Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem Oregon 97301
(503) 986-0900
www.wrd.state.or.us

Application for
Well ID Number

Do not complete if the well already has a Well Identification Number.

I. OWNER INFORMATION

Current Owner Name *(please print)*: _____

Mailing Address: _____

City, State, Zip: _____

Mail Well ID Tag to: ☐ SAME AS ABOVE ☐ In Care Of (C/O)

Name & Address: _____

City, State, Zip: _____

II. WELL LOCATION INFORMATION *(Please fill out as completely as possible)*

Township: _____ (North / South) Range: _____ (East / West) Section: _____

Tax Lot: _____ County _____ _____ 1/4 _____ 1/4

GPS Coordinates: _____

Street Address of Well, City: _____

If the property had a different street address in the past: _____

III. GENERAL WELL INFORMATION *(Please fill out as completely as possible)*

Use of Well (domestic, irrigation, commercial, industrial, monitoring): _____

Date Well Constructed (or property built): _____ Total Well Depth: _____ Casing Diameter: _____

Owner at time the well was constructed (if known):_____

Other Information: _____

SUBMITTED BY *(please print)*: _____

PHONE: _____ **EMAIL &/or FAX:** _____

Send application to: Oregon Water Resources Department 725 Summer St NE, Suite A, Salem, Oregon 97301; or fax to (503) 986-0902. Applications are processed in the order they are received, and Well ID Numbers are mailed within 4-5 business days.

For Official Use Only by the Oregon Water Resources Department:

Received Date:	Well Log Number:	Well Identification #:
_____	_____	_____

Oregon
John A. Kitzhaber, MD, Governor

Water Resources Department
North Mall Office Building
725 Summer Street NE, Suite A
Salem, OR 97301-1271
503-986-0900
FAX 503-986-0904

Instructions

Well ID Number Application

Use a separate application for EACH well on the property. If the well already has an existing Well ID Number (L-xxxxx), you do not need to complete this application.

I. OWNER INFORMATION

Print the current owner's name, mailing address (including city, state, and zip), and the address where the Well ID Tag should be sent. If the property has closed in escrow, the Well ID Number may be sent directly to the buyer. The tag should be sent to the party who currently has access to the well, to attach the tag.

II. WELL LOCATION INFORMATION

Provide the Township, Range, Section, Quarter / Quarter, County and Tax Lot number. This information may be obtained from property tax statements, legal description of the property, or from the Assessor's Office. The Assessor's Office may also refer to this as the "Map and Tax Lot Number". A list of County Assessors' is enclosed for your use.

III. GENERAL WELL INFORMATION

Please provide as much information as you can: depth of well, diameter of well casing, year constructed, and use of well. If you know who owned the land when the well was drilled, or when the property was developed, please also include that information in the space provided.

This information will assist the Department in locating a well report (well log).

Contact the Well Identification Program Specialist at (503) 986-0854 or via email at Ladeena.k.bell@wrd.state.or.us if you have questions.

Oregon County Assessor Offices

The County Assessor's Office can provide you with the Township, Range, Section, and Tax Lot (combined: map lot #). They can also provide you with a list of previous owners of the property where the well is located.

