



OYA Financial Services

Performance Measures

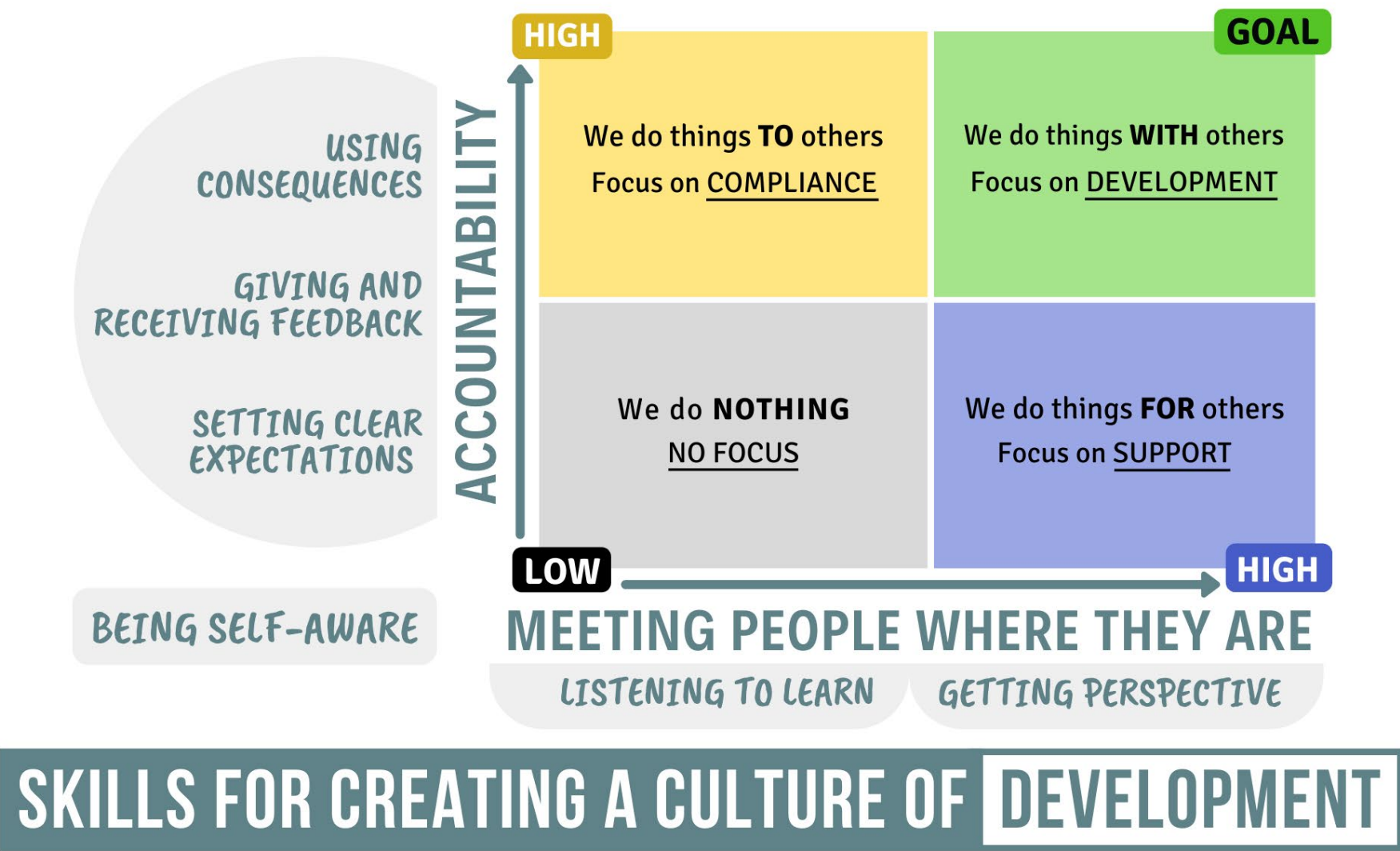
Stacey Chase, Chief Financial Officer

Jill Reece, Deputy Chief Financial Officer | Susanna Ramus Bare, Procurement Manager

6/17/2026



The Developmental Approach





Insights into Action

Our Data Culture Framework



Hard on Data, Intentional with People

We challenge the information, not the individual.

Healthy tension strengthens our thinking.



If You Don't Know Your Data, You Don't Know Your Business

Understanding our metrics is a shared responsibility.

Knowing your data builds credibility and informs better decisions.



Transparency Builds Trust

Sharing successes and struggles strengthens our collective effectiveness.



Can't Manage a Secret

No one has to carry the issues alone.

Open communication enables accountability and shared solutions.



Complexity is the Enemy of Execution

Simplicity and clarity accelerate progress.

Keep it understandable, actionable, and measurable.



Collective Accountability

We rise together. Data ownership matters, but improvement is a team sport.

We turn data into direction — not just to report, but to refine, learn, and improve



What We Do

*Financial Services
encompasses Accounting,
Budget, and Procurement.*



ORGANIZATION

Accounting provides accurate, accountable, and responsive financial management to internal and external stakeholders. Services include accounts payable and receivable, inventory and capital asset tracking, management of youth trust accounts and work programs. Additionally, it oversees the agency's capital financing portfolio.

Budget provides financial planning and development, fiscal analysis, spending plan monitoring, and technical support to OYA leadership, managers, and staff in Program Support, Community Services, and Facility Services.

Procurement manages the preparation, issuance, and awarding of contracts to qualified vendors. It aims to enhance purchasing efficiency, ensure compliance with state and federal contracting laws, and prioritize contracts with firms certified by the Certification Office for Business Inclusion and Diversity (COBID).



Definitions

Term	Definition
Agency Transfers	An internal electronic method for paying other State of Oregon agency invoices within the statewide accounting system.
AP	Accounts Payable – the staff in accounting that review and enter invoice data in our accounting system to generate payments to contractors, vendors, employees, and other state agencies.
IT Purchase Order	An Information Technology Purchase Order (IT PO) is a contract between OYA and a Contractor. IT POs are designed for software, hardware, and technology-related purchases. IT POs often require additional state reviews and the negotiation of supplemental license and maintenance terms.
Mass Approvals	Employee timesheets that were submitted but not approved in Workday by an OYA supervisor by the due date are 'mass approved' each month by DAS to ensure employees receive a paycheck.
Medicals	Medicals are a category of invoices processed through a standardized triplicate form, a 'Medical Voucher (MV).' <br/ The use of a Medical Voucher helps facilitate the provision of contractual terms to providers as well as the gathering of appropriate approvals and applicable coding for OYA.
Non-IT Purchase Order	A Non-Information Technology Purchase Order (Non-IT PO) is a contract between OYA and a Contractor. Non-IT POs are designed for purchasing goods or other low-risk simple purchases and include standardized language and simplified terms and conditions.
Other Payments	This category of invoices includes all contract payments, utilities, expense vouchers, and other miscellaneous invoices
Purchase Order	A Purchase Order (PO) is a contract between OYA and a Contractor. The standalone use of the term "PO" or "Purchase Order" refers to both IT POs and Non-IT POs.
Ready to Pay	Invoices received in Accounting contain all applicable and accurate data to immediately process for payment. This means, the invoice has been reviewed by the Contract Administrator and deemed compliant with contract terms, approved by the applicable manager with expenditure authority, and includes applicable budget coding.
Services Purchase Order	A Services Purchase Order (SPO) is a contract between OYA and a Contractor. SPOs are designed for lower-risk standardized/non-customized services not to exceed \$250,000.
Travel	Travel Expense Sheet reimbursement claims for expenses incurred while traveling on official state business.



