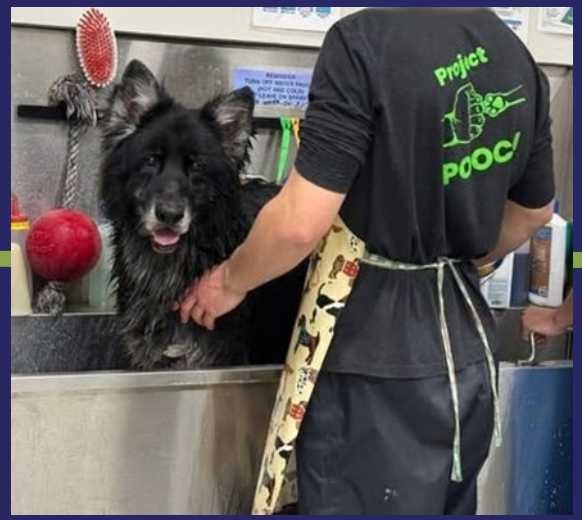






OYA Financial Services

Initial Performance Measures

Stacey Chase, Chief Financial Officer

Jill Reece, Deputy Chief Financial Officer | Susanna Ramus Bare, Procurement Manager

4/15/2026

Oregon Youth Authority

The Developmental Approach



SKILLS FOR CREATING A CULTURE OF DEVELOPMENT

Oregon Youth Authority

Insights into Action

Our Data Culture Framework



Hard on Data, Intentional with People

We challenge the information, not the individual.

Healthy tension strengthens our thinking.



If You Don't Know Your Data, You Don't Know Your Business

Understanding our metrics is a shared responsibility.

Knowing your data builds credibility and informs better decisions.



Transparency Builds Trust

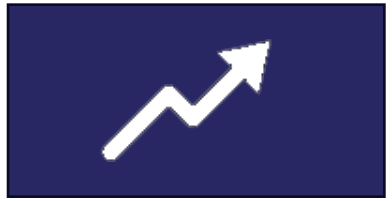
Sharing successes and struggles strengthens our collective effectiveness.



Can't Manage a Secret

No one has to carry the issues alone.

Open communication enables accountability and shared solutions.



Complexity is the Enemy of Execution

Simplicity and clarity accelerate progress.

Keep it understandable, actionable, and measurable.



Collective Accountability

We rise together. Data ownership matters, but improvement is a team sport.

We turn data into direction — not just to report, but to refine, learn, and improve

Financial Services

What We Do

Financial Services encompasses Accounting, Budget, and Procurement.

ORGANIZATION

Accounting provides accurate, accountable, and responsive financial management to internal and external stakeholders. Services include accounts payable and receivable, inventory and capital asset tracking, management of youth trust accounts and work programs. Additionally, it oversees the agency's capital financing portfolio.

Budget provides financial planning and development, fiscal analysis, spending plan monitoring, and technical support to OYA leadership, managers, and staff in Program Support, Community Services, and Facility Services.

Procurement manages the preparation, issuance, and awarding of contracts to qualified vendors. It aims to enhance purchasing efficiency, ensure compliance with state and federal contracting laws, and prioritize contracts with firms certified by the Certification Office for Business Inclusion and Diversity (COBID).

Financial Services

Definitions

Term	Definition
Agency Transfers	An internal electronic method for paying other State of Oregon agency invoices within the statewide accounting system.
AP	Accounts Payable – the staff in accounting that review and enter invoice data in our accounting system to generate payments to contractors, vendors, employees, and other state agencies.
IT Purchase Order	An Information Technology Purchase Order (IT PO) is a contract between OYA and a Contractor. IT POs are designed for software, hardware, and technology-related purchases. IT POs often require additional state reviews and the negotiation of supplemental license and maintenance terms.
Mass Approvals	Employee timesheets that were submitted but not approved in Workday by an OYA supervisor by the due date are 'mass approved' each month by DAS to ensure employees receive a paycheck.
Medicals	Medicals are a category of invoices processed through a standardized triplicate form, a ‘Medical Voucher (MV).’ The use of a Medical Voucher helps facilitate the provision of contractual terms to providers as well as the gathering of appropriate approvals and applicable coding for OYA.
Non-IT Purchase Order	A Non-Information Technology Purchase Order (Non-IT PO) is a contract between OYA and a Contractor. Non-IT POs are designed for purchasing goods or other low-risk simple purchases and include standardized language and simplified terms and conditions.
Other Payments	This category of invoices includes all contract payments, utilities, expense vouchers, and other miscellaneous invoices
Purchase Order	A Purchase Order (PO) is a contract between OYA and a Contractor. The standalone use of the term “PO” or “Purchase Order" refers to both IT POs and Non-IT POs.
Ready to Pay	Invoices received in Accounting contain all applicable and accurate data to immediately process for payment. This means, the invoice has been reviewed by the Contract Administrator and deemed compliant with contract terms, approved by the applicable manager wtih expenditure authority, and includes applicable budget coding.
Services Purchase Order	A Services Purchase Order (SPO) is a contract between OYA and a Contractor. SPOs are designed for lower-risk standardized/non-customized services not to exceed $250,000.
Travel	Travel Expense Sheet reimbursement claims for expenses incurred while traveling on official state business.

