

<b>OVMEB BOARD MEETING PUBLIC SESSION – SPECIAL MEETING</b>	<b>August 6, 2021</b>	<b>12:00 PM</b>
	<b>Zoom Conference:</b> <a href="https://zoom.us/j/93092077156?pwd=N3NJeFdsNHBEcDFkN0s3ZVILakprUT09">https://zoom.us/j/93092077156?pwd=N3NJeFdsNHBEcDFkN0s3ZVILakprUT09</a>	
	<b>Meeting ID: 930 9207 7156</b> <b>Passcode: 0RbU3a</b>	
<b>Board President: Emilio DeBess, DVM, MPH</b>	<b>Phone 971-673-0224</b>	<b>Fax 971-673-0226</b>

<b>Board member attendees:</b>	<b>Staff attendees:</b>
Emilio DeBess DVM, MPH, President	Cass McLeod-Skinner JD, Interim Executive Director
Allison Lamb, DVM, Vice President	Bertina Balajadia, Administrative Assistant
Dannell Davis, DVM	Brenda Biggs, Inspector
Brett Hamilton, DVM	Janine Holland, Investigator
Natalie Mair-Williamson, CVT	
Karen Pate, Public Member	<b>DAS CHRO attendees:</b>
	John Paschal
	Sherry Lauer

**12:00 PM Convene Public Session**

**1. PERMANENT EXECUTIVE DIRECTOR POSITION Action**

The Board reviewed and discussed the proposed position description for the permanent executive director position, the job posting/announcement, and the hiring plan.

**Board actions taken:**

1. Lamb moved to delegate revising the position description to Pate and DeBess and to adopt the position description as recommended by these delegates. Davis seconded. Motion passed.
2. Lamb moved to delegate revising the job posting/announcement in accordance with the final version of the position description to Pate and DeBess. Mair-Williamson seconded. Motion passed.
3. Pate moved to approve the recruitment advertising budget up to \$1,000.00. Davis seconded. Motion passed.
4. Davis moved to approve hiring plan with revised dates. Mair-Williamson seconded. Motion passed.