They will be participating with the State's ECC quarterly drill on 12 August. Jaimi also mentioned that Benton County ARES has a couple of slots still available for a certification class they are teaching from 25 to 28 September.

City of Albany – Darrel reported that the City of Albany Ham radio operators would be participating in a drill with Lebanon Community Hospital today. He mentioned that they would be trying to conduct these drills monthly with Albany and Lebanon Community Hospitals (who conduct them weekly, on Wednesdays). Kevin Harding (Hewlett Packard) reported that they had recently done a successful multi-state, multi-facility Ham radio drill and Darrel encouraged them, and any other interested businesses and agencies, to participate in upcoming drills.

Linn County Public Health – They just had their quarterly Medical Reserve Corp meeting 11 August, the next meeting is 10 November. Sarah mentioned that the National Preparathon will take place on 30 September, and that it provides a good opportunity to emphasize emergency awareness and education. On 15 October, the annual Shakeout will take place. This is an annual earthquake

awareness and preparedness event, used to educate the community about earthquakes. This can be for businesses, agencies, and even community members. You register your site online to participate, and they have good training materials. Linn County is still recruiting for a Community Preparedness Specialist. This person will work on outreach and education on an individual level, and establish an education/outreach “tool kit”. This program is administered through the Red Cross. There will also be a Safety Fair at Heritage Mall 29 August, from 10:00 am to 1:00 pm, which will be supported in part by the National Guard, the Albany Fire Department and the Albany Police Department.

Samaritan Health Services – They are working on a full-scale drill in fall for both Albany and Lebanon hospitals. Joe Hutchinson is taking over for Cliff Sabin, and he’s working on getting to know everyone and getting into the job. There is also a Ham Radio Drill today, which they will be participating in.

Good Samaritan – They have a specialist position open now. EC Electric (who did the electrical work for the new cancer center) volunteered to do all the electrical work on the Ham Radio trailer (one of the five purchased with grant money). The Ham radio operators out of the hospital (trained in part by Roger Emery) want to train on a regular basis, especially with other hospitals. On 10 September they will be doing an Anthrax drill with the state labs, which will send out samples, some of which will contain actual (dead) anthrax spores. Salem will be bringing a mobile lab, communications rig, and tent for decontamination (although they will not have capacity for more than five people at a time). HazMat Team 5 will not be available, but their presence will be factored into the exercise. There will also be a plane crash in Devil’s Lake drill Monday evening at the coast involving Fire, EMS, and the Coast Guard. They are anticipating approximately 150 participants, and 25 “patients”. The scenario will be that of a small commuter plane crashing into the ocean, necessitating water rescue.

LBCC – They have updated their Emergency Response Plan, and it’s been approved. CERT training will begin Friday, 14 August. At the end of the month there will be a campus-wide drill using up to 130 mannequins and live “victims” as well. There will be a lot of HazMat training coming up, and the trainers will be getting emergency response training. The campus will also participate in a campus-wide Shakeout.

Wilbur Ellis – Nothing to report.

CG Industries – They had two slow days but are busy again. Otherwise nothing to report.

Crop Production Services – Nothing to report.

Simplot – Michael Gosney reported that they are experiencing a narrow training window. Their corporate EHS Manager in Boise came out and trained 14 new people in the valley, another six in the basin in HazWOPER, and they are completing safety and security action plans, evacuation drills, and their regulatory training. They have also completed their 24-hour HazMat training requirement.

SnoTemp – They are doing well, and were featured in an Albany Democrat Herald article on their 8th expansion since 1984.

Hewlett Packard – They completed their evacuation drills for the year, for all 11 buildings. They are also conducting chemical response training with emergency response. They recently completed a multi-state, multi-facility Ham radio drill, and were able to successfully communicate between facilities.

EnerG2 Technologies – Martha Jirovec reported that they have been modifying several systems and upgrading. Evacuation training this week went well, and they are working on getting their people to OSHA training.