Baker County
(541) 523-8203
1995 3rd St, Ste 300
Baker City, OR 97814

Benton County
(541) 766-6855
205 NW 5th Street
Corvallis, OR 97330

Clackamas County
(503) 655-8671
150 Beavercreek Rd
Oregon City, OR 97045

Clatsop County
(503) 325-8522
820 Exchange St, Ste 210
Astoria, OR 97103

Columbia County
(503) 397-2240
230 Strand Street
St. Helens, OR 97051

Coos County
(541) 396-7900
250 N Baxter
Coquille, OR 97423

Crook County
(541) 447-4133
200 NE 2nd, Ste 200
Prineville, OR 97754

Curry County
(541) 247-3294
94235 Moore St, Ste 221
Gold Beach, OR 97444

Deschutes County
(541) 388-6508
1300 NW Wall St, Ste 200
Bend, OR 97701

Douglas County
(541) 440-4222
1036 SE Douglas
Roseburg, OR 97470

Gilliam County
(541) 384-3781
221 S Oregon St
Condon, OR 97823

Grant County
(541) 575-0107
201 S Humbolt
Canyon City, OR 97820

Harney County
(541) 573-8365
450 N Buena Vista #13
Burns, OR 97720

Hood River County
(541) 386-4522
601 State Street
Hood River, OR 97031

Jackson County
(541) 774-6059
10 S Oakdale Ave, #300
Medford, OR 97501

Jefferson County
(541) 475-2443
66 SE D Street, Ste D
Madras, OR 97741

Josephine County
(541) 474-5260
500 NW 6th St
Grants Pass, OR 97526

Klamath County
(541) 883-5111
305 Main Street
Klamath Falls, OR 97601

Lake County
(541) 947-6000
513 Center Street
Lakeview, OR 97630

Lane County
(541) 682-4321
125 E 8th Ave
Eugene, OR 97401

Lincoln County
(541) 265-4102
225 W Olive St, Rm 207
Newport, OR 97365

Linn County
(541) 967-3808
300 4th Ave SW
Albany, OR 97321

Malheur County
(541) 473-5117
251 B Street W
Vale, OR 97918

Marion County
(503) 588-5144
555 Court St NE, Ste 2233
PO Box 14500
Salem, OR 97301

Morrow County
(541) 676-5607
100 Court Street
PO Box 788
Heppner, OR 97836

Multnomah County
(503) 988-3326
501 SE Hawthorne Blvd,
Suite 175
Portland, OR 97214

Polk County
(503) 623-8391
850 Main Street
Dallas, OR 97338

Sherman County
(541) 565-3606
500 Court Street
PO Box 283
Moro, OR 97039

Tillamook County
(503) 842-3400
201 Laurel Ave
Tillamook, OR 97141

Umatilla County
(541) 276-7111
216 SE 4th St
Pendleton, OR 97801

Union County
(541) 963-1002
1001 4th St, Ste A & B
La Grande, OR 97850

Wallowa County
(541) 426-4543
101 S River St, Rm 104
Enterprise, OR 97828

Wasco County
(541) 506-2510
511 Washington St #208
The Dalles, OR 97058

Washington County
(503) 846-8741
Public Services Building
155 N 1st Ave, Ste130
Hillsboro, OR 97124

Wheeler County
(541) 763-4266
701 Adams St, Ste 203
PO Box 447
Fossil, OR 97830

Yamhill County
(503) 434-7521
535 NE 5th St, Rm 42
McMinnville, OR 97128

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Well ID Program
Frequently Asked Questions

All wells drilled, deepened, converted or altered after 1996 are required to have a well ID number attached to the well head. This Well ID Number is usually attached by the well constructor. If there is no ID number on the well, a landowner may apply for one using the Well ID application form, which is available from the Water Resources Department's website at www.wrd.state.or.us.

Is there a fee to get a Well ID? No. It is free to apply for and receive a Well ID tag.

What is the legal basis for the program? Oregon Revised Statutes 537.789 - 537.793.

What is the purpose of the program? The purpose is to catalog each well with a unique Well ID Number. This number will link the well with a physical description of how the well was constructed (well log) in the Department's database.

What types of wells are bound by this program? All wells, including monitoring and water wells.

Do I need to apply for a new Well ID Number if my well already has one on it? No. A well only requires one Well ID Number for the life of the well.

Should I apply for a Well ID Number now or should I wait until the property changes ownership? You may apply for a Well ID Number at any time.

I share a well and the well is on the neighboring property. Do I apply for a Well ID Number when I sell my property? No. The owner of the property where the well is located is responsible to obtain a Well ID Number when his property changes ownership.

