



**PURCHASES AND RECORDKEEPING**

- YES  NO Have fireworks only been purchased from the wholesaler listed on the permit? OAR 837-012-0635 (2)
- YES  NO Has the permit holder maintained a record of all shipments of retail fireworks that have been received? OAR 837-012-0660 (3)
- YES  NO Do all cartons, containers, or cases containing fireworks and any accompanying documentation have the wholesalers permit number and the full name and retail permit number of the retail permit holder affixed to them? OAR 837-012-0635 (4&5)  
ORS 480.154 (1&2)
- YES  NO Does the permit holder have a list of all employees, or volunteers, that includes their names, addresses, ages, and phone numbers? OAR 837-012-0660 (6)
- YES  NO Are all records listed above clear, legible, accurate, and readily available for review and inspection by the Local Fire Authority or State Fire Marshal? OAR 837-012-0660 (5)

**FIRE SAFETY**

- YES  NO Are all tent fabrics, canopy fabrics, and materials used as flooring fire retardant? OAR 837-012-0650 (4)
- YES  NO Are "NO SMOKING" signs posted on the outside of all enclosing sides of an outdoor sales outlet and readily visible in both outdoor/indoor stands/tents? OAR 837-012-0650 (11)  
OAR 837-012-0655 (7)
- YES  NO Smoking, open flames, or lighting of fireworks is not allowed within 100 feet of the retail sales stand/tent? OAR 837-012-0650 (12)
- YES  NO Are heaters having exposed electrical elements or open flames present within the retail sales stand/tent? OAR 837-012-0650 (14)
- YES  NO Is a minimum 2A water-type extinguisher or an equivalent water-type extinguishing system provided in the stand/tent at all times when the stand/tent is open? OAR 837-012-0650 (6)
- YES  NO Do outside structures have at least one exit for every 1000 square feet or 20 feet of length, exits are not blocked or locked, and exit signs are displayed? OAR 837-012-0650 (2)

**For Tents:**      **Required Exits:** (OFC 2403.12.2)      **Required Fire Extinguishers:** (NFPA 10)  
 10 to 199 occupants = 2 exits/6 ft in width      200-500 sq ft tent = 1-2A:10B:C  
 200-499 occupants = 3 exits/6 ft in width      501-1000 sq ft tent = 2-2A:10B:C  
 500-999 occupants = 4 exits/8 ft in width      Each additional 2000 sq ft = 1-2A:10B:C  
 Lighted exit signs for more than 100 occupants

**Indoor:**      OSSC & OFC Section 906

**PROHIBITED ACTS**

- YES  NO Is there evidence of sales to children less than 16 years of age? OAR 837-012-0670 (2a)
- YES  NO Is there evidence of the sale of illegal or altered fireworks to anyone? OAR 837-012-0670 (2b&c)
- YES  NO Is there evidence of the sale of fireworks obtained from anyone other than the wholesaler listed on the retail sales permit? OAR 837-012-0670 (2d)
- YES  NO Is at least one person 18 years of age or older in charge of sales at all times? OAR 837-012-0645 (3)

**ADDITIONAL NON-COMPLIANCE ITEMS**

YES  NO Address additional compliance items in the comments section below.

Comments:

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**ORS/OAR REFERENCE** \_\_\_\_\_

**InspectionComments:** \_\_\_\_\_

\_\_\_\_\_

**Inspector's Signature:** \_\_\_\_\_