OREGON STATE ATHLETIC COMMISSION

Unarmed Combat Sports

Promoter Guide

OREGON STATE POLICE
Oregon State Athletic Commission
500 Airport Rd SE
Salem, OR 97301
TELEPHONE: 503-871-5091
EMAIL: OSAC@osp.oregon.gov
FAX: 503-540-1440

Table of Contents

Rules and Statutes **3**

Pre-Event Preparation **4**

Event Application 4

Seating Plan 4

Registration of Fight Card 4

Pre-Fight Plan 4

Event Prep Deadlines **5**

Licensing of Competitors 5

Licensing of Pro Seconds 5

Hotel Reservations for Officials 5

Payment of Official Fees 5

Medical Insurance 5

Paramedic/Dedicated Ambulance 5

Pre-Fight Plan 5

Weigh-In **10-11**

Pre-Fight Medicals **12**

Event Day Requirements **13**

Ring/Cage Inspection 13

Barrier Secured Area Inspection 13

Rules Meeting 13

Dressing Rooms 13

Ring/Cage Side Supplies 13

Ring/Cage Side Supplies 13

Post Event **13-14**

Ticket Sales/Gross Receipts 14

Rules and Statutes

It is very important when one considers application for a promoter license, to take the time to familiarize oneself with the laws and rules of Oregon pertaining to unarmed combat sports.

Oregon State Athletic Commission statutory authority is contained in Oregon Revised Statutes (ORS) Chapter 463 – Unarmed Combat Sports and Entertainment Wrestling, these laws can be found online at: **https://www.oregonlegislature.gov/bills_laws/ors/ors463.html**

Oregon Administrative Rules (OAR) is the official compilation of rules and regulations having the force of law in Oregon. These are the regulatory and administrative corollary to the Oregon Revised Statutes, and can be found at:

Oregon Secretary of State Administrative Rules
https://secure.sos.state.or.us/oard/displayChapterRules.action?selectedChapter=95

Pre-Event Preparation

STEP 1: Submit at least 60 days prior to event

	Requirements:
☐	Event Application
☐	Seating Plan Filed w/ Director
☐	Register Fight Card w/ ABC or Submit Fight Card to OSAC
☐	Pre-Fight Plan (230-030-0190)

Event applications should be submitted a minimum of 60 days prior to the event date. A seating plan must accompany an event application. Upon submission of the event application, OSAC staff will immediately ask physicians and officials for their availability. Once a physician has accepted the event, and there are sufficient officials available for the event, OSAC will email the promoter an official event approval. This approval will provide event details including date, time and location of weigh-in and pre-fight medicals as approved by the Administrator. Please take the time to review the details to avoid any issues as the event date approaches.

Event Applications can be found by going to:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

Once an event is approved, the promoter must register their MMA fight card in the ABC Mixed Martial Arts Database. Access to the Mixed Martial Arts Database for MMA events is provided below.

Letter to Promoters: **https://abc.mixedmartialarts.com/includes/downloads/PromotersLetter.pdf**
Instructions: **https://abc.mixedmartialarts.com/includes/downloads/PromotersManual.pdf**
Login: **http://abc.mixedmartialarts.com**

For Professional Boxing, Kickboxing and Muay Thai events, submit the fight card to OSAC. Professional Boxing event promoters must also submit Fight Fax for each competitor on their card.
Fight Fax information, email: officialrecords@fightfax.com

It is very important that as bouts are scheduled, cancelled and as competitors change, notification is made either to OSAC or updated via the ABC website. The Administrator must approve all bouts and is unable to do so if the card is not maintained.

Event Prep Deadlines

STEP 2: Submit a minimum of 4 working days prior to event

	Requirements:
☐	Licensing of Competitors - Complete
☐	Licensing of Professional Seconds - Complete
☐	Hotel Reservations for Officials if Applicable
☐	Pro Competitor Contracts
☐	Pay Officials Fees
☐	Medical Insurance / Pre-filled with Promoter Policy Information
☐	Completed Fight Card Updated on ABC or Submitted to OSAC

LICENSING OF COMPETITORS

OSAC understands that the process of ensuring all competitors are licensed is a challenging and stressful affair for promoters. Promoters are encouraged to require competitors to become licensed as a precursor to being added to the fight card. It is our strong belief that in doing so, card modifications will be greatly reduced, competitor training time will be increased, and preparation for the official weigh-in can be conducted more safely over a longer period of time. A decrease in the need for last minute substitutions due to incomplete license applications would greatly reduce promoter stress.

