

# OREGON BOARD OF PHARMACY 2021/2023 PHARMACIST RENEWAL FREQUENTLY ASKED QUESTIONS

## **\*\*IMPORTANT INFORMATION\*\***

Your renewed license will be valid until June 30, 2023.

### **1. When can I renew my 2021/2023 Pharmacist License?**

Pharmacist renewals open mid-March.

### **2. How do I renew?**

Go to the Board's new licensing system at: <https://orbop.mylicense.com/eGov>

From there, under "[New User](#)", you can "Register a New Personal Account" to renew, order a certified copy of your license, or submit an employer/address change.

### **3. What is the total renewal fee?**

\$304.00

This includes:

- \$250.00 Biennial Renewal fee
- \$ 50.00 Biennial Prescription Drug Monitoring Program fee  
For more information: [www.orpdmp.com](http://www.orpdmp.com)
- \$ 4.00 Biennial Healthcare Workforce Reporting Program fee

### **4. When does the renewal fee increase to \$354.00?**

July 1, 2021 - If your renewal is submitted after your license expires on June 30, 2021, a \$50 late fee is assessed.

### **5. What is a Healthcare Workforce Demographic Survey?**

By law, the Oregon Board of Pharmacy is required to collect healthcare workforce data from each pharmacist before a license can be renewed. This information will be gathered and given to the Office for Oregon Health Policy and Research. Click [here](#) for more information.

### **6. Since my last renewal was submitted, I moved or did not receive a renewal form. What do I do?**

It is the responsibility and requirement of each pharmacist to notify the Oregon Board of Pharmacy of any updates to their address.

Go to the Board's licensing system at: <https://orbop.mylicense.com/eGov>

From there, under "[New User](#)", you can "Register a New Personal Account" to renew, order a certified copy of your license, or submit an employer/address change. Once you create your account, you can log in at any time and update your information.

### **7. Can I renew online by sending in a check or money order?**

No. The Oregon Board of Pharmacy requires that all renewal payments be made via electronic means. You can pay via e-check by entering your checking or savings account information in the US Bank payment system.

### **8. When do I have to report a change of my employment or personal information?**

A pharmacist must notify the Board in writing, within 15 days, of any change in e-mail address, employment location or residence address (Oregon Administrative Rule [855-019-0205\(7\)](#)). This can be done anytime by logging into your eGov account and updating your employment and/or personal information.

**9. How do I know if my license was renewed?**

You can check the status of your license at any time at: <https://orbop.mylicense.com/verification>.

If your expiration date shows 06/30/2023, your license has been renewed and you should receive your license by mail soon.

**10. How many hours of Continuing Education do I have to complete for this renewal period.**

30 hours of CE must be completed from July 1, 2019 through the date you submit your renewal.

You will need to complete a **minimum of 30 hours of CE** which must include:

- ✓ 2 hours of Pharmacy Law
- ✓ 2 hours of Patient Safety or Medication Error Prevention
- ✓ 26 hours of your choice of relevant pharmacy CE or Board approved on-site training

\*If you have more than 2 hours in either of the categories listed above, you may count those hours toward the remaining 26 “other” hours. The Oregon Board of Pharmacy recognizes CE that is ACPE accredited as well as those that have been approved by the Board.

Please take the time to check your certificates to verify that you have the required number of hours and that the ACPE or Oregon Board of Pharmacy approval is listed.

You may apply to have CE approved by the Board by completing and submitting an application on the Board [website](#). For Board approved CE to apply to license renewal, approval must be received prior to submitting your license renewal.

Please note: The Oregon Board of Pharmacy performs random CE audits. If selected, you will be required to provide proof of CE completed from July 1, 2019 through the date you submit your renewal. CE is required to be completed prior to renewing your license. If you are audited and it is found that you did not complete the required Continuing Education prior to renewing your license, **a case will be assigned, presented to the board for deliberation.**

**11. Should I submit my CE to the Board?**

Please do not submit your CE to the Board unless you receive an audit notice via email after the renewal that requests proof of CE. If you are selected for audit, the letter will include instructions for submitting your CE.

