

Oregon Occupational Therapy Licensing Board

MEETING AGENDA

Friday, August 15, 2025 at 10:00 am PST

<https://us02web.zoom.us/j/82789275092?pwd=g8paNGb2c38aPWMkUSk4HvS0Sc8FGY.1>

Meeting ID: 827 8927 5092

Passcode: 009531

Board Members: Whitney Hooker, Ellen Stauder, Elise Dorris, Heather McCarthy, Kari Hill

Office Staff: Nancy Schuberg, Director; Rachel Cillo, Licensing Specialist

Convene at 10:00 a.m.

CLOSED SESSION – Not open to the public

1. **Complaint investigations:** The Board will meet in Executive session under ORS 192.660(2)(L) to consider information obtained as part of an investigation of applicant or licensee conduct or under ORS 192.660(2)(f) to hear legal advice. All formal actions taken by the Board will be taken in public session.

Applications: **Yes to History** questions to review and ratify under Agenda #4.

- 2024-12 Continued
- 2024-25 Continued
- 2025-04 New
- 2025-05 New
- 2025-06 New
- 2025-08 New
- 2025-09 New
- Legal Advice

PUBLIC SESSION –Anticipated start time @11:30am

2. Petition Review – If a past criminal conviction will prevent licensure in Oregon, per SB 1552 (2024) Section 44
3. Review and approve Public and Confidential Board minutes of the **May 16, 2025** Board Meeting.
4. Review and ratify **List of Licenses** issued since the last Board meeting and **Motions** in public session.
5. **Director Report:**
 - 2023-25 Budget Review
 - 2025-27 Budget Update
 - Licensee Numbers
 - Annual Board Trainings
 - 2026 Board meeting dates
 - Board appointments
 - KPMs – Best practices
 - Governor’s Expectations Progress Report
 - 2025 OTA Conference / Presentation
 - NBCOT Leadership Forum
 - NBCOT Research Initiative
 - AOTA State Affairs Newsletter
6. *Public Comment*
7. Administrative Rulemaking –339-010-0058 –Criminal Conviction Determination Process – Review public comment and may adopt permanent administrative rule.
8. Proposed Administrative Rulemaking – 339-005-0000 Fees- add \$100 fee for the Criminal Conviction Determination Process – May initiate the rulemaking process.
9. Bill Tracking – Final update
10. Newsletter
11. Other Business
12. Adjournment

2025 Board Meeting Dates: Nov. 7