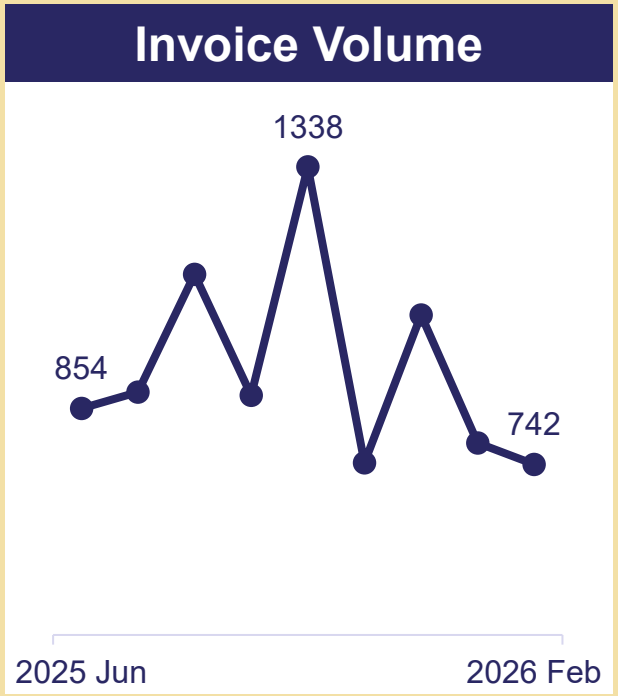
IMPACT

Insight | Measurement | Performance | Accountability
Continuous Improvement | Transparency

