

Mission: To protect the public by supervising occupational therapy practice and assuring safe & ethical delivery of occupational therapy services.

# OTLB News



Occupational Therapy Licensing Board

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December 2022

## Get Ready for 2024 Renewals!

You do not have to wait for the next renewal to start entering your Continuing Education into the License Portal. Make renewing in 2024 even faster by inputting your CE as you earn them. Log into the [OTLB License Portal](#) any time and enter your CE requirements.

Legislative CE Requirements for <b>ALL</b> Licensees:	OAR	
<b>CE in Cultural Competency</b>	<a href="#">339-020-0025</a>	<b>ALL</b> licensed Occupational Therapists and Occupational Therapy Assistants are required to complete at least <b>one hour on Cultural Competency</b> per renewal period. This requirement is in compliance with HB 2011 (2019). <b>Licensees may choose a course that relates to their practice.</b>  For step-by-step instructions on entering Cultural Competency into the License Portal: <a href="#">click here</a> .
<b>* New * Pain Management CE Requirement</b>	<a href="#">339-020-0015</a>	Beginning in <b>2024</b> , as part of the renewal process, all licensed Occupational Therapists and Occupational Therapy Assistants are required demonstrate completion of the Oregon Pain Commission pain management course during each license cycle.  <b>Required</b> free Oregon Pain Commission course: <a href="#">Changing the Conversation about Pain</a>  For step-by-step instructions on entering the pain course into the License Portal: <a href="#">click here</a> .
General CE Requirements	OAR	
<b>Licensees must have the required 30 CE points, OR Must be currently NBCOT certified when you renew</b>	<a href="#">339-020-0010</a>	<b>If you are current on your NBCOT certification when you renew, click that you ARE certified on your renewal and you do NOT need to upload CE.</b> If you are <b>not</b> NBCOT certified when you renew, you must upload completion certificates that total at least 30 points.  For step-by-step instructions on entering your CE into the License Portal: <a href="#">click here</a> .

**\*NEW\* NBCOT J.E.D.I.  
(Justice, Equity, Diversity and Inclusion)  
Self-Reflection Tool  
Now Available**

"NBCOT was awarded the 2022 ICE Innovator award for taking an innovative approach to a product that transformed and achieved a new level of success in a new unique and innovative way. JEDI Reflection Points is a powerful online, self-reflection tool, which focuses on Justice, Equity, Diversity and Inclusion.

JEDI Reflection Points is an open access tool, consisting of modules that foster opportunities for self-reflection and personal growth related to JEDI principles. The tool provides a safe space where individuals can determine how much, or how little, learning they want to participate it." - NBCOT

[NBCOT JEDI Self-Reflection tool link](#)

**New OT Educational Programs  
to open in Oregon**

**1. Western University of Health Sciences—OTD program. Lebanon, OR.**

**Trevor St. Clair, OTD, MS, OTR/L, Dept. Chair, reported** that the program received Candidacy status from ACOTE and they are able to accept students for their inaugural cohort that will start in July 2023. The inaugural cohort will have 45 students and they expect the program to grow to 60 students. The location was chosen to address the need for OTs in rural settings.

For more information: click [here](#).

**2. George Fox University—Masters program.** Newberg, OR. The proposed launch will occur in the fall of 2024.

For more information: click [here](#).

**Board Audit:  
OTA Supervision**

All OT Assistants working in Oregon by law must have a supervising OT for licensing purposes. OT Assistants cannot work unsupervised. OT Assistants are required to file their supervisor with the Board prior to start of work. OT Assistants only need one licensing OT supervisor, unless they work in different facilities. Supervision is now filed through the License portal, requiring both the OTA and OT to each log in separately. [Instructions](#).

A recent audit of OTA supervision revealed the following two issues:

- 1. Supervision, approval status has not been entered.** The board found that OTA's are entering their supervisor into the license portal, but approval status is not being updated by the OT Supervisor.
- 2. End dates not being entered into the License portal.** Once the supervision with an OT ends, the OT or OTA must enter the end date of the supervision, This is done by logging into the license portal, clicking on supervision, entering the end date, and clicking save.

Board recommends all OTA's and OT supervisors to log into the portal to make sure the approval status is updated and the OT Supervision is correct.

License portal link: click [here](#).

[OAR 339-010-0035](#) Supervision of an OTA

**The OT Licensing  
Board  
wishes you a  
happy and safe  
holiday season!**



## WHAT'S COMING UP

### 2023

- Jan. 17 Leg. Session begins  
 Feb. 24 Board Meeting - Virtual  
 Apr. 20-22 AOTA Conf.  
 May 5 Board Meeting-In person  
 Aug. 18 Board Meeting-Virtual  
 Nov. 16 Board Meeting-Virtual

### State Holiday Closure Schedule

### 2022

- Dec. 26 Christmas observed

### 2023

- Jan. 2 New Years Day  
 Jan. 16 MLK Jr.'s Day  
 Feb. 20 President's Day  
 May 29 Memorial Day  
 June 19 Juneteenth  
 July 4 Independence Day  
 Sept. 4 Labor Day  
 Nov. 10 Veterans Day  
 Nov. 23 Thanksgiving  
 Nov. 24 Day after  
 Dec. 25 Christmas

### Occupational Therapy Licensing Board

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## Scam Alert!

The Board is still receiving reports from licensees that they are receiving fraudulent calls from scammers claiming to be Board staff. In some cases, the calls appear to be coming from the Board or another official agency because the scammers are "spoofing" telephone numbers. These scammers will pretend that you are under investigation with the Board and will threaten loss of license and will demand payment or personal info.

If you receive any of these calls, or unsure if the call you receive is legitimate, please hang up and either call us at 971-673-0198 or send an [Email](#).

## Your Responsibility as a Therapist in Oregon

As a licensed therapist in Oregon you are held to a higher standard. Actions in your private life can affect your practice. A reminder as we approach the holiday season, don't let temptations result in a case with the Board. You must report any arrest for a felony or conviction of a misdemeanor within ten days.

When you renew you will also need to report any charges, convictions, abuse of alcohol or controlled substances, disciplinary investigations, or conditions which could impede your ability to practice safely.

### Self-reporting Requirement

[OAR 339-010-0020 \(5\)\(d\)](#)

If you are arrested you must notify the Board within **10 working days** of a conviction of a misdemeanor, or an arrest for or conviction of a felony. Email the [director](#).

### Name Change

[OAR 339-010-0018](#)

**To change your name:** Log into the [License Portal](#) and submit a name change request. You can also complete the [name change form](#) on the website. [Email](#) us or fax us a copy of the legal document showing the name change.

### Keep your Contact Info. Current—It's the Law

[OAR 339-010-0018](#)

Log into the [License Portal](#) and update your address, or complete and submit an [address change form](#).

### Order a verification to be sent to another state.

**To order a verification to be sent to another state:** click [here](#). (We do not need their form). We will email you when it is done. Fee is \$25.