The Oregon Board of Pharmacy utilizes the **NABP’s CPE Monitor program** to audit continuing education. This is not a requirement at this time; however, the use of the NABP CPE Monitor for tracking your continuing education may avoid the need to provide additional documentation to the Board when you are audited.

**12. I am an Oregon Preceptor. How do I renew my license?**

Check the group renewal option when completing the online renewal.

**13. I recently had a name change. How do I report this to the Board?**

The Board requires two documents that verify that your name has been legally changed, along with the name change form found on the Board’s website.

Documents accepted include copies of Marriage Certificates/License, Divorce Decrees, or Court Documents showing your name has been legally changed **AND** a copy of your state issued driver’s license or Social Security Card that verifies your new name.

**14. Between my last pharmacist renewal and this renewal cycle, I was in trouble with the law. What do I do?**

If you have been arrested or cited for violations of the law other than simple traffic infractions such as speeding or parking tickets, you must provide the following items:

- A written explanation of the circumstances in detail;
- Copies of all police reports. Contact the police agency(ies) involved for police reports;
- Court documents. Contact the court for court documents; and
- Other related documents

Please review Oregon Administrative Rule [855-019-0205](#) for additional reporting requirements.

**15. How do I lapse or retire my Pharmacist license?**

Do not renew your license. Your pharmacist license will lapse automatically on July 1, 2021.

**16. I previously lapsed my Pharmacist license. How do I bring it back to an active status?**

Per Oregon Administrative Rule [855-019-0170](#), a pharmacist who fails to renew their license by the deadline may reinstate their license as follows:

- Payment of the license fees and delinquency fees for all years during which the license was lapsed and for the current year; and
- Provide certification of completion of the continuing education requirements for all years in which the license was lapsed; and
- If the license has been lapsed for more than one year, pass the Oregon Multistate Pharmacy Jurisprudence Examination (MPJE) with a score of not less than 75.

The Oregon Board of Pharmacy requires national fingerprint background checks for all new applicants and for those individuals who have had a lapsed license for more than one year. Please email the Oregon Board of Pharmacy at [pharmacy.licensing@oregon.gov](mailto:pharmacy.licensing@oregon.gov) for a Pharmacist Application and the total fees and CE requirements.

**17. I previously retired my Pharmacist license. How do I bring it back to an active status?**

A pharmacist in good standing who retired from the practice of pharmacy after having been licensed for at least 20 years need only pay the biennial license fee for the year in which they are seeking to reactivate their license. They will also need to complete the following:

- Provide proof of completion of the continuing education requirements for all years in which the license was retired; and
- If license has been retired for more than one year, pass the Oregon Multistate Pharmacy Jurisprudence Examination (MPJE) with a score of not less than 75.

The Oregon Board of Pharmacy requires national fingerprint background checks for all new applicants and for those individuals who have had a lapsed license for more than one year. Please email the Oregon Board of Pharmacy at [pharmacy.licensing@oregon.gov](mailto:pharmacy.licensing@oregon.gov) for a Pharmacist Application.

**18. How do I obtain a copy of the Oregon Board of Pharmacy’s Newsletter?**

To subscribe to the Oregon State Board of Pharmacy newsletter alert e-mail list, please click [here](#).

The Oregon Board of Pharmacy Newsletter is only available online. This will provide direct access to the e-Newsletter for Oregon licensed pharmacy technicians, pharmacy interns and pharmacists, as well as any other persons interested in Board of Pharmacy news.

**19. I am a Veteran. Where do I obtain more information on Oregon Veterans’ Benefits?**

You can access the Oregon Department of Veterans’ Affairs by going to the following address: <https://www.oregon.gov/ODVA/BENEFITS>.