

Oregon Public Records Transparency Survey 2025

64 responses

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SECTION 1: General Information



Agency name

64 responses

Oregon Health Authority

City of Lincoln City

Business Oregon

City of Corvallis

Eugene School District 4J

City of Bend

Oregon Department of Corrections

North Clackamas School District

Oregon Department of Transportation

Bend-La Pine Schools

OBCE

Land Conservation and Development

Oregon State Board of Architect Examiners

Higher Education Coordinating Commission

State Library of Oregon

Columbia River Gorge Commission

Land Use Board of Appeals

City of Eugene

Oregon Department of Revenue

Lane County

Oregon Board of Massage Therapists



City of Beaverton

Appraiser Certification and Licensure Board

Oregon Patient Safety Commission

Oregon Department of Education

City of Hillsboro

Oregon State Police

Oregon Department of Energy

City of Hillsboro Police Department

Oregon State Board of Geologist Examiners, Oregon State Landscape Architect Board

Salem Police Department

Malheur County

City of Redmond

City of Salem (not including Salem Police Department)

City of Milwaukie

MULTNOMAH COUNTY

Board of Pharmacy

Metro Regional Government

Tualatin Valley Water District

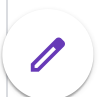
Oregon Department of Environmental Quality (DEQ)

Oregon Board of Parole and post-prison Supervision

Oregon State Marine Board

Oregon Department of Administrative Services

Public Utility Commission



Beaverton School District

Clackamas County District Attorney

Oregon Employment Department

Department of Consumer and Business Services

Mental Health Regulatory Agency

City of Portland

Leah Bowman

Tillamook County

Clackamas County

Washington County Sheriff's Office

Oregon Department of Forestry

City of Gresham

Oregon Lottery

Oregon Department of Human Services - Public Records Unit

Department of State Lands

Oregon Racing Commission

Oregon Medical Board

Gresham-Barlow School District

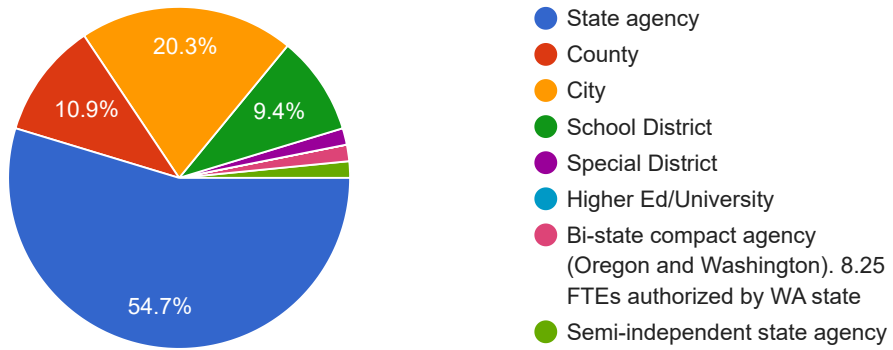
Landscape Contractors Board



Public Body Type

 Copy

64 responses



Approximate number of total FTEs:

64 responses

1000

200

4000

5

100

7

1600

6

150

160

500

2200

800

4600

2186

4713

2000

3

185

40

8



600

9

700

115

2

255

180

272

1165

5800

24

1245

863

38

44

125

5000

1800

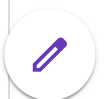
998

17

7500

1

+200

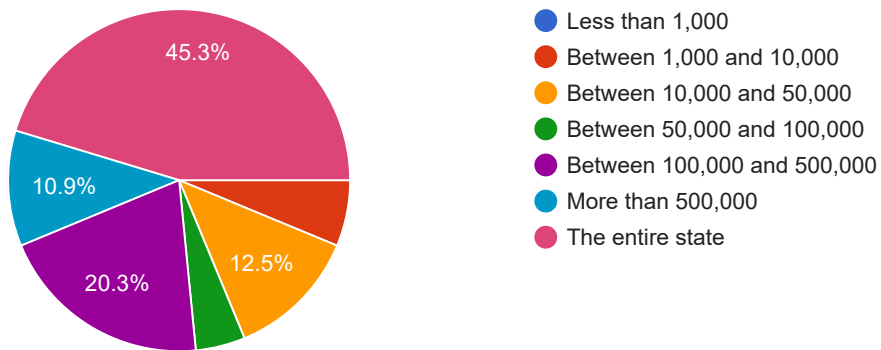


4500
623
1200
610
425
12
136
10
42
1167

Approximate population served:

 Copy

64 responses



Name of respondent (your name)

64 responses

Jeanne Windham

Jamie Young

Nathan Buehler

Alex Downing

Lisa Fjordbeck

Ashley Bontje

Melissa Nofziger

Gwen Chapman

Winnie Dawn

Janet Bojanowski

Heather Gilker

Ingrid Caudel

Elizabeth Boxall

Lisa Grisham

Susan Westin

Kelly Foster

Sarah Mitchell

Katie LaSala

Cecily Gutierrez

Morgan Day

Ekaette Udosenata Harruna



Sue Ryan

Paul Lindsay

Valerie Harmon

Haedon Brunelle

Amber Rios

Laura Heathcock

Michelle Miller Harrington

Shawn Franulovich

Christine Valentine

Teresa Waite

Gayle V. Trotter

Kelly Morse

Amy Johnson

Scott Stauffer

SHANNAN COYLE

Chrisy Hennigan

Pam Welch

Sam Kaufmann

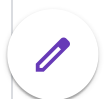
Leela Yellesetty

Ryan Williams

Jennifer Cooper

Bryanna Duke

Brandy Richter



Amber Connell

Sarah Tull

James Francis

Mark Peterson

LaReé Stashek

Carrie Wilton

Leah Bowman

Joel Stevens

Catherine McMullen

David Roberts

Joy Krawczyk

Christina Still

Jessica Nelson

Mallory Kenney

Jean Straight

Connie Winn

Elizabeth Ross

Athena Vadnais

Annie von Domitz



Title/Role

64 responses

City Recorder

Executive Director

Communications Director

Public Records Coordinator

Records Manager

Operations Manager in the Superintendent's Office

Legal Affairs Administrator

Director of Business Operations/Public Records Officer

Public Records and Administrative Rules Coordinator

Board and Governance Program Supervisor

Office Specialist II

Administrative Specialist

PRR Officer & Admin Specialist to Deputy ED

Chief Operating Officer

Public Records & Administrative Analyst

Staff Attorney

City Recorder & Mayor/City Council Support Manager

Internal Policy Analyst/Public Records Officer

Legal Support Supervisor

Operations and Policy Analyst

Budget Manager



Rules Coordinator

Records Director

OPA3/Public Records Coordinator

Board Administrator

Malheur County Clerk

Administrative Services Director & City Recorder

PUBLIC RECORDS CENTER MANAGER

Licensing Director

Records and Information Analyst II

District Recorder

Data and Information Governance Officer

Legal Information Officer

Executive Assistant

Public Records Manager

Records Coordinator

Compliance Officer

Paralegal Specialist

Information Management Analyst

Public Information and Communications Director

Policy Advisor

Legal Records Supervisor

Records Officer

County Counsel



County Clerk

Assistant Records and Evidence Manager

Public Affairs Director

Records Management Consultant

Public Records Unit Manager

Deputy Director for Administration

Legislative & Policy Analyst

Administrator



Email address

64 responses

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abontje@bendoregon.gov

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klasala@eugene-or.gov

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morgan.day@lanecountyor.gov

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valerie.harmon@oregonpatientsafety.org

haedon.brunelle@ode.oregon.gov

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Michelle.millerharrington@energy.oregon.gov

shawn.franulovich@hillsboro-oregon.gov

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SHANNAN.COYLE@MULTCO.US

chrisy.hennigan@bop.oregon.gov

pam.welch@oregonmetro.gov

sam.kaufmann@tvwd.org

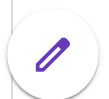
leela.yellesetty@deq.oregon.gov

Ryan.E.Williams@paroleboard.oregon.gov

jennifer.cooper@boat.oregon.gov

bryanna.duke@das.oregon.gov

Brandy.richter@puc.oregon.gov



amber_connell@beaverton.k12.or.us

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mark.peterson@dcbs.oregon.gov

laree.stashek@mhra.oregon.gov

carrie.wilton@portlandoregon.gov

leah.bowman@pers.oregon.gov

joel.stevens@tillamookcounty.gov

countyclerk@clackamas.us

David_Roberts@washingtoncountyor.gov

joy.p.krawczyk@odf.oregon.gov

christina.still@greshamoregon.gov

jess.nelson@lottery.oregon.gov

mallory.kenney@odhs.oregon.gov

jean.straight@dsl.oregon.gov

connie.winn@orc.oregon.gov

elizabeth.ross@omb.oregon.gov

vadnais@gresham.k12.or.us

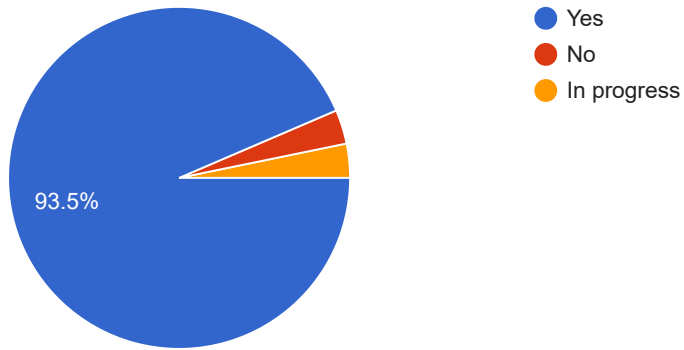
annie.vondomtiz@lcb.oregon.gov



Does your agency have a designated records officer under ORS 192.324?

