



TRANSITIONING TO INDEPENDENCE PHASE 2 SERVICE AUTHORIZATION VOUCHER

Instructions to Contractor:

1. Complete this form with estimated number of hours for a three month period
2. Attach a copy of the current Transitional Service Plan (TSP)
3. Submit to JPPO for approval

The Juvenile Parole/Probation Officer (JPPO) is the **ONLY** person who can authorize services under this voucher. Services are funded by OYA Community Resources.

Only services authorized under this voucher can be paid. If the youth needs additional hours, Contractor **must** contact the Parole/Probation Officer and reach a service agreement prior to providing services.

Instructions to JPPO:

1. Sign this form and send copy to contractor
2. Enter the approved services in JJIS.

Youth Name: _____ JJIS Number: _____ County: _____
 Provider Name: _____
 Contract No: _____ Service Start Date: _____ Service Expiration Date: _____

Service Type	No. Hours Per Month	Total No. of Hours (Max 3 months)	Cost Per Hour	Total Amount Authorized
Crisis Intervention – BRS 3 Phase 2			46.35	
Monitoring – BRS 3 Phase 2			46.35	
Service Coordination – BRS 3 Phase 2			46.35	
Skill Training – BRS 3 Phase 2			46.35	

** Youth in early stages of Phase 2 may require more hours of service. After 2 – 3 months, the average hours/week should be approximately 1 – 2. **OYA Community Resources Manager MUST** approve any authorization for more than 6 hours per week.

Notes or Special Instructions:

I agree to provide only the services authorized under this voucher and I will not exceed the services authorized on this voucher without prior approval from the OYA Juvenile Parole/Probation Officer.

X Contractor Program
Manager Signature: _____ Date: _____

Approved By (Print Name): _____ Title: _____
(JPPO)

X Approval Signature _____ Date: _____
(JPPO)

X If over 6 hours/wk: _____ Date: _____
(Community Resources Manager)