Insight | Measurement | Performance | Accountability
Continuous Improvement | Transparency

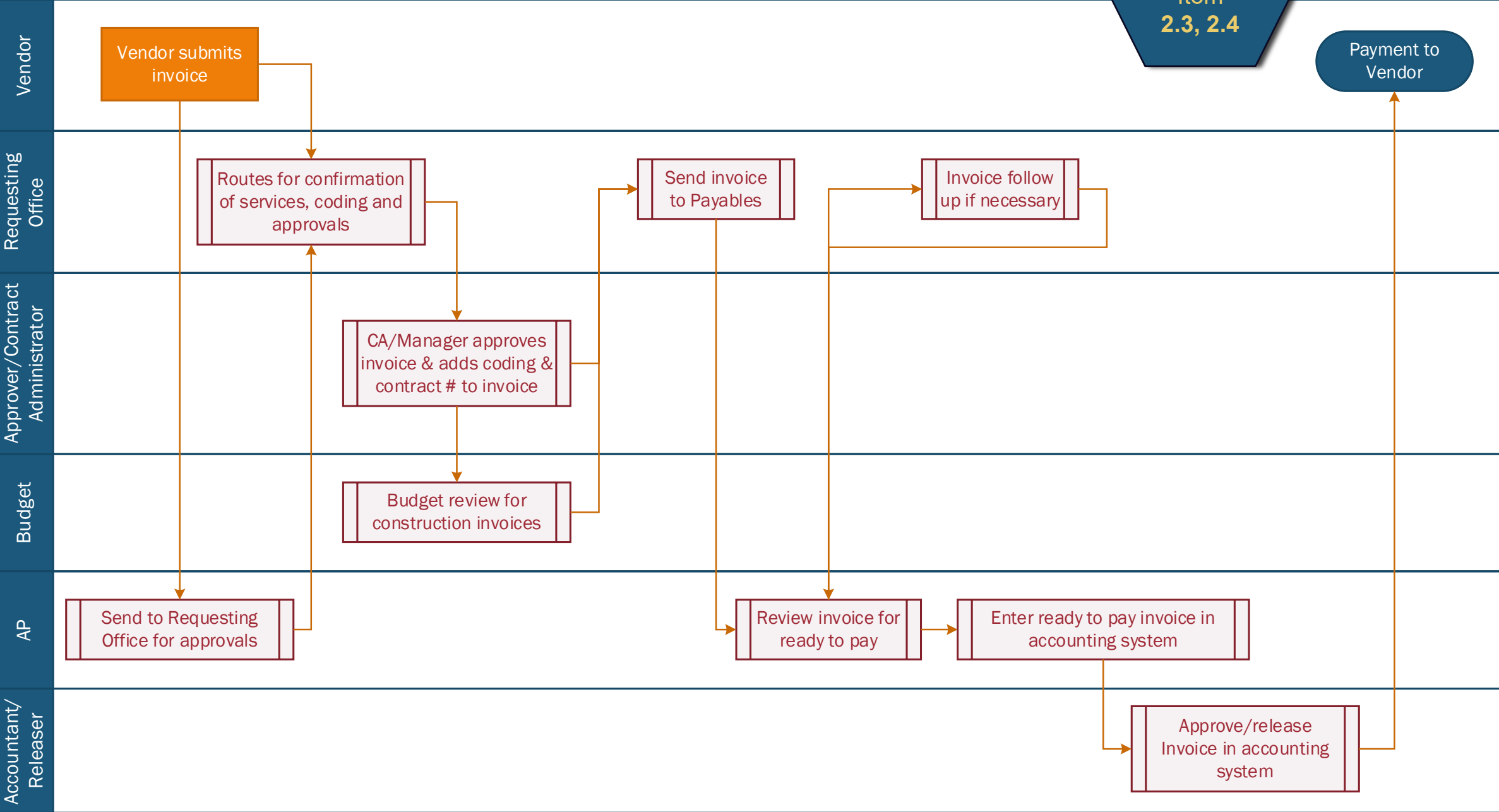


Performance Metrics

OYA Invoice Process Flow Chart

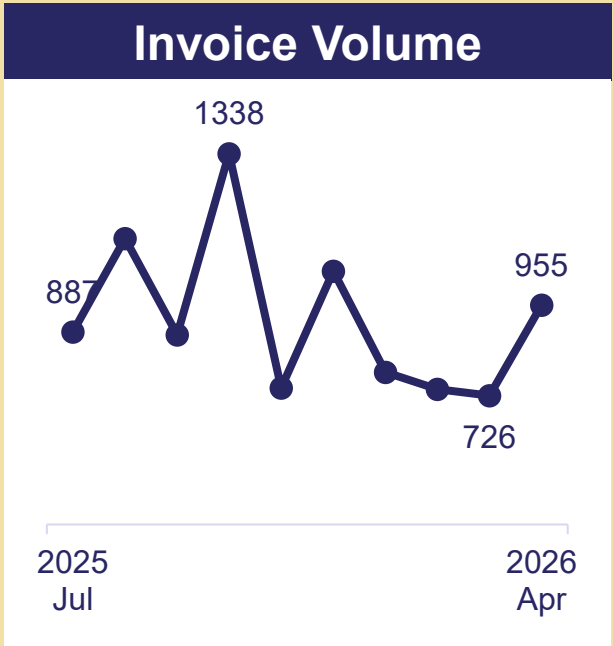
Action Item
2.3, 2.4

2026

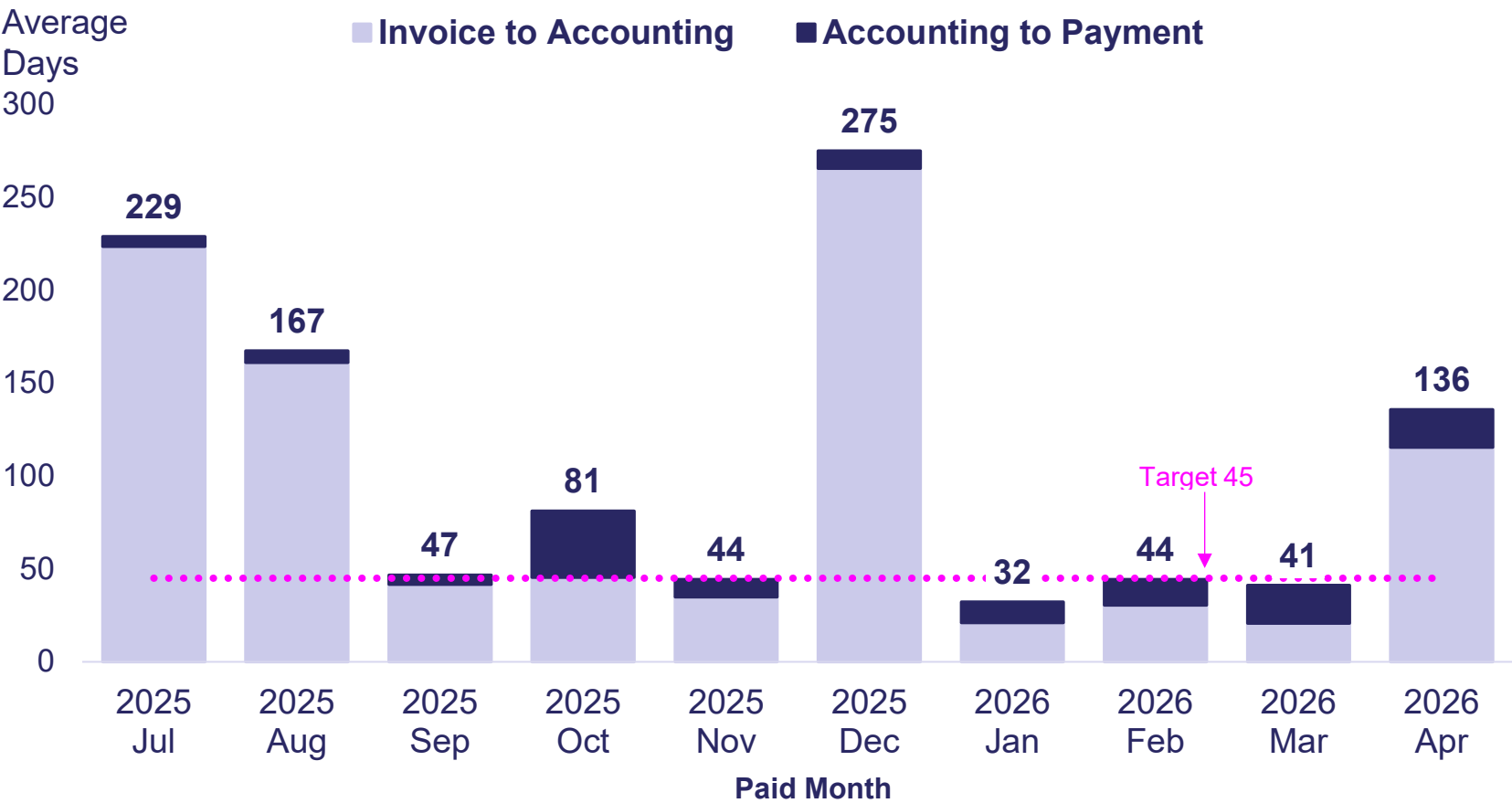




Accounting – Invoice Payment timeliness exceeded the 45-day target in April