 Copy

62 responses



Email address of public records officer

59 responses

cityrecorder@lincolncityor.gov

amber.nabors@biz.oregon.gov

city.recorder@corvallisoregon.gov

publicrecords@4j.lane.edu

abontje@bendoregon.gov

michelle.d.dodson@doc.oregon.gov

jeanne.windham@oha.oregon.gov

chapmang@nclack.k12.or.us

winnie.dawn@odot.oregon.gov

publicrecords@bend.k12.or.us

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shelly.coffey@osbae.oregon.gov

lisa.grisham@hecc.oregon.gov

wendy.cornelisen@slo.oregon.gov

kelly.foster@gorgecommission.org

sarah.c.mitchell@luba.oregon.gov

klasala@eugene-or.gov

public.records@dor.oregon.gov

publicrecords@lanecountyor.gov

ekaette.udosenata@obmt.oregon.gov



cityrecorder@beavertonoregon.gov

paul.lindsay@aclb.oregon.gov and Stephanie.kon@aclb.oregon.gov

valerie.harmon@oregonpatientsafety.org

ode.publicrecordsrequest@ode.oregon.gov

amber.rios@hillsboro-oregon.gov

laura.heathcock@osp.oregon.gov

Michelle.millerharrington@energy.oregon.gov

Same

christine.valentine@bgelab.oregon.gov

twaite@cityofsalem.net

N/A

kelly.morse@redmondoregon.gov

ajohnson@cityofsalem.net

ocr@milwaukieoregon.gov

DEIDRE THIEMAN deidre.thieman@multco.us

pharmacy.publicrecords@bop.oregon.gov

laura.rojas@oregonmetro.gov

sam.kaufmann@tvwd.org

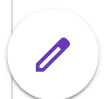
recordsrequest@deq.oregon.gov

Ryan.E.Williams@paroleboard.oregon.gov

jennifer.cooper@boat.oregon.gov

Brandy.richter@puc.oregon.gov

amber_connell@beaverton.k12.or.us



bklassen@clackamas.us

james.p.francis@employ.oregon.gov

Karla.Hoggan@dcbs.oregon.gov

todd.youngkin@mhra.oregon.gov

leah.bowman@pers.oregon.gov

recordsmanagementinfo@clackamas.us

Cassandra_Sorensen@washingtoncountyor.gov

christina.still@greshamoregon.gov

jess.nelson@lottery.oregon.gov

DHS.RecordsRequest@odhsoha.oregon.gov

melissa.pelton@dsl.oregon.gov

karen.parkman@orc.oregon.gov

info@omb.oregon.gov

vadnais@gresham.k12.or.us

Kim Gladwill-Rowley

SECTION 2: Request Volume & Timeliness



How many public records requests did your agency receive in calendar year 2024?

60 responses

5

8

0

18

113

1105

51

148

56

1405

2734

2080

39

796

62

40

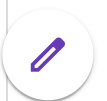
42

3

60

10

35



6000

248

629

46

490

66

900

194

6837

90

5000

6456

1794

985

7277

145

180

3293

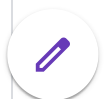
183

55

308

97

104

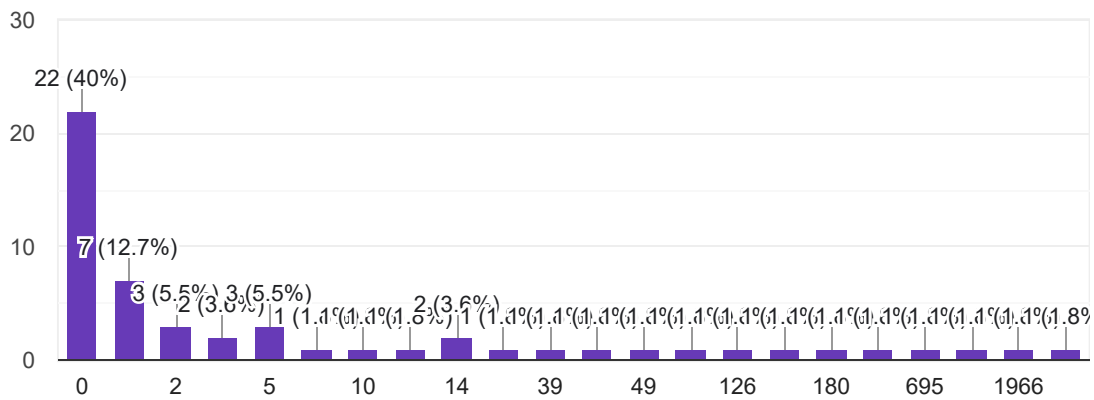


268
676
34789
75
6072
324
725
9447
170
945

How many requests were denied in full?

 Copy

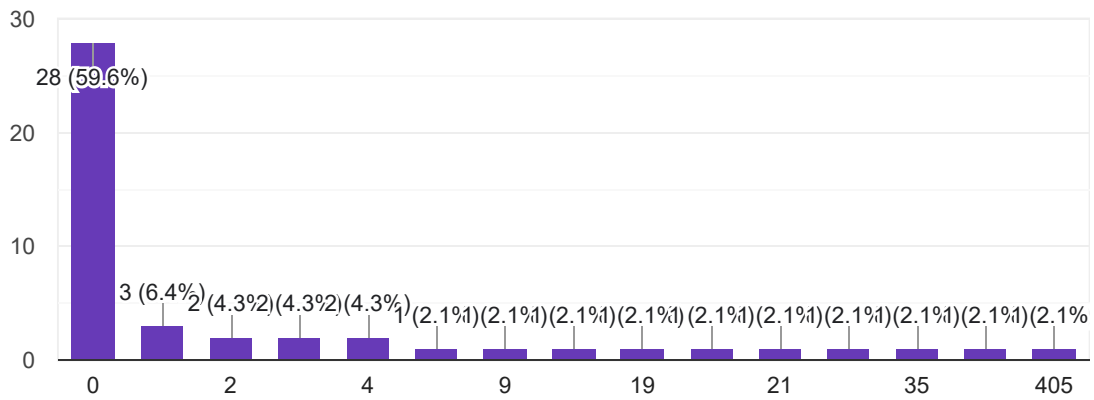
55 responses



How many requests were denied in part (e.g. some but not all requested records were disclosed)?



47 responses



Of those requests that were denied in full or in part, what are the most common exemptions for withholding cited?

55 responses

N/A

NA

Information ongoing case with District Attorney's office

The most common reason for denial by far is because we do not possess the record requested. We included many in the "Denied in Full" count that weren't denied per se, but rather instances where:

- We don't have responsive records, so we reply and send them to the right public body, or just state we don't have what they're looking for.
- We may not have a specific responsive record, but provide information on a program or service in the context of their request.
- Requestor requests a record, such as results and scoresheets from an award or procurement review panel, but the panel hasn't met yet and scored the award. So we denied because the record hasn't been created yet.
- Requestor doesn't respond to clarifying questions or cost estimates provided to them after initial request. So we have a request, but without a response we do not provide any records.

In terms of exemptions used, we most commonly implement the following, but these are more often for redacting particular content, not denying a record outright:

- ORS 192.355(17)(a) - business information of customers, such as sales revenue, financial statements, business plans, etc.
- ORS 192.345(2) - Trade secrets we may have in an application or proposal materials from private businesses.
- ORS 285C.620 - Confidentiality of the applicant for a Strategic Investment Program applicant, prior to county governing body public notice.

ORS 192.355(9)(a) and ORS 40.225; ORS 192.355(2); ORS 192.650(2)

FERPA, Personnel, Atty Client Privilege,

We tracked PD and General records separately. 10/562 general records were denied in full. The # of denied PD records is unknown. The number of partially denied records is unknown. Most were denied b/c the requestor was a public body, ORS 192.34(12), ORS 129.355(40) or for PD, because a case was open or pending.

Corrections Exemption ORS 192.355(5)

ORS 433.008 ORS 415.501(13)



ORS 192.355(2)(a) and (9)(a)

ORS 192.355(2), 192.355(46), 279B.060(6)(a), 279C.107

Information requested was exempt from public disclosure per ORS 192.

ORS 350.057(4)

Information not held at agency.

192.355(4) Confidential Submissions; 192.345(3) Criminal Investigations; 192.355(9)(a)/40.225(2) Attorney Client Privilege; 192.355(2)(a) Personal Privacy; 192.345(12) Personnel Discipline

ORS 314.835

ORS 192.355(9)(a) and ORS 40.225(2)

Information not in system

0

ORS 326.111(4)(b), ORS 192.355(8), 34 CFR §99.30, 34 CFR §99.31

Attorney Client Priv, Trade Secret Info, Security Measures

192.345 (3)

192.355(4) Information submitted in confidence, 192.345(2) Trade secrets

We don't track denials separate from completed requests. Unable to provide number.

