

PERS EMPLOYER ADVISORY GROUP MEETING

NOTES

DATE: 04/15/2016 TIME: 10:00 AM-12:00 PM

PERS HEADQUARTERS

TYPE OF MEETING	PERS EMPLOYER ADVISORY GROUP MEETING
FACILITATOR	Sam Paris
NOTE TAKER	Debra Steiner
CALL IN NUMBER	(877)411-9748; participant code: 510922
ATTENDEES	<p>Present: PERS: Steve Rodeman, Sam Paris, Marjorie Taylor, Debra Steiner, Laurel Galego, Mary Dunn, Debra Hembree, and Amanda Marble</p> <p>Employer Advisory Group: Jennifer Cooperman, City of Portland; Celia Heron, City of Portland; Donna Chastain, Oregon State University; Kerry Gilbreth, Portland State University; Debra Grabler, Tualatin Valley Fire & Rescue; Jim Langstraat, Portland Community College; Rich McDonald, Chemeketa Community College; Heather Mercer, Western Oregon University; Michelle Morrison; Hillsboro School District; Jeff White, Marion County; Ralph Wyatt, Linn County</p> <p>Guests: Jennifer Cooperman, City of Portland; Rhonda Miller, City of Salem; Susan Brown, City of Gresham; Alison Chan, City of Medford</p> <p>Phone: Lori Sattenspiel, Oregon School Board Association; Sangit Shrestha, DAS; Barb Watson, DAS</p>

TIME: 10:00 – 10:05 TOPIC: WELCOME SAM PARIS

PURPOSE/GOAL	Roundtable Introductions
Sam Paris welcomed everyone to the PERS Employer Advisory Group meeting on April 15, 2016.	

TIME: 10:05 – 10:20 TOPIC: OPSRP AVERAGE OVERTIME HOURS SAM PARIS FOR YVETTE ELLEDGE-RHODES

PURPOSE/GOAL	OPSRP Average Overtime Hours Determination
<p>PERS Strategic Operations Resource Teams Manager, Sam Paris brought up the employer reporting issue about OPSRP average overtime hours. PERS has done an analysis on this issue. An announcement was recently sent out to improve communication with the goal of helping employers make changes. An OPSRP Average Overtime document was provided and explains how and when do employers report average overtime. This document will be sent out to get additional feedback and to see if there are any questions.</p> <p>Employers calculate their employees' average overtime hours based on job classification and workforce. Average overtime is calculated in an OPSRP member's final average salary benefit during their high three years or last three years. If there are any specific questions, please contact your ESC Account Team Representative. PERS will continue to make efforts to improve communication with both employers and members on OPSRP Average Overtime.</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Pull queries to work with individual employers.	Sam Paris	July 15, 2016

TIME 10:20 – 10:30

TOPIC: GASB 68

MARY DUNN

PURPOSE/GOAL	GASB Update	
<p>Mary Dunn, PERS Financial and Administrative Services provided a handout about GASB 68 FAQs with different scenarios about side account treatment, liabilities/surpluses, and pre-SLGRP liabilities/surpluses. This is a living document. They met with PERS actuaries, the GASB 68 methodology will not be changing. The statements are now posted online – they used to be mailed out.</p> <p>To provide feedback, please use the GASB 68 mailbox: PERS.GASB.Questions@pers.state.or.us. Debra Hembree and Amanda Marble monitor this email box and welcome your questions and input about what information you would like to see. They do their best to keep the <i>GASB Resource Page</i> updated. Answers to your questions about reconciling and balances will be available online in a couple of weeks. Later, there will be a discussion about topics 74 and 75.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update the PERS GASB Resource Page	Mary Dunn	Continuous

TIME: 10:30 – 10:50

**TOPIC: OPSRP CONTRIBUTION
START DATE STATUS**

SAM PARIS

PURPOSE/GOAL	OPSRP Contribution Start Date data	
<p>Sam Paris provided an update about the OPSRP Contribution Start Date data. Three employers reviewed their lists and provided feedback. They will use a fast track/streamline DAT file process to determine the issues. The way the transactions sits, some of the data will need to be fixed manually. The goal is to work through the three Beta lists to determine the best way to handle any issues and expedite the ones that are easier to resolve. It takes longer to verify the information in the eligibility study. After reviewing the OSU data spreadsheet, there were no easy fixes. Once we resolve the data questions and concerns with the Beta employers, the next step is to send the data to all of the employers. After the employers define the issues and amounts, they may collectively submit their request to the PERS Board about using the contingency reserve fund. This does not affect all employers.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Additional analysis on the data with the Beta employers	Sam Paris	July 15, 2016

TIME: 10:50 – 11:00

TOPIC: ADDITIONAL ITEMS

SAM PARIS

PURPOSE/GOAL	Unused Sick Leave Clarification	
<p>An employer asked for clarification about temporary employment, BOLI rules, and PERS Oregon Laws when it comes to reinstating “Sick Leave.” Yvette will bring this back to PERS policy representatives to continue to see clarification from BOLI. An employer requested to add the topic: reinstatement of unused sick leave after a member retires and returns to work. According to an employer, BOLI has interpreted that it state law for employers to reinstate a member’s unused sick leave when they return to work after retirement. In many instances, PERS has calculated the employee’s sick leave in their pension.</p>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add topic to the July agenda: Should employers reinstate sick leave when a member returns to work after retirement?	Sam Paris	July 15, 2016

Next Meeting Facilitator: Sam Paris

Next Meeting Date/ Time: July 15, 10:00 AM – 12:00 PM

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