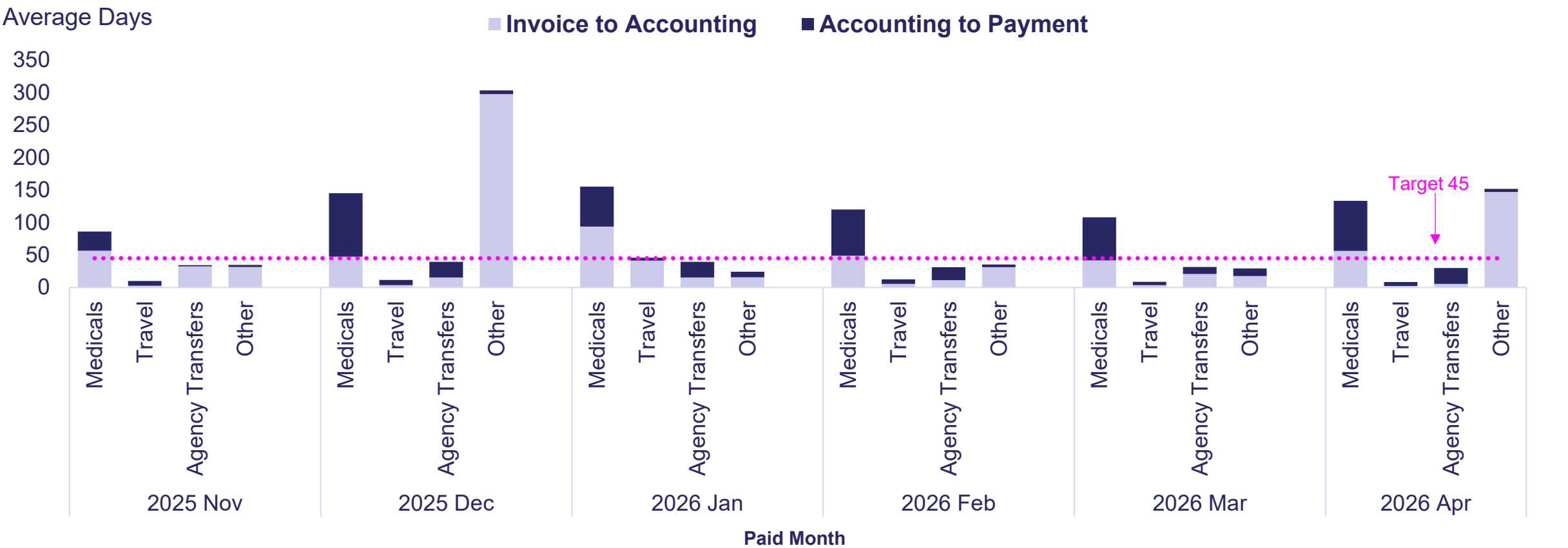
The primary driver of AP turnaround time is the delay between the invoice date and when Accounting receives the invoice.





Accounting – Invoice Payment by Category

Medicals typically require more processing time in Accounting. “Other” invoices took longer to reach Accounting in April.