All applications for competitor licensure must be complete 4 days prior to the commencement of the event. OSAC may make adjustments to this deadline. As a benefit to the promoter, OSAC will provide a weekly update to the Competitor Requirements Form, with more frequent updates the two weeks leading up to the event.

License Requirements:

All Mixed Martial Arts competitors are required to hold a National MMA ID card and be licensed by the Oregon State Athletic Commission to participate in MMA events in Oregon. The National ID is issued by the athletic commission in the state in which the competitor lives. If the resident state does not have a commission, Oregon State Athletic Commission can issue the license. The National ID is valid for 5 years. The OSAC license is valid for 1 year from issuance.

Professional Boxers are required to hold a Federal ID through ABC as well as be licensed by the Oregon State Athletic Commission to participate in Professional Boxing events in Oregon. The Federal ID must be issued by the athletic commission in the state in which the competitor lives. If the resident state does not have a commission, Oregon State Athletic Commission can issue the license. The Federal ID is valid for 4 years and the OSAC license is valid for 1 year from issuance.

Kickboxers and Muay Thai competitors are required to be licensed by the Oregon State Athletic Commission to participate in Kickboxing or Muay Thai events. Requirements for licensure varies based upon license type. Both are issued by the athletic commission. The OSAC license is valid for 1 year from issuance.

National MMA ID Card (required for all MMA competitors)
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- No Fee
- 2 forms of valid government issued ID
- Photo

Oregon Amateur MMA Licensing :
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

Oregon Professional MMA Application:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- Photo
- Amateur $10 Fee (Can be paid by phone)
- Professional $15 Fee (Can be paid by phone)
- Blood Results collected within 6 months of competition
    - HIV: HIV 1/2 serum AB (HIV 1/2 antibodies, EIA with confirmation, CPT Code 86703)
    - Hepatitis B: HBsAg (Hepatitis B surface antigen, CPT Code 87340)
    - Hepatitis C: HCAb (Hepatitis C antibody, CPT Code 86803)
- Report of Physical Exam (completed by physician within 30 days of the application submission date)
- Report of Eye Exam (completed by an optometrist or ophthalmologist within 30 days of the application submission date)

Federal Professional Boxing Licensing:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- No fee
- 2 forms of valid government-issued ID
- Photo

Oregon Professional Boxing Licensing Oregon Professional Boxing Application:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- Photo Professional Fee $15 (Can be paid by phone)
- Blood Results collected within 6 months of competition
    - HIV: HIV 1/2 serum AB (HIV 1/2 antibodies, EIA with confirmation, CPT Code 86703)
    - Hepatitis B: HBsAg (Hepatitis B surface antigen, CPT Code 87340)
    - Hepatitis C: HCAb (Hepatitis C antibody, CPT Code 86803)
- Report of Physical Exam (completed by physician within 30 days of the application submission date) 5
- Report of Eye Exam (completed by an optometrist or ophthalmologist within 30 days of the application submission date

Oregon Amateur Kickboxing Application:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

Oregon Professional Kickboxing Application:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- Photo
- Amateur $10 Fee (Can be paid by phone)
- Professional $15 Fee (Can be paid by phone)
- Blood Results collected within 6 months of competition
    - HIV: HIV 1/2 serum AB (HIV 1/2 antibodies, EIA with confirmation, CPT Code 86703)
    - Hepatitis B: HBsAg (Hepatitis B surface antigen, CPT Code 87340)
    - Hepatitis C: HCAb (Hepatitis C antibody, CPT Code 86803)
- Report of Physical Exam (completed by physician within 30 days of the application submission date)
- Report of Eye Exam (completed by an optometrist or ophthalmologist within 30 days of the application submission date)

Oregon Amateur & Professional Muay Thai Licensing Oregon Amateur Muay Thai Application:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

Oregon Professional Muay Thai Application:
https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- Photo Amateur
- $10 Fee (Can be paid by phone)
- Professional $15 Fee (Can be paid by phone)
- Blood Results collected within 6 months of competition
    - HIV: HIV 1/2 serum AB (HIV 1/2 antibodies, EIA with confirmation, CPT Code 86703)
    - Hepatitis B: HBsAg (Hepatitis B surface antigen, CPT Code 87340)
    - Hepatitis C: HCAb (Hepatitis C antibody, CPT Code 86803)
- Report of Physical Exam (completed by physician within 30 days of the application submission date)
- Report of Eye Exam (completed by an optometrist or ophthalmologist within 30 days of the application submission date)

Note: Physicals and eye exams are due annually, upon renewal of competitor license. Bloodwork must be drawn within 6 months of competition.

