

Oregon Board of Pharmacy

Schedule of Administrative Fees

In accordance with [DAS Policy 107-001-030](#) and [OAR 855-110-0015\(4\)](#), the Board of Pharmacy established the following fees: Upon request fees may be waived as specified in [OAR 855-110-0015\(7\)](#).

1. General:

Provide an estimate of costs for the services requested:	No charge
The first 30 minutes of staff time to provide the information requested:	No charge
After 30 minutes, staff time will be charged at:	
(i) Clerical staff time	\$25 per hour in increments of 15 minutes;
(ii) Managerial time	\$40 per hour in increments of 15 minutes;
(iii) Professional time	\$75 per hour or part thereof;
(iv) Department of Justice (DOJ) attorney fees	Actual costs as billed to the agency by DOJ.

2. Duplication and delivery of records:

Each page printed or copied after the first 10:	\$0.07 B/W, \$0.35 color per page.
Records provided on digital media such as flash drive:	Flash drive \$4.99 with mailing \$2.67 Other media at actual cost.
Electronic mail message including attachments:	No charge, however, staff time may apply.
Mail or other delivery service:	Actual cost.
Electronic lists of licensees and registrants:	\$80 per category
Electronic lists of <u>individual</u> licensees BASIC list (name, mailing address, public email address)	\$25 per category, this does not apply to outlets
Manual license verification:	\$10 per license number (including lapsed and inactive numbers).
Certified copies (two per page)	No charge for first page \$5 per additional page
Duplicate wall certificates:	\$20 each

4. Publications:

Copies of Laws and Rules (available free through the Board web site):	\$25 per set for delivery within the USA; \$25 plus actual delivery costs for delivery outside the USA;
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