

OREGON WATERSHED ENHANCEMENT BOARD**Travel Reimbursement / Allowance Guidelines**Lodging and Meal Rates **effective October 01, 2025 – September 30, 2026**

Standard Rates		Lodging / Meals
Rates do not include tax (rate + tax)		110.00 / 68.00
		plus tax
Counties with Higher Rates		Lodging / Meals
(new changes are in bold)		
Washington		132.00 / 80.00
Deschutes (9/1 – 5/31)		125.00 / 86.00
Deschutes (6/1 – 8/31)		192.00 / 86.00
Clackamas (9/1 – 5/31)		136.00 / 80.00
Clackamas (6/1 – 8/31)		136.00 / 80.00
Lane (8/1 – 5/31)		132.00 / 80.00
Lane (6/1 – 7/31)		192.00 / 80.00
Lincoln (9/1 – 6/30)		120.00 / 92.00
Lincoln (7/1 – 8/31)		167.00 / 92.00
Multnomah (11/1 – 5/31)		155.00 / 86.00
Multnomah (6/1 – 10/31)		155.00 / 86.00
Clatsop (9/1 – 6/30)		141.00 / 86.00
Clatsop (7/1 – 8/31)		236.00 / 86.00
		plus tax
Non-Commercial Lodging Rate		25.00
Mileage Rates		January 1, 2025 through current = \$0.70/mile
<i>(mileage rates are generally updated January 1 each year)</i>		January 1, 2024 through Dec. 31, 2024 = \$0.67/mile
		January 1, 2023 through Dec. 31, 2023 = \$0.655/mile
		July 1, 2022 through Dec. 31, 2022 = \$0.625/mile
		For Past Rates http://www.gsa.gov/mileage
Day Travel – <u>Lunch not allowed</u>		
Allowable Per Diem		
Breakfast (25%)		Leave 2 hours before work schedule
Dinner (50%)		Arrive 2 hours after work schedule
Overnight Travel		
Allowable Per Diem (Departure):		
100%		Leave on or before - 6:00 AM
75%		Leave on or before - 12:00 Noon
50%		Leave on or before - 6:00 PM
25%		Leave after - 6:00 PM
Allowable Per Diem (Arrival):		
25%		Arrive Prior to - 6:00 AM
50%		Arrive on or Prior to - 12:00 Noon
75%		Arrive on or Prior to - 6:00 PM
100%		Arrive After - 6:00 PM
Out-of-State Travel rates may be located on the internet at the following website:		
http://www.gsa.gov/perdiem		