Consolidation Update

The latest news on Hillcrest and MacLaren facilities

AUGUST 2017

Renovations to the Timberline Treatment Mall were completed earlier this summer, and youth programming will begin happening there later this month.

The first floor of Timberline will be dedicated to the tattoo removal program that is moving over from Hillcrest, as well as family engagement and other youth programming.

Lord High School will use the second floor for some classes beginning with the start of the fall term on Sept. 5. After school hours, the entire building will be available for youth programming.

Positive Feedback on Visitation

OYA’s Family Advisory Council has been sharing positive feedback about the MacLaren visitation check-in process in recent weeks. Parent Amy Cole noted that the check-in line started promptly and moved quickly during her recent visits. She also said the new visiting information signs outside the gatehouse have helped families correct property and clothing issues before they reach check-in.

Cole added, “The staff who have been working in the gatehouse have a friendly and welcoming attitude. This is greatly appreciated. Overall, the process seems to be more streamlined and moving efficiently.” Kudos to the gatehouse staff!

First floor of Timberline, which will be used for the tattoo removal program and family engagement activities.

Timberline Treatment Mall opens to youth soon

Dates for Unit Moves and More

Note: Dates are subject to change.

August

Aug. 12 (tentative): Courtyard unit open house for MacLaren and Hillcrest staff and their families.

Aug. 14-18: Schools at Hillcrest and MacLaren on break.

Aug. 19: Aztec Summer Solstice at MacLaren.

Aug. 21: Solar eclipse.

Late August: Construction complete on Courtyard outdoor spaces at MacLaren.

Week of Aug. 20: SITP relocates to Pacific, and University of Life relocates to Rockaway at MacLaren.

Aug. 24: Dental clinic moves from Hillcrest to MacLaren.

Week of Aug. 27: Alpha (Hillcrest) moves to Maple, Delta (Hillcrest) moves to Noble, Epsilon (Hillcrest) moves to Summit, and Zeta (Hillcrest) moves to Oak.

Aug. 31: Remaining Hillcrest clinic services and staff move to MacLaren.

Sept. 1: Hillcrest closes.

Sept. 5: Fall classes begin for all at Lord High School.

Sept. 9, 10 a.m.-3:30 p.m.: Hillcrest and MacLaren Volunteer Day at MacLaren.

Sept. 12, 5:30-7:30 p.m.: Courtyard unit open house and celebration for the general public at MacLaren.

*Note: For a map of the MacLaren unit locations, see page 6 or go to OYANet.

Consolidation Project Planning Info

Nichole Kisor, Project Manager, 971-283-6665

OYANet site: bit.ly/2rjljD2

Public site: bit.ly/oya10yearplan
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August 2017

Courtyard Units: Staff Orientations

We have multiple orientations planned for this month to help staff who will be working in the new Courtyard units become familiar with their new buildings before their units move. Hillcrest units also will get the chance to see more of the MacLaren campus. See the calendar at right for the schedule.

Changes to Youth Trust Deposits at MacLaren

Starting Sept. 1, approved visitors at MacLaren will be able to submit youth trust deposits using newly created carbon copy envelopes, available at the gatehouse. This is a change from current practice, which requires staff to document a youth's information and provide visitors with a receipt at the time of deposit.

For the new process, visitors can pick up an envelope in a box outside the gatehouse, fill out their information and the youth's information, and enclose their money in the envelope while they are waiting. Then they can drop the envelope into a secure box inside the gatehouse as they check in. The envelopes have carbon copy slips so that visitors can keep one copy as their receipt. If they choose, visitors also could fill out the information on the envelopes and mail them in with the money.

We are making this change as part of our efforts to minimize the time visitors must wait in line at check-in. Allowing visitors to drop off their deposits while they first check in at the gatehouse makes the process easier because they will not have to return to their vehicles to get money after visitation, and then return to the gatehouse to make the deposit.

Staff will continue to process the deposits once or twice a week, as they did before, so there should be no changes in the amount of time it takes for the funds to be available to the youth. We anticipate deposits will show up in a youth's account within one to two weeks of the deposit being made.

Youth Packages

As a reminder to living unit managers and case coordinators at MacLaren, if families send in packages to youth, you need to provide information about them to reception staff. This includes the name of the youth receiving the package, who the package will be from, and the contents of the package.

If reception does not have this information prior to the package arriving, the package will be returned to sender.

Public Communication about Consolidation

As we move into our last month before Hillcrest closes, we are amping up our communications with the general public. MacLaren superintendent Dan Berger and consolidation project manager Nichole Kisor made a presentation about the project at the OYA Community Services all-staff meeting on July 19.

Kisor and MacLaren administrators are working with OYA Communications to create fact sheets and emails to distribute to community partners, including county juvenile departments, judges and courts, city and county officials, and other public stakeholders connected to the facilities.