192.345(3)/192.345(40)/192.355(2)(b)/419A.255/419A.257(5)/419B.035

unknown

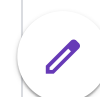
ORS 192.345(3)

UNKNOWN

ORS 676.405, ORS 676.175(1), ORS 192.355(4)

ORS 192.345(5) Business Records, ORS 192.345(6) - Real estate appraisals, ORS 40.225 and ORS 192.355(9)(a)(attorney-client privilege/attorney work product)

exempted records - (CCH LEDS transcripts)



ORS 192.345(12) and 192.355(16)

ORS 654.715

FERPA and ORS 192.345(22)(b)

1 - ORS 192.345(3) ongoing investigation; 2 - no records; 3 - ORS 192.345(4) officer body camera footage; 4 - ORS 192.355(2)(a) unreasonable invasion of privacy/information of a personal nature; 5 - ORS 419B.035 child abuse records.

ORS 657.665(1)(c) which states that: "all information in the records of the Employment Department pertaining to the administration of the unemployment insurance, employment service and workforce and labor market information programs... Is exempt from disclosure under ORS 192.311 to 192.478"

ORS 433.008

We are not the keeper of the records/the records do not exist

ORS 676.175(1)

192.345(3), 419B.035(1), 419(A).255, 192.345(40)(b), 192.355(9), 192.355(2), 193.398(1)

Not custodian of requested records-Refer to another agency like OIC

The amounts above are approximate. Not actually requesting a record, attorney client privilege, etc.

Unknown. Records requests are made to various departments within the county and there is no one county department that maintains a count of records requests. Asked for information from each department/division 12 responded. Could not answer above as they only take numbers. #10 - more than 12,739 #11 more than 1,520 #12 more than 381, #13 NA, #14 more than 671. Cannot answer any of the questions that only allow numbers to be entered.

ORS 192.345(3) Case is pending

ORS 192.345 (40) BWC is exempt from disclosure unless it's deemed to be in the public interest.

ORS 419A.257(1) Case involves Juvenile(s)

ORS 133.870 Booking Photo is exempt from release.

ORS 419B.035 Case referred to DHS.

192.345(1)

ORS 192.345(12,) and ORS 192.355(9)(a) and ORS 659A.218

We are currently not tracking this information or the information for the question above (how many requests were denied in part)

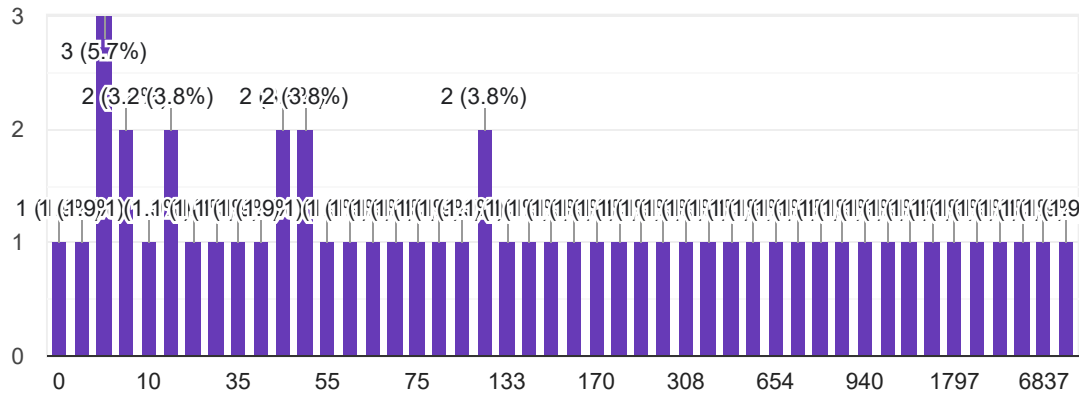


ORS 676.165, 676.175, and 677.425

Of those 2024 requests, how many were acknowledged or completed within 5 business days? ("Completed" has the same definition in [ORS 192.329\(2\)](#) -- generally, providing records or denying the request in whole or in part.)



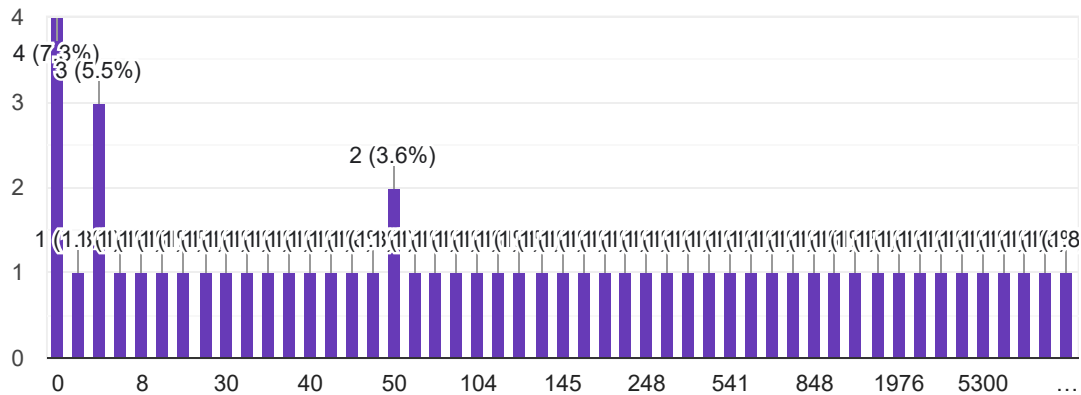
53 responses



How many requests were completed within 15 business days of the date the request was received?



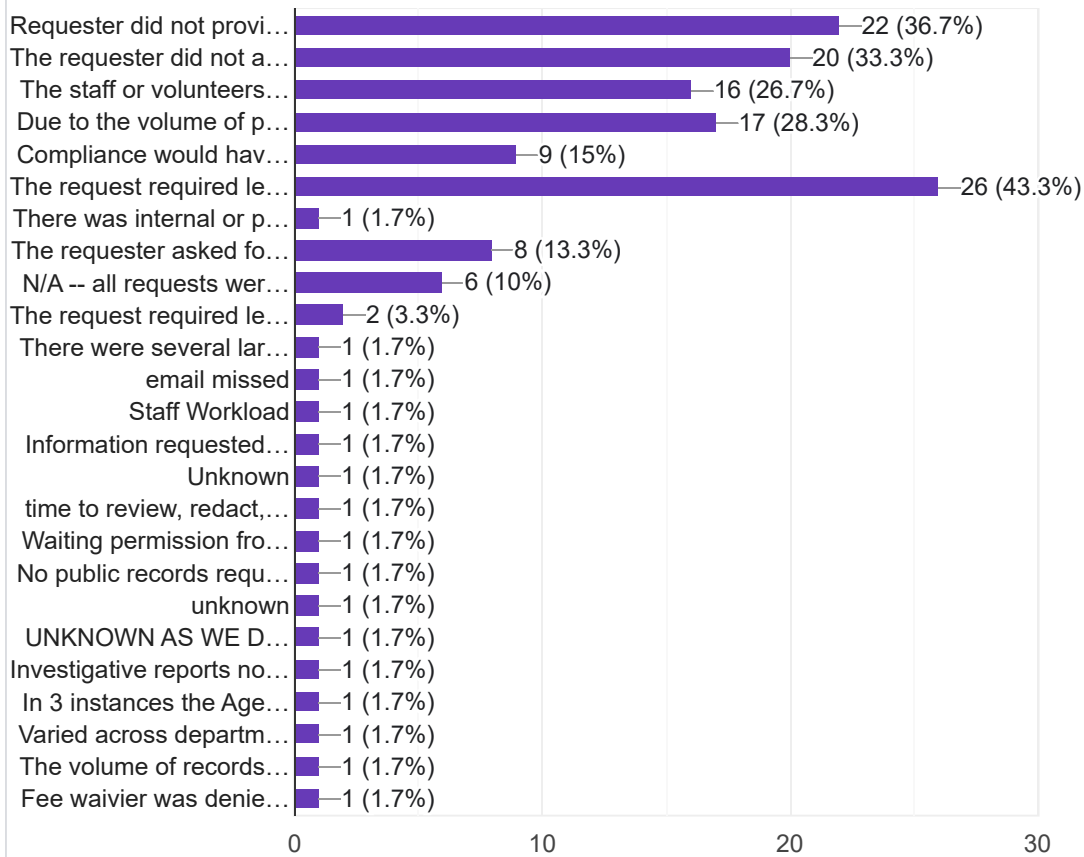
55 responses



What were your three most common reasons that non-exempt records were not provided within 15 business days of receipt of the request? (CHOOSE THREE MAX)



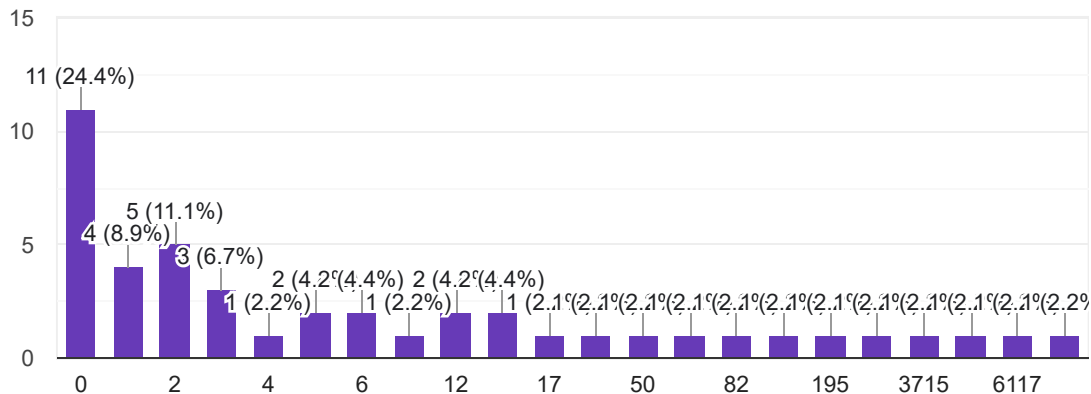
60 responses



How many requests required redaction of records before disclosure?