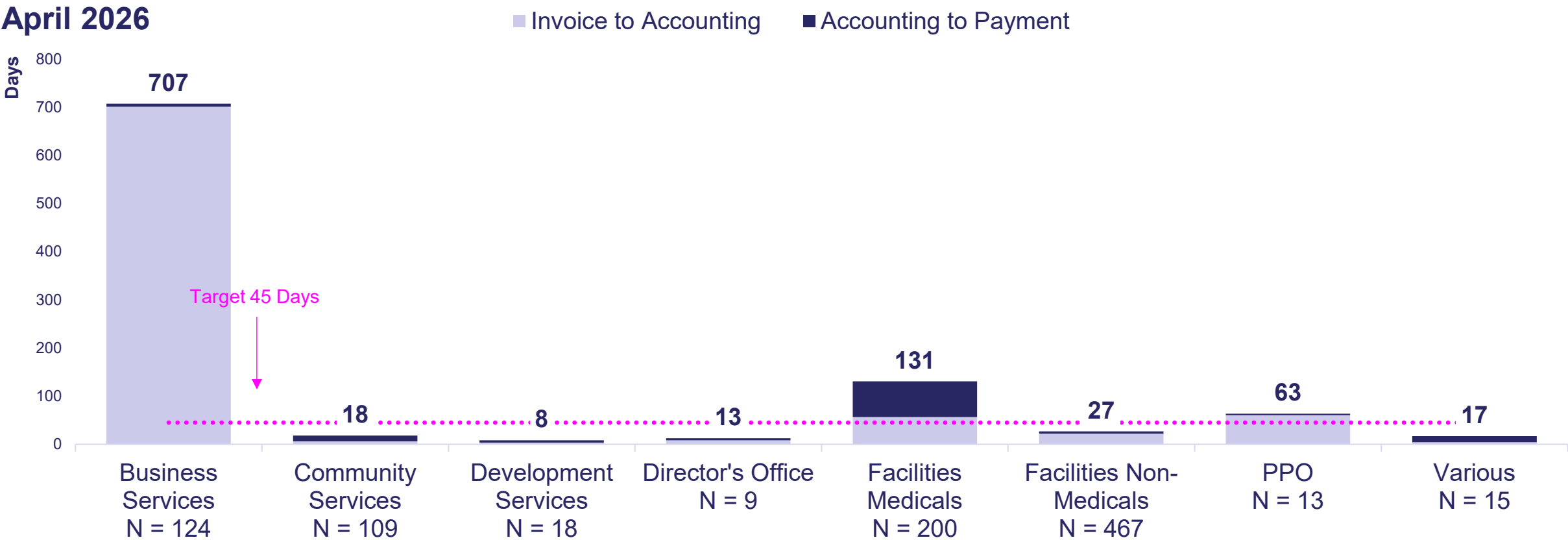




Accounting – Invoice Payment by Division/Area

Medicals and Business Services payments were linked to extended processing times in April.

April 2026

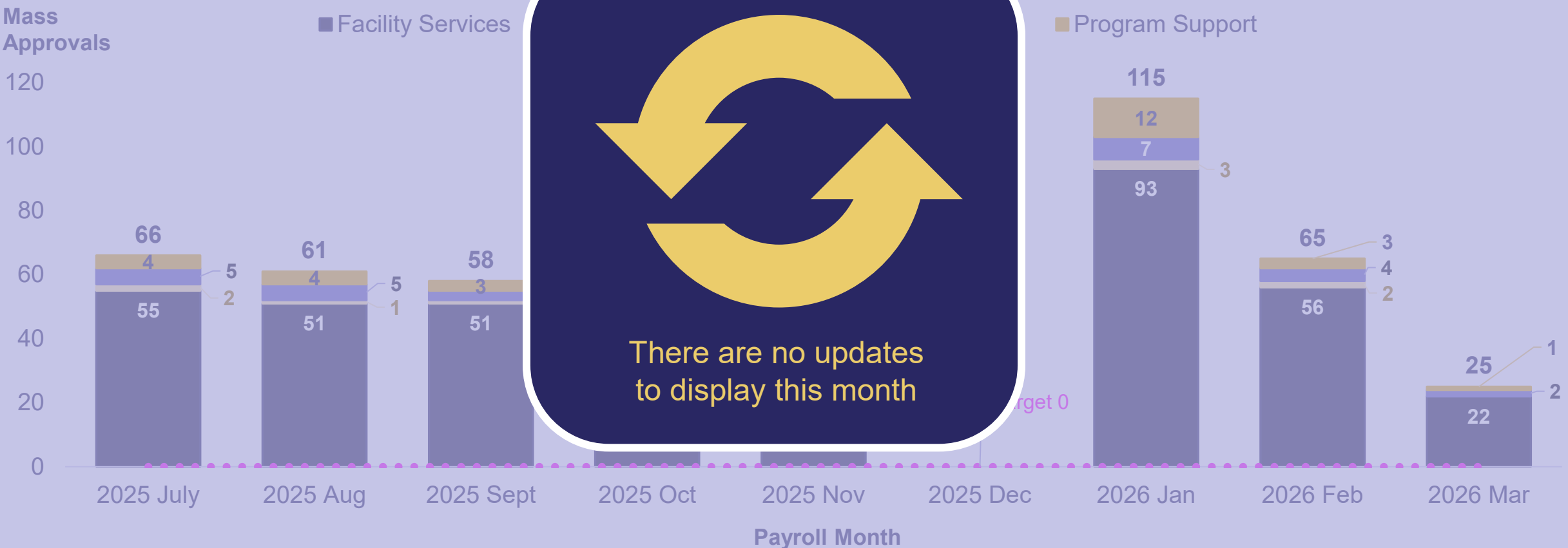


Note: N = number of invoices paid



Accounting – Payroll Mass Approval

After spiking sharply in January, mass approvals corrected back to typical levels in February and reached a new low in March.

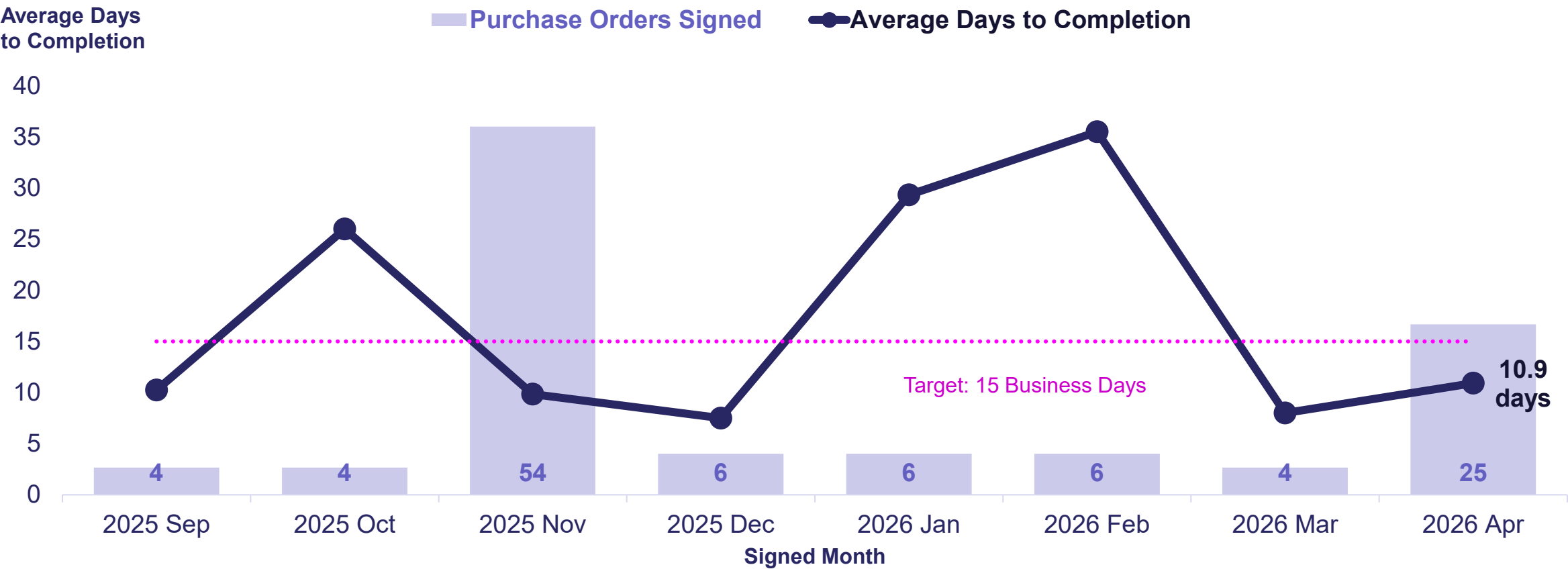


Note: DAS did not send Mass Approval figures for December 2025 due to a Workday issue.