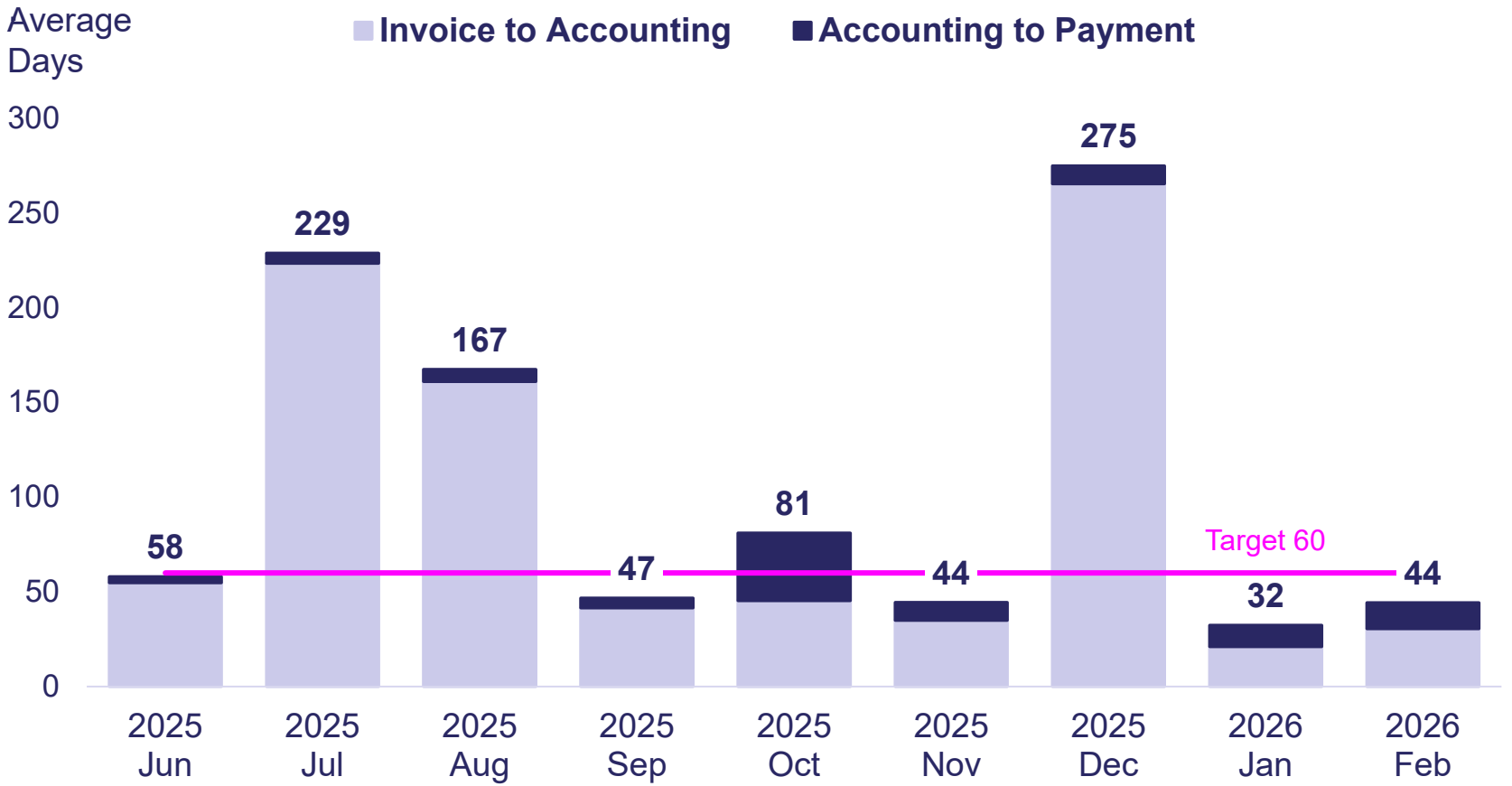
Performance Metrics

Accounting – Invoice Payment

Invoice Volume



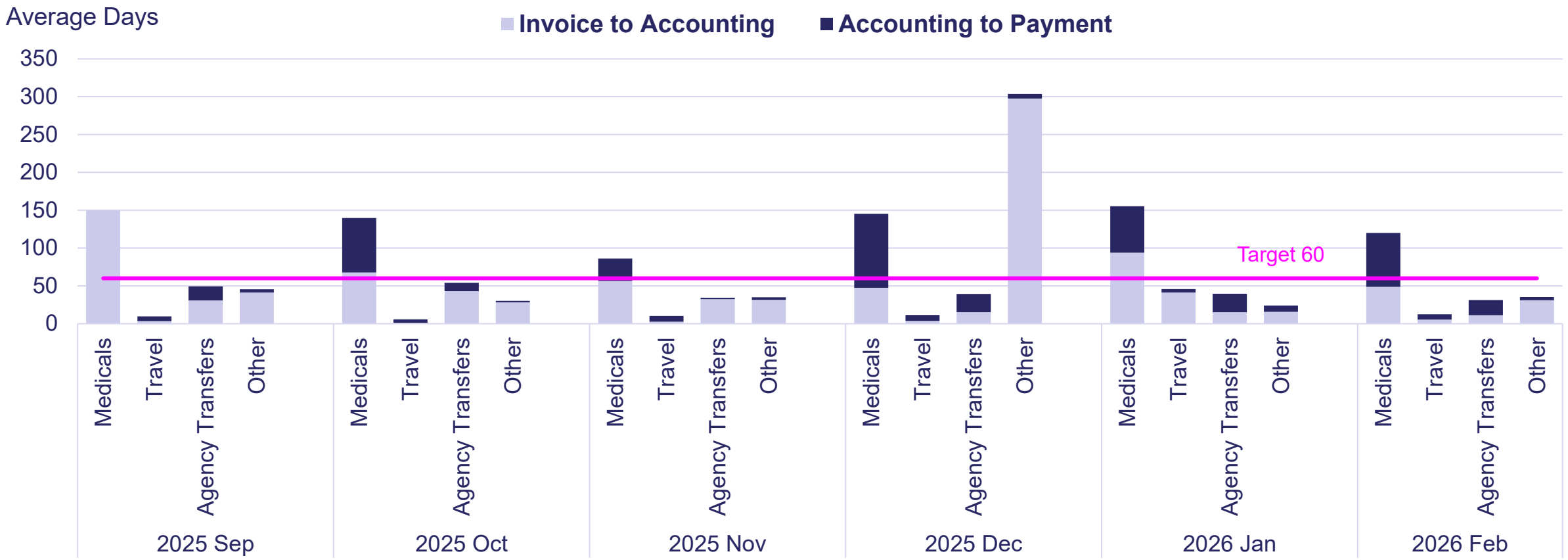
The primary driver of AP turnaround time is the delay between the invoice date and when Accounting receives the invoice.



