

MULTNOMAH COUNTY LEPC  
Meeting Minutes  
Friday April 7, 2016  
Portland Fire & Rescue Training Center – Portland, OR

Members Present: Recorded by sign-in sheet

Meeting was called to order at 11:00 am.

Members present introduced themselves

Members approved meeting minutes from March 11, 2016

Executive Committee Update:

- Treasurer's position is being vacated, seeking a volunteer to fill the role
- LEPC Outreach letter was sent to EHS facilities identified from CR2K Reports

Terry Wolfe of Oregon State Fire Marshal explained why the outreach letter was sent and reviewed the role of the Local Emergency Planning Committee

- Outreach letters were sent to facilities in Multnomah County that identified themselves as being subject to the planning requirements for Extremely Hazardous Substances on the annual Hazardous Substance Information Survey
- EPA regulations require EHS facilities to participate in the planning process
- Multnomah County LEPC has submitted a grant application to start the planning process by gathering the 9 Planning Elements from EHS facilities
  - Now need to ensure facilities are aware of the requirement to participate
  - Prioritize EHS facilities and select which will be the first added to the plan
  - Incorporate those facilities reporting only batteries into the plan
- Completed plan will cover over 150 facilities by location and materials used plus transportation routes for moving materials in and through the county
- One of the LEPC's roles is to provide education through outreach
  - Help educate the public on how to protect themselves during a release
  - Educate facilities on the proper way to report releases
  - Provide a platform for other training that may be desired
- OSFM website has an Emergency Release Guidance Document describing the steps for reporting releases and a form for filing the written follow up report

Jim Dunlap announced that the next LEPC meeting will include a presentation on Neighborhood Emergency Teams (NET)

Meeting Adjourned at 12:00