



UCR Program

Criminal Justice Information Services Division

Quarterly

Program News

JULY 2024

Section 1— Message to Program Participants

From the desk of the UCR Quality Team Supervisor2

Data deadlines for the remainder of 20244

Timetable for releases of 2023 data.....4

UCR Program offered Technical Town Hall meetings.....6

Several CSOs serve a joint duty assignment at the CJIS Division7

Electronic availability of the *UCR Program Quarterly*7

Section 2— Clarification to Policies and Procedures

Trainer Talk.....8

Section 3— On the Audit Trail

NIBRS Team’s audit schedule for the remainder of 2024 and 2025.....10

STATE PROGRAM MANAGERS ARE ENCOURAGED TO SHARE THE INFORMATION IN THIS DOCUMENT WITH THEIR LOCAL AGENCIES.

Section 1— Message to Program Participants

From the desk of the UCR Quality Team Supervisor

Throughout the year, regional coordinators and program analysts (PAs) review incident data that states and agencies submit to the FBI. As soon as the release of the prior year's data is complete, work on the current year's data begins. Current year reviews for data completeness are ongoing; the goal is to obtain as much data as possible for each quarterly release. The Uniform Crime Reporting (UCR) Program cannot present a valid picture of crime in the nation without complete data from our partners.

The regional coordinators focus on homicide and hate crime incidents, as these are often of interest to the public. Regional coordinators and PAs also scrutinize reports of theft or destruction of extremely valuable property, the number of premises entered per burglary offense, the number of vehicles stolen per motor vehicle theft offense, and cargo theft. In the 2024 reporting year, the FBI is reviewing submission errors and warnings to help states that recently transitioned to reporting crime data via the National Incident-Based Reporting System (NIBRS) improve their data.

FBI staff work closely with state Program managers to ensure that publication data is received and accurate. The FBI staff are also reviewing state point of contact lists to keep them accurate and current. If contact or personnel information changes, states and agencies should send the updated information to ucr@fbi.gov.

Law Enforcement Officers Killed and Assaulted Subject Matter Expert duties

The subject matter expert (SME) for the Law Enforcement Officers Killed and Assaulted (LEOKA) quality team assists with compiling data for the LEOKA requests. This includes the LEOKA special report that is released annually during Police Week. The LEOKA SME prepares the monthly infographic on the Crime Data Explorer (CDE) for release on the first week of each month. In addition, staff work with Information Technology Management Section personnel at the Criminal Justice Information Services (CJIS) Division to ensure the LEOKA data is updated monthly on the CDE.

The LEOKA SME provides input on database queries, definitions, and guidance to improve the LEOKA database that became available on March 25, 2024. Overall, the type of information collected about the victim officer, offender, and incident-related details remain consistent with the previous LEOKA database, but the number of

questions decreased, and the layout of the questions changed. The redesigned LEOKA database reduces the burden on submitting agencies while improving data quality to enhance officer safety.

National Use-of-Force SME duties

The National Use-of-Force SME provides Use-of-Force portal training, enrolls new agencies in the data collection, and approves new accounts for the portal. However, to access the portal, agencies must have Law Enforcement Enterprise Portal (LEEP) access. FBI staff will assist states and agencies with gaining access to LEEP.

Other administrative assistance

- ❖ The regional coordinators and PAs are reassessing the standard operating procedures that UCR staff use to ensure the procedures are accurate and current.
- ❖ Quality team staff are responsible for monitoring and maintaining all Originating Agency Identifiers (ORIs). ORI staff are currently reviewing the ORIs of active and inactive agencies.
- ❖ The data quality team assists our federal partners by providing special agents in charge with a snapshot of UCR data relevant to their area of responsibility.

Future developments



The quality team is facilitating testing of all states to submit Law Enforcement Public Contact data in bulk submissions to the UCR Program. Subject matter experts, along with our state partners, will assist with bulk data reporting systems and provide information about best practices and technical and general advice.