Financial Services

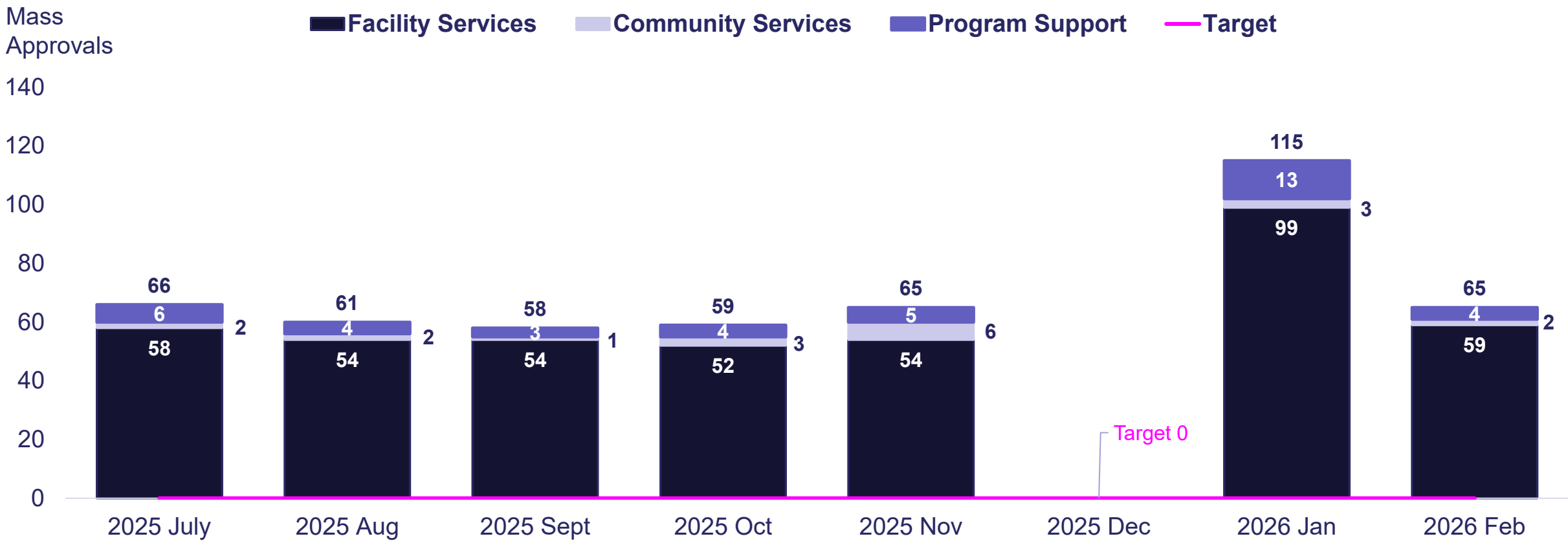
Accounting – Invoice Payment by Category

Medicals typically require more processing time in Accounting.