Procurement – PO Timeliness

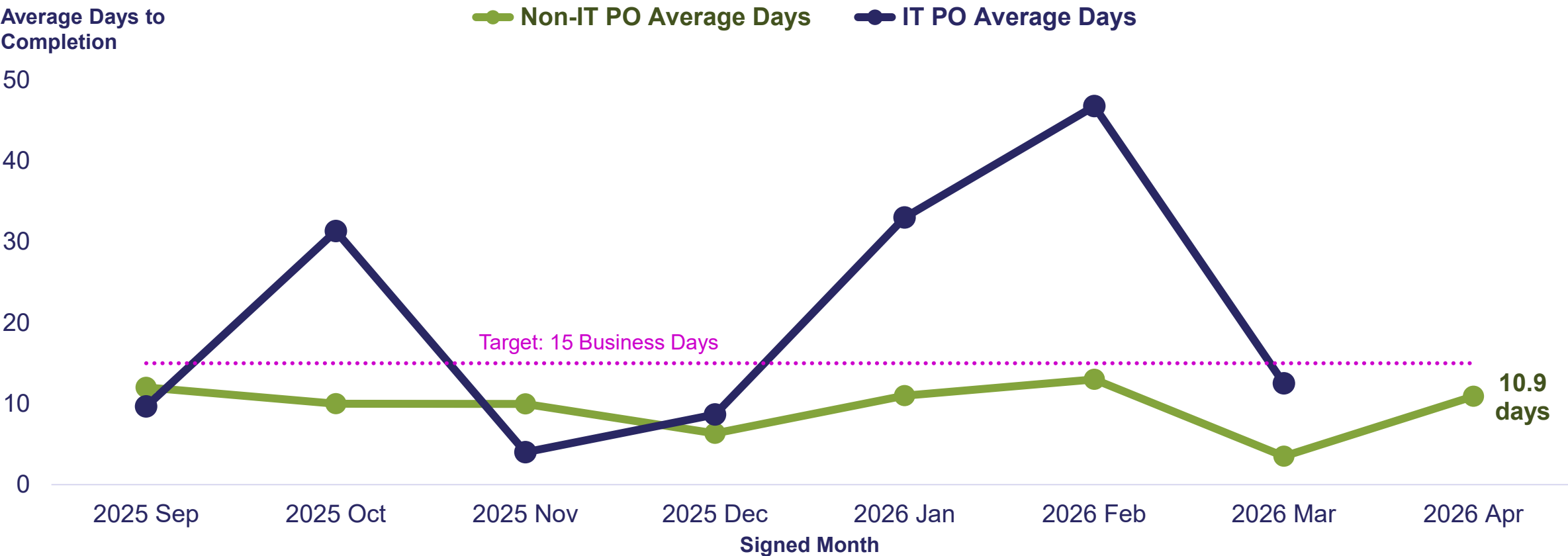
Purchase Order processing time in April met the 15-day target.





Procurement – PO Timeliness by Type

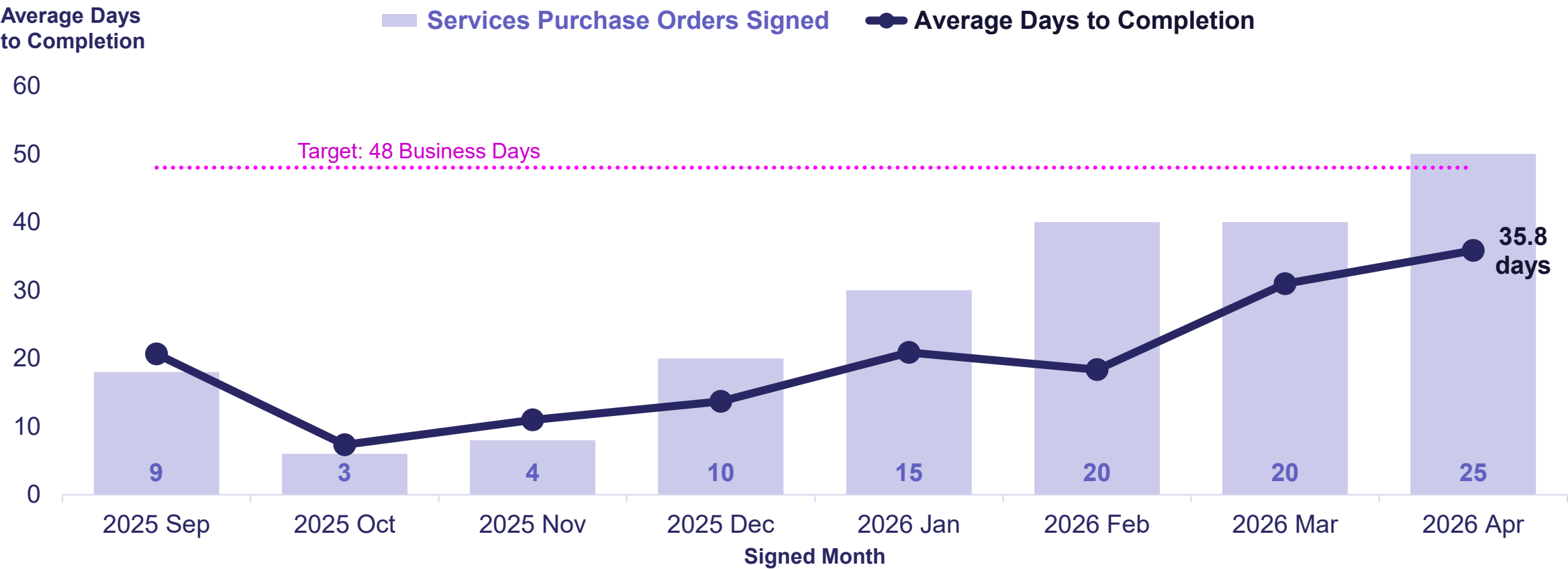
There were no IT POs to process in April.





Procurement – SPO Timeliness

SPO timeliness consistently outperforms the DAS completion time standard.





