

**Oregon OT Licensing Board**  
**SPECIAL Board Meeting** – December 20, 2024  
Virtual Meeting

**PUBLIC Board Minutes**

The Oregon Occupational Therapy Licensing Board held a SPECIAL Board Meeting on **Friday, December 20, 2024**, via video conference. Board members in attendance: Board Chair Whitney Hooker, OTR/L, CLT; Vice Chair Kari Hill, COTA/L; public member Ellen Stauder; public member Elise Dorris; Heather McCarthy, OTR/L; Board staff in attendance: Nancy Schuberg, Executive Director, and Angela Hunt, Board Counsel.

With a quorum present, Board Chair Whitney Hooker called the meeting to order at 11:31 am.

**Executive Session:** In accordance with ORS 192.660(2)(l) which allows the Board to meet in Executive Session on matters to consider information obtained as part of complaints and disciplinary investigations.

**1. Disciplinary/Investigations/Complaints:**

The following cases were considered:

- 2024-19                      **Continued**
- 2024-24                      **New**
- 2024-25                      **New**

**PUBLIC SESSION:** The Executive session was adjourned, and the meeting was brought back to public session. All votes were taken in public session.

**2. Motions from Executive Session:**

**2024-19** A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **dismiss the case**. THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Heather McCarthy: Aye

Kari Hill: Aye

**2024-24** A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **assess a civil penalty of \$250**. THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye

Ellen Stauder: Aye

Whitney Hooker: Aye

Heather McCarthy: Aye  
Kari Hill: Aye

**2024-25** A MOTION WAS MADE BY Ellen Stauder AND SECONDED BY Elise Dorris TO **assess a \$2,000 civil penalty**. THE MOTION PASSED WITH ALL PRESENT VOTING IN FAVOR.

Board Member votes:

Elise Dorris: Aye  
Ellen Stauder: Aye  
Whitney Hooker: Aye  
Heather McCarthy: Aye  
Kari Hill: Aye

**3. Board appointment update:**

Board member Ellen Stauder is due for re-appointment by 3/31/25.

Board member Kari Hill will go off board on 6/30/25 when her 2<sup>nd</sup> term ends.

Board member Whitney Hooker is due for re-appointment by 11/18/25 when her 1<sup>st</sup> term ends.

**4. Adjournment:** The Board adjourned at 12:38pm.

Nancy Schuberg, Executive Director. January 3, 2025