Accounting – Payroll Mass Approval

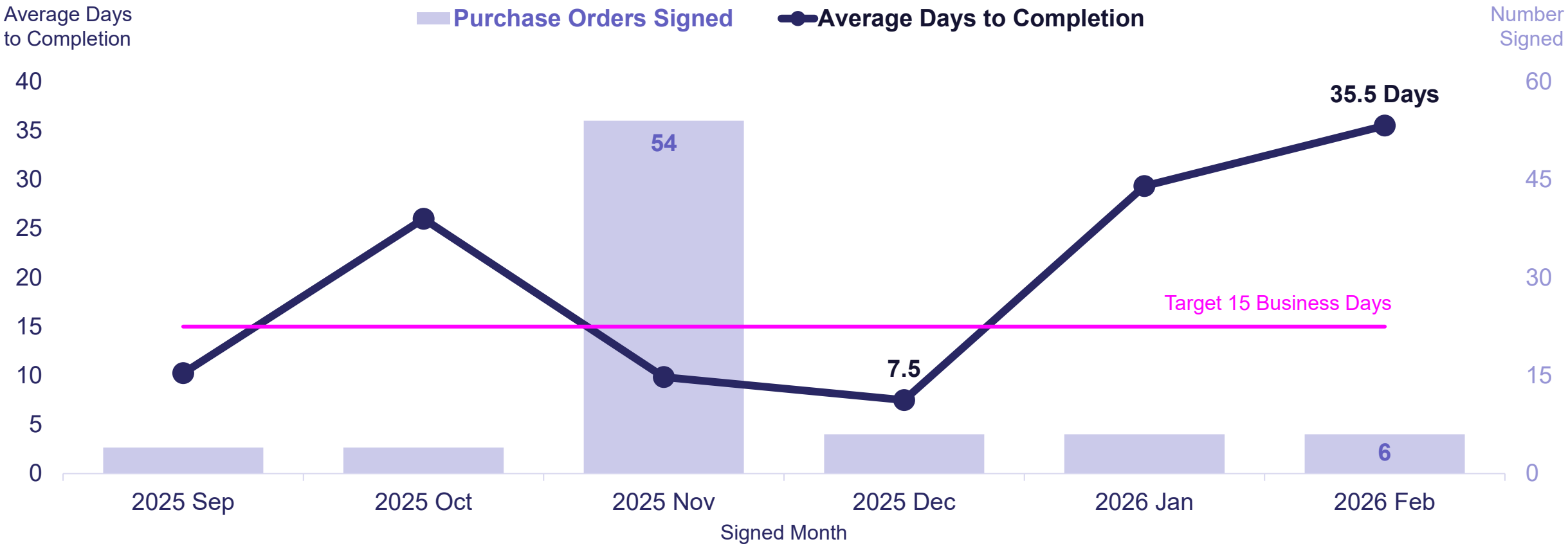
January spike in mass approvals was followed by a February correction



Note: DAS did not send Mass Approval figures for December due to a Workday issue.

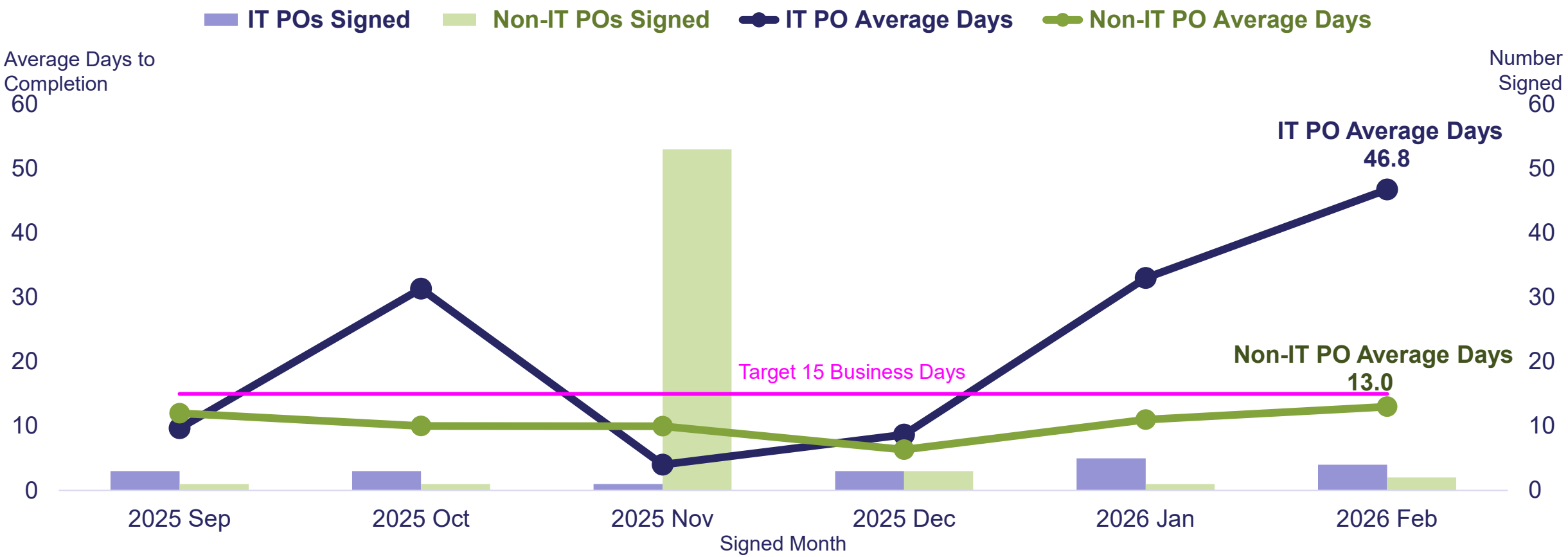
Procurement – PO Timeliness

Purchase Order processing time has increased since reaching a 6-month low in December.



