

Transcript

August 21, 2025, 6:03PM

□ **ALBERT Todd * PRA** started transcription

ML **Mark Landauer** 0:03
Todd, oh, there we go.

SS **Scott Stauffer** 0:04
There you go. There you go. OK.

SA **Smith Andrew** 0:04
Yeah. Yeah. OK.

AP **ALBERT Todd * PRA** 0:05
I gave a thumbs up.
We're good to go.

SS **Scott Stauffer** 0:07
OK.
Well, thank you everybody.
Thank you, Todd, everyone for joining the meeting today.
Let me get my windows all set up here.
Can everyone see my PowerPoint presentation?
Yep, OK, good.

ML **Mark Landauer** 0:19
Yes.

SS **Scott Stauffer** 0:20
I I've got two screens and I'm going back and forth and it's telling me things about notifications.
Anyway, OK.
Welcome to the Public Records Advisory Council's bylaw subcommittee meeting

August 21st, 2025, and if I can get it to go to the next screen, we've got AI.

Think a pretty straightforward agenda.

Here. Here it is.

Well, ask the subcommittee to approve the agenda, and then the two big items to talk about today are starting the processes of of discussing what?

A.

Public records advocate review process looks like.

And then we also wanna start the process of how we wanna handle and and establishing some solid framework for the current and then the upcoming and future biannual reports to the legislature.

So we've been tasked by our our greater larger Council body to start discussing these processes and put it down in writing and eventually the it's kind of a three-step process for both what we'll discuss, what a process should look like.

And then we will put it in our bylaws and then we will actually do it in terms of facilitating a review of our advocate and then facilitating supporting the larger Council in conducting its biennial report to the legislature.

So then we'll take comment if we've got folks.

I think we've got some some external folks on the call and then we'll adjourn. Any questions or proposals to change the agenda as presented.

Seeing none, I'll entertain a motion to approve the agenda.

AP **ALBERT Todd * PRA** 1:50

So moved.

SS **Scott Stauffer** 1:52

It's removed by Mark, seconded by Todd to approve the agenda.

Any further discussion seeing none.

All in favor, say aye, or raise your hand.

WG **William Glasson** 1:59

Aye.

SS **Scott Stauffer** 2:01

All opposed.

SA **Smith Andrew** 2:01

I do have some discussion.

I believe I'm ex official, so I'm not voting on any of these things when it comes forward.

OK.

SS **Scott Stauffer** 2:08

So noted.

Thank you, representative.

OK, I think the agenda has been approved.

We will move on to the the first item. So the public records advocate annual review.

Sorry, it'll pop up when it just came up there.

Renovrocess I was looking at what it is we're charged with doing and and Mark and others. If if I'm I'm two days post vacation.

So I think I'm here physically, but you know, I believe the.

The bylaws we approved earlier this year and the state law are super clear in terms of what this review is supposed to look like.

I believe we've done a version of a 365 review last year, so we have precedent in terms of recent practice, but we don't, I believe, have a lot of clear direction or specific direction from the statute that we are authorized by or our bylaws as to.

How this goes?

So my thought in terms of the timeline and what we would do today is I I just kinda take it as an opportunity to throw all our thoughts out there, identify places we might go to do more research, other agencies, other bodies that have done this and we.

Might wanna pull from. We've kinda done this already.

We did some preliminary 365. We got the idea of a 365 from other agencies.

So we don't have to reinvent any wheels, but I thought today we would take a look at perhaps where we're gonna go in terms.

Timeline and then just throw all our thoughts out there and see what we need to follow up on.

ML **Mark Landauer** 3:40

OK.

SS **Scott Stauffer** 3:42

So to get this going, if that's what we're going to do. As you can see on the slide here, today's project scoping, maybe another meeting in October to take all our thoughts, see what we've drafted and then perhaps by our December meeting, I believe we have a decent.

Meeting for the larger Council report where we are, and then see where we are in terms of moving on.

So questions about the timeline push back on that timeline.

Yes, representative Anderson.

SA **Smith Andrew** 4:09

Thank you very much. I will.

Be in Europe until October from after Labor Day, after the special session till October 16th. So.

If any meeting in October, I can come after the 17th and beyond.

SS **Scott Stauffer** 4:30

That's wonderful, sonak.

SA **Smith Andrew** 4:30

And I suppose I could be in Cornwall and I'll I can join one too, if that's that's the time frame.

But you know, for me to be actually here in the state, it'll have to be the 17th or after.

SS **Scott Stauffer** 4:45

Sure. So noted.

I think that's fair.

I've also got some commitments at the end of September that I would appreciate a little breathing room in October.

So these are general.

SA **Smith Andrew** 4:53

OK.

SS **Scott Stauffer** 4:54

This is a general timeline, but we'll set dates.

SA **Smith Andrew** 4:57

OK.

SS **Scott Stauffer** 4:58

So if there's no questions or comments, thoughts on this proposed general schedule, I'm gonna stop sharing so that I can maybe take some notes. But I wanna just let perhaps I don't wanna call on people if I don't have to. But if we wanna go around the.

