

Oregon OT Licensing Board
Special Board Meeting – July 17, 2026
Virtual Meeting

PUBLIC Board Minutes

The Oregon Occupational Therapy Licensing Board held a board meeting on **Friday, July 17, 2026, at 2:00pm** via Zoom conference. Board members and Board staff in attendance: Board Chair Whitney Hooker, OTR/L, CLT; public member and Vice Chair Ellen Stauder; public member Elise Dorris; OTA member Lisa Grebisz, OTA/L; and Nancy Schuberg, Executive Director and Ryan Fahlman-Katler, Investigator. Heather McCarthy, OTR/L had an excused absence.

EXECUTIVE SESSION: The meeting was brought into Executive session at 2:01pm.

In accordance with ORS 192.660(2)(l) which allows the Board to meet in Executive Session on matters to consider information obtained as part of complaints and disciplinary investigations and ORS 1992.660(2)(f) to hear legal advice.

1. DISCIPLINARY/INVESTIGATIONS/COMPLAINTS:

The following cases were considered:

- **2026-05 Continued**
- **2026-06 Continued**
- **2026-08 New**
- **2026-09 New**
- **2026-10 New**
- **2026-11 New**

The Executive Session was adjourned at 2:35pm.

PUBLIC SESSION: The meeting was brought back into public session at 2:38pm. All votes were taken in public session.

2. MOTIONS FROM EXECUTIVE SESSION:

2026-06 A MOTION WAS MADE BY Whitney Hooker AND SECONDED BY Elise Dorris TO **proceed with the stipulated agreement for license suspension with conditions.** THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Lisa Grebisz: Aye

2026-08 A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **dismiss the case.** THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Lisa Grebisz: Aye

2026-09 A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **dismiss the case.** THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Lisa Grebisz: Aye

2026-10 A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **dismiss the case.** THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Lisa Grebisz: Aye

2026-11 A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **dismiss the case.** THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Lisa Grebisz: Aye

3. RENEWALS 2026:

License Renewals were held from March 1-May 31, 2026. The board saw an increase in the number of renewals with 122 more licensees renewing than in 2024.

2026 –Licensee count before Renewal started: OTs: 2,607 OTAs: 534 Total: 3,141

Total # of OT's: 2,050

Total # of OTA's 415

Total Renewed: **2,465** – 22% did not renew (122 more renewals than 2024)

2026 – NBCOT certified / Not Certified:

2,147 87% CERTIFIED / 318 = 13% NOT CERTIFIED

2024 - Licensee count before Renewal started: OTs: 2,531 OTAs: 535 Total: 3,066

Total # of OT's: 1,952

Total # of OTA's 391
Total Renewed: 2,343 – 24% did not renew

2024 – NBCOT certified / Not Certified:
2033 86% CERTIFIED / 321 = 14% NOT CERTIFIED (same % as 2022)

2026 REASONS FOR NOT RENEWING (for those who told us)

GOING BACK TO SCHOOL/CAREER CHANGE 1
MEDICAL REASONS 2
MOVED OUT OF STATE 57
NONE GIVEN 127
NOT CURRENTLY WORKING 4
RETIRED 37

4. 2027-2029 AGENCY REQUEST BUDGET:

The board reviewed the Agency Request Budget (ARB). The contract with Thentia, the current licensing database provider, will end in March, 2027. The RFP is currently in process for the replacement licensing system. The anticipated costs for the 25-27 biennium are between \$50,000 to \$100,000 for implementation and transition costs. For the 27-29 biennium, the anticipated costs are between \$40,000 to \$70,000 for maintenance.

Because of the sharp increase in costs the board needs to increase fees in the 27-29 biennium. CFO has advised the board to plan for the worst case in submitting the ARB.

Other factors that affect the 27-29 budget:

- Work force data survey cost is doubling, \$4 to \$8 per OHA survey.
- Anticipated steep increases in accounting costs.
- There was no limitation given to the board for board stipends.

	25-27 - Actuals+projected (current budget) per May Cash flow sheet	25-27 LAB	27-29 w/(CSL)	ARB
Beginning Balance	451,626	328,601	352,184	352,184
+Revenues	831,330	755,040	812,150	812,150
+Fee increase	0	0		152,855 ???*
Total Rev.	1,282,956	1,083,641	1,164,334	1,317,189
-Personal Services	573,493	583,330	627,644	627,644
-Services & Supplies	250,975	234,834	225,198	248,578
-New Licensing DB	100,000 (worst case)	0	70,000 (worst case)	70,000
Total Expenditures	924,468	818,164	922,842	922,842
-Less over budget	- 6,304			
Ending Balance	352,184 = 9.14mos	265,477	241,492 = 6.28 mos.	394,347 – 10.26 mos.

*The actual fee increase will be decided after we get solid numbers from procurement.

LAB = Legislatively Approved Budget

GRB = Governor's Request Budget

ARB = Agency Request Budget

CSL = Current Service Level (inflationary costs added to adjusted base budget).

Board motion: Motion will happen when actual fee increase is determined.

5. OTAO CONFERENCE UPDATE: The OTAO conference will be held Oct. 16-17 in Bend.

The board was updated on the presentation summary provided to the OTAO for the catalog. The board was reminded to let board staff know if they would like to be registered for the conference.

6. OTHER BUSINESS: There was no other business discussed.

7. ADJOURNMENT: The Board Chair adjourned the meeting at 2:47 pm.

Nancy Schuberg, Executive Director. July 29, 2026