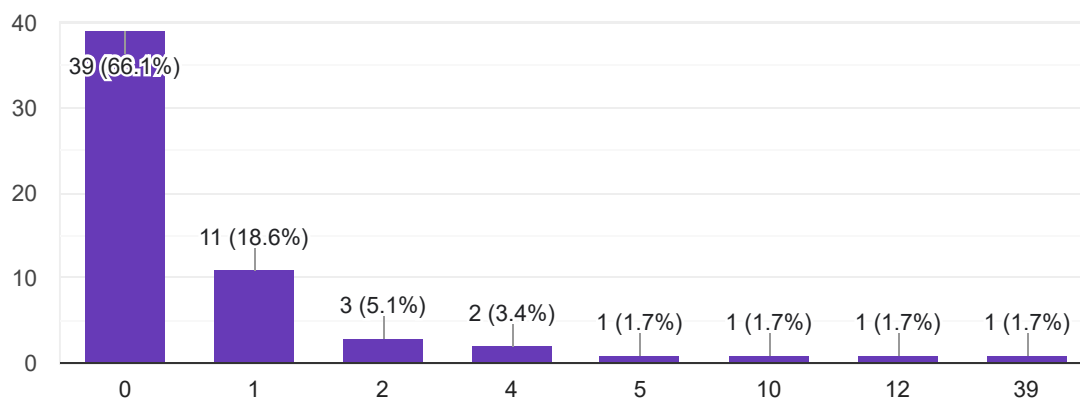
45 responses



How many public body denials were appealed to the Attorney General or District Attorney?



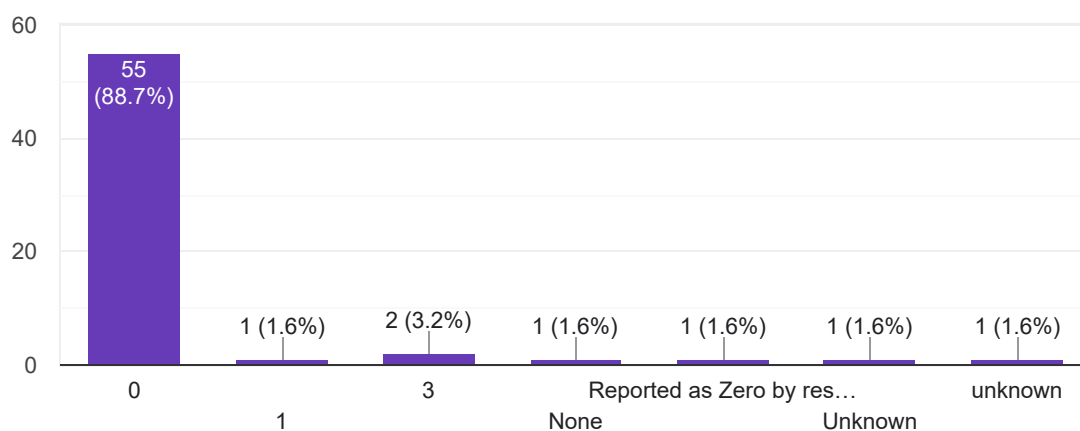
59 responses



How many records requests resulted in lawsuits?



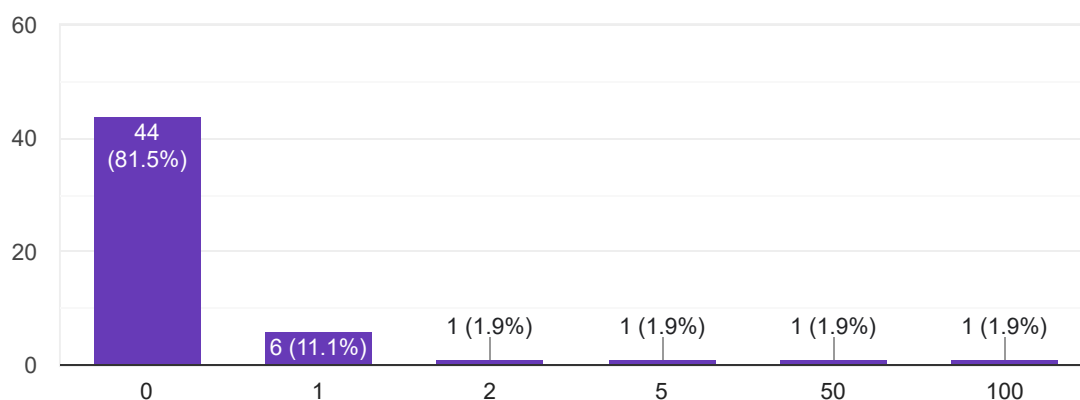
62 responses



How often was the Public Records Advocate involved in a request process?



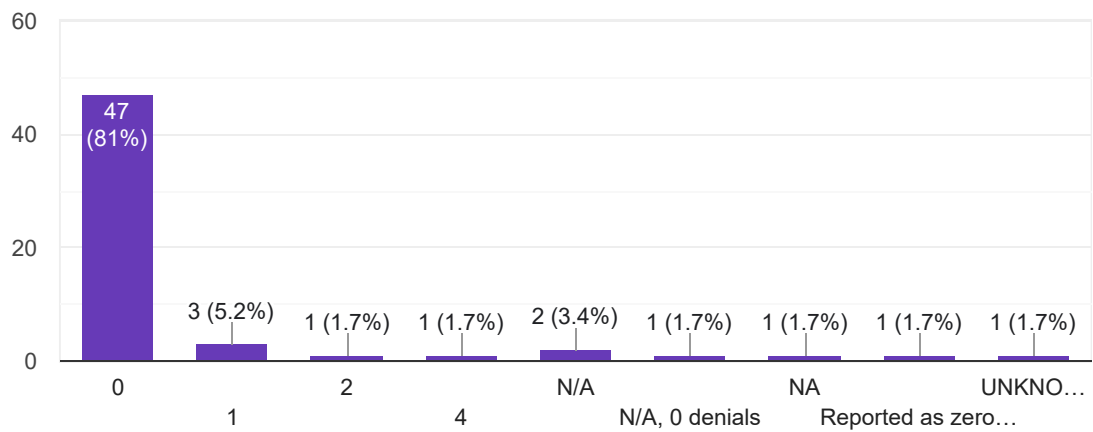
54 responses



How many denials were reversed in whole or in part on appeal?

 Copy

58 responses



SECTION 3: Policies & Best Practices



Does your agency publish its public records policy? If so, please provide the link. If not, simply write No.

63 responses

No

<https://www.lincolncity.org/departments/city-recorder/public-records-request>

<https://www.oregon.gov/biz/aboutus/Pages/publicrecordrequests.aspx>

<https://apps.corvallisoregon.gov/webdocs/showdoc.aspx?docID=4258639>

<https://policy.osba.org/eugene/KL/KBA%20G1.PDF>

<https://www.bendoregon.gov/home/showpublisheddocument/59078/638519804159230000;>
<https://www.bendoregon.gov/government/departments/police/policies>

<https://www.oregon.gov/doc/research-and-requests/Pages/public-records.aspx>

<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/oha010-010.pdf>

<https://www.nclack.k12.or.us/about-ncsd/public-records-request>

<https://meetings.boardbook.org/Public/File/2413?file=eaccee80-84a2-4a9d-94c5-8af59ccb2a9f>

<https://www.oregon.gov/lcd/About/Pages/Public-Records-Requests.aspx>

<https://www.oregon.gov/osbae/Pages/Public-Records-Request.aspx>

<https://www.oregon.gov/highered/public-engagement/pages/public-records-requests.aspx>

<https://www.oregon.gov/library/Documents/Policies/PublicRecords.pdf>

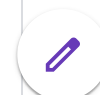
Yes. <https://www.oregon.gov/luba/pages/Public-Records-Requests.aspx>

<https://www.eugene-or.gov/DocumentCenter/View/77140/Admin-Order-21-18-01>

[https://www.oregon.gov/obmt/Documents/Exemptions%20public%20records%20policy%20Approved%20\(00V4\).pdf](https://www.oregon.gov/obmt/Documents/Exemptions%20public%20records%20policy%20Approved%20(00V4).pdf)

Intraweb - internal only

NO



<https://oregonpatientsafety.org/public-records-request>

<https://www.oregon.gov/ode/about-us/pages/public-records-requests.aspx>

Yes, <https://www.hillsboro-oregon.gov/home/showpublisheddocument/69/636481587787200000>

