

**OREGON BOARD OF PHARMACY (OBOP)
2023 PHARMACIST CONTINUING PHARMACY EDUCATION (CPE)
FREQUENTLY ASKED QUESTIONS**

1. I recently obtained my RPH license in Oregon. Do I have to complete the required CPE prior to renewing my license this year?

It depends on the initial issue date on your license.

- If you were initially licensed from 7/1/2021-6/30/2022, **YES**, you MUST complete the continuing education requirements prior to renewing your license.
- If you were initially licensed from 7/1/2022-6/30/2023, **NO**, you DO NOT have to complete the continuing education requirements for this license renewal.

NOTE: See [Divisions 021/135 - related to Continuing Pharmacy Education](#) *Effective 7/1/2023. Division 135 will apply to all renewals submitted after 6/30/2023.

2. Does OBOP require “Live” CPE?

At this time, there is no requirement to have attended a “Live” CPE session.

3. During the renewal cycle, do I have to submit copies of my completed CPE to the OBOP?

You have the option to upload your CPE certificates to your electronic licensing record. Additionally, the OBOP utilizes the CPE Monitor program to audit CPE.

The use of the CPE Monitor or eGov upload is not a requirement currently; however, the use of the CPE Monitor, or your electronic licensing record for tracking your CPE may avoid the need to provide additional documentation to the OBOP when you are audited.

CPE documents that should be uploaded to your electronic licensing record include:

- ✓ Cultural competency
- ✓ Contraceptive certification certificates
- ✓ Pain management CPE provided by the Oregon Pain Management Commission
- ✓ All non-ACPE-accredited CPE

6. How do I know if I have been selected for a CPE Audit?

If you are selected for audit, you will be sent a notification in the fall of 2023 which will require you to provide your CPE certificates to the OBOP pursuant to OAR [855-021-0050\(2\)](#). You will have approximately one month to provide the OBOP with copies of your CPE certificates.

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7. What do I need to do if I am selected for audit?

If audited, you will be required to provide proof of CPE completed from 7/1/2021 – date you submit your renewal. If you are audited and it is found that you did not complete the required CPE and were not eligible when you submitted your renewal application, **a case will be assigned, and presented to the board for deliberation.**

The OBOP utilizes the **CPE Monitor program** to audit CPE. This is not a requirement at this time; however, the use of the CPE Monitor, or your electronic licensing record for tracking your continuing education may avoid the need to provide additional documentation to the OBOP when you are audited.

8. I have been selected for audit but cannot find copies of my completed CPE. What should I do?

Please contact the CPE provider for proof of completion, as they are required to keep completed CPE on file for at least six years per OAR [855-021-0010](#)(6).

9. How long should I retain the proof of my CPE?

You must retain proof of CPE for a minimum of six years per OAR [855-021-0005](#)(3)

10. I renewed my license and attested to the fact that my CPE was completed, but I did not have all my CPE hours, or I cannot provide proof of completion. What happens next?

If you are audited and you did not complete or cannot provide proof that your CPE was complete prior to submitting for the renewal of your license, **a case will be assigned, presented to the OBOP for deliberation and may result in disciplinary action.**