Room. And if everyone wants to kind of give their initial thoughts.

It's about what they think an advocate review process looks like.

And Todd, I think perhaps for a brief second, you had your hand up.

Did you wanna say anything before we do that?

AP **ALBERT Todd * PRA** 5:24

Well, yeah. I was just gonna offer some thoughts.

1st is actually February, you know, so Mark has made it clear he's not gonna rerun for chair after our annual meeting.

If I remember correctly, I know you know, there's often there's session right in February and so depending on who's gonna be chair and who's gonna be in charge of conducting the annual review, maybe we don't wanna do it during session. Maybe try to get it done before the.

End of this year instead.

Regardless of whether the process is simpler or more complicated.

Just because we don't know the availability of whomever will be doing it during session.

SS **Scott Stauffer** 5:59

Yeah, that makes sense. Clean.

AP **ALBERT Todd * PRA** 5:59

That's the first thing.

OK. And then also as someone who will both be subject to this review as well as someone who's been subject to other reviews and had to conduct other reviews, I just want to share some thoughts as well, which is you know the the Director 360 that we.

ML **Mark Landauer** 6:01
Yeah.

AP **ALBERT Todd * PRA** 6:16

Going to do every four years to decide about reappointment etc.

You know, is a detailed and complex process.

It's quite time consuming and it makes sense because of the importance of what it's for.

In my experience, annual reviews have been less formal.

And I don't think we should do a director of 360 every year, even for the state that has three 60s for its agency directors. It's not every year. It's like on a cycle.

Every few years, debtors are getting reviews, so I do think it should be simpler and easier.

I also think we should leave a lot of discretion to whomever the chair is at that time.

Like, do they want to just do an informal sit down chitchat?

I've had those.

Or do they want like a set?

Series of questions and check boxes to go through.

I've had those, so I think we should leave it somewhat up to the discretion. And

finally, I think it really should just be performed by the chair or the Chair and the Vice Chair and not the whole Council, which they could then report on the results to the.

Council. But I'm in favor of vesting in in the chair or the vice chair of the authority to do it.

Those are all my thoughts right now.

ML **Mark Landauer** 7:25

Yeah.

If if I can chime in, Todd, I think that that's a fair approach.

You know, I I do.

I you know, one of the things that I do think I I have, I I've had a lot of shortcomings

in my chairmanship, but one of the things that I do believe is that there ought to be a little bit more communication between the chair, the vice.

Chair and the Advocate.

And I do would encourage, you know, 1/2 yearly sit down or something. But if we want to turn that into sort of the review process that makes perfect sense to me as well.

And I agree with you that vesting it with the chair and the vice chair as to how to do an annual review, whether it's full blown.

Council, or just the chair and vice chair, taking feedback from members of the Council.

So seems seems logical to me.

I would agree that because we're required to reappoint you every four years, that should be a far more in depth and sort of 365 approach or whatever the heck they call it.

So I agree with with the points that you made.

SA **Smith Andrew** 8:52

I do too.

And my my one question is Todd, you talked about being you know formal or or semi formal just sitting down and talking.

Do you have any preferences to which way you want to do it?

'Cause, you said it's been done both ways in your tenure.

AP **ALBERT Todd * PRA** 9:09

Yeah, I mean I I think just my own personality style and how I've felt having different kinds of reviews over the years and the nature of the reviews I've given, I'm more in favor of informal.

I think it should be just more of a conversation, especially if there haven't been issues. At the same time.

You know, not everyone is well versed in doing these and at times I have felt like I could have used a little more feedback in some of those, but it's also the personality of the person.

SA **Smith Andrew** 9:31

Here here.

AP

ALBERT Todd * PRA 9:36

Doing the review obviously has a big impact.

Back on how they go.

So I I would say I if I'm saying generally I lean towards more informal.

SA

Smith Andrew 9:44

OK. Thanks.

SS

Scott Stauffer 9:50

I think the only other member of the subcommittee present as well.

Emily is the one who couldn't be here, and I think we got some other observers, but will did you have any thoughts?

WG

William Glasson 10:03

Umm.

You know in terms of format, I kind of agree that informal is probably the right place to start. I think in terms of who's responsible for doing it.

I like having the chair be the lead there.

I think if there's a concern on the part of the PRAC about the review, there should be the ability for members of the PRAC to.

Escalate the review to to sort of open it up.

To more than one individual.

I don't think we have a mechanism for that.

I'd be happy to assist in creating one, but that's that's kind of what my response is based on what we've discussed today.

ML

Mark Landauer 10:51

If I if I could piggyback on on.

SS

Scott Stauffer 10:52

Great.

ML

Mark Landauer 10:58

That I I I do agree that feedback from members of the Council is an important

component of this, and my hope would be that the chair and vice chair or whoever is leading the annual review would seek that input.

I.

I I think that that's a without.

Necessarily.

Like formalizing something like that, which I do think we should do is is formalize that the chair and vice chair should seek feedback from members of the Council.

I I do agree that this being done informally with feedback from members of the Council.

But giving the chair and vice chair discretion makes sense to me again.

I I don't think there are any bad ideas.