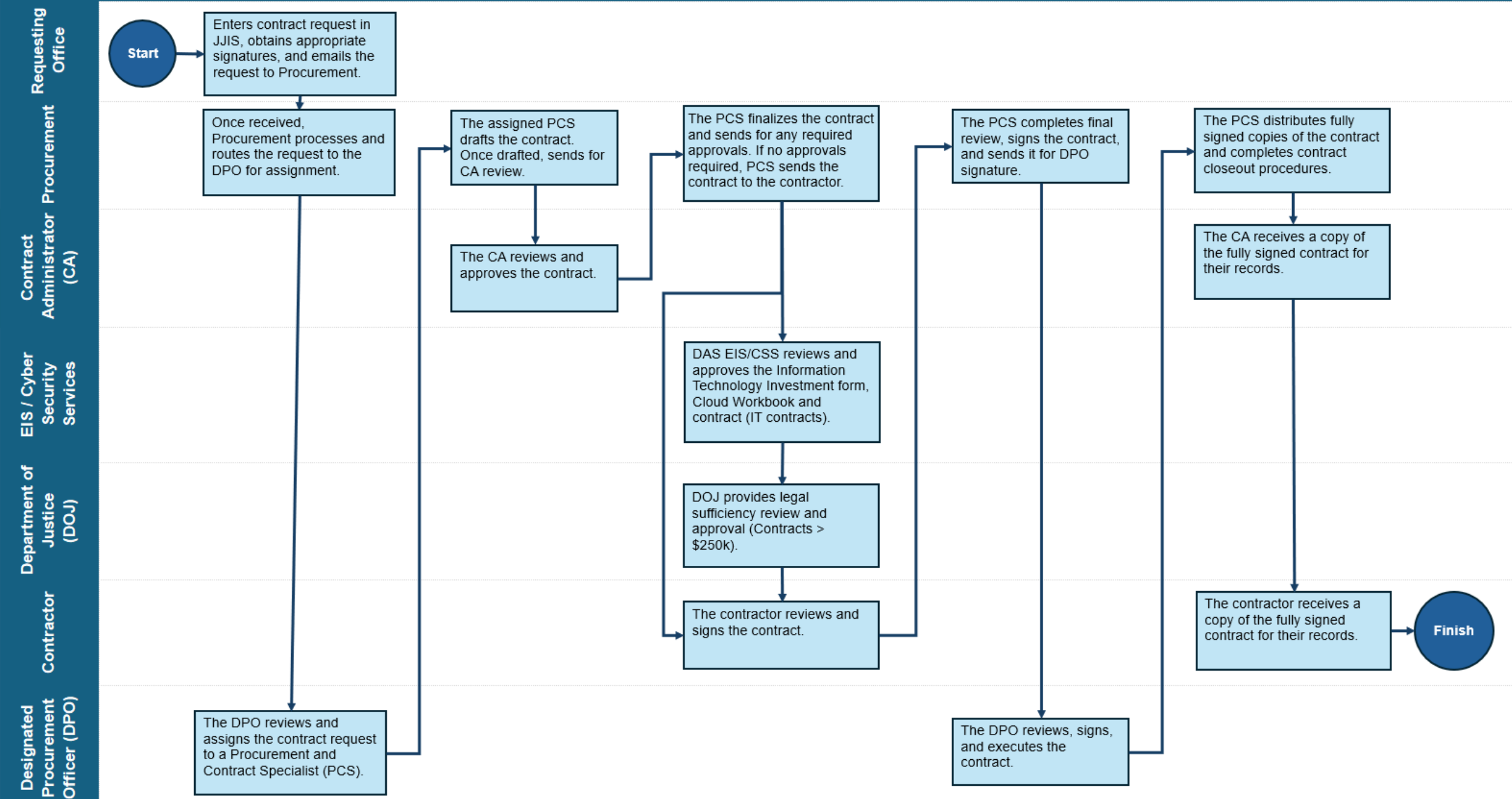
Procurement – Contract Timeliness

April marked the lowest contract processing times since tracking began. DAS has not established a time standard for contract completion.



Procurement Contract Process

2026





Procurement – Future IMPACT

June Updates

COBID

June 2026 Update

OYA Procurement continues to be involved in state rule revision processes related to COBID as well as work at the agency level to prepare for future process changes and ensure ease of implementation.

Per Action Item 3.1 Susanna is working with Sandra to join the small business conversation with Joe. As of 6/15, a meeting was scheduled with Joe but unfortunately was canceled and OYA is waiting for Joe to reschedule.

Contract Timeliness

June 2026 Update

OYA Procurement has included a contract process chart in this month's presentation in order to share the general process we follow for all contract requests (Slide 17).

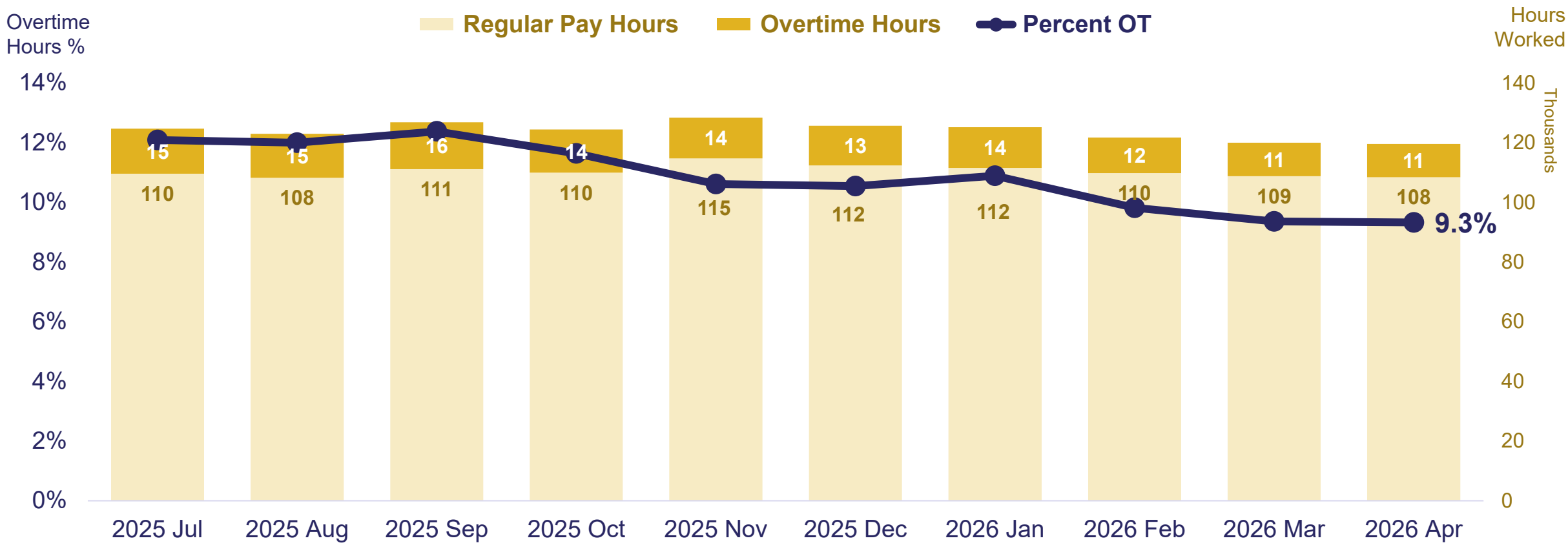
In this month's IMPACT review we are able to share overall timeframe (average days to completion) but our goal is to provide discrete timeframes for each step in the contract process. In order to do so, we're updating the data we capture and aim to have that included within the next few months.



Budget – Regular and Overtime in Facilities

Current biennium

The percentage of hours paid as overtime has been trending downward so far this biennium.



