

Oregon Board of Pharmacy

Fingerprint-Based Background Check Information & FAQs

Who is required to be fingerprinted?

A. All new applicants or applicants for reinstatement for Pharmacy Technician (unless you are under the age of 18 at the time of license application), Certified Oregon Pharmacy Technician, Intern & Pharmacist applicants for licensure are required to undergo a national (FBI) fingerprint-based background check. This includes:

- Pharmacy Technician/Certified Oregon Pharmacy Technician Applicants
 - Residing in Oregon or outside of Oregon.
 - Intern Applicants
 - Attending an Oregon School or College of Pharmacy.
 - Attending an out-of-state School or College of Pharmacy, but wanting to obtain Intern experience in the state of Oregon.
 - Foreign Pharmacy Graduates who require an Oregon Intern License.
 - Pharmacist Applicants Applying for Licensure via
 - Exam
 - Score transfer
 - Reciprocity
 - FPGEC
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- **Q. What is the fee?**
 - There is a \$40.00 processing fee payable to the Oregon Board of Pharmacy in addition to the fee required by the fingerprinting facility.
 - **Q. I recently submitted my fingerprints to another state agency as part of a criminal background check. Do I have to submit fingerprints with my application to the Oregon Board of Pharmacy also?**
 - Yes. Under current Oregon law, fingerprints submitted to other state or federal agencies are not available for use by the Oregon Board of Pharmacy.
 - **Q. I currently have a pharmacy technician license in Oregon but will be applying for a Certified Oregon Pharmacy Technician license soon. Do I have to have my fingerprints taken again?**
 - **A.** At this time, an additional fingerprint background check is not required if you have had your fingerprints processed through the Oregon Board of Pharmacy within the last 12 months. The Board will conduct an additional criminal background check through the Law Enforcement Data System (LEDS) prior to issuing the new license. If it has been more than 12 months since you last applied for a license, you **will** be required to have your fingerprints taken again.
 - **Q. I currently have an Oregon Intern license, but will be applying for a Oregon Pharmacist license soon. Do I have to have my fingerprints taken again?**
 - **A.** At this time, an additional fingerprint background check is not required if you have had your fingerprints processed through the Oregon Board of Pharmacy within the last 12 months. The Board will conduct an additional criminal background check through the Law Enforcement Data System (LEDS) prior to issuing the new license. If it has been more than 12 months since you last applied for a license, you **will** be required to have your fingerprints taken again.

- **Q. Where can I go to get my fingerprints taken?**

Once your application, application fee and \$40.00 fingerprint processing fee has been received by the Oregon Board of Pharmacy, you will receive the information you need to schedule an appointment to have your fingerprints taken.

You must schedule an appointment to have your fingerprints taken at a designated Fieldprint facility near you. Your fingerprints will then be electronically submitted to the Oregon State Police. Once we receive your application, application processing fee, and \$40.00 fingerprint processing fee, you will receive information you need in order to schedule an appointment to have your fingerprints taken. They will be electronically transmitted to the Oregon State Police. You must enter an email address on your application. The information that you need to schedule an appointment will be emailed to you.

- **Q. If my fingerprints are rejected will I have to pay the \$12.50 fingerprinting fee again?**

No. Fieldprint guarantees their fingerprinting service. You will be notified if your fingerprints are rejected and the Board will provide you the information necessary to have your fingerprints re-taken.

- **Q. My friend had her fingerprints taken at Fieldprint. Can I just use the information that she received and make an appointment?**

No. Your appointment needs to be made after the Board has received your application, application fee and \$40.00 fingerprint processing fee. Not following this process could delay the time it takes to process your application and issue your license.