Data deadlines for the remainder of 2024

Federal agencies and state UCR Program managers should note the following deadlines for the FBI's Crime and Law Enforcement Statistics Unit to receive data. State Program managers should also inform their local agencies of these deadlines.

All federal agencies and state UCR Programs must submit data by the established deadlines for their data to be included in releases. Data received after the deadlines will not be released in the current year's annual reports(s) or in the respective quarterly reports beginning with Quarter 1 data for 2024; however, it could be included in the CDE, which will be updated before the next release cycle.

Date	Information needed
July 15, 2024	The data submission deadline for inclusion in the National Use-of-Force Data Collection Update, June 2024
August 5, 2024	The data submission deadline for inclusion in the Quarterly Uniform Crime Report (Q2), January-June, 2024
October 15, 2024	The data submission deadline for inclusion in the National Use-of-Force Data Collection Update, September 2024
December 31, 2024	The deadline for making changes to an agency's current reporting status, name or address, or for adding new contributing agencies.

Timetable for releases of 2023 data

All 2023 data releases will appear exclusively on the CDE along with other data released for 2020 and later. Historical documents released for 2019 and earlier will continue to be available on the FBI's website at www.fbi.gov. Agencies are reminded that the data in the quarterly data releases are preliminary and are subject to change in subsequent releases.

Annual crime data releases

Name of data release	Tentative timeframe of data release
<i>Crime in the United States, 2023</i>	Fall 2024
<i>Hate Crime Statistics, 2023</i>	Fall 2024
<i>NIBRS, 2023</i>	Fall 2024
<i>Publication Narrative (Annual Report)</i>	Fall 2024
<i>LEOKA, 2023</i>	Fall 2024

Quarterly Uniform Crime Report releases

Name of data release	Tentative date of data release
<i>Quarterly Uniform Crime Report (Q2), January-June, 2024</i>	September 2024

National Use-of-Force Data Collection releases

Name of data release	Tentative date of data release
<i>National Use-of-Force Data Collection Update, June 2024</i>	September 2024
<i>National Use-of-Force Data Collection Update, September 2024</i>	December 2024

UCR Program offered Technical Town Hall meetings

As part of its ongoing commitment to transparency and continuous improvement, the UCR Program held seven Technical Town Hall meetings for UCR data contributors remotely via Teams in July.

The Technical Town Halls were scheduled by region with one town hall for our federal and tribal partners. An extra session provided a makeup opportunity for participants who could not attend their regular session. The Technical Town Halls served as a way for data contributors to discuss topics and address questions or concerns related to technical and data quality matters for all UCR-related data collections. The agenda for each Technical Town Hall included a discussion of the latest developments, projects, and initiatives in the UCR Program and a data quality session on challenges and best practices in the various data collections. The meetings ended with an open floor session and closing remarks. The schedule for the Technical Town Halls was:

Date	Time	Region
July 8	12:30-2:00 p.m. Eastern time	Western Region
July 8	6:00-7:00 p.m. Eastern time	Guam and Hawaii
July 9	12:30-2:00 p.m. Eastern time	Northeastern Region
July 10	12:30-2:00 p.m. Eastern time	Southern Region
July 10	2:30-4:00 p.m. Eastern time	Extra session
July 16	12:30-2:00 p.m. Eastern time	North Central Region
July 17	12:30-2:00 p.m. Eastern time	Federal and tribal agencies

Several CSOs serve a joint duty assignment at the CJIS Division

CJIS Systems Officers (CSOs) from Maryland, Oklahoma, and Wisconsin spent 2 days in a joint duty assignment (JDA) at the CJIS Division in May. The assignment included overviews of each data collection, team building, and feedback from the CSOs. Activities also included a CDE “scavenger hunt” in which participants explored the CDE to find data, definitions, and reports. The participants’ feedback was invaluable.

The CJIS Division hopes to expand the JDA program in the spring next year if funding is available.

