

**Oregon Occupational Therapy Licensing Board  
MEETING AGENDA**

Friday, **May 3, 2024** at 10:00 am PST

Portland State Office Building / 800 NE Oregon St. / Conf. Room **1E** / Portland, OR 97232

Join Zoom Meeting

<https://us02web.zoom.us/j/81511023430?pwd=UmExcXIWcGxTSktYitSTlo2OS9Qdz09>

Meeting ID: 815 1102 3430

Passcode: 328873

Board Members: Whitney Hooker; Kari Hill; Ellen Stauder, Elise Dorris, Heather McCarthy

Office Staff: Nancy Schuberg, Director; Rachel Cillo, Licensing Specialist

**Convene at 10:00 a.m.**

**CLOSED SESSION – Not open to the public**

1. **Complaint investigations:** The Board will meet in Executive session under ORS 192.660(2)(L) to consider information obtained as part of an investigation of applicant or licensee conduct. Under ORS 192.660 Executive Session is not open to the public. All formal actions taken by the Board will be taken in public session.

Applications: **Yes to History** questions to review and ratify under Agenda #3.

- 2024-05 New
- 2023-03 Continued
- 2024-02 New
- 2024-03 New
- 2024-04 New
- 2024-06 New
- 2024-07 New
- 2024-08 New
- 2024-09 New

**PUBLIC SESSION - ANTICIPATED START TIME is 11:30am**

2. Review and approve Public and Confidential Board minutes of **January 26, 2024**.
3. Review and ratify **List of Licenses** issued since the last Board meeting and **Motions** in public session.
4. Public Meeting Law Review – AAG Angela Hunt
5. 2024 Legislative Bills
6. **Director Report:**
  - 2023-25 Budget Review
  - 2025-27 Budget Forecast
  - 2024 Renewal Update
  - Licensee numbers
  - KPM -Best practices
  - Appointments
  - Board Meeting Dates
  - Board Training
  - 2024 OTAO Conference
  - New student guide
  - A/R Honor Roll
  - AOTA and NBCOT newsletters
7. *Public comment*
8. AOTA Conf recap – Whitney Hooker
9. Proposed Rule change
10. Licensee Newsletter
11. Strategic Plan
12. Other Business
13. Adjournment

**2024 Board Meeting Dates:** Aug. 9, Nov. 1

Information for Board members included with Agenda in Board Packets. Contact [Nancy.Schuberg@otlb.oregon.gov](mailto:Nancy.Schuberg@otlb.oregon.gov) or call 971-673-0198.