

MULTNOMAH COUNTY LEPC
Meeting Minutes
Friday March 14, 2014
Portland Fire & Rescue Training Center – Portland, OR

Members Present: Recorded by sign-in sheet

Brian Bailey called the 2nd Annual Meeting to order at 9:10 am.

Brian Bailey advised members of an EPA inquiry about a local company that had a release and whether or not they had contacted the LEPC and filed a follow-up report after the incident.

Members present approved meeting minutes from June 14, 2013

Brian Bailey reviewed the purpose of LEPC:

Emergency Planning and Notification

- Required by EPCRA
- Multnomah County LEPC website has been updated with additional fields for reporting release information to the LEPC
- Recommending that members filling out a release notice on the website print a screen capture of the information being reported to have a hard copy available as proof of submission

Emergency Release Reporting

- Notify Washington SERC and neighboring LEPC's in addition to the Multnomah County LEPC

Follow-Up Emergency Notice

- Most information collected when initially filing the notice
- Follow-up provides additional information not known when making initial notice

Executive Committee Updates:

- LEPC Chairman has been invited to join Multnomah County Emergency Management's quarterly meetings
- Eric Trummel is stepping down as Vice-Chair
- MCLEPC website "multcountylepc.com" funding has been paid for two years

Election of Executive Committee Members

- Kevin Buffum of Pacific Terminal Services was nominated as the new Vice-Chairman and approved by members present
- Other current Executive Committee members were voted in for another 1-year term.
 - Brian Bailey – Chairman
 - Kevin Buffum – Vice Chairman
 - Quinn Taylor – Information Coordinator
 - Karen Reynolds – Treasurer
 - Scott Henriksen - Secretary

Terry Wolfe provided an update from the Fire Marshal's Office:

- Provided a handout for "LEPC PLAN PROVISIONS/ Also known as the 9 Planning Elements" for individual facilities to use in identifying information required to be collected by the LEPC and for the LEPC to incorporate into Multnomah County's existing emergency response plan.
- OSFM is creating a working group to develop an Administrative Rule to codify how LEPC's will be bounded and created.
- Explained that OSFM is attempting to help facilities meet Federal mandates for LEPC

Bryan Profit was introduced as the new Portland Hazmat Coordinator.

- Focus is on getting Hazmat Teams doing on-site face-to-face visits with facilities
- Using visits to update Pre-Fire Plans and familiarize teams with chemicals on site

Mark Johnston was introduced from the OSFM Community Right to Know office.

- State has identified 13,000 facilities reporting hazardous substances
- Community Right to Know office consists of 4 compliance positions
- This year's survey will have new information requirements needed to integrate Oregon's database of facilities with Federal requirements
- After submission, reporting data is reviewed and entered into the database before being sent to fire departments, hazmat teams, and LEPCs in the state

Chris Greenhill provided an update from the Department of Homeland Security.

- Focus of the Chemical Facility Anti-Terrorism Standards is to prevent theft of chemical containers rather than responding to a chemical release or fire
- Work with local police to familiarize them with facilities
- Work with facilities on inventory control of portable containers
- Prevent hacking of facility order entry systems to illegally purchase chemicals

Felicia Heaton was introduced from the Portland Bureau of Emergency Management Community Outreach office.

- Working on neighborhood emergency planning
- Provide a contact point to pass information between neighborhood associations and facilities
- Planning 3 days of training for late September, early October

Michael Heumann from the National Institution of Occupational Safety and Health conducted a presentation on Emergency Responder Health Monitoring and Surveillance Guidance.

Took a 10 minute break followed by raffling off an emergency kit and chocolates

Jennifer Engkraf with Cowlitz County conducted a presentation on the role and importance social media plays during a release event. Jennifer's presentation was cut short so hopefully she will be able to return in the near future and continue with her presentation.

Meeting Adjourned at 11:00