<https://www.oregon.gov/osp/programs/Pages/Public-Records-Requests.aspx>

<https://www.oregon.gov/energy/Get-Involved/Pages/Request-Public-Records.aspx>

<https://www.oregon.gov/osbge/Pages/default;>
[https://www.oregon.gov/landarch/Pages/default.aspx.aspx;](https://www.oregon.gov/landarch/Pages/default.aspx.aspx)

<https://www.cityofsalem.net/home/showpublisheddocument/27010/638823925522930000>

main policy - <https://www.malheurco.org/public-records-request-policy/> however, each department may have their own policies

[https://salemor.govqa.us/WEBAPP/_rs/\(S\(fsmfjxr2l4fbj4wntctg2cwl\)\)/AnswerDetail.aspx?sSessionID=&inc=120&caller=%7e%2fFindAnswers.aspx%3ffilter%3d%26pi%3d1%26sSessionid%3d](https://salemor.govqa.us/WEBAPP/_rs/(S(fsmfjxr2l4fbj4wntctg2cwl))/AnswerDetail.aspx?sSessionID=&inc=120&caller=%7e%2fFindAnswers.aspx%3ffilter%3d%26pi%3d1%26sSessionid%3d)

https://www.milwaukieoregon.gov/sites/default/files/fileattachments/human_resources/page/43251/public_records_600.2_updated.pdf

chrome-extension://efaidnbmninnibpcajpcglclefindmkaj/https://multco.us/file/rec-2_public_records_policy-0/download

<https://www.oregon.gov/pharmacy/Pages/PublicRecords.aspx>

<https://www.oregonmetro.gov/regional-leadership/request-public-records>

<https://www.tvwd.org/district/page/public-records-and-meeting-law>

Instructions on submitting a public records request are posted here:

<https://www.oregon.gov/deq/about-us/Pages/Request-Public-Record.aspx> Additional information about requests, including fee schedules, waivers, etc. are compiled in our FAQs: [https://oregondeq.govqa.us/WEBAPP/_rs/\(S\(pmrqxw0y4gmo0uekfdhflrld\)\)/FindAnswers.aspx](https://oregondeq.govqa.us/WEBAPP/_rs/(S(pmrqxw0y4gmo0uekfdhflrld))/FindAnswers.aspx) Note that our public records management policy is separate from request procedures and primarily applies to agency employees, but may be viewed here: <https://ormswd2.synergydcs.com/HPRMWebDrawer/Record/5791236/File/document>

<https://www.oregon.gov/boppps/Pages/Records-Request.aspx>

<https://www.oregon.gov/osmb/info/Pages/Public-Records-Requests.aspx>



<https://www.oregon.gov/das/Policies/107-001-020.pdf>

<https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=274292>

<https://www.beaverton.k12.or.us/about-us/policies-and-regulations/section-kl-district-community-relations/kba-public-records>

Page 162 of the policy manual: <https://www.clackamas.us/da/resources>

We have a formal internal policy as well that we can provide, but here is the link to what we provide the public: <https://www.oregon.gov/employ/newsandmedia/pages/request-public-record.aspx>

Yes: <https://www.oregon.gov/dCBS/media/Pages/public-records-requests.aspx>

www.portland.gov/public-records <https://www.portland.gov/policies/adopted-rules-auditors-office/archives-records-management/ara-803-public-records-requests>

<https://www.oregon.gov/pers/Pages/Records-Requests.aspx>

Depends on the department

<https://www.clackamas.us/rm/policy.html>

<https://public.powerdms.com/WCOR/tree/documents/1678276>

<https://www.washingtoncountyor.gov/sheriff/services-division/public-records-and-documents>

No, DAS statewide policy adopted and posted

no

No - We do link to our public records OARs.

<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/de-010-010.pdf>

<https://www.oregon.gov/racing/Documents/ORC%20Public%20Records%20Request%20Form.pdf>

<https://www.oregon.gov/omb/board/Documents/public-records-policy.pdf>

https://policy.osba.org/gbsd/search.asp?si=75853865&pid=r&nsb=1&n=0&_charset_=windows-1252&bcd=%F7&s=gbsd&query=public+records

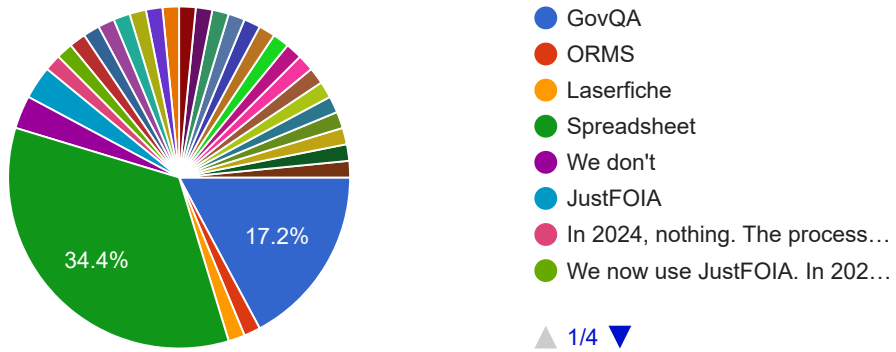
<https://www.oregon.gov/lcb/Pages/Public-Records.aspx>



How does your public body track public records requests and its responses? (Please explain if "other")

 Copy

64 responses



Does your agency publish a fee schedule for records requests? If so, please provide the link. If not, simply write No.

61 responses

No

<https://www.oregon.gov/das/Policies/107-001-030.pdf>

<https://www.cityofsalem.net/home/showpublisheddocument/1124/637913982741200000>

<https://www.lincolncity.org/departments/city-recorder/public-records-request>

<https://www.oregon.gov/biz/aboutus/Pages/publicrecordrequests.aspx>

<https://apps.corvallisoregon.gov/webdocs/showdoc.aspx?docID=4258639>

https://4j.lane.edu/2792_3

<https://www.bendoregon.gov/home/showpublisheddocument/63390/638869793327870000>

<https://www.oregon.gov/doc/research-and-requests/Pages/public-records.aspx>

[https://odot.govqa.us/WEBAPP/_rs/\(S\(sxvftxepvonunac2mohcjfyg\)\)/AnswerDetail.aspx?sSessionID=&aid=204](https://odot.govqa.us/WEBAPP/_rs/(S(sxvftxepvonunac2mohcjfyg))/AnswerDetail.aspx?sSessionID=&aid=204)

<https://meetings.boardbook.org/Public/File/2413?file=eaccee80-84a2-4a9d-94c5-8af59ccb2a9f>

https://www.oregon.gov/obce/Documents/Policy_PublicRecReq.pdf

<https://www.oregon.gov/lcd/About/Pages/Public-Records-Requests.aspx>

The request form provides information and a link to a statewide policy with fees schedule.

<https://www.oregon.gov/osbae/Documents/Public-Records-Request-Form.pdf>

<https://www.oregon.gov/highered/public-engagement/pages/public-records-requests.aspx>

Yes. <https://www.oregon.gov/luba/pages/Public-Records-Requests.aspx>

<https://www.eugene-or.gov/DocumentCenter/View/476/Public-Records-Fee-Schedule1?bidId=>

No, uses DAS fee schedule

https://www.lanecounty.org/government/county_departments/county_counsel/lane_manual - see Lane Manual Chapter 2



<https://www.oregon.gov/obmt/Pages/fees.aspx>

<https://beavertonoregon.gov/284/Records-Management>

<https://public.orldicensing.oregon.gov/ACLBPortal/BoardAdditional.aspx?Board=ACLB&BoardLinkID=2150>

<https://oregonpatientsafety.org/public-records-request>

<https://www.oregon.gov/ode/about-us/pages/public-records-requests.aspx>

Yes, <https://www.hillsboro-oregon.gov/home/showpublisheddocument/10654/637980798056670000>

<https://www.oregon.gov/osp/programs/Pages/Public-Records-Requests.aspx>

Yes

<https://www.hillsboro-oregon.gov/home/showpublisheddocument/10654/637980798056670000>

Yes in administrative rule. See OAR 804-001-0020 for OSLAB and OAR 809-001-0015 for OSBGE. OARs can be accessed via board websites or via SOS website.

included in policy

<https://www.redmondoregon.gov/government/city-of-redmond-fee-schedule>

<https://www.milwaukieoregon.gov/finance/fees-charges>

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://multco.us/file/fy_2026_fee_schedule/download

<https://www.oregon.gov/pharmacy/Pages/Public-Records.aspx>

<https://www.oregonmetro.gov/regional-leadership/request-public-records>

<https://www.tvwd.org/district/page/public-records-and-meeting-law>

[https://oregondeq.govqa.us/WEBAPP/_rs/\(S\(2o205t242yvqnsurfyq3s2qf\)\)/AnswerDetail.aspx?sSessionID=&aid=122](https://oregondeq.govqa.us/WEBAPP/_rs/(S(2o205t242yvqnsurfyq3s2qf))/AnswerDetail.aspx?sSessionID=&aid=122)

<https://www.oregon.gov/boppps/Pages/Records-Request.aspx>

<https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=274292>



<https://www.beaverton.k12.or.us/departments/communications-community-involvement/records/public-records>

Page 163 of the policy manual: <https://www.clackamas.us/da/resources>

<https://www.oregon.gov/employ/newsandmedia/pages/request-public-record.aspx>

Yes: <https://www.oregon.gov/dCBS/media/Pages/public-records-requests.aspx>

www.portland.gov/public-records <https://www.portland.gov/auditor/documents/adm-803-standard-fee-schedule/download>

<https://www.oregon.gov/pers/Pages/Records-Requests.aspx>

Depends on department

<https://www.washingtoncountyor.gov/finance/fee-schedules> [https://sheriff-washingtoncountyor.govqa.us/WEBAPP/_rs/\(S\(aa1dyt10jvfjspuiwhhfimjn\)\)/AnswerDetail.aspx?sSessionID=2041471525:5276DBBOMEJAIKCWKC\[UHKBJFXTE&aid=227](https://sheriff-washingtoncountyor.govqa.us/WEBAPP/_rs/(S(aa1dyt10jvfjspuiwhhfimjn))/AnswerDetail.aspx?sSessionID=2041471525:5276DBBOMEJAIKCWKC[UHKBJFXTE&aid=227)

Yes <https://www.oregon.gov/odf/aboutodf/pages/publicrecord.aspx>

Yes - <https://www.greshamoregon.gov/globalassets/city-departments/communications/public-records-fee-schedule.pdf?id=513>

We link to our public records OARs which contain our fee structure.
<https://www.oregonlottery.org/public-information/request-form/>

No we use the state fee structure which has not been needed in some (years) time.

