

OREGON WATERSHED ENHANCEMENT BOARD

Travel Reimbursement / Allowance Guidelines

Lodging and Meal Rates **effective October 01, 2025 – September 30, 2026***

Rate Category Does not include tax (rate + tax)	Effective Dates	Lodging plus tax	Meals
Standard Rate	10/1/25 – 9/30/26	110.00	68.00
Non-commercial lodging	-	25.00	-

Counties with Higher Rates Does not include tax (rate + tax)	Effective Dates	Lodging plus tax	Meals
Clackamas	9/1/24 – 5/31/25	136.00	80.00
Clackamas	6/1/25 – 8/31/26	136.00	80.00
Clatsop	9/1/24 – 6/30/25	141.00	86.00
Clatsop	7/1/25 – 8/31/26	236.00	86.00
Deschutes	9/1/24 – 5/31/25	125.00	86.00
Deschutes	6/1/25 – 8/31/26	192.00	86.00
Lane	8/1/25 – 5/31/26	132.00	80.00
Lane	6/1/25 – 7/31/26	192.00	80.00
Lincoln	9/1/25 – 6/30/26	120.00	92.00
Lincoln	7/1/25 – 8/31/26	167.00	92.00
Multnomah	11/1/25 – 5/31/26	155.00	86.00
Multnomah	6/1/25 – 10/31/26	155.00	86.00
Washington	-	132.00	80.00

*Mileage Rates

(generally updated every January 1,
*this document reflects a mid-year
change in mileage rate only*)

Past Rates: www.gsa.gov/mileage

Effective Dates	Rate
7/1/26 – 9/30/26	0.76/mile
1/1/26 – 6/30/26	0.725/mile
1/1/25 – 12/31/25	0.70/mile
1/1/24 – 12/31/24	0.67/mile
1/1/23 – 12/31/23	0.655/mile

Day Travel

(Lunch not allowed)

Must Be within these Times	Allowable Per Diem
Leave 2 hrs before work schedule	Breakfast 25%
Arrive 2 hrs after work schedule	Dinner 50%

Overnight Travel

Out-of-State Travel rates:

<http://www.gsa.gov/perdiem>

Departure / Arrival Time	Allowable Per Diem
Leave on or before - 6:00 AM	100%
Leave on or before - 12:00 Noon	75%
Leave on or before - 6:00 PM	50%
Leave after - 6:00 PM	25%
Arrive after - 6:00 PM	100%
Arrive on or Prior to - 6:00 PM	75%
Arrive on or Prior to - 12:00 Noon	50%
Arrive Prior to - 6:00 AM	25%