Electronic availability of the *UCR Program Quarterly*

All editions of the *UCR Program Quarterly* are available on JusticeConnect within LEEP.

To access the *UCR Program Quarterly* on JusticeConnect, you must have a LEEP account and be a member of the UCR Program community. To obtain a LEEP account, apply at www.cjis.gov. Once on LEEP, apply to the UCR Program community by clicking on the magnifying glass and searching for “Uniform Crime Reporting Program.” Scroll down and click on the UCR Program logo to request joining the community. Members of the UCR Program community should:

- ❖ Log on to the LEEP portal at www.cjis.gov
- ❖ Click on the JusticeConnect link, read the terms and conditions, and select “I Agree” to continue
- ❖ Select UCR Program Quarterly under the Publications and Files section

Users with questions concerning access to LEEP should contact the Data Sharing Services Unit by telephone at 304-625-5555.

Section 2— Clarification to Policies and Procedures

Trainer Talk

Each quarter, Trainer Talk features questions the trainers from the UCR Program have received about classifying offenses in UCR. The information the UCR trainers provide is for UCR Program reporting purposes only and may not reflect the charges filed against an offender(s).

When requesting assistance with the classification of offenses, the UCR trainers ask law enforcement agencies and state Program personnel to provide the entire incident report so that UCR trainers can provide the most accurate assessment. Agencies may submit incident reports by e-mail to UCRtrainers@leo.gov. Agency staff with questions should contact the trainers' e-mail at UCRtrainers@leo.gov.

Question

An individual slashed the tires on a pickup truck. In NIBRS, what property description should the agency report when there is destruction/damage/vandalism of property to a vehicle?

Answer

Agencies should report the most specific value when more than one data value associated with a data element could apply to a situation. Since all motor vehicles are comprised of motor vehicle parts and accessories, the specific type of vehicle (automobile, bus, other motor vehicle, recreational vehicle, or truck) provides greater detail of the incident. Therefore, in this scenario, the agency should report the property description as 37 = Trucks in Data Element 15 (Property Description).

Question

Someone breaks into a house and steals a bottle of prescribed Oxycodone containing 20 pills. How should an agency report this in NIBRS?

Answer

The agency should report a 220 = Burglary in Data Element 6 (UCR Offense Code). In addition, the agency should report a 35A= Drug/Narcotics Violation in Data Element 6 (UCR Offense Code). Anyone who steals another person's prescribed controlled

substance (for example a Schedule 1-5 drug), is assumed to be in illegal possession of a controlled substance. Reporting a 35A = Drug/Narcotics Violation allows entry of additional information to include the suspected type of the drug.

If the only property taken during the burglary was the Oxycodone, the agency should report a data value of 7 = Stolen for the 220 = Burglary offense in Data Element 14 (Type Property Loss/Etc.) and a data value of 10 = Drug/Narcotics Violation in Data Element 15 (Property Description). The agency should list the cost of the prescription in Data Element 16 (Value of Property). Also, because the offender now possesses a controlled substance, the agency should report a data value of 1 = None in Data Element 14 (Type Property Loss/Etc.) for the 35A = Drug/Narcotics Violation. The agency should report the data value of H = Other Narcotics in Data Element 20 (Suspected Drug Type). The agency should not report the value of the drugs for the 35A = Drug/Narcotics Violation.

Section 3— On the Audit Trail

NIBRS Team’s audit schedule for the remainder of 2024 and 2025

Date	State/Territory/Agency
July 2024	Massachusetts, Department of Justice, and Department of State
August 2024	Connecticut
September 2024	Maryland and Nevada
October 2024	Pennsylvania
November 2024	Ohio
January 2025	Hawaii and Guam
February 2025	Florida*
March 2025	West Virginia* and Kansas*
April 2025	Iowa and Indiana
May 2025	New Hampshire and Wisconsin*
June 2025	Oregon* and Washington*

*These states will also participate in the National Use-of-Force Data Collection audit pilot.