OAR 847-005-0008, <https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=300436> <https://www.oregon.gov/omb/board/Documents/public-records-policy.pdf>

<https://www.oregon.gov/lcb/Pages/Public-Records.aspx>



Does your agency have a written policy on fee waivers? If so, please provide the link. If not, simply write No.

62 responses

No

<https://www.oregon.gov/das/Policies/107-001-030.pdf>

<https://www.codepublishing.com/OR/LincolnCity/#!/html/LincolnCity02/LincolnCity0207.html>
2.07.060 (M)

<https://www.oregon.gov/biz/aboutus/Documents/OBDD108PublicRecordRequests.pdf>

<https://apps.corvallisoregon.gov/webdocs/showdoc.aspx?docID=4258639>

https://4j.lane.edu/2792_3

<https://www.bendoregon.gov/home/showpublisheddocument/59078/638519804159230000>

https://secure.sos.state.or.us/oard/viewSingleRule.action;JSESSIONID_OARD=RTQYgnjcuo7nsHtUtcp9VRduwZ6QPYZIBRTIbCRBjBJDICffDjCA!-1961131912?ruleVrsnRsn=286717

<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/oha010-010.pdf>

[https://odot.govqa.us/WEBAPP/_rs/\(S\(sxvftxepvonunac2mohcjfyg\)\)/AnswerDetail.aspx?sSessionID=&inc=12271&caller=%7e%2fFindAnswers.aspx%3ffilter%3d%26pi%3d%26sSessionID%3d](https://odot.govqa.us/WEBAPP/_rs/(S(sxvftxepvonunac2mohcjfyg))/AnswerDetail.aspx?sSessionID=&inc=12271&caller=%7e%2fFindAnswers.aspx%3ffilter%3d%26pi%3d%26sSessionID%3d)

https://www.oregon.gov/obce/Documents/Policy_PublicRecReq.pdf

<https://www.oregon.gov/lcd/About/Pages/Public-Records-Requests.aspx>

Yes, the link to the request form provides information about waiver/reductions.

<https://www.oregon.gov/osbae/Documents/Public-Records-Request-Form.pdf>

<https://www.oregon.gov/highered/public-engagement/pages/public-records-requests.aspx>

<https://www.oregon.gov/library/Documents/Policies/PublicRecords.pdf>

Yes. <https://www.oregon.gov/luba/pages/Public-Records-Requests.aspx>

<https://www.eugene-or.gov/DocumentCenter/View/476/Public-Records-Fee-Schedule1?bidId=>

Yes



NO

<https://oregonpatientsafety.org/public-records-request>

<https://www.oregon.gov/ode/about-us/pages/public-records-requests.aspx>

in above link

Das Policy 107-001-030

Yes, it is not published but offered when discussing request if needed

Yes in administrative rule. See OAR 804-001-0020 for OSLAB and OAR 809-001-0015 for OSBGE. OARs can be accessed via board websites or via SOS website.

[https://salemor.govqa.us/WEBAPP/_rs/\(S\(cffb0fzmcgcqn2zqcquqfb0w\)\)/AnswerDetail.aspx?sSessionID=&aid=154](https://salemor.govqa.us/WEBAPP/_rs/(S(cffb0fzmcgcqn2zqcquqfb0w))/AnswerDetail.aspx?sSessionID=&aid=154)

included in policy

Yes, but no link

[https://salemor.govqa.us/WEBAPP/_rs/\(S\(fsmfjxr2l4fbj4wntctg2cwl\)\)/AnswerDetail.aspx?sSessionID=&inc=154&caller=%7e%2fFindAnswers.aspx%3filter%3d%26pi%3d1%26sSessionid%3d](https://salemor.govqa.us/WEBAPP/_rs/(S(fsmfjxr2l4fbj4wntctg2cwl))/AnswerDetail.aspx?sSessionID=&inc=154&caller=%7e%2fFindAnswers.aspx%3filter%3d%26pi%3d1%26sSessionid%3d)

https://www.milwaukieoregon.gov/sites/default/files/fileattachments/human_resources/page/43251/public_records_600.2_updated.pdf

NOT YET

Yes, OAR 855-110-0015(7), <https://www.oregon.gov/pharmacy/Pages/Public-Records.aspx>

<https://www.oregonmetro.gov/regional-leadership/request-public-records>

<https://www.tvwd.org/district/page/public-records-and-meeting-law>

We follow the DAS statewide policy:

https://www.oregon.gov/dsl/Documents/PublicRecordsRequests_StatewidePolicy.pdf

<https://www.oregon.gov/boppps/Pages/Records-Request.aspx>

no

Page 163 of the policy manual: <https://www.clackamas.us/da/resources>



We provide the link to the DAS policy here:

<https://www.oregon.gov/employ/newsandmedia/pages/request-public-record.aspx>

Yes: <https://www.oregon.gov/dcbs/media/Pages/public-records-requests.aspx>

<https://www.portland.gov/public-records/overview>

<https://www.portland.gov/policies/adopted-rules-auditors-office/archives-records-management/ara-803-public-records-requests>

NO

We follow statutes and AG's PR Manual

<https://www.clackamas.us/rm/policy.html>

<https://www.washingtoncountyor.gov/support-services/documents/public-records-request-procedure-203/download?inline>

Yes <https://www.oregon.gov/odf/aboutodf/pages/publicrecord.aspx>

Yes - do not have a link for that.

Our fee waivers are included in our public records OARs.

[https://www.oregon.gov/dsl/documents/publicrecordsrequests statewidepolicy.pdf](https://www.oregon.gov/dsl/documents/publicrecordsrequests%20statewidepolicy.pdf)

<https://www.oregon.gov/racing/Documents/ORC%20Records%20Request%20Waiver%20Form.pdf>

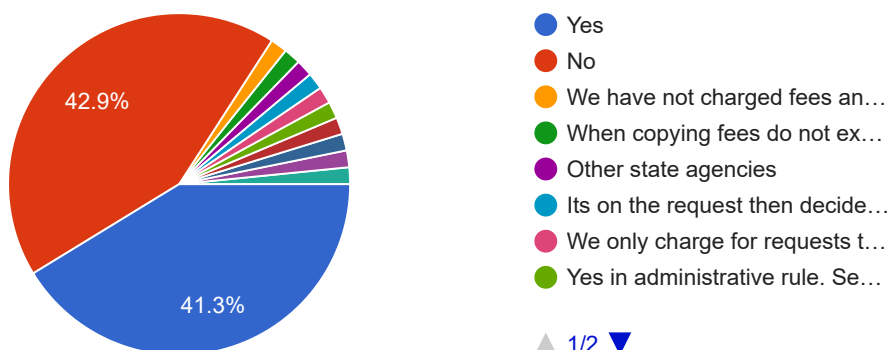
<https://www.oregon.gov/omb/board/Documents/public-records-policy.pdf>

<https://www.oregon.gov/lcb/Documents/PublicRequestForm.pdf>

Whether in writing or not, does your agency have a policy on waiving fees without the requester asking for it? (i.e. Member of the media)



63 responses

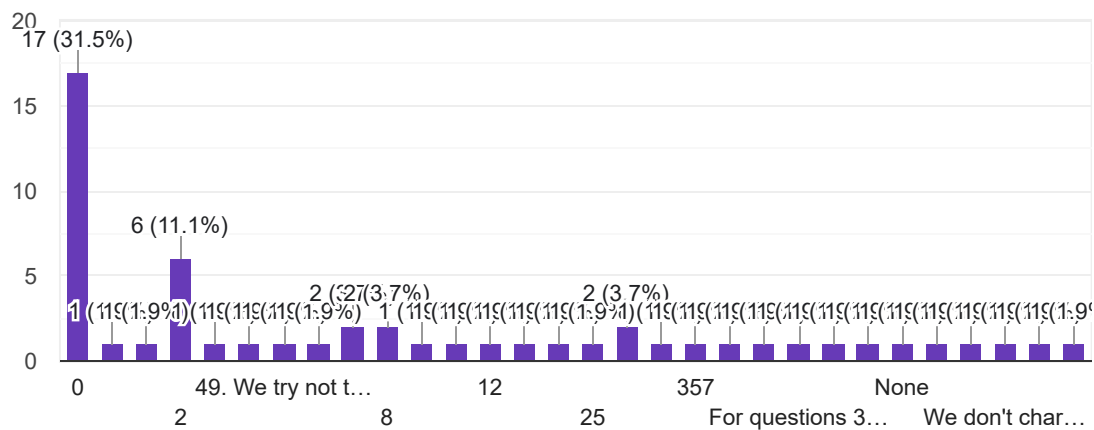


1/2 ▼

How many waivers or reductions of this type were made in 2024?