I also agree that.

It it's gonna be sort of up to the chair and their process. How how their own mind works, whether it's gonna be formal.

All informal. I'm more of the informal type as as you folks have probably gathered by now.

And so that was the way I like to do it.

But there's no right or wrong way.

Just so long as it gets done.

 **Scott Stauffer** 12:21
Well.

 **William Glasson** 12:24

Thanks for that, Mark.

If if folks are interested in reading examples for how a similar type of review is done, the different public bodies around the Portland area have created different types of review groups. Often times.

These groups are created in Igas Finance IGAS for revenue sharing and using certain types of public funds.

I'd be happy to pull some of the language from those Igas.

And then circulate that so that people get a sense for some of the mechanisms, uh, both, you know, through conducting an informal meeting, but also where a party is interested in putting something on the record, usually in writing.

You know how that type of thing is accomplished.

But if folks want to see examples of this type of a, a meeting and a review, I'd be happy to circulate some of those.

SS **Scott Stauffer** 13:18

I.

I I'd welcome that will and I believe before I launch into what I believe is a summary.

Any other thought I may see?

Any other members of our subcommittee at this point, right?

AP **ALBERT Todd * PRA** 13:29

Nope. Emily's the only member who's not here today.

Everyone else is.

SS **Scott Stauffer** 13:32

OK.

Thank you.

I'm in Agreeance with what you've all said.

I I I'm hearing unanimous support for supporting and facilitating a less formal process led by the Chair, vice Chair with discretion to make it as simple as a conversation reporting back to the Council or and or involving further members of the Council as necessary.

So I I I hardly agree with what we've all.

Articulated to this point, and will I heard you.

For us, interest in helping draft language.

So my my proposal unless someone hears.

Unless someone objects to my summary that we're on the same page on this will, why don't you and I take a stab at drafting language that we want to put for in the bylaws and I don't know your timeline, I we heard mid to late October is is.

When we might next meet.

So for this public records advocate.

Piece what will and I try to hammer out some some very simple brief language.

For the bylaws that we can then review at in our next meeting in October, and if that seems to be good with folks.

Maybe that would be enough direction for the current chair vice chair to do a review

and then as was expressed interest earlier, maybe we can get that process wrapped up and reportable by the Council meeting in December.

ML **Mark Landauer** 14:56

That that's perfectly agreeable to me, Scott.

I think that that's great. I my only.

Request.

Is that this language that we include would?

Encourage the chair and vice chair to seek input.

And participation or input from members of the Council just just so that you know, everybody feels as though they.

We have some input into that process.

And then I just leave it at that point and and largely give some discretion to the chair and Vice chair in this process.

Because we know life happens and people have different ways of operating. So I don't wanna.

I don't wanna tie anybody's hands, but I also want.

I would also encourage that we get additional input from members of the Council.

So whether they are voting or non voting members.

SS **Scott Stauffer** 16:02

In in the, the Gregory's in my mind I I was thinking similar language mark in terms of. Based on what I've heard.

ML **Mark Landauer** 16:07

Perfect.

SA **Smith Andrew** 16:09

Even though I'm a non voting member, I certainly do not mind giving my opinion on anything, so I'd be happy to do that.

SS **Scott Stauffer** 16:17

Yeah.

SO2 quick questions before I think we might pivot from this conversation.

Will this you maybe shaking your head and I was.

I was taping notes.

You're a good working.

You're not working out some initial language for the bylaws.

That work for you will.

Yeah. OK.

Good, great.

Well, then, we'll work on that.

And then the other piece of this, I think we can probably get a sentence or two put together. You know the next couple weeks and have ready for a meeting in October.

I think that's fine. If that comes together.

Mark as chair.

Do you feel comfortable that you could potentially use that language or conduct a process perhaps in November?

Insufficient time, I guess.

Todd, to Mark and Todd, do you feel like the review could be done in November to be reportable to the full council?

In December.

Your schedule's look good November.

ML **Mark Landauer** 17:03

If if if you create a calendar that that does that will make it happen.

SS **Scott Stauffer** 17:09
OK.

AP **ALBERT Todd * PRA** 17:10
Yeah, I'm sure.

ML **Mark Landauer** 17:10
That's how I operate.

AP **ALBERT Todd * PRA** 17:11
I'm sure we can find time.

ML **Mark Landauer** 17:11

If it's not, if it's not on my calendar, it's not gonna get done.
But if it's on my calendar, it will get done.

SS **Scott Stauffer** 17:19

OK.

Because it it could be a somewhat aggressive agenda based on the time of year we come into around then. But we're gonna be optimist today.

And we will.

We will move forward with that. So public record, yeah.

ML **Mark Landauer** 17:31

Just just one quick one quick question and I I apologize.

I I do wanna be sure that we differentiate the 360 review from the annual review as well.

SS **Scott Stauffer** 17:39

Yes.

Yes.

ML **Mark Landauer** 17:43

And I guess my question is to Todd, when did we conduct the 360 review?

Was that in 23?

AP **ALBERT Todd * PRA** 17:53

No, wait, no. It was last year.

