

Subject: PERS: February 2011 employer monthly update.

Dear PERS employer:

In this update:

- 1) MACR processing tip for February.
- 2) USERRA reporting reminder.

- 1) MACR processing tip for February.

We're now midway through the second phase of 2010 reconciliation. Please resolve remaining 2010 eligibility issues and post related records and reports.

It's important to make every effort to have final 2010 records and reports posted by end of business on March 4, 2011, and we ask that you pay the March 5, 2011 statement in full. Earnings on calendar year 2010 contributions invoiced on the March 5 statement will be provided by PERS investment earnings for 2010. Earnings on calendar year 2010 contributions invoiced after the March 5, 2010 statement will be considered "prior year" earnings and will be provided by employers.

Please consult your ESC account representative if you have questions about problem resolution for remaining calendar year 2010 records and reports.

- 2) USERRA reporting reminder

Do you have members called to active service in the uniformed forces of the United States? If so, their service time may be USERRA qualifying, granting creditable service or retirement credit for the active military service and permitting IAP account contributions for salary the member would have been paid during military service.

The employer is responsible for determining the USERRA-qualifying status for periods employees were called to active military service and for reporting to PERS the wages, hours, and contributions for USERRA-qualifying periods.

Employer actions in determination and reporting USERRA-qualifying service are outlined in Employer Announcement #33, USERRA Reporting, which is online at [http://www.oregon.gov/PERS/EMP/docs/er\\_announcement/2005/erannouncement\\_33\\_6-30-09.pdf](http://www.oregon.gov/PERS/EMP/docs/er_announcement/2005/erannouncement_33_6-30-09.pdf) ,

an FAQ entitled: *USERRA Payments* (6/22/10) online at

[http://www.oregon.gov/PERS/EMP/section/er\\_faqs/er\\_faq\\_userra\\_6\\_22\\_10.shtml](http://www.oregon.gov/PERS/EMP/section/er_faqs/er_faq_userra_6_22_10.shtml) ,

and a self-paced tutorial entitled *USERRA and the HEART Act of 2008*, online at

<http://www.oregon.gov/PERS/USERRA.html> .

Contact your ESC account representative if you have further questions on USERRA reporting.

Best regards,

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