

# OREGON STATE POLICE FIREARMS INSTANT CHECK SYSTEM (FICS)

## APPEALING DENIED FIREARM TRANSFERS

The determination to deny an individual's firearm transfer is based on state and federal law. You may challenge the accuracy of the record used in the denial determination by email or mail. You may provide additional information (e.g., court documentation, police report) to assist the FICS Unit. All emails received at [denied.firearm@osp.oregon.gov](mailto:denied.firearm@osp.oregon.gov) must be related to a denied firearm transfer. All other emails will be deleted.

You **must** include the **required information** below with your written appeal correspondence:

- 1) NICS Transaction Number (NTN) - provided by the dealer at the time of the denial
- 2) Transferee's/Buyer's Name
- 3) Birth Date
- 4) Phone number with area code

**NTN:** \_\_\_\_\_

**Failure to include all required information will result in the rejection of your appeal request.**

**Email:** [denied.firearm@osp.oregon.gov](mailto:denied.firearm@osp.oregon.gov)

**Mail:** Oregon State Police CJIS Division  
ATTN: FICS Denial  
3565 Trelstad Ave SE  
Salem, OR 97317

Due to confidentiality, the FICS Unit will not respond by email or mail with the denial reason. The FICS Unit returns calls between the hours of 8:00 am and 8:00 pm daily, except for Thanksgiving and Christmas.

The Unit will not provide details found during the background check to the dealer.

For the list of disqualifying conditions, visit our website at:

<http://www.oregon.gov/osp/ID/docs/State-FederalDisqualifiersforFirearmsPurchases.pdf>

Revised:  
03/30/2022

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