

Oregon OT Licensing Board
SPECIAL Board Meeting – Monday, June 13th, 2022
 Portland State Office Building, 800 NE Oregon St. Suite 407, Portland, OR 97232

PUBLIC Board Minutes

The Oregon Occupational Therapy Licensing Board held a Special Board Meeting on **Monday, June 13, 2022** via Zoom Video Conference. Board members: Board Chair/public member Erion Moore, Vice Chair Kari Hill, COTA/L, Maxwell Perkins, OTR/L, Whitney Hooker, OTR/L, CLT and Nancy Schuberg, Executive Director were all present.

With a quorum present, Board Chair Erion Moore called the meeting to order at 3:56 pm.

PUBLIC SESSION:

BUDGET REVIEW:

The Board reviewed two versions of proposed fee increases and voted to raise OT renewal by \$40, the OTA renewal by \$20, the OT Application by \$40 and the OTA Application by \$40. The Board also proposes to assess the \$4 fee that the board is charged per licensee for the OHA work force survey. This is in addition to the reductions discussed at the June 10, 2022 Special meeting which includes cutting back FTE from 1.65 to 1.5 (saves \$31,804) and reducing the In State Travel budget by \$5,000 and the Office Supply budget by \$5,000. The proposals will add \$130,205 in revenue to the 23-25 forecast.

| | 21-23 (projected) | 21-23 LAB | 23-25 w/(CSL) | ARB |
|---------------------|--------------------------|------------------|--------------------------|------------------|
| Beginning Balance | 312,087 | 336,468 | 328,601 | 328,601 |
| +Revenues | 606,121 | 650,775 | 618,495 | 748,700 |
| Total Rev. | 918,208 | 987,243 | 947,096 | 1,077,301 |
| -Personal Services | 413,145 (NS .8 1yr/RC @. | 486,932 | 530,887 | 499,083 |
| -Services & Supplie | 171,019 | 210,357 | 238,893* | 228,893 |
| Total Expenditures | 584,164 | 697,289 | 769,780 | 727,976 |
| Ending Balance | 334,044 | 289,954 | 177,316 (5.5 mos. | 349,325 |

Note: *Included in 23-25 CSL, shared financial services (accounting) costs increasing \$9,300 to \$33,000.

The proposals will be submitted as POPs for the 23-25 agency request budget.

MOTIONS:

23-25 Budget POPs: A MOTION WAS MADE BY Maxwell Perkins AND SECONDED BY Kari Hill TO approve the Agency Request Budget and Policy Option Packages. THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR

The meeting was adjourned at 4:05 pm.

Nancy Schuberg, Executive Director, June 15, 2022.