

# OREGON WATERSHED ENHANCEMENT BOARD

## Travel Reimbursement / Allowance Guidelines

Lodging and Meal Rates are effective October 01, 2021 – September 30, 2022,

**Mileage updated July 01, 2022**

<b>Standard Rates</b>	<b>Lodging / Meals</b>
Rates do not include tax (rate + tax)	96.00 / <b>59.00</b> <b>plus tax</b>
<b>Counties with Higher Rates</b>	<b>Lodging / Meals</b>
<b>(new changes are in bold)</b>	
Washington	136.00 / <b>64.00</b>
Deschutes (9/1 – 5/31)	115.00 / <b>64.00</b>
Deschutes (6/1 – 8/31)	161.00 / <b>64.00</b>
Clackamas (9/1 – 5/31)	115.00 / <b>64.00</b>
Clackamas (6/1 – 8/31)	<b>138.00</b> / <b>64.00</b>
Lane	108.00 / <b>64.00</b>
Lincoln (9/1 – 6/30)	114.00 / <b>69.00</b>
Lincoln (7/1 – 8/31)	162.00 / <b>69.00</b>
Multnomah (11/1 – 5/31)	152.00 / <b>74.00</b>
Multnomah (6/1 – 10/31)	182.00 / <b>74.00</b>
Clatsop (9/1 – 6/30)	110.00 / <b>69.00</b>
Clatsop (7/1 – 8/31)	182.00 / <b>69.00</b>
	<b>plus tax</b>
Non-Commercial Lodging Rate	25.00
<b>Mileage Rates</b>	<p><b>July 1, 2022 through current = .625/mile</b>            January 1, 2022 through June 30, 2022 = .585/mile            January 1, 2021 through Dec. 31, 2021 = .56/mile            January 1, 2020 through Dec. 31, 2020 = .575/mile            January 1, 2019 through Dec. 31, 2019 = .58/mile            For Past Rates <a href="http://www.gsa.gov/mileage">http://www.gsa.gov/mileage</a></p>
<b>Day Travel – Lunch not allowed</b>	
Allowable Per Diem	
Breakfast (25%)	Leave 2 hours before work schedule
Dinner (50%)	Arrive 2 hours after work schedule
<b>Overnight Travel</b>	
Allowable Per Diem (Departure):	
100%	Leave on or before - 6:00 AM
75%	Leave on or before - 12:00 Noon
50%	Leave on or before - 6:00 PM
25%	Leave after - 6:00 PM
Allowable Per Diem (Arrival):	
25%	Arrive Prior to - 6:00 AM
50%	Arrive on or Prior to - 12:00 Noon
75%	Arrive on or Prior to - 6:00 PM
100%	Arrive After - 6:00 PM
<b>Out-of-State Travel rates may be located on the internet at the following website:</b>	
<a href="http://www.gsa.gov/perdiem">http://www.gsa.gov/perdiem</a>	