PROFESSIONAL SECONDS/MANAGERS

All Seconds/Managers for Professional bouts are required to be licensed by the Oregon State Athletic Commission, or they will not be allowed to accompany the competitor to the cage, enter the cage between rounds, or sit cage side to coach a professional competitor.

Oregon Application for Professional Seconds

- $15.00 Fee (Can be paid by phone)
- Photo

Managers Application

- $40.00 (Can be paid by phone)
- Photo

SCHEDULE OF FEES ORS 230-090-0035

(1) Mileage: All assigned officials shall be paid a mileage allowance of .25 cents a mile for actual round trip travel from the official's residence to the venue, less 40 miles.
(2) All officials assigned to shows more than 100 miles from their homes shall be entitled to a hotel room. If rooms are not provided by the promoter, such officials are entitled to $50 upon presenting a hotel receipt (not to include meals, telephone, etc.)
Officials must make prior arrangements to be eligible for payment. Approximately 2 weeks prior to the event OSAC will provide the promoter with an invoice for officials fees to be paid by the promoter in the form of an official check or by credit/debit card 4 days prior to the event commencement.

The official's fees are calculated based on the estimated net gate. Below is a breakdown of the fees.

Net Gate	Main Ref	Prelim Ref
$1 - $15,000	$150.00	$150.00
$15,001 - $20,000	$210.00	$170.00
$20,001 - $30,000	$260.00	$180.00
$30,001 - $40,000	$315.00	$200.00
Over $40,000	$425.00	$270.00

Net Gate	Judge	Standby Official
$1 - $15,000	$85.00	$50.00
$15,001 - $20,000	$100.00	$50.00
$20,001 - $30,000	$120.00	$50.00
$30,001 - $40,000	$170.00	$50.00
Over $40,000	$225.00	$50.00

Net Gate	Chief Insp.	Inspectors
$1 - Over $40k	$75.00	$50.00

Net Gate	Timekeeper
$1 - $15,000	$50.00
$15,001 - Over $40k	$75.00

Physicians: $300.00 per event.
Duties include performing pre-fight and post-fight exams and attending at ring/cage side.

*Mileage is calculated at $0.25 per mile round trip from home address to venue and return to home address. Mileage is only applied to person's living > 40 miles round trip from the venue. This number is calculated using Google maps by OSAC staff.

The number of officials scheduled is based on the scope and scale of the event and any special circumstances/requirements of the event/venue. Televised events, pro bouts on the card, larger number of bouts on the card, etc., may require additional officials. OSAC strives to control costs to the promoter by assigning officials that live in close proximity to the event, but it is not always possible.

At a minimum there will be the following officials assigned to each event:

- 1 Referee
- 3 Judges
- 1 Timekeeper
- 5 Inspectors
- 2 Doctors

Note: OSAC makes every attempt at keeping costs low by scheduling the appropriate amount of officials for each event. In the case of an event requiring less than the minimum, promoters may contact the Administrator to gain approval for adjusted staffing.

MEDICAL INSURANCE

The promoter of any Mixed Martial Arts event shall provide insurance coverage for each competitor to provide medical, surgical and hospital care for the competitors who are injured while engaging in a contest or exhibition.

Professional MMA/Kick Boxing/Muay Thai Coverage Minimums:

- $20,000 for medical treatment of injuries sustained by the competitor while participating in the event.
- $50,000 death benefit payable to the estate of any competitor should death occur from injuries received while participating in a mixed martial arts contest or exhibition

Professional Boxing Coverage Minimums:

- $20,000 for medical treatment of injuries sustained by the competitor while participating in the event.
- $100,000 death benefit payable to the estate of any competitor should death occur from injuries received while participating in a mixed martial arts contest or exhibition.

Amateur MMA/Kick Boxing/Muay Thai Coverage Minimums:

- $10,000 for medical treatment of injuries sustained by the competitor while participating in the event.

The competitor may not be required to pay a deductible for the medical, surgical or hospital care for injuries the competitor sustains while engaging in a contest or exhibition.

