

MULTNOMAH COUNTY LEPC  
Meeting Minutes  
Friday March 13, 2015  
Portland Fire & Rescue Training Center – Portland, OR

Members Present: Recorded by sign-in sheet

Brian Bailey called the meeting to order at 9:00 am.

Members present introduced themselves

Members present approved meeting minutes from December 12, 2014

Carmen Merlo from Portland Bureau of Emergency Management provided an update on Senate Bill 95 requiring manual overrides for pumping fuel.

Allison Boyd from Multnomah County Emergency Management reported that the county hired a new director, and is working on a 5-year hazard mitigation plan, including new risk assessments for man-made/technological risks.

Don Pettit provided an update from the Department of Environmental Quality

- New regulations proposed for high hazard training and collecting funds from the rail road industry to be used for emergency planning and equipment
- Geographic Regional Plan (GRP/All Hazard Plan) for Lower Columbia River is being updated to include rail transport hazards
- DEQ is finishing up work on the Emergency Preparedness Framework Data Project with Portland State University, part of which compares locations of industries making updates to Hazardous Substance Information Surveys against hard to evacuate facilities with at risk populations like elder care centers, to take advantage of Oregon Health's time travel map to Oregon's hospitals
- Overview of three types of crude oil currently passing through Portland on rail cars and suggested consideration of outreach efforts for vehicles approaching rail crossings

Brian Bailey reviewed the history of forming the LEPC, how it is structured, and its current needs

- Planning Element Coordinator: someone to receive the 9 Planning Element submissions from companies in Multnomah County subject to EPCRA
- Liaisons to local Offices of Emergency Management: attend their meetings & update LEPC, figure out what facility information and plan details are relevant to each entity and how the Emergency Managers would like it provided to be incorporated into their plans as appendices
- IT enthusiast: to make LEPC website easier to use, translate the 9 Planning Element submissions into useful formats for EM appendices

- Grant Coordinator: someone to review requests for LEPC endorsement of grants, write or assist with writing grants, possibly participate in grant review/selection process
- Information Coordinator: fill vacant position, ensure our LEPC website and the OSFM LEPC website get updated, and maintain call log for release notifications
- Chairman: fill the position being vacated

Gwen from Columbia County LEPC described the activities of their LEPC

- Typically have 40-50 attendees at meetings
- Fundraising events for outreach activities, flyers, and an Expo at the annual fair
- Encourage meeting attendance with raffles and door prizes donated by companies

Executive Committee Update:

- Finances consist of \$15 and 3 gift cards
- Outreach activities incorporated into ECHO sub-committee consisting primarily of an information booth set up at preparedness events
  - County also needs to participate in outreach activities and may team up with LEPC
- Region 10 confirmed that LEPC notification can be met with call to 911
- Emergency Planning Conference to be held May 12<sup>th</sup> – 14<sup>th</sup>

Election of Executive Committee Members

- John Steup of Portland NET volunteered as the new Information Coordinator and was approved by members present
- James Dunlap volunteered as the new Chairman and was approved by members present
- Other current Executive Committee members were voted in for another 1-year term.
  - James Dunlap – Chairman
  - Kevin Buffum – Vice Chairman
  - John Steup – Information Coordinator
  - Karen Reynolds – Treasurer
  - Scott Henriksen - Secretary
- Additional sub-committee members
  - Brian Bailey of Siltronic – Chairman of ECHO sub-committee
  - Cheryl Andrews of Evonik Corp. – Liason for County EM meetings
  - Rachel Madjlesi of Darigold – Grant Coordinator

Meeting Adjourned at 10:50