Oregon Freeze Dry – Plant 1 outage is scheduled for 24 August, with the last one due 3 September. The plant will be totally down for eight hours for maintenance and repair (as part of a yearly plan). They will also use this time to work on what to do if the plant shuts down (emergency contingency plans).

NETL – They are working to participate in big annual exercises (as required), including an upcoming compressed gas release exercise with Albany Fire Department next week. Darrel Tedisch also noted that the main Public Library has (in accordance with NETL requests) been designated as a potential JIC site (it has a back-up generator, lots of outlets, and is designated as the backup EOC or COOP as well). At some point in the future, Darrel suggested that that will be a drill.

Armel Cates – Suggested that it would be good for any organization to practice total evacuation drills.

Ellis Williams – Reported a need to reach out and provide emergency preparedness services in other languages for the members of the community who are not primary English language speakers. He would like to be added to the agenda to address this issue at a future LEPC meeting.

Stacy Burr Consulting – Stacy thanked the group members, saying that the Phase I information was perfect. Segment II is moving forward, and there will also be an evacuation piece. Segments III and/or IV will finalize the plan. Darrel said that he thought, in light of the federal government requirements that we could establish a response plan for EHS facilities. Sarah Bates had a question about ChemPack (and distribution), and will email Stacy and the group about that later.

Workgroup Reports:

- **Membership** – OSFM sent out the membership letter, which some facilities have already reported receiving. There was no one to report on this otherwise.
- **Outreach** – Selmet has canceled its Employee Health Fair, largely due to construction issues.
- **Emergency Planning** – Stacy Burr reported that she is almost ready to move to Phase 2, Plume Modeling, and then writing the plan.
- **Presentations** – Tyree Wilde will be presenting on the Weather Spotter Program in September. Summit may (or may not) be presenting in October.

Secretary's Report: No report.

New Business:

Sample Notifications – Darrel handed around a sheet with examples of potential notifications in the case of a release event. He also forwarded a copy of the sheet to Scott Loudon of Linn County Sheriff's Office Emergency Management for his input. Darrel is looking at using the Plume Modeling or drawing a radius to determine which and how many to notify in the case of a release event. In some cases, that number may be around 22,000 people. Vicky Lyons warned that any notifications for exercises must be carefully monitored because in the past they've had prescribed events go wrong "they can be a loose cannon". She suggested that people will want to know where to get information on what is happening, and to include a piece to the effect of "For more information, please tune to ..." or have a phone number people can call for information. Darrel said that establishing a call center could be an option. Stacy asked if the group wanted actual examples of notifications to be included in the specific response plan? Darrel said that they could be included later, and emphasized that it would be important to take time to do this correctly. Ellis Williams asked how the content of the notifications would be decided, and Darrel said that it would be sent through the group members, businesses, Fire and Police departments. Jaimi asked if the templates could be used for social media, and was told they could be. Darrel also mentioned the use of the Linn Benton Alert System, and Joe Hutchinson mentioned that for the non-English language speaking community, one could decide which language the alert can be delivered in. Other potential issues were the risks of being caught in phone trees for businesses, if they were to be contacted via reverse 911, and the necessity of training EHS facility personnel what to do in the event of a notification. Darrel also brought up IPOS (the State phone alert system for cell phones). Stacy said that that was a "stacking" system that would be combined with other forms of notification, such as Everbridge.

Greg Skaer (Oregon Freeze Dry) also wanted the group to know that one of their trade organizations is letting its members know that OSHA is training its auditors to look closely at the language of Emergency Response Plans, and looking at the verbiage to make sure it's consistent with the organization's actual practices. In other words, if the plan says someone "shall" do something at a particular point, and they might not necessarily do it, they can get in trouble for not complying with the Emergency Response Plan.

Next Meeting: September 9, 2015, 10:00 a.m., at Northwest Natural, 7150 Supra Drive SW, Albany, OR

Regular Meeting Adjournment: 11:30 a.m.

Submitted by: Kate Hennessy, Secretary