



Feasibility Study Grants

Pre-Application Conference

What is a pre-application conference?

A pre-application conference is a service the Oregon Water Resources Department (OWRD) provides to potential grant applicants that includes a review of a draft application. We encourage all applicants to request a pre-application conference prior to applying for funding. The purpose of a pre-application conference is to answer your questions, identify potential study gaps, and connect you to other resources either.

Requesting a pre-application conference

To request a pre-application conference, please submit the required materials via email to OWRD.Grants@water.oregon.gov. Please submit your draft Feasibility Study Application with the sections listed below completed. You must submit all materials **at least two weeks** before the pre-application conference to ensure time for adequate review. Application conferences will not be scheduled the week applications are due and will be scheduled on a first-come, first-served basis. Include any additional questions or concerns you may wish to discuss. This information will allow us to review your study concepts and be prepared to assist you in the meeting.

After we receive your request and draft application, we will contact you to schedule a pre-application conference. Pre-application conferences range from 1-2 hours. Earlier pre-application conferences provide you more time to address any issues identified and submit a more competitive grant application.

If you have questions please contact us (971-301-0718 or OWRD.Grants@water.oregon.gov) or consult the Application Instructions and Storage-Specific Requirements available on the [OWRD Funding Opportunities, Applications, Forms, and Guidance webpage](#).

Pre-application conference checklist

Please submit your draft Application with, at a minimum, the following sections completed:

- ☐ Section I. Identify type of feasibility study and requested grant amount
- ☐ Section II. Contact information
- ☐ Section III. Question #1 (Feasibility study summary)
- ☐ Section IV. Study location questions #2, #4, and #6
- ☐ Section V. Questions #7, #8, #10, and #11
- ☐ Section V. Question #15 (Tasks)
- ☐ Section V. Questions #17, #18, and #19 (Water rights and permits)
- ☐ Section VI. Question #22 (Budget by task)
- ☐ Section VIII. Questions #24 and #25 (Storage studies only)

Additional questions or concerns for discussion? (Please include below)

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