 Copy

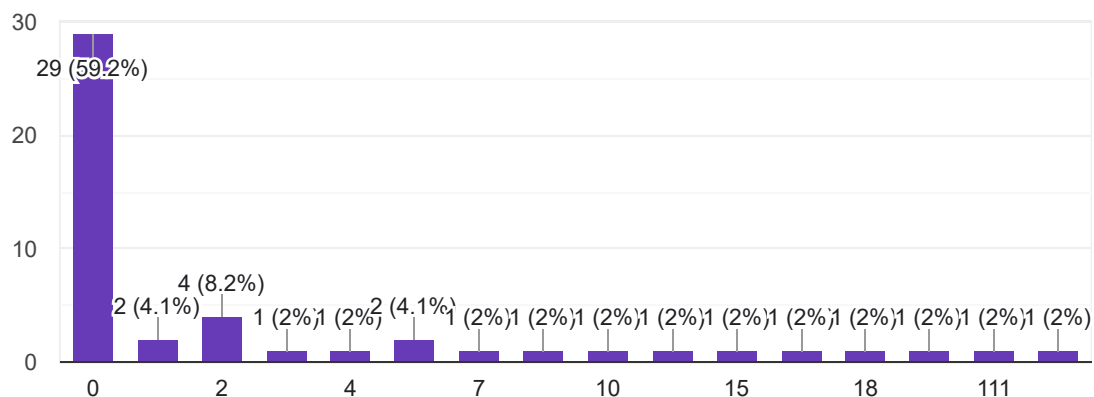
54 responses



In 2024, how many requested waivers or "substantially reduced" fee were granted? (Substantially reduced has the same meaning as used in ORS 192.324(5))

 Copy

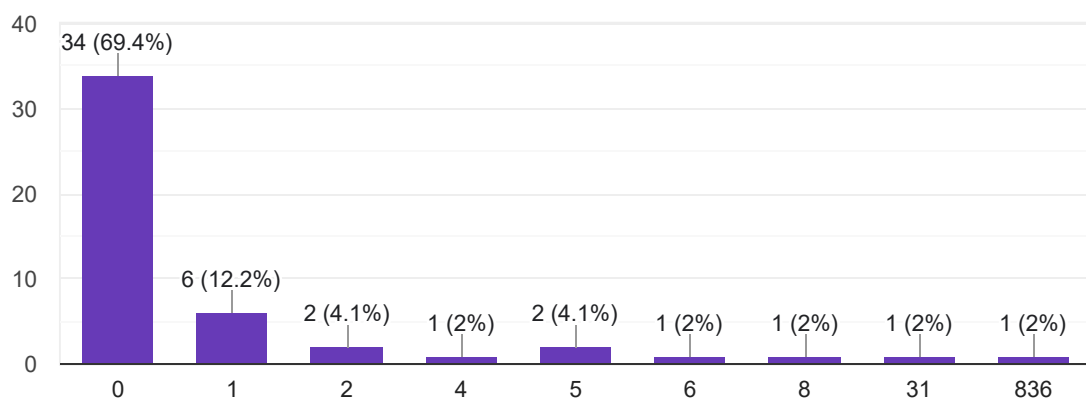
49 responses



How many times were fee waiver requests were denied?

 Copy

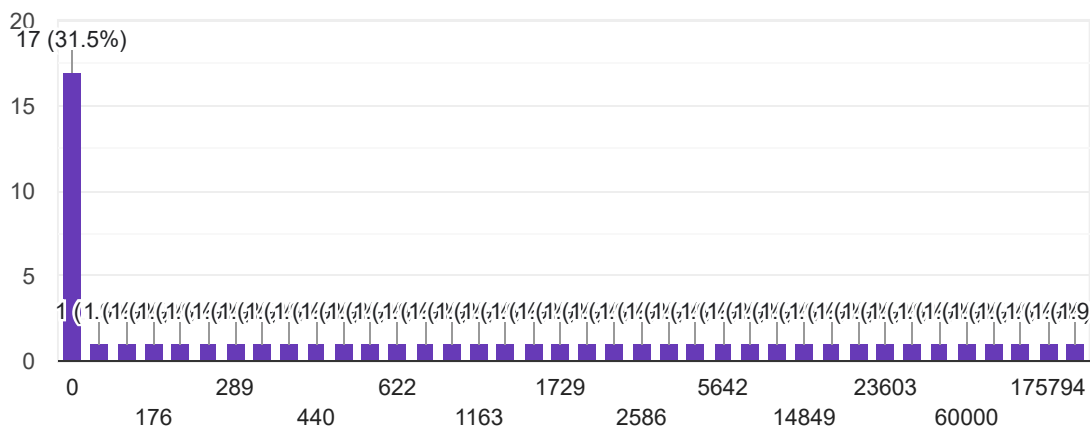
49 responses



What is the amount of fees collected from requesters in 2024?



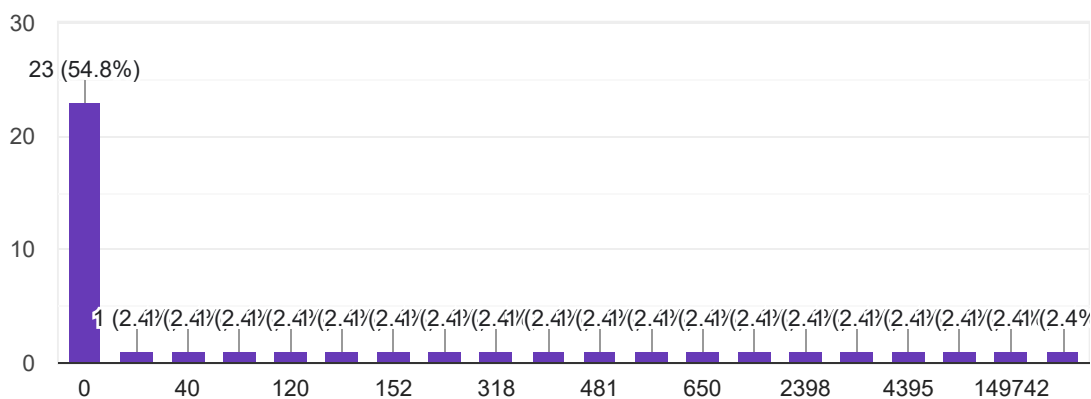
54 responses



What is the total amount waived?



42 responses

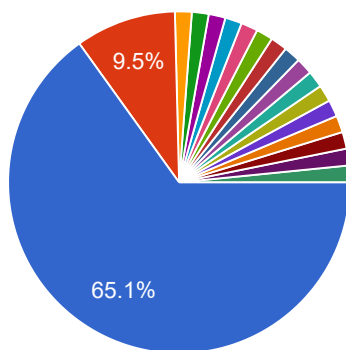


SECTION 4: Accessibility & Engagement

Is the email address or mailing address for your records officer published on your website?



63 responses



- Yes
- No
- We have an email account, b...
- publicrecords@bend.k12.or.us
- The email address provided f...
- A web form
- Our central records email add...
- see policy / references each o...

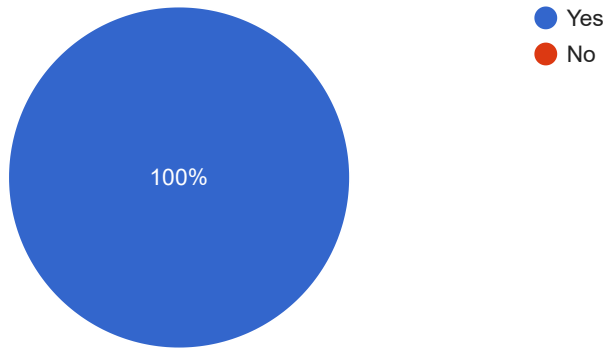
▲ 1/3 ▼



Are instructions for submitting a public records request clearly posted online?