Who is responsible for initiating the process? The landowner who owns the property where the well is located may apply for the Well ID Number or the buyer may also apply for the Well ID Number.

Will this delay the property transfer if I am selling my property? No. It is not necessary to apply for or obtain a Well ID Number before closing the property transfer. The seller, buyer, or their agent may also apply for the Well ID Number by completing an application.

What is a Well Report or Well Log? A well report or well log is a physical description of how your well was constructed. The Oregon Water Resources Department maintains a database of all wells constructed in the state since approximately 1960.

Does the Water Resources Department verify the well construction during this process? The Department does not review the well construction prior to the issuance of a Well ID Number. However, as part of the Department's Well Construction Program, new wells are routinely inspected during construction. If you have specific problems or concerns about your well, please contact the Department directly.

If you have questions concerning your well, contact the Water Resources Department: (503) 986-0900, or visit our website: www.wrd.state.or.us. Our office is located at 725 Summer Street NE, Suite A, Salem, Oregon 97301-1266.

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Instructions for Using the
Well Log Query

TIPS FOR LOCATING WELL LOGS

1 Go to the Oregon Water Resources Department website at: www.wrd.state.or.us and click on "Find a Well Log".

2 For best results, enter ONLY the **T**ownship, **R**ange and **S**ection for the property. Only use additional search criteria to narrow down your search if you receive too many results.

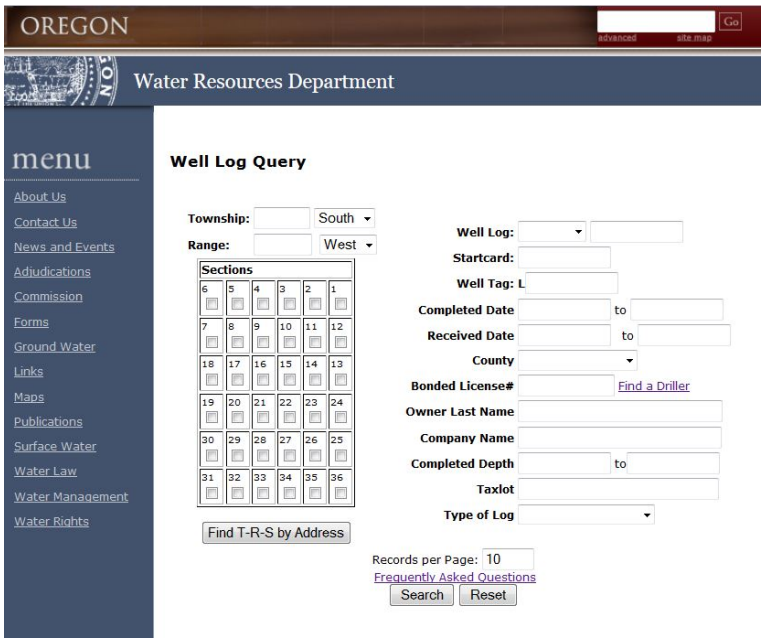
Contact the appropriate County Assessor's office to obtain the property's T-R-S and name of the landowner who owned the property when the well was drilled (or property developed).

3 Click the "Search" button. The query will display all well logs within the sections selected.

4 To sort data within the well log query, click on a column heading (words in blue).

5 To view the image of the well log, click on the county / number link under the "Well Log" column.

6 To print the image of the well log, select "file", "print" and "OK".



SEARCH TIPS:

- If you cannot find a well log, try searching by "County" and the first 3-4 letters of the "Owner Last Name" only. This will bring up all the wells in that county with that last name, regardless of Township, Range, and Section.
- Change "Records Per Page" to at least 100 for easy scrolling thru the results page(s).
- The street address and tax lot may not always be included on well logs, especially for older wells.
- Wells drilled prior to 1955 may not have a well log on file with the Department.

QUESTIONS?

Contact the Well Identification Program Specialist at (503) 986-0854 or via email at Ladeena.k.bell@wrd.state.or.us for more information.