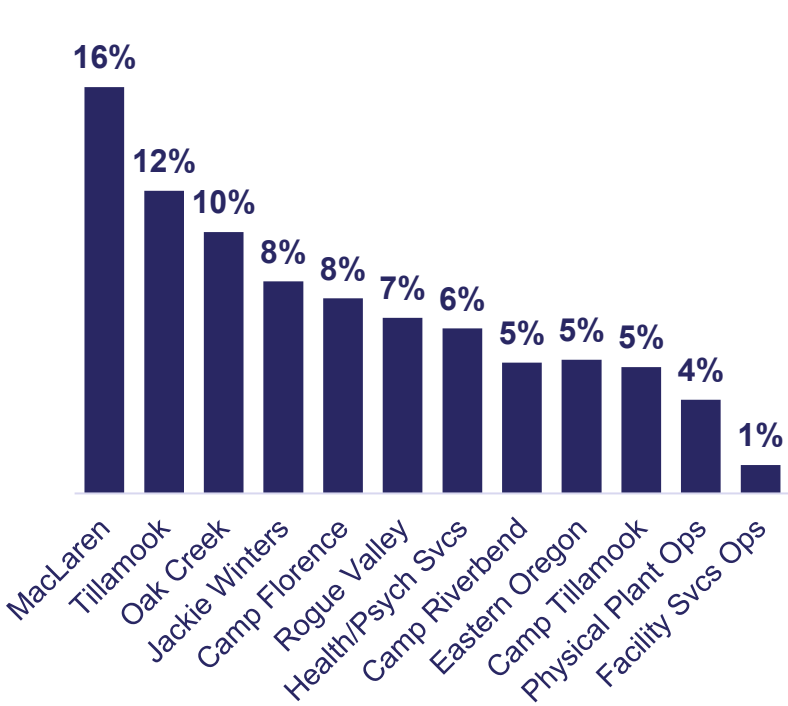


Budget – Overtime Hours by Facility Location

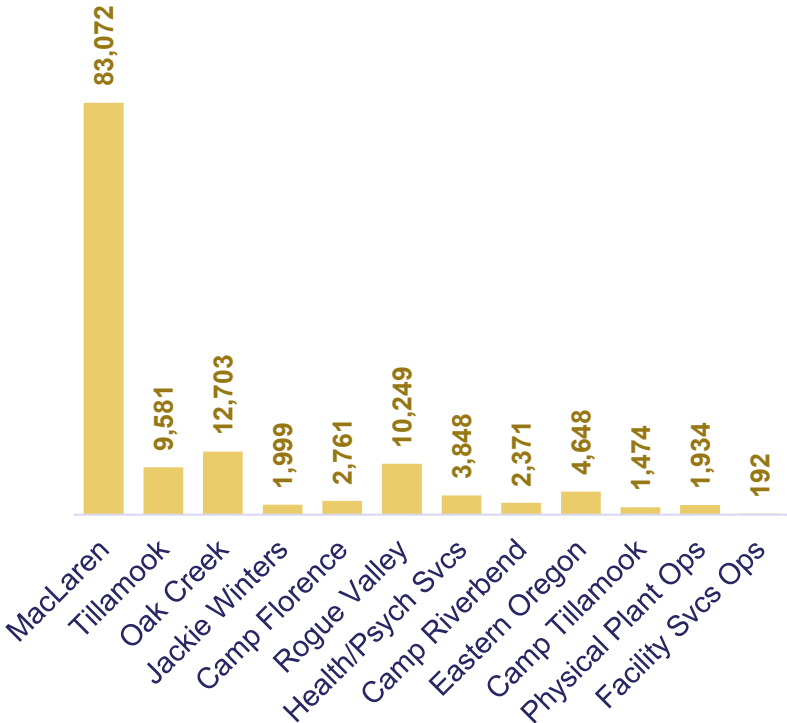
Current Biennium (July 2025 – April 2026)

Overtime hours are at or above 10% at MacLaren, Tillamook, and Oak Creek this biennium to date.

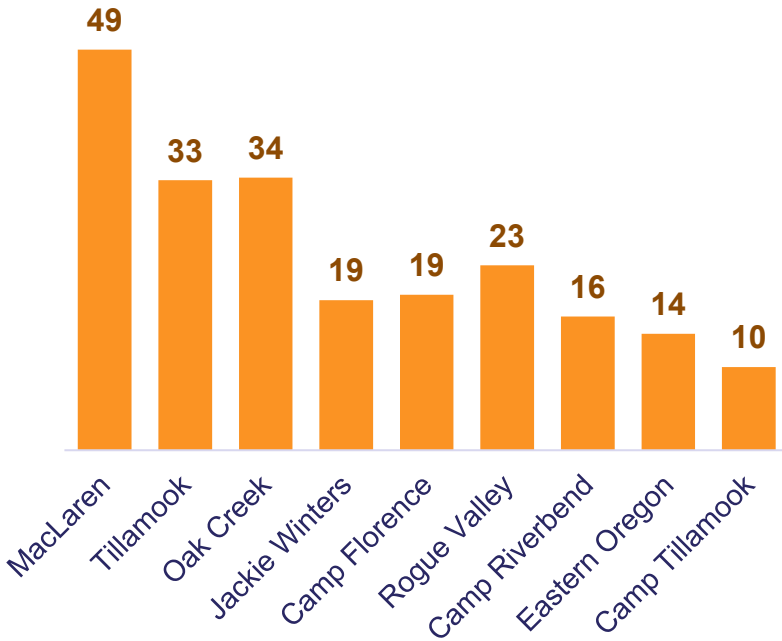
Percentage of Total Hours paid as Overtime



Overtime Hours Worked (biennium to date)



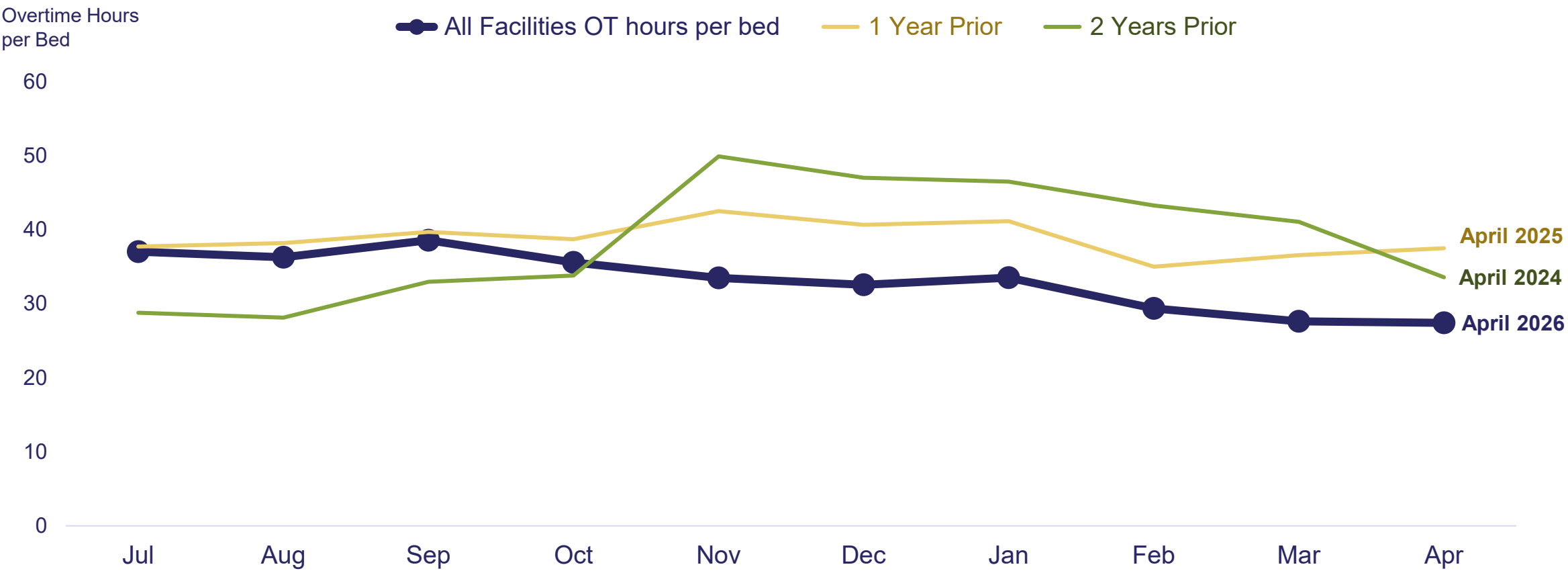
Average Monthly Overtime Hours per Budgeted Bed (biennium to date)





Budget – Facility Overtime Hours per Budgeted Bed* Year-Over-Year

Facility overtime hours have remained consistently below prior-year levels since November 2025.



