

## Inside Sales

- Sales areas shall be located in such a manner that during a fire they would not hinder or block any exit, including a required checkstand exit.
- Excess fireworks shall be stored inside the structure only if separated from the fireworks sales area, exits, flammable liquids, highly combustible materials, and access by customers.
- Fire extinguishers shall be provided at the sales site as required by National Fire Protection Association Standard 10 and local codes.
- **Indoor sales are not permitted in bars, taverns, single or multi-family residential structures or motor homes.**
- “NO SMOKING” signs shall be posted.

## GENERAL INFORMATION

### ***Retail sales are from June 23 through July 6.***

The person in charge of the stand must be at least 18 years of age and be in the stand at all times the stand is open.

The retail permit holder or the individual responsible for sales shall be present at the retail sales outlet at least 50% of the outlet's business hours each day. When not present at the outlet, the individual responsible for sales shall be readily available, day or night, by telephone or other reliable means of communication.

The individual responsible for sales may be absent from the retail sales outlet for up to 48 consecutive hours twice during the period of time the retail permit is valid. The two 48-hour time periods shall not be consecutive. The individual responsible for sales, when not at the retail site, shall be available through their 24-hour contact number listed on the permit application.

Any time the individual responsible for sales is not present at the retail sales outlet during the business hours of the outlet, at least one individual, 18 years of age and older, shall be present at the outlet. Such individual shall be an employee or volunteer of the retail permit holder's volunteer non-profit organization. Such individual shall be directly responsible for, and in charge of, the retail sales outlet at all times.

**Individual members of the general public must be at least 16 years of age or older to buy fireworks.**

All retail fireworks not sold during the time the retail permit is valid, shall be returned to the supplying wholesaler no later than July 31 of the year in which the permit is valid.

*For more information or additional copies of this brochure, contact the Office of State Fire Marshal at (503) 934-8274.*

# RETAIL SALES FIREWORKS

## JUNE 23 - JULY 6

### OFFICE OF STATE FIRE MARSHAL

### OREGON STATE POLICE



### LICENSE AND PERMITS BRANCH

4760 Portland Road NE  
Salem OR 97305-1760  
(503) 934-8274

Fax: (503) 934-8288

[www.oregon.gov/osp/sfm](http://www.oregon.gov/osp/sfm)

*Retailers who want to sell fireworks to the general public for personal use are required to obtain a retail sales permit from the Office of State Fire Marshal (OSFM). The permit allows the permit holder to purchase fireworks from an Oregon licensed wholesaler, sell fireworks to the general public, and store allowed fireworks in conformance with Oregon Administrative Rules 837-012-0600 through 837-012-0675. The permit is non-transferable, cannot be leased, sub-leased, contracted or sub-contracted to any other person.*

### APPLICATION PROCESS

Applications may be obtained from the OSFM, the wholesaler the applicant intends to purchase fireworks from, or our website at [www.oregon.gov/osp/sfm](http://www.oregon.gov/osp/sfm). Applications may be submitted after January 1 of the year which the permit is requested.

Applications must be completed in their entirety, including the signature of the appropriate fire authority in the jurisdiction where the retail fireworks will be sold.

It is recommended that applications be submitted to the OSFM no later than April 15 for the year in which the permit is being sought. Applications received after April 15 are not guaranteed to be processed.

Please allow a minimum of 30 days from the date the OSFM receives an application for the permit to be issued.

### FEE SCHEDULE

#### **Retail Sales Application Fee - \$100.00**

In the event an application is denied or the applicant withdraws the request, application fees will not be refunded.

### SIGNATURES REQUIRED

#### **INDIVIDUAL COMPLETING APPLICATION**

- The individual completing the application must sign the application, and provide their address, phone number, and age.

#### **LOCAL FIRE AUTHORITY**

- **Inside City Limits** - signature of the Fire Chief or authorized representative.
- **Outside City Limits and Inside Rural Fire Protection District** - signature of the District Chief or authorized representative.
- **Outside City Limits and Outside Rural Fire Protection District** - signature of area Deputy State Fire Marshal.

### DOCUMENTS

The following documents will be required by most local fire authorities before they sign an Application for Retail Sales of Fireworks Permit.

- Photo identification of the person responsible for sales
- Proof of insurance

### APPLICABLE STATUTES, RULES AND OTHER REFERENCES

**Oregon Revised Statutes** 480.110 through 480.165, and 480.990.

**National Fire Protection Association Standard (NFPA) 10**

### SALES SITES

#### **Outside Stand**

- One exit opening or outward swing exit door for each 1,000 square feet or each 20 feet of structure length is required.
- Exit openings shall be at least 2 feet wide and 5 feet high.
- Trailers shall have their wheels blocked or removed or the tongue locked and the trailer disconnected from any source that can move it.
- All fuel tanks, including propane, shall be empty or removed.
- Tents, canopies or tables may be used if they comply with Oregon Fire and Building Code requirements.
- Tents, canopies, sawdust, etc., shall be treated to be fire retardant.
- There shall be a minimum of one 2A rated water-type extinguisher or the equivalent, or as determined by the fire authority, at each sales site.
- Sales structures shall be a minimum of:  
**50 feet** from flammable liquid/gas dispensers,  
**15 feet** from streets or public right-of-way  
**10 feet** from combustible structures  
**20 feet** from sources of ignition.
- Sales structures shall be a maximum of one story in height.
- “NO SMOKING” signs shall be posted on all outside stand walls in 2.5 inches high lettering on a white background.
- Smoking, open flames, or use of fireworks is not allowed within 100 feet of the stand.