How to print off your license certificate from the License Portal:

Log into the license portal:

Link to the License Portal: <u>https://otlb.us.thentiacloud.net/webs/otlb/service/#/login</u>

Click on "Wallet Card and Wall Certificate":

Occupational Licensing Boa	Therapy ard		# 333333 - Nancy	Schuberg Ö Logout	
Welcome	Welcome to the C	TLB License Port	al		
Personal Information	This is a self-service portal where yo	u can maintain the information in your	license record. Use this portal to update	your mailing address, your practice	
Places of Practice	locations, renew your license (only available during Spring of even years), print a copy of your license, request a license verification, print receipts, and more.				
Other Licenses	Data fields marked with * are require	ed — you'll need to input data there to	move through the screen.		
Invoices & Receipts	Please be aware that this system will	automatically assess any fees due. A	n invoice will be emailed to your email a	ddress on record with the Board.	
License Renewal	If you have questions, you can contact the board at 971-673-0198 or email otlb.info@state.or.us. You can also visit the Board's website at				
Continuing Education	www.oregon.gov/otlb.				
Pain Management Module					
Cultural Competency					
Name Change Request	i di seconda di second				
Document Request	Lapsed License	Continuing	Name Change	Invoices and	
Wallet Card and Wall Certificate		Development	Nequest	Outstanding	
Supervisor/Supervision	e Available How			Balance(s)	
Reset Password					

Click on the download button:

Occupational Licensing Boa	Therapy # 333333 - Jane Doe ard	එ Logout
Welcome Personal Information	Download Wallet Card and Wall Certificate	
Places of Practice Other Licenses Invoices & Receipts	To download your Wallet Card and Wall Certificate for Licence, please click the download button below.	
License Renewal Continuing Education Pain Management Module		
Cultural Competency Name Change Request Document Request		
Wallet Card and Wall Certificate Supervisor/Supervision Reset Password		

Print the file / save it to your computer.