SS **Scott Stauffer** 17:56

Yeah.

ML **Mark Landauer** 17:56

OK.

That's good to know.

AP **ALBERT Todd * PRA** 17:57

24.

ML **Mark Landauer** 17:58

Yeah, that's OK.

Good. That's good to know. Because I do think we wanna be sensitive to that.

That more formalized review, knowing that we did it last year seems to me that that.

You know that this one won't be as important as, say, the second year.

So anyway I I I'm I'm glad that we've recently completed that 360.

The review, because that was far more involved and detailed and laborious, if you will.

SS **Scott Stauffer** 18:33

Yep, Todd.

AP **ALBERT Todd * PRA** 18:35

Yeah. So I mean, obviously, I think we should just specify in the year that you know a 360 review will be conducted then we don't do maybe this sit down.

ML **Mark Landauer** 18:43

That's right.

That's right.

AP **ALBERT Todd * PRA** 18:45

Look, I I had a supervisor.

I won't say where when, but I would sit down with him and he would say this is your annual boy.

You don't cause any drama, so thanks.

See you next time. And it was like as easy as that. 'cause the 'cause. You know, I'm not patting myself on the back like the work and my behavior at work spoke for itself, and given that the advocate will be in addition to, obviously.

ML **Mark Landauer** 19:00

Right.

AP **ALBERT Todd * PRA** 19:05

The 360, you know every at least twice a year, I give the advocates report on, like,

you know, mediations and trainings and stuff.

So it's not like each year we you wouldn't be going into the review without information that you needed and that's why I think that wiggle room is helpful because whomever is conducting already have a lot of data and can choose to drill down more formally or you know.

Just tell me I'm not causing drama and we're good to go until next year so.

Whatever works.

SS **Scott Stauffer** 19:32

I have the thought to mark about differentiating the annual area versus 360 and I know the 360 is in the BIOS already in terms of the hiring recruitment process. So there's a chance that we might want to add a word or two to differentiate that part of the bylaws.

ML **Mark Landauer** 19:46

Yeah.

SS **Scott Stauffer** 19:47

But yeah, totally agree.

All right, abiga review.

I feel like you've got a good direction on this. Any further thoughts? Comments.

OK.

So the next one is perhaps it's a bit different of.

Of subject matter and we pull up this again.

So I will change that. Let me go here.

OK.

So the other piece we were charged with looking at by the full Council was the biannual report to the legislature, and I will admit that of the two, this is the one I'm least familiar with.

I've been on council long enough to, I think see at least one of these or one of these talked about.

So in this conversation, I will definitely defer to Mark and others who've been on longer but and so and and the projects I today, I think we've everything at the wall like we just did.

Get our thoughts out there and then.

If I recall correctly, the next Todd just put the ORS out there.

Thank you in the chat.

The next annual biannual report to legislature is not due until December 26th and am I right in that?

So this process we have more time to converse and probably there, well, there's less urgency in getting something done this calendar year.

ML **Mark Landauer** 20:54

Yes.

SS **Scott Stauffer** 21:03

So I will stop sharing that and then Mark, if you want to leave us off.

ML **Mark Landauer** 21:09

Well, sure. I I I wrote the last report.

And.

I think it's fair for the chair and the vice chair to be responsible for for the production of that.

I also believe that the we've had to do two of these, Todd, if I recall correctly, you wrote.

I think you wrote the first one.

AP **ALBERT Todd * PRA** 21:38

I guess there's been four so far, starting way back in 2018.

ML **Mark Landauer** 21:39

Did.

Oh, that's right, that's right.

Because that you're absolutely right.

I do remember that, so I believe the first two were written by the advocate themselves.

AP **ALBERT Todd * PRA** 21:56

Sorry, I was just trying to.

I know so in if I recall, in 2018 I had just started.
You know, Ginger was still here as the advocate.

ML **Mark Landauer** 22:02

Yep, Yep.

AP **ALBERT Todd * PRA** 22:03

Ginger and the Council together decided they were going to do their report, which is all the basics, and then ginger appended that memo that became so commented on afterwards.

But that was more of an addendum.

It wasn't the actual report.

Maybe she drafted the actual report too, but the report itself, I think, was more.

ML **Mark Landauer** 22:19

I think she did.

AP **ALBERT Todd * PRA** 22:21

Sort of the nuts and bolts like we've been doing ever since.

So yeah, that's like the format.

That's evolved, more or less.

ML **Mark Landauer** 22:28

I yeah, I I agree.

Todd and I do think that the format of the report has largely I, I mean we haven't formalized that format.

And and we may want to.

I don't know.

I suppose it's up to the to the Council as to how they want to do it, but I I would, I would suggest and recommend that the.

The chair of the Council.

With the help of the vice chair conduct or write the report.

I don't think it is a little bit time-consuming, but it's not very hard to do. It really isn't.

And I do think that to some extent the advocate.

He or she should also be assisting in that effort.