Procurement – PO Timeliness by Type

IT POs often require additional reviews and negotiation which can increase processing time.



Procurement – SPO Timeliness

SPO timeliness consistently outperforms the DAS completion time standard.



Procurement – Future IMPACT

COBID

The Certification Office for Business Inclusion and Diversity (COBID) certifies businesses that apply and meet the state's criteria for these programs (e.g. Minority Owned, Women Owned, Veteran Owned, etc.).

This IMPACT will measure whether COBID firms are aware of opportunities, feel capable of bidding, and perceive the process as accessible. It will also help identify gaps in outreach, training, or solicitation design that may unintentionally limit participation.

OYA Procurement is currently gathering data and will provide a progress update at May's IMPACT review.

Contract Timeliness

This measure will capture OYA Procurement Unit's contract processing timeliness. This measure will be similar to the PO and SPO timeliness measures in style and format but be specifically developed in order to address the complexities of multi-agency processes.

Current measure development work consists of establishing appropriate timelines and appropriately detailing the collaboration that is needed for these processes.

OYA Procurement will provide an update at May's IMPACT review.

Budget – Regular and Overtime in Facilities

Current biennium

Overtime hours reached their lowest point in February 2026 at 9.8% of total hours, below the biennium-to-date average of 11.2%

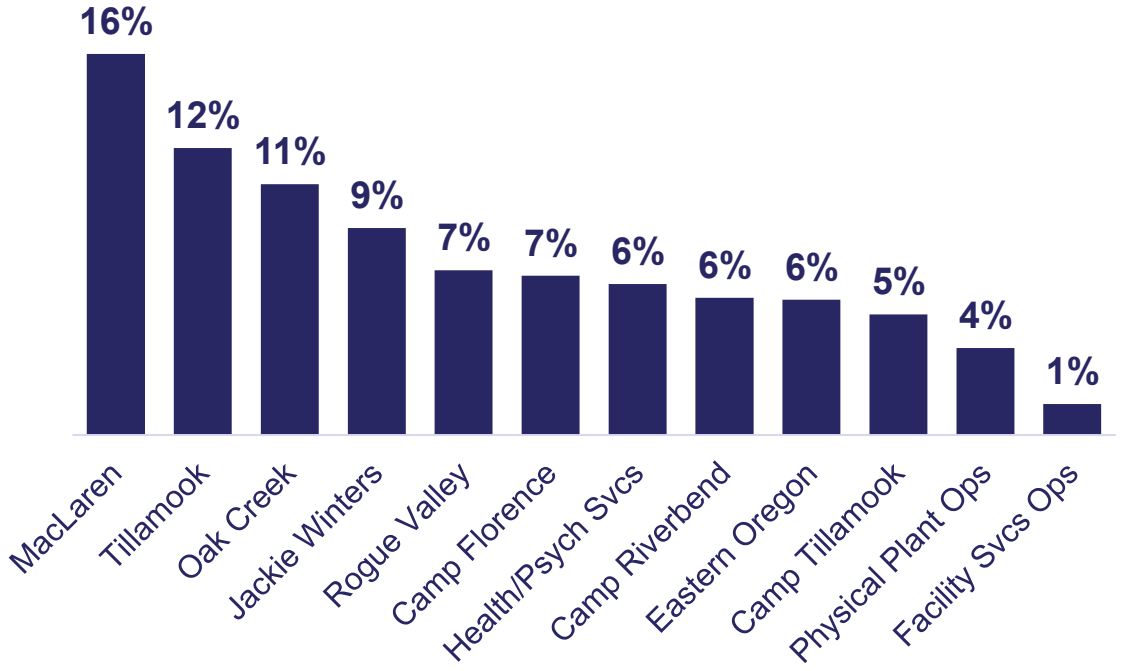


Budget – Overtime Hours by Facility Location

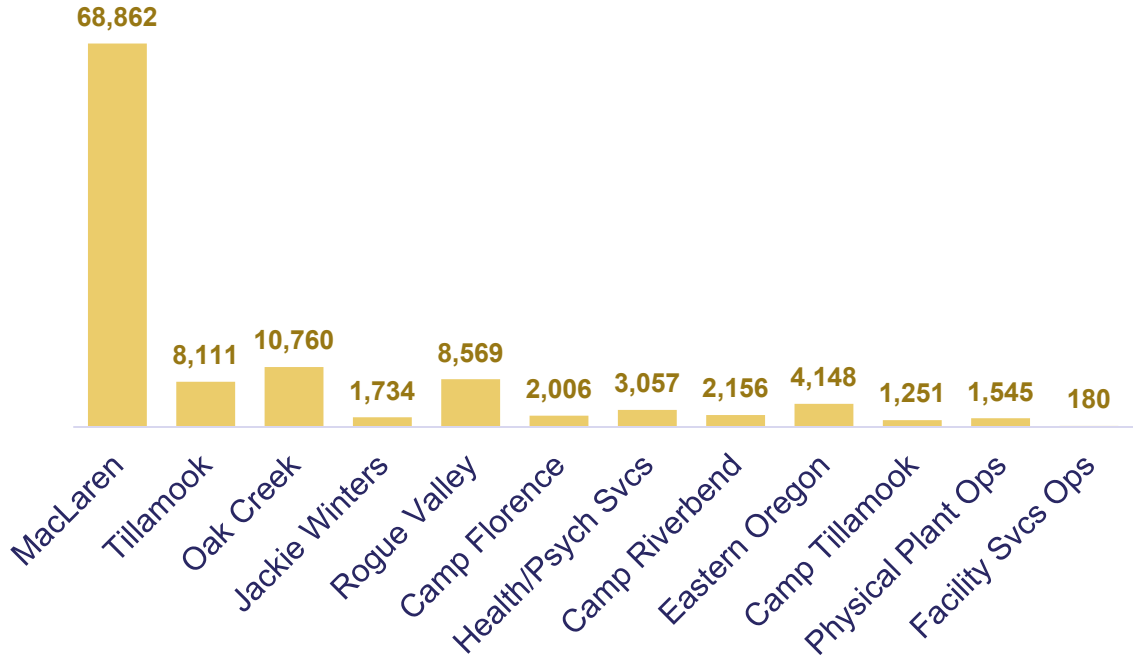
Current Biennium (July 2025 – February 2026)

Overtime hours represent more than 10% of total hours worked at MacLaren, Tillamook, and Oak Creek facilities.