PARAMEDIC AND DEDICATED AMBULANCE

It is the promoter's responsibility to ensure safety for the competitors, officials and spectators. This includes the responsibility to provide an onsite ambulance. There must be at least one licensed paramedic. PRE-FIGHT PLAN There must be a written pre-fight plan and route to remove an injured competitor from the ringside and arena. The promoter shall provide a copy of the plan to the Director no later than 4 days prior to the commencement of the event. The plan must include the location of nearest continuously physician-staffed emergency room and the location of the nearest neurosurgical facility.

PRE-FIGHT PLAN

There must be a written pre-fight plan and route to remove an injured competitor from the ringside and arena. The promoter shall provide a copy of the plan to the Director no later than 4 days prior to the commencement of the event. The plan must include the location of nearest continuously physician-staffed emergency room and the location of the nearest neurosurgical facility.

Weigh-In

STEP 3: Weigh In (OAR 230-030-150)

	Tasks:
☐	Date/Time/Location approved by OSAC
☐	Table and chairs for commission use
☐	Area for requested private weigh in

Weigh-In, Pre-fight Physical Examination and Post-fight Physical Examination

(1) No unarmed combat sports competitor shall be weighed-in or administered a pre-fight physical examination unless the competitor is properly liensed by the superintendent.

(2) Weigh-in: Unless approved by an authorized representative of the superintendent, unarmed combat sports competitors shall be officially weighed within 24 hours prior to the commencement of the event.

- (a) The weigh-in shall occur at a time and place designated or approved by the Administrator, and in the presence of an authorized representative of the superintendent.
- (b) Scales approved by the Administrator shall be utilized for the official weigh-in.
- (c) Any unarmed combat sports competitor who has been signed to a contract to compete at any unarmed combat sports event may be ordered by the superintendent or an authorized representative of the superintendent to appear at any time to be weighed by an authorized representative of the superintendent.
- (d) If an unarmed combat sports competitor is late to the weigh-in or to the pre-fight physical examination, the competitor may be subject to disciplinary action.

- (e) If an unarmed combat sports competitor appears at the weigh-in, and the competitor's body weight is 5% or more over the agreed upon weight, the competitor may be disqualified from the bout and the competitor may be subject to disciplinary action by the superintendent.
- (f) If in an attempt to make weight, the unarmed combat sports competitor shows evidence of significant dehydration, of having taken diuretics or other drugs, or of having used any other harsh modality, the examining medical personnel may refuse to medically certify the competitor to participate in an event.
- (g) A professional unarmed combat sports competitor who fails to make the weight contractually agreed upon in his or her bout agreement forfeits 20% of his or her purse to his or her opponent, if the competitor is unable to make the contractually agreed upon weight within two hours directly following the weigh-in, and the bout takes place. If the professional competitor is able to make the contractually agreed upon weight or weighs less than 1 pound outside the agreed limits, no forfeit may be imposed or fine assessed upon the competitor.
- (h) All unarmed combat sports competitors are permitted two hours directly following the start of the scheduled weigh-in to make weight regardless of whether the competitor is competing in a professional or amateur bout.
    - (A) If a professional unarmed combat sports competitor agrees to fight an opponent who has failed to make weight, the fight may take place, if approved by an authorized representative of the superintendent. The bout agreement shall be amended to reflect the agreed upon weight.
    - (B) The 1 pound allowance set forth in this section does not apply to championship or title bouts. In bouts deemed to be championship or title bouts, the competitors must be at or below the agreed upon weight.

(3) Pre-fight Physical Examination: Unarmed combat sports competitors shall undergo a prefight physical examination within 24 hours prior to the commencement of the event. The Administrator may approve the pre-fight physical examinations more than 24 hours prior to the commencement of the event.

- (a) The pre-fight physical examination shall occur at a time and place designated or approved by the Administrator, and in the presence of the Administrator or an authorized representative of the superintendent.
- (b) The promoter shall provide a suitable area in which to conduct pre-fight physical examinations. The area should allow privacy and quiet for the competitor and medical personnel during the pre-fight physical examination.
- (c) Only the unarmed combat sports competitor, assigned medical personnel and an authorized representative of the superintendent are allowed in the examination room while the pre-fight physical examination is being conducted, unless the competitor and examining medical personnel agrees otherwise.
- (d) Medical personnel conducting the pre-fight physical examination shall determine the fitness of the unarmed combat sports competitor to compete in the event based on standards recommended by the Medical Advisory Committee and adopted by the Commission.
- (e) During the course of the administration of the pre-fight physical examination and the weigh-in, the unarmed combat sports competitor and their manager must make full disclosure of all information required by medical personnel. Falsification of any medical information provided may result in disqualification, suspension or fine of both the competitor and the manager

(4) Should any competitor who has been examined and deemed medically unfit for competition or any referee deemed medically unfit for officiating by medical personnel, the competitor or referee shall be rejected, and an immediate report of that fact shall be made to an authorized representative of the superintendent. This determination may be made during the pre-fight physical examination for a competitor or at the event for competitors or referees.