Communications is also creating new printed materials about MacLaren for families from the last four units moving over from Hillcrest. We may be asking for your help in distributing some of these materials — thanks in advance for your support.

<table>
<thead>
<tr>
<th>Current Unit</th>
<th>New Unit</th>
<th>Orientation Date</th>
<th>Staff and Youth Move In</th>
</tr>
</thead>
<tbody>
<tr>
<td>The University of Life</td>
<td>Rockaway</td>
<td>Aug. 14</td>
<td>Week of Aug. 20</td>
</tr>
<tr>
<td>SITP</td>
<td>Pacific</td>
<td>Aug. 15</td>
<td>Week of Aug. 20</td>
</tr>
<tr>
<td>Epsilon</td>
<td>Summit</td>
<td>Aug. 16</td>
<td>Week of Aug. 27</td>
</tr>
<tr>
<td>Alpha</td>
<td>Maple</td>
<td>Aug. 22</td>
<td>Week of Aug. 27</td>
</tr>
<tr>
<td>Delta</td>
<td>Noble</td>
<td>Aug. 23</td>
<td>Week of Aug. 27</td>
</tr>
<tr>
<td>Zeta</td>
<td>Oak</td>
<td>Aug. 24</td>
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Ready for the Solar Eclipse?

Heavy visitor traffic related to the solar eclipse on Aug. 21 could significantly impact OYA operations. Below are some things to keep in mind.

Work Schedules and Employee Leave

Aug. 21 will be a normal work day for OYA. That said, each work unit will need to determine its critical business functions and how best to staff them.

- Non-essential staff are encouraged to work from home or an alternative location that does not require travel, if it is supervisor-approved and appropriate.
- Eligible staff may request personal time, vacation, or comp time, with advance notice and supervisory approval. The Collective Bargaining Agreement (CBA) will be followed for essential staff who need to report to work.

Personal Protective Eyewear for Youth and Staff

- To protect the health and safety of staff and youth taking advantage of this rare educational opportunity, personal protective eyewear will be provided for all youth in close custody across the state, and for facility staff and contractors performing essential functions who will be required to be outside during the eclipse.
- Staff and youth viewing the eclipse will need to wear protective eyewear when looking at the sun during the roughly 2 ½-hour-long eclipse.

Impacts on Visitation

Hillcrest and MacLaren do not plan to change their visiting hours in the days surrounding the eclipse. However, please remind families to plan for increased traffic while traveling to our facilities at that time.

How to View the Solar Eclipse Safely

- It is not safe to look at the sun at any time with the naked eye or sunglasses. Doing so can cause temporary to permanent damage to one’s vision.
- To view the eclipse, use only protective eyewear that’s been certified — i.e., marked “ISO 12312-2”. You can order a free 2017-18 Travel Oregon Visitor Guide, which includes certified eclipse-viewing glasses.

Potential Cell Phone Service Issues

On the days surrounding the eclipse, you may experience difficulty connecting with others via calls made with your cell phone. Consider using a landline, radio, or texts to communicate instead.

Learn More

Courtyard Units: Artwork

A workgroup made up of staff and youth worked for several months with Portland artist Blaine Fontana to create artwork for the new living units in the Courtyard area of campus. The group worked together on themes and concepts, which Fontana ultimately turned into the final artworks.

Each artwork represents a specific theme. We shared three of the artworks in the last newsletter, and we are sharing the remaining three here along with comments from youth on the workgroup.

Artwork Locations and Themes

- Maple Unit: Courage
- Noble Unit: Strength
- Oak Unit: Honor
- Pacific Unit: Commitment
- Rockaway Unit: Respect
- Summit Unit: Integrity

Summit Unit: Integrity

Youth Chris A: In the wild, elephant mothers are protective of their babies. The baby will grab onto its mother's tail and the mother will lead the baby where they need to go. It's how families are supposed to be.

Youth Adam R.: When people are incarcerated, they are separated from people they love. They're always reaching for those things that were taken from them, those things that are outside the fence. That bond, that physical touch — like the elephants have here — is something we all strive for.
### Pacific Unit: Commitment

**Youth London W.:** The wolves are making a commitment to travel across the desert and into the mountains. The people climbing the mountain are different colors to represent different cultures. The tree is a Bodhi Tree, which is sacred to Buddhism. You also have the Aztec symbol for the sun, and the triangles to represent sacred geometry.

### Noble Unit: Strength

**Youth London W.:** We wanted to have a pair of bears that were like a big brother and a little brother, to represent someone you look up to, someone who is your grounding point. We chose bears because we wanted it to be connected to the Northwest. The bears are moving toward the trees, toward nature, and we thought this was appropriate for the guys on intake. They’re going to move on, like the bears.
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