Percentage of Total Hours paid as Overtime by Facility Location



Overtime Hours Worked by Facility Location

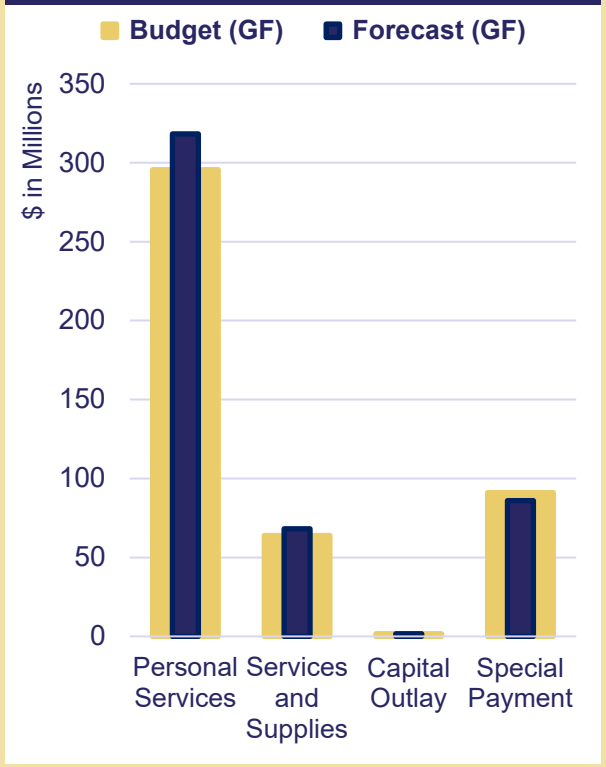


Financial Services

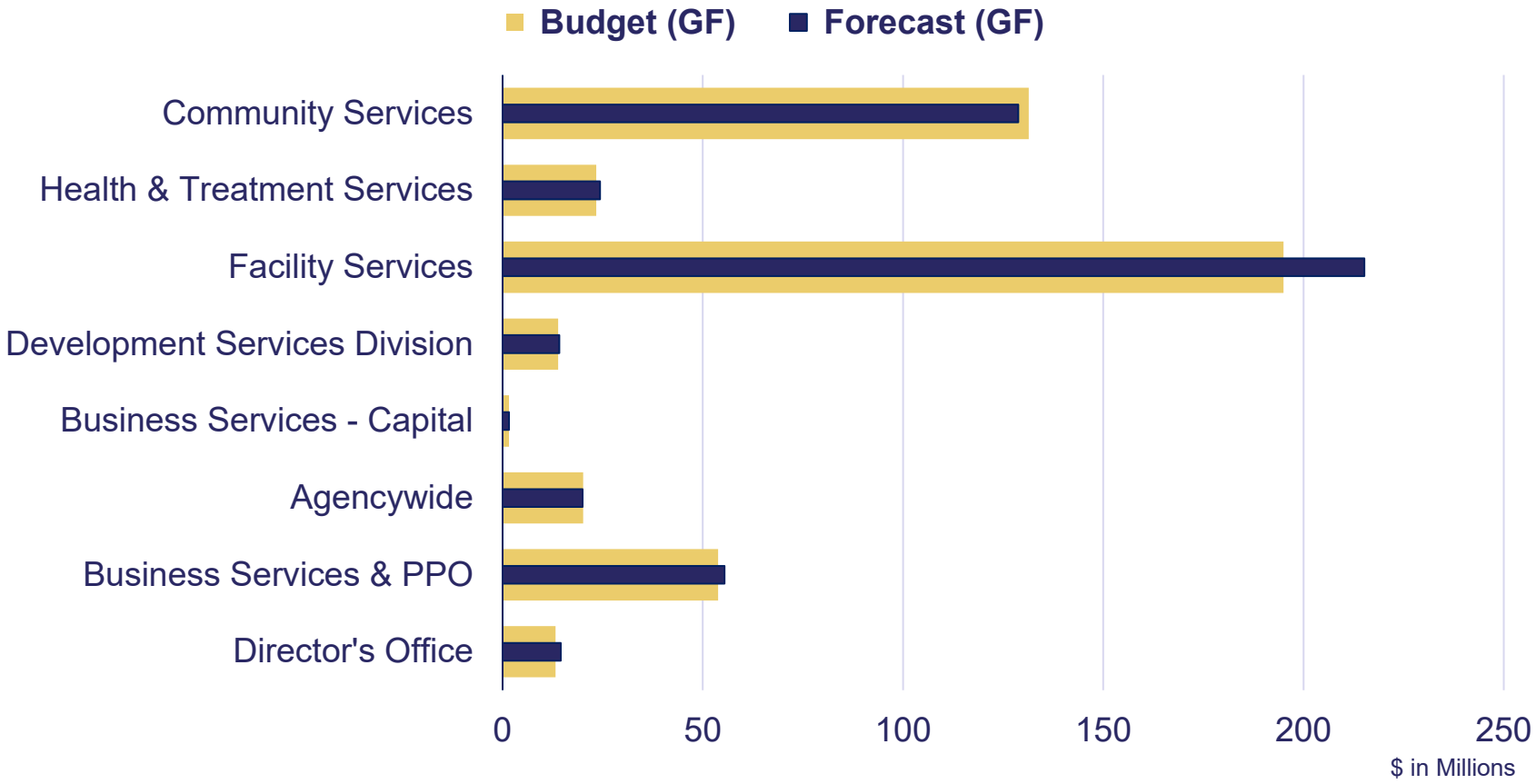
Budget – Projected Spending vs LAB

Actuals through January 2026 Fiscal Month Close

Projected Spend to LAB By Category



7 of 8 program areas are forecast to spend above budget.



Closing Updates

High Priority Work

Is there any high-priority work happening in your department that we don't see reflected in some way in these slides?

Employee Engagement

Updates on employee engagement efforts and areas of focus.

IMPACT

Insight | Measurement | Performance | Accountability
Continuous Improvement | Transparency

Help us improve

Follow QR code to provide feedback