

**Morrow County Local Emergency Planning Committee
Port of Morrow Building, 2 Marine Dr. Boardman, Oregon
March 15, 2016**

Meeting Minutes

In attendance:

Amazon: Alma Gomez, Steve Larsen

City of Boardman: Kevin Kennedy

ConAgra Foods: Dave Nevin, John Neal, Rob Burden

Morrow County School District: Dirk Dirksen

Oregon Department of Fish and Wildlife: Cliff Miller

PGE Boardman Plant: Josh Hagel

Port of Morrow: Kevin Gilbertson

Watts Bros: Travis Hyder

NOAA Federal: Vincent Papol

Boardman Rural Fire District: Marc Rogelstad

Columbia River Community Health: Deena Gallaway

Morrow Cold Storage: Dave Marsing, Roy Brown

Morrow County VA Clinic: Kelly Holland

Pacific Ethanol Columbia: Joey Powell, David Richards

PGE Coyote Springs Plant: Dan Turley, Scott Burn

Tillamook (CRP): Shelly Ward

ZeaChem: Pete Wilhelm

Hermiston Amateur Radio: Don Drayton

10:00am ~ Call the meeting to Order:

- A. Review and approve the January 19, 2015 meeting minutes:

Reviewed and Approved

- B. Review any 'Lessons Learned', any information to share with committee members that could help others improve safety and/or communication within our group and/or the community.

Dan communicated that the LEPC has had a couple of contacts from regulatory agencies requesting information on facilities in the county that are required to participate in the local LEPC. The good news is that he was able to confirm that he was able to confirm that the facilities in question were participating members. It was also mentioned that there is a possibility that facility inspections will be taking place in Morrow County in the near future.

- C. Emergency Response Plan Grant Submittal & Progress

Pat Hart is working on this, still needs Emergency Response Plans from some of the facilities with Highly Hazardous Substances. Amazon to send theirs to us after the meeting, ZeaChem will be completed shortly.

- D. Subcommittees Reports:

None active

- E. Old Business

- Asked for Emergency Response Plans, following facilities still not on file:
- Reviewed attendance list to determine if members who have not attended in over a year are still with the companies or should be removed from the list. Dan will review and remove names as needed.
- Don Drayton requested radio frequencies that the facilities are using for the Amateur Radio group for their file. This lead to questions about how to keep this information confidential, the discussion did not resolve this issue.

- F. New Business

- Vincent Papol provided a presentation on the NOAA-National Weather Service severe weather information that is available through the website and the service available from the Pendleton office. If you would like more information on his presentation please email him at – vincent.papol@noaa.gov
- John Fitzgerald provided information on the LEPC Document Management service that will reside at the Boardman Fire Department, he will be sending out the instructions on how to use the service to file documents soon. He can be contacted by emailing - John.Fitzgerald@imesd.k12.or.us

Next meeting: May 17, 2016 10am