Because I do believe that the advocate, they're the full time person.
They know the nuts and bolts, whereas this is more of a voluntary council and.
I I just think that because Todd is living and breathing it.
Todd, or the Advocate needs to be a part of that, that process as well.
And that's really all I would have to say.
I again, I don't think we have to.
Formalize it with a great amount of detail.
I just think that you need to assign the responsibility to somebody.
And probably use the format that we have used in the previous reports if that makes sense.
That's really all that I have to share.
From my perspective, thank you.

SS **Scott Stauffer** 24:23

Thank you, mark. Todd.

AP **ALBERT Todd * PRA** 24:25

Yeah, jumping off of what?

Mark said.

Maybe it could be something along the lines of, you know, pursuant to the Statute every even year.

The Chair shall draft the report as required with the assistance of the Vice Chair and the Advocate.

And then we could potentially leave it up to the discretion of the chair. After that, how much they want to put in because in the past it's been something like new members work of the Council since the last report goal for the upcoming period until the next report.

That's been sort of.

Larger generalized format and they could play with that maybe and make it.

You know, if they wanna go into more detail or add other things that could be at the discretion of the.

The chair. But I think those elements I mentioned meet the statutory requirements and you know, we haven't had pushback on it so far.

It's been well received if read at all by the legislature. Maybe Rev.

Anderson could tell us more about that, but it goes where it's supposed to.
No one's had an issue with it since 2018.

SS **Scott Stauffer** 25:29

Representative Anderson, you're muted.
You're muted. There you go.

SA **Smith Andrew** 25:33

Hold on. I think I have a one by my hand raised, so I guess I'm going now.

SS **Scott Stauffer** 25:39

Yep.

SA **Smith Andrew** 25:41

To me.

It will be formal once it's presented to the larger committee and the larger committee would adopt the report and the recommendations of of the review committee that, whether it's the Chair and the Vice Chair or the Chair, the Vice Chair and another person.

So that's how we formalize things and.

You know, I think.

That all of us here, if things are going South, we'll know that. And then then we'll, we'll we'll do what we can.

I mean and I don't.

I don't have any concerns that it will go South, but I think you know we should be informal until it's not, and that's when it's adopted by the by the larger committee and then that becomes a formal thing.

I will tell you that I'm gonna have to leave in a few minutes, but Andy's here and and if Andy has to leave.

We've got a.

I've got a couple interns here who might sit on this, but based on everything I know of the committee and the Public Advocate himself, I don't have any concerns about. I'm not going to be here to put give my input on this.

I think you guys are all moving in the right directions and I appreciate the work. So thanks a lot.

SS **Scott Stauffer** 26:54

Thank you, representative mark. Mark, you're muted.

SA **Smith Andrew** 26:55

Yeah, bye.

ML **Mark Landauer** 27:01

You know the only.

Other thing I would add is that the report should and I believe we do this, but I want to just make sure that we summarize the work of the advocate over the couple of years.

How many trainings?

How many?

Mediations, how many were successful?

How many ended up?

You know, whatever.

But I do think that it's important.

For us to ensure that there are some metrics in there, number one.

#2 Todd. You're gonna have to help us on this, but your key performance measures, how can we?

Address the key performance measures in the report.

Is that something that we wanna do?

I think that that is something that we wanna do.

Because that report.

Could very well.

Help us actually measure those key performance measures, if you will, and report to legislative fiscal. I'm talking a little inside baseball right now, but I think Todd understands what I'm driving at here is that in the appropriations or the the Ways and Means process each.

Office has to have key performance measures.

That they, their performances are obviously being measured against and so.

Trying to include that information within the report I think is also going to be helpful.

AP **ALBERT Todd * PRA** 28:45

Yeah, I think that's great, Mark. The only thing I would say, as you know, we obviously report on the status of those when we do our budget presentation every two years.

And so the information we have at the time of the annual report might be a little stale because it could be like the previous report.

But I think even demonstrating like you know, on such and such date, we testified and here's where we're at and we're continuing to like work to meet those goals. I guess that's sufficient. It might.

Might be a little redundant, but it doesn't hurt to keep.

ML **Mark Landauer** 29:10
Yeah.

AP **ALBERT Todd * PRA** 29:13
Saying what we're doing, I guess.

ML **Mark Landauer** 29:14
Well, well, my my point is I think here that that we're cognizant of the key performance measures and we're always looking at them.
It's not like, oh, let's scramble every two years and make sure that we're doing our key performance measures.
It just keeps those measurements.
Within our periphery, as we're as we continually operate, I think is the really the point that I'm trying to make.

SS **Scott Stauffer** 29:43
Thank you, mark. Thank you, Todd.
Will anything?
Any thoughts on this one?

WG **William Glasson** 29:50
Yeah, I don't think.
I think I don't think I have anything to add.

SS **Scott Stauffer** 29:53

OK.

I think we heard from the representative, Andrew, if you have anything you want to add at this juncture.

Nope, you're good. OK.

I was just gonna. I'm gonna.

How many grains?

I think with the direction we're going as well, I wanted to share real quick what the bylaws that we adopted last year currently say in terms of this and the report and I believe this is basically statute, right.

So it's in section B or Article 2 Section B.

Line 6 here.