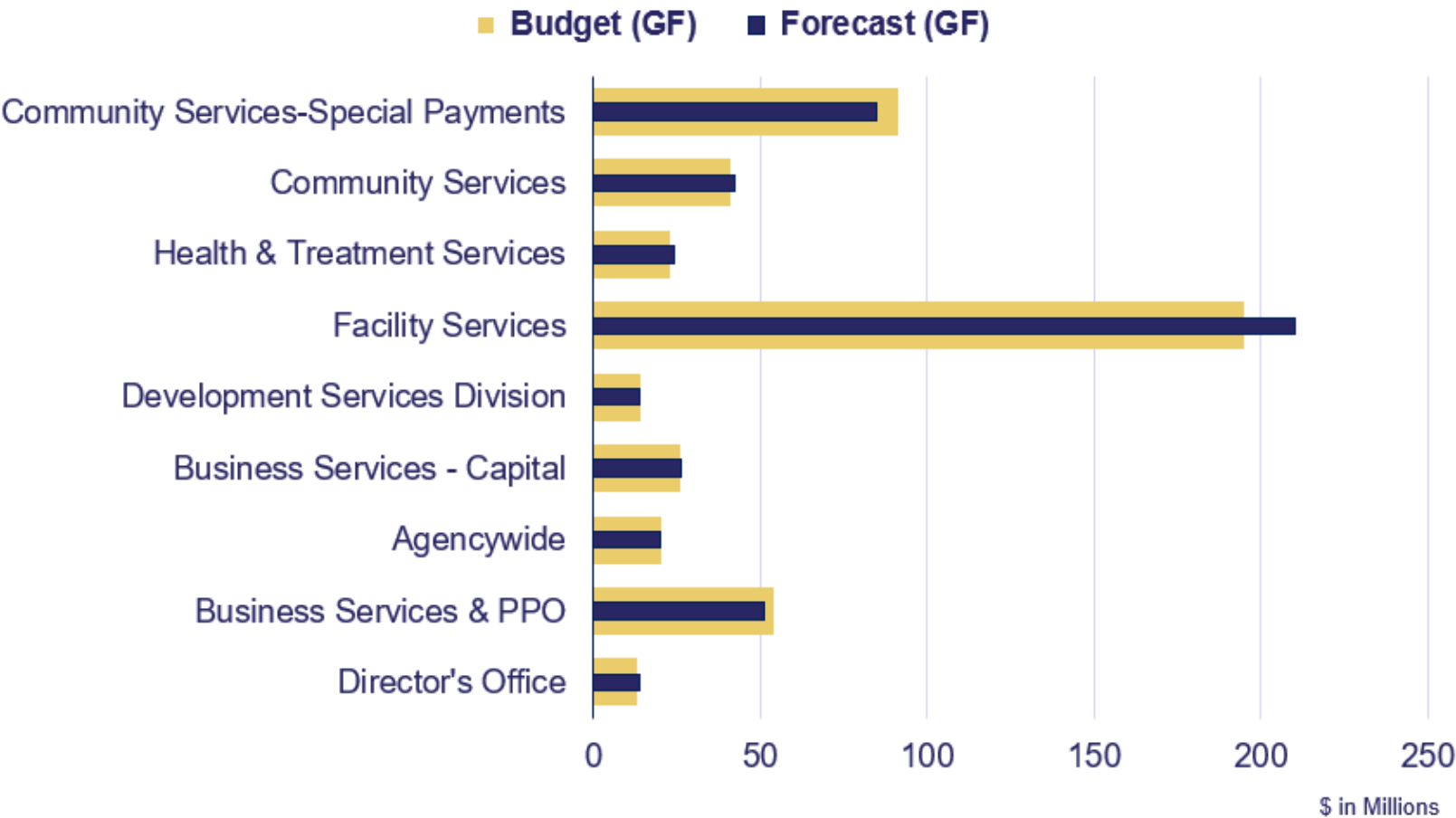
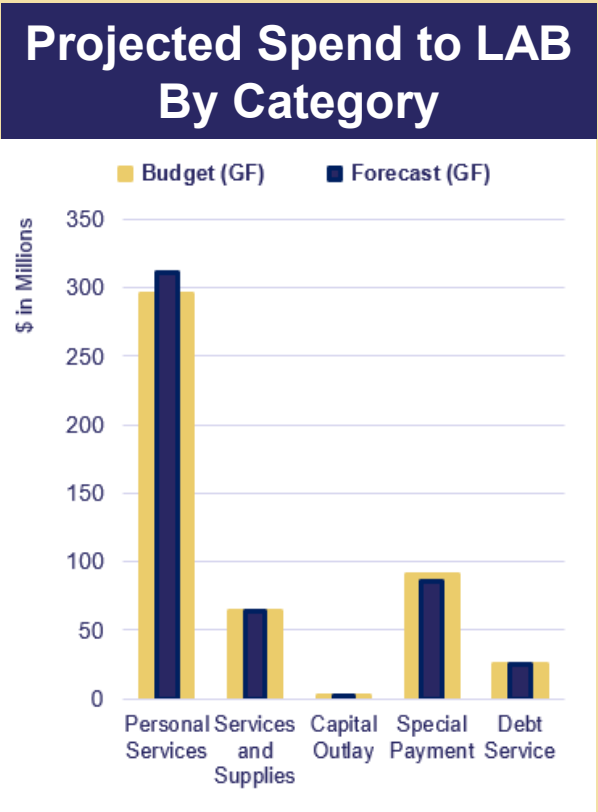
* Facility Budgeted Beds FY 2025–2027 = 407



Budget – Projected Spending vs LAB

Actuals through April 2026 Fiscal Month Close

4 of 8 program areas are forecast to spend above budget.





Closing Updates



High Priority Work

Is there any high-priority work happening in your department that we don't see reflected in some way in these slides?



Employee Engagement

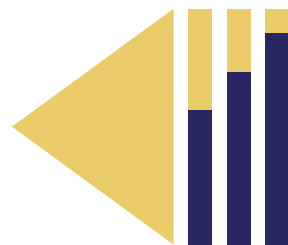
Updates on employee engagement efforts and areas of focus.



Insight | Measurement | Performance | Accountability
Continuous Improvement | Transparency



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Help us improve

Scan the QR code to share your insights, ask questions,
or provide feedback