(5) Post-Fight Physical Examination: Immediately upon completion of the bout, unarmed combat sports competitors must participate in a post-fight physical examination by medical personnel assigned to the event. Medical personnel conducting the examination shall submit to an authorized representative of the superintendent a report documenting each competitor's injuries and indicating any recommended medical waiting periods if deemed necessary. Medical waiting periods shall include limits on contact as well as participation in future competition. Medical waiting periods may also include any required tests or follow-up treatment recommended by medical personnel conducting the examination.

Pre-Fight Medicals

STEP 4: Prefight Medical Exams

	Tasks:
☐	Date/Time/Location approved by OSAC
☐	Restroom Access
☐	Space w/ table and chair for physician
☐	Privacy

- Competitors must be properly licensed to participate in Pre-Fight medical Exams
- Any competitor late to the pre-fight medical exams may face disciplinary action for both the competitor and the competitor's manager.
- If competitor shows evidence of significant dehydration, of having taken diuretics or other drugs or having used any other harsh modality, the examining physician or medical personnel may disqualify the competitor and recommend disciplinary action.

Event Day Requirements

STEP 5: Event Day

	Tasks:
☐	Provide Access passes for officials
☐	Inspection of the cage & secure fenced area (230-070-0025)
☐	Official fight cards for OSAC officials at rules meeting (15-20)
☐	Ensure all competitors have their required equipment (groin protection, gloves, mouthpiece, attire)
☐	Rules Meeting (230-030-0280)
☐	Water/ice in dressing rooms for competitors
☐	Water ring/cage side for officials
☐	Cleanser for Cage/Ring (bleach solution in chemical sprayer with wand is ideal), towels & dedicated person to clean
☐	Towels at cage/ring side for use in cleanup & for officials
☐	Dressing rooms for Red/Blue
☐	Warm-up area for competitors
☐	Dedicated person to control the cage door (does not apply to ring sports)
☐	Alcohol: only serve in paper/plastic cups (no cans/bottles allowed in venue) and no alcohol allowed inside barrier secured area.
☐	No one under 18 allowed within the barrier secured area
☐	Immediately after event, disburse any purses to Pro-competitors w/ OSAC Rep

Post-Event Requirements

STEP 6: Post Event (within 5 days of event end)

	Tasks:
☐	Submit Ticket Sales and Gross Receipts Form
☐	Submit 6% Gross Tax on Receipts Calculated on “Ticket Sales and Gross Receipts Form”
☐	Review commissions noted concerns for future event improvement

TICKET SALES / GROSS RECEIPTS

ORS 463.015

- (5) "Gross receipts" means the consideration, including money, credits, rights or other items of value, received from the sale of tickets or other admissions indicia or rights, without any deduction from the total value of the consideration.

ORS 463.320

- (1) For the privilege of engaging in unarmed combat sports or entertainment wrestling, a tax is imposed upon the gross receipts from the sale of tickets or other fees charged for admission to an unarmed combat sports or entertainment wrestling event held in this state. The amount of the tax is six percent of the total gross receipts not to exceed $50,000 per event.

The Promoter's Ticket Sales and Total Gross Receipts Tax Report can be found by going to: https://www.oregon.gov/osp/programs/osac/pages/promoters.aspx

- Event financial information must be retained for a period of no less than 5 years.
- Ticket stubs are to be kept for 6 months, each event stored separately, and available for review at the request of the commission.
- Event records are to be kept and available for review for 5 years, and available for review at the request of the commission.

Disclaimer: This promoter checklist is merely a tool to assist in the promoter's event planning process. It does not replace any governing rules or statutes set forth by the Oregon State Athletic Commission to regulate professional boxing, mixed martial arts, or entertainment wrestling. There is no substitute for familiarizing yourself with the governing rules and statutes.