Every two years submit a written report to the governor and Legislative Assembly, described in the Council findings recommendations.

Based on what I'm hearing, I think maybe we just add a sentence here.

That kind of lays out, as was proposed by Mark.

Todd, that you know, maybe the the chair and the vice chair take the lead on writing this report with input from the PRA.

Something along these lines and we can wordsmith how detailed you wanna be and perhaps at our next meeting or whatever. But I in in short, I just wanted to highlight that there is a section here already for this and we could just maybe beef it up a little. Bit to include this process.

And then, any objections or thoughts about that?

I saw a thumbs up from Mark.

Assuming that sounds good and then I just want to real quick, maybe this is a clarification for myself.

Section 6 calls out the Council report. I think Section 7, the second sentence of this here calls out or suggests that the Council provide assistance to the advocate on the Advocate's reports.

Are we?

I know, Todd, you mentioned your budget reports.

Are we talking about two different reports in terms of the Council's biannual report versus the advocates report, or are we, are these kind of the same thing?

I know over the years we constantly say the advocates report when we're talking about the biennial report, but that's actually the Council's report and I have been trying to correct that language. So I think we we're there now on that.

I don't quite recall what this report refers to, but I know Mark has wanted me to be a little more closely, like talk to the Council a little bit more in the budget development process.

We do always send updates, but I don't know if Mark you want to talk to a more formal vision for that and if that's what we're talking about.

Year 'cause. That's really our only official report to legislature is our budget presentation every two years.

So that's, that's all it could refer to here for talking about the Advocate's office specifically.

SS **Scott Stauffer** 32:21

You're muted, mark.

ML **Mark Landauer** 32:24

Sorry about that.

Yeah. I'm. I'm, I'll confess I'm a little confused about that as well.

Todd, you are correct that.

I would like the Council to get a briefing from the Advocate's Office on Budget Development, Right, and I I I think that that is something that the Council.

Needs to be aware of because without a sufficient budget you can't sufficiently fulfill their your duties.

And so I think that that's a very important conversation that needs to take place.

Sign up biennial basis.

I don't think that it needs to necessarily be formalized in our bylaws, unless people feel that it should be.

It it maybe we do want to put that in our bylaws because.

There there, you know, if for whatever reason we have APRA change at some point in the future.

It would be.

Good.

To have that direction for the PRA in place, because I think it can be easily lost, right?

Todd, I mean.

We we didn't get a report from you prior to submitting your budget requests and you know that was probably my fault that we didn't have that discussion. But I think it's an important discussion that the Council needs to be aware of to ensure.

That the PRA is being adequately funded to fulfill the role that they have to play.

That's all I have to say about that.

SS **Scott Stauffer** 34:18

Until we.

ML **Mark Landauer** 34:19

So I didn't answer so I didn't answer your your question Scott.

SS **Scott Stauffer** 34:21

And.

ML **Mark Landauer** 34:23

I I did what lobbyists do the best and that is answer the question without answering the question.

SS **Scott Stauffer** 34:29

I think Todd might have asked the question, but I feel like I'm in an OK place to summarize.

If people are, I think there was that last discussion you guys were talking about the difference of the reports and mark was advocating that we get the Council get more of a budget report.

I think we'll be under the hood on this section, so there's an opportunity to add language if if we want to entertain that so.

So similar to what?

We did in the last section.

I think we have consensus here.

On on perhaps adding a few words, or maybe a sentence to this section 6 here in the bylaws, Article 2.

So.

Does anybody have interest or time in taking a first crack at that section to add the language for the report?

OK, you drive me into it. I'll try to take a red line.

And see what you can do.

You guys are all very good at that.

But anyway, OK so.

ML **Mark Landauer** 35:32

I think you're very good at doing it yourself, Scott.

That's why I'm you've written most of it. I think that, you know, the copyright should stay with you for the time being.

SS **Scott Stauffer** 35:43

I don't wait.

I don't wait long enough when there's a awkward pauses and no one says anything. I just jump right in, OK?

ML **Mark Landauer** 35:47

Yeah, I know.

SS **Scott Stauffer** 35:50

So to summarize, we're gonna look at beefing up the language during that section. Add a little clarity.

The vice, the chair vice chair I took notes about about this.

We'll we'll throw it out there and then we'll word some method a little bit.

And this one we can let go into the next year in terms of when we actually start having a report written, but but it perhaps may be that we'll have.

A number two sets of changes to our bylaws to recommend.

And to the full Council to consider in December so that would be good.

So with that, anything else on the on the annual, the biannual Council report?

Nope. Then we'll go back to the PowerPoint, which is sort of anticlimactic at this point, I suppose, but.

Every time I do that, I gotta drag you guys back over here and then go back here.

So we're at the section of our meeting where we're open to taking public comment and this this to make sure we do have folks.

I don't know if anyone wants to talk, but if you are interested in speaking, this is the public record Bylaws Subcommittee.

So you should probably you're you're certainly welcome to make comment on whatever you'd like, I suppose, but the work of this, this subcommittee is on the bylaws and the topics we've addressed, specifically the day, so.

