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Employer Announcement #40

April 25, 2006

EDX Release 4.1: DTL1 Status Codes and Field Value Modifications Coming April 30, 2006

SUMMARY

PERS will implement release 4.1 of the EDX employer reporting software April 30, 2006. Several new status codes will be added to the DTL1 record and the input values EDX will accept for the average overtime, full time equivalent, and contract number of month fields will be modified.

The changes outlined below apply to all report creation methodologies whether .dat file uploads (both current version and new version 2.0 file format) or manually created reports.

CHANGES MADE IN RELEASE 4.1

DTL1 Status Codes:

The following DTL1 status codes have been **ADDED**:

- 09 Seasonal Leave of Absence
- 10 Deceased
- 11 Retiree New Hire with Hr Limit
- 12 Retiree New Hire w/o Hr Limit
- 13 New Hire - Retiree return to service
- 14 Notice of Unit Election (for future use)
- 15 Non-Qualifying hire (for future use)

The use of those status codes are listed below:

09 – Seasonal Leave of Absence. This code is used for an individual who has periodic (seasonal) employment with an employer and has less than a year break between employment periods with the same employer. Use of this code will prevent a “break in service.” As with other leave codes, a DTL1 Status code 08 / Return from Leave must be submitted when the leave ends.

10 – Deceased. This code is used to report the death of an active member and is used in lieu of a 02 / Terminated status code. When used, the Date Last Worked field must also be completed.

11 – Retiree New Hire with Hr Limit. This code is used to report a new hire retiree working under either the 1039 hour/calendar year limitation or 599 hours/calendar year limitation (for members taking a total lump-sum retirement option). Submitting a status code 11 will not cause subsequent wage code 07 records to suspend if an hour limit is exceeded.

12 – Retiree New Hire w/o Hr Limit. This code is used to report a new hire retiree who has returned to work with a PERS-participating employer under a statute-defined exemption allowing the retiree to work unlimited hours and retain his/her PERS benefit. The exemptions are granted to employers and are defined in ORS 238.082.

13 – New Hire - Retiree return to service. This code is used to report the reemployment of a retiree who returns to active service by exceeding the maximum annual hours allowed or because the retiree chose to return to active service.

Note: Status codes 14 and 15 were added at this stage of development to prepare for future functionality. Please do not use either of these codes at this time.

14 – Notice of Unit Election. This status code is for future use.

15 – Non-Qualifying hire. This status code is for future use.

NEW RETIREE HIRING AND REPORTING PROCEDURES AFTER RELEASE 4.1

After release 4.1 the way in which retirees are hired, reemployed, and reported will change significantly. If you have not submitted DTL2-07 wages for a retiree before April 30, 2006, you must first submit a DTL1 record with a status code of 11 or 12. Subsequent DTL2-07s will then post successfully. If you have submitted DTL2-07 wages for a retiree previous to April 30, 2006, a DTL1 record with a status code of 11 or 12 is not needed and you can continue submitting DTL2-07 wage records.

To report a retiree as returning to active service (Return to service), first submit a DTL1 with a status code of **13 - New Hire - Retiree return to service**. This notifies PERS to change the account from service retirement to active service. PERS will notify you once the change has been completed and then you will be able to submit a DTL1-01 New hire and DTL2 regular wages.

Note: Submitting a DTL1 status code 13 DOES NOT replace the need to submit a DTL1 Status code 01 to reemploy retirees. It only becomes a step before the DTL1 status code 01 can be used.

OTHER CHANGES IN RELEASE 4.1

DTL-1 Contract Number of Months

The Contract Number of Months field on the DTL-1 record will now display only 00, 09, 10, 11, or 12 as selectable values. This field can only be used in conjunction with job class code 09 / school employees.

Full-Time Equivalent Hours (FTE) and Average Overtime fields

The Full Time Equivalent Hours and Average Overtime Hours fields will now display full values (i.e. actual hours), rather than previously truncated amounts. If the FTE for a position is 2,000 hours, employers will select 2,000 (previously 200 would be selected). If the average overtime for a position is 200 hours, employers would select 200 (previously 20 would be selected).

Country Code

This field will now default to “US of America” if the Address-1 field is populated. If the Address-1 field is not populated, US of America will be removed by the system when the record is saved.

If you have questions...

If you have questions about the new features in EDX Release 4.1, please contact the Employer Service Center at 888-320-7377 or e-mail the Employer Education and Training at:

PERS-Employer.info.services@state.or.us.