

Subject: September 2012 Employer monthly update (and EDX unavailability).

Dear PERS employer,

In this update:

- 1) EDX online unavailable beginning 12:00 noon, Saturday, September 8.
- 2) MACR processing 'tip' for September.
- 3) No-cost Social Security and Internal Revenue Service (IRS) training available to employers.

- 1) EDX online unavailable beginning 12:00 noon, Saturday, September 8.

Network maintenance will begin at 12:00 noon this Saturday, September 8, 2012, rather than the normal 4:00 pm Saturday start time. Consequently, EDX online availability cannot be guaranteed beginning Saturday, 12:00 noon, throughout the normal network maintenance period ending 6:00 am, Monday, September 10. EDX online will be available by 6:00 am, Monday, September 10, 2012. Please save all work in progress and logout of EDX prior to 12:00 noon, Saturday, September 8.

- 2) MACR processing 'tip' for September.

We suggest you begin review of your part-time employee records to identify those on track to meet or exceed 600 hours of service in calendar 2012. If those part-timers completed a waiting time this calendar year or in a previous calendar year AND 2012 total service is 600 hours or more, then all job segments this year become qualifying, overriding any "non-qualifying" hire intent for 2012. That 600 hour total represents combined service with you and other PERS employers, and the Year-to-Date Wage and Contribution Summary screen and the Eligibility reports will show your part-time employees' total service with all reporting PERS employers thus far for 2012. These aids can be accessed through links by the same name in the Site Navigation area on any EDX screen. Contact your ESC Account Team if you have employees currently in non-qualifying positions and on track to reach 600 hours combined service in the near future.

- 3) No-cost Social Security and Internal Revenue Service (IRS) training available to employers.

Employers faced with questions about Social Security benefits, data security and Social Security number verification will find value in the no-cost training on Social Security and IRS subjects available to employers September 19-20, 2012.

A description of the training, and the training registration form, are available through this link: [http://www.oregon.gov/PERS/EMP/docs/er\\_general\\_information/social\\_security\\_training\\_v1.pdf](http://www.oregon.gov/PERS/EMP/docs/er_general_information/social_security_training_v1.pdf) , or through the PERS employer website: [www.oregon.gov/pers/emp/index.shtml](http://www.oregon.gov/pers/emp/index.shtml) then click on the "Social Security and IRS Workshop (8/28/2012)" link under the "Employer News" heading.

Course details, times, dates and a contact point for return of the registration form are outlined in documentation available through either link.

Best regards,...