Does any member of the public?

Who is with us today? Wish to make any comments to the subcommittee.

There's a comment in the chat from Claire just clarifying they have no comments and that they're from Department of Human Services.

Thank you for joining us today, Claire.

Appreciate your attendance.

Going twice.

Bryce, we're good.

I see no public comment, so next step, last step, almost last step, next meeting date.

Sound like there was support for mid late October meeting.

Todd, can you, perhaps once we've got well, we can probably set the meeting.

Are you good sending a doodle pull out in the next week to get something set for the end of October?

AP

ALBERT Todd * PRA 37:56

Sure. Although I wonder, do you think that's too soon? Like I know there's some benefits to securing it well in advance, but everyone's schedule changes so much too. But if you think it'll work, I'm happy to do it.

SS

Scott Stauffer 38:05

I.

I have.

I would have a problem leading into November, but my my one concern is I want to make sure you and mark have time to get that review done.

AP

ALBERT Todd * PRA 38:12

Oh, no, I'm. I'm sorry.

I meant sending out the Doodle poll.

Like sending it early has benefits to lock it in.

SS

Scott Stauffer 38:15

Oh.

AP **ALBERT Todd * PRA** 38:17

But then everyone's schedules changed so much. Sometimes I like to do it closer in time, but whatever you think works, I'm happy to.

I think there's a right answer.

SS **Scott Stauffer** 38:22

When, when? When sending it out the first week of September, be a good compromise, a little closer.

AP **ALBERT Todd * PRA** 38:29

Yeah, sure I will.

SS **Scott Stauffer** 38:30

Get pass this on.

AP **ALBERT Todd * PRA** 38:31

I will make note to make that happen.

SS **Scott Stauffer** 38:34

Perfect, mark.

You're muted.

ML **Mark Landauer** 38:37

Yeah, I there's always one of us, right.

SS **Scott Stauffer** 38:38

There you go.

ML **Mark Landauer** 38:41

The purpose of the meeting in.

Late October, November would be to sort of finalize our recommendations.

Is that is that correct Scott? And and then go ahead.

SS **Scott Stauffer** 38:52

Correct.

To review the we're going to make some proposed bylaw changes.

Clarification to adding some language for both these processes. Once we're all copacetic on that, then in particular, I think that would be the direction the chair, you and Tom would need to do your to do an annual review and then we bring both those. The wording of the.

Bylaw changes and any report you guys have from the interview to the for December meeting.

So yeah.

ML **Mark Landauer** 39:19

OK.

SS **Scott Stauffer** 39:21

So I think the October meeting, if if nothing revelatory comes up and we want to drastically change what we're doing, that could probably be probably a 30 minute meeting.

I would imagine because it's just confirming language that hopefully we'll see you get everyone get a chance to see before and then just saying, good, good, good luck. Mark and Todd and getting the review done in November.

So I think it should be pretty quick meeting.

ML **Mark Landauer** 39:45

Help me understand because my memory is terrible here.

Have we?

Have we, as a Council, adopted the bylaws? Any bylaws yet?

Yes, we have, OK.

SS **Scott Stauffer** 39:56

Yep.

ML **Mark Landauer** 39:58

So this is just a addendum to the existing bylaws to ensure that we're sort of creating a watertight bylaws that that will help us with all facets of the work of the Council

and the the Advocate.

Right.

SS **Scott Stauffer** 40:15

Correct.

ML **Mark Landauer** 40:16

So we're finally, I think the light is at the end of the tunnel on our bylaws.

It's only taken us eight years. Good job.

SS **Scott Stauffer** 40:25

Yeah, yeah, we we got to the big hurdle of adopting back on June 2nd and this is just out of that.

ML **Mark Landauer** 40:30

Great.

SS **Scott Stauffer** 40:32

There were two processes that were flagged that we wanted to make sure we got in the file as time.

ML **Mark Landauer** 40:36

Thank you.

AP **ALBERT Todd * PRA** 40:37

Well, not to play devil's advocate, but by laws are a living document, right?

We may need to change stuff over time.

ML **Mark Landauer** 40:41

Yes.

SS **Scott Stauffer** 40:42

Absolutely.

AP **ALBERT Todd * PRA** 40:44

One thing I was gonna say that I just realized based on what Mark was saying was so we're just a subcommittee, even if we approve the form of the review so that it can be conducted before the annual meeting for the full Council to vote on it then.

ML **Mark Landauer** 40:54
Mm-hmm.

AP **ALBERT Todd * PRA** 40:59
That means it's not our official direction for performing an annual review, but I think, Mark.
As chair could probably still choose to institute one.
Any way to comply with our KPMS and that's this would be the first one under an unofficial scheme and then I guess after the annual meeting, we'll have an official scheme moving forward.
So if that makes sense and no one's worried about that, I'm perfectly fine with it too.

ML **Mark Landauer** 41:19
Yeah, yeah.

AP **ALBERT Todd * PRA** 41:22
I just wanted to point that out.

SS **Scott Stauffer** 41:24
I.
I I feel like that's exactly what what the group is sort of coming to agreement on. I kind of feel like.
I I feel like there'd be really small risk of the Council objecting to an annual review happening, a pre bylaws writing it out, and I feel like being tasked this subcommittee being tasked with this process is also the Council saying we want this to happen. So I.

ML **Mark Landauer** 41:44
Well.

SS **Scott Stauffer** 41:45
Think there's there's support for it.

ML **Mark Landauer** 41:48

Yeah, just let me let me make sure though.

I understand something here, Todd.

We are planning on having a full PRAC meeting.

Prior to December, correct.

SS **Scott Stauffer** 41:58

That's true.

AP **ALBERT Todd * PRA** 41:59

Isn't it?

Is was was it November, December.

I don't remember even what dates I put in the Doodle poll right now.

And I'm still waiting for more answers to know where we're at.

Do you guys remember who filled it out?

I could pull it up.

ML **Mark Landauer** 42:11

I filled it out.

I don't recall when it was.

SS **Scott Stauffer** 42:15

It was in the last two weeks. I may not have seen it yet, 'cause I've not been here. But wasn't it November?

AP **ALBERT Todd * PRA** 42:15

OK.

SS **Scott Stauffer** 42:21

Did it say November Ish or did it say October Ish?

AP **ALBERT Todd * PRA** 42:23

It's amazing that none of us can remember.

It shows us the state of our brains.

SS **Scott Stauffer** 42:28

Hey, there's a public record of it somewhere.

ML **Mark Landauer** 42:30

Well, well, I my point here was that on the next full PRAC meeting an agenda item I'd like to perhaps propose is that the chair and Vice chair get the approval to conduct an annual review of the PRA, so that we check that box despite the fact that.

AP **ALBERT Todd * PRA** 42:31

Yeah.

ML **Mark Landauer** 42:52

We won't have had formal bylaws.

In place to that effect.

That way we can.

Get the permission of the Council to do the annual review.

While still in the process of formalizing our or updating our bylaws.

If that makes sense.

SS **Scott Stauffer** 43:15

If we have a meeting, I think I think we have enough consensus from this group today without having written the words.

But if there's a a Council meeting before November, I I think that sounds great, mark.

No reason not to.

ML **Mark Landauer** 43:29

So Todd, if you wouldn't mind, just including that in our next full Council meeting just as.

One quick agenda item of getting approval from the Council to for the Chair and Vice Chair to conduct an annual review.

AP **ALBERT Todd * PRA** 43:46

Will do.

ML **Mark Landauer** 43:49

And it would be my intention for that to be an informal sit down.

SS **Scott Stauffer** 43:58

Sounds good to me.

ML **Mark Landauer** 43:59

Unless the vice chair feels differently, of course.

Alright, great.

SS **Scott Stauffer** 44:07

Thank you, mark. Thank you, Todd.

So that's perhaps steps to the Council level as a reminder for the subcommittee next meeting, Todd will send a poll out in September.

Will and I are going to hammer out some bylaw language based on this conversation.

Anything else for the good of the order today?

AP **ALBERT Todd * PRA** 44:25

Well, actually, sorry. I'm just looking back at my e-mail about the Doodle poll.

We're actually trying to pull one together for a short September meeting.

ML **Mark Landauer** 44:31

That's right.

That's the one for Shasta.

AP **ALBERT Todd * PRA** 44:33

We are free.

ML **Mark Landauer** 44:34

She wants to do her survey, right?

So that's when I wanna get that approval in that short meeting so that we can just go ahead and do this, presuming that the bylaws aren't gonna be adopted by the full Council until, you know, some date in the future.

AP **ALBERT Todd * PRA** 44:37

Right.

Right. OK.

So I will add that to the September agenda.

ML **Mark Landauer** 44:57

Perfect. Thank you.

I I knew there was something out there, Todd.

I just couldn't remember.

SS **Scott Stauffer** 45:06

We're good.

Anything further discuss.

If.

ML **Mark Landauer** 45:11

Scott, just want to thank you for all the work you put into the biolize.

I don't think this could have run much more smoothly and appreciate all the hard work you put into this and will. Thanks for volunteering to help Scott out with this.

SS **Scott Stauffer** 45:31

Thank you, will, and thank you for the remarks. Mark.

Appreciate that.

Hearing no further, I'll entertain a motion to adjourn.

ML **Mark Landauer** 45:39

So moved.

SS **Scott Stauffer** 45:43

Do I hear a second?

WG **William Glasson** 45:45

2nd.

SS **Scott Stauffer** 45:46

To move and seconded, moved by Mark, seconded by will, to adjourn any further discussion.

ML **Mark Landauer** 45:47

Thank you.

Art. Have a great day, everybody.

SS **Scott Stauffer** 45:52

All in favor?

Say aye.

AP **ALBERT Todd * PRA** 45:53

Aye. Take care.

SS **Scott Stauffer** 45:54

Any post?

ML **Mark Landauer** 45:55

Have a great day everybody. Thank you.

SS **Scott Stauffer** 45:57

Thanks mark.

We're adjourned. Goodbye.

□ **ALBERT Todd * PRA** stopped transcription