 Copy

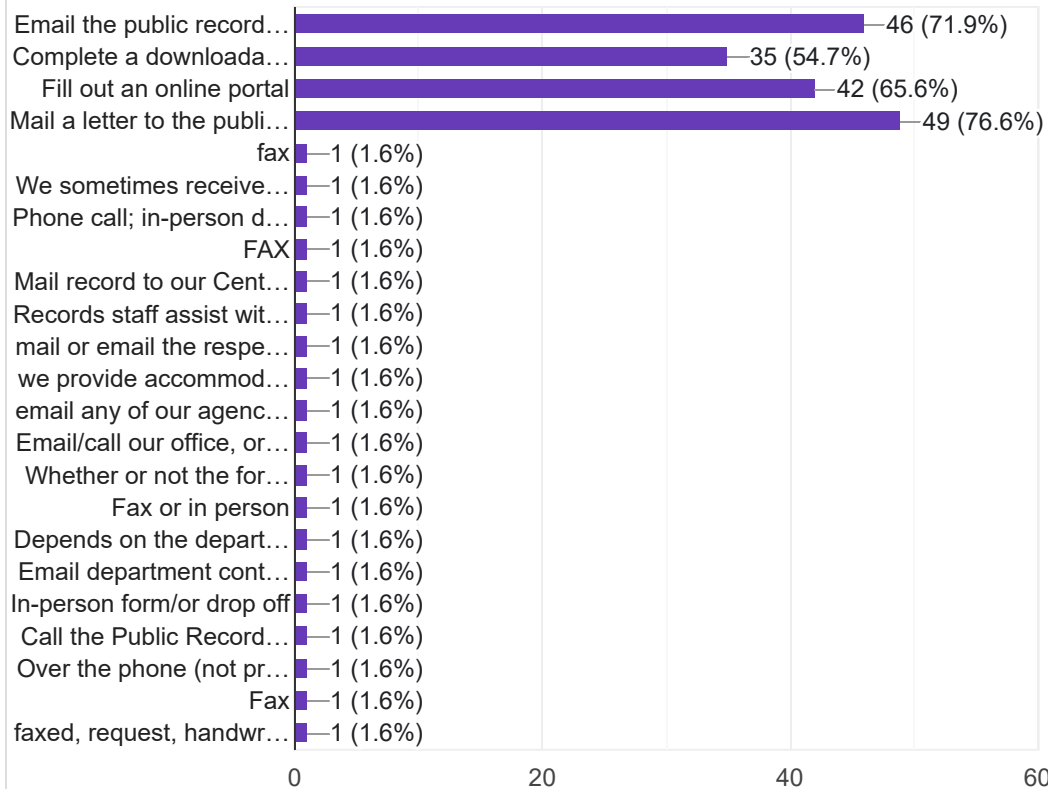
63 responses



What are ways requesters are permitted to submit requests at your agency? Check all that apply

 Copy

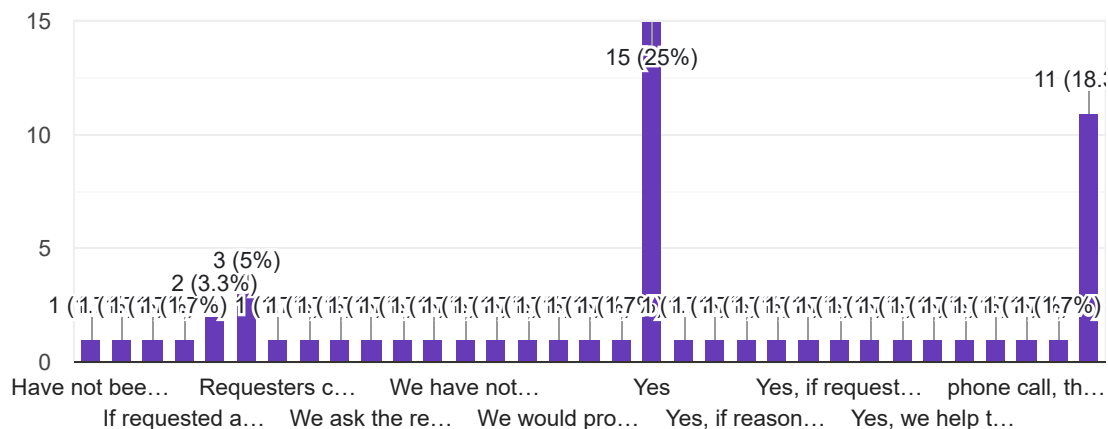
64 responses



Do you offer alternative formats or accommodations for requesters with disabilities?



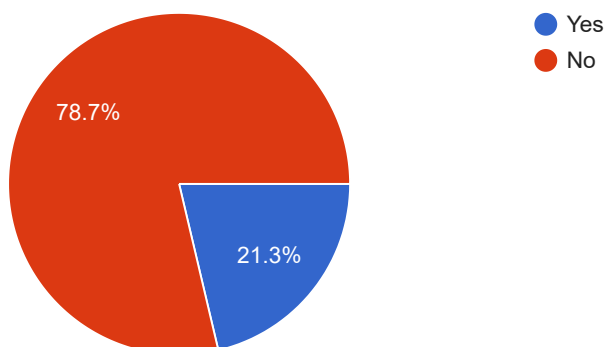
60 responses



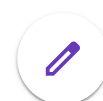
Are your records request instructions or materials translated into any non-English languages?



61 responses



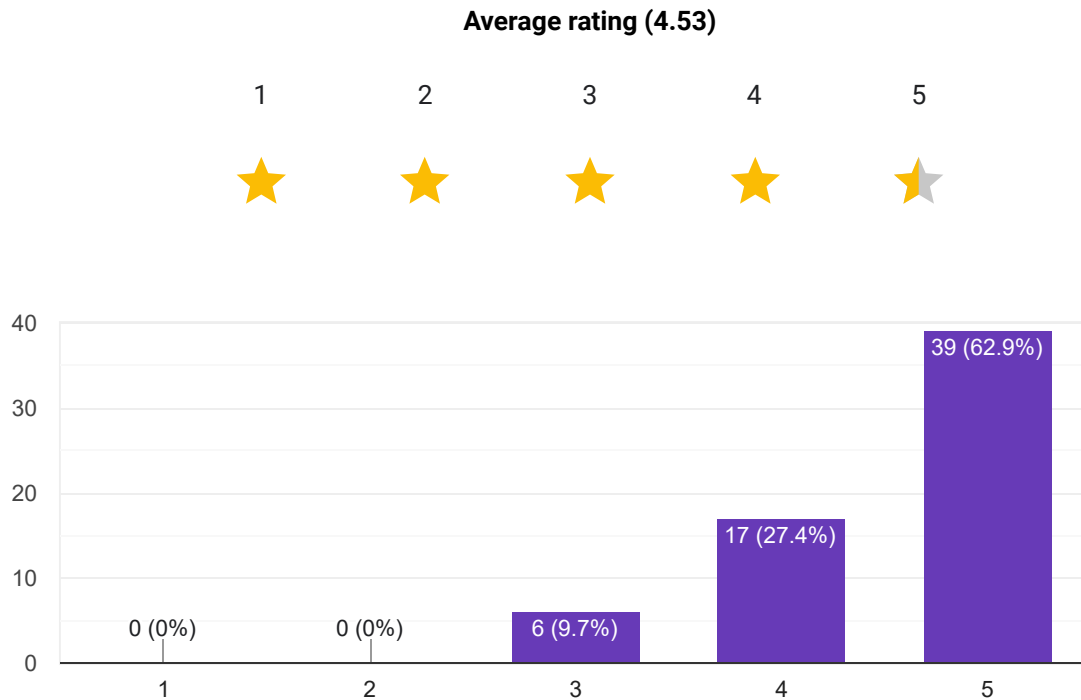
SECTION 5: Support & Training Needs



Do you see transparency and responsiveness to public records requests as a cultural value at your public body? (5 = transparency is a high priority, 3 = we are doing OK but could improve, 1 = staff are unnecessarily secretive or fearful of releases of public information)



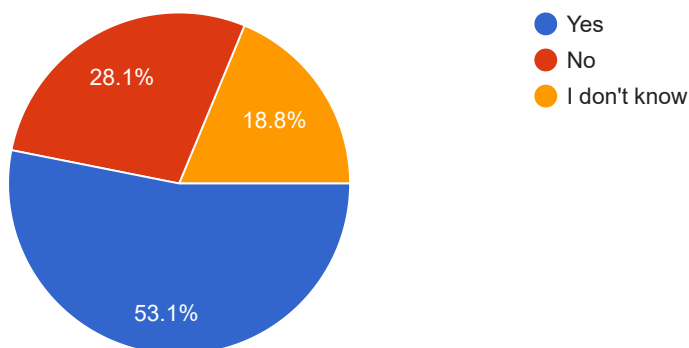
62 responses



Do agency heads or managers receive onboarding or regular training on Oregon Public Records Law?



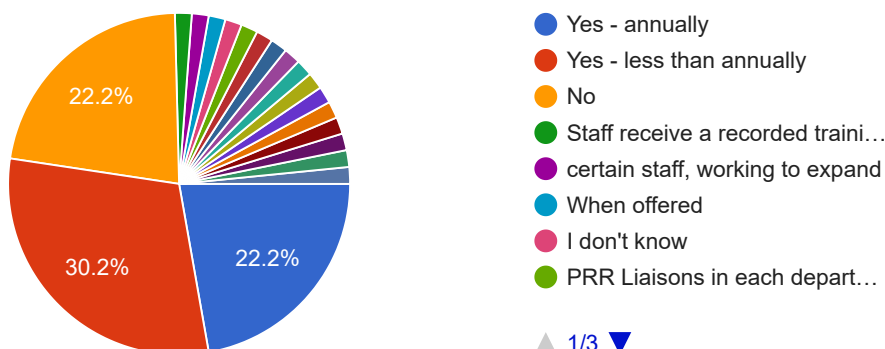
64 responses



Do staff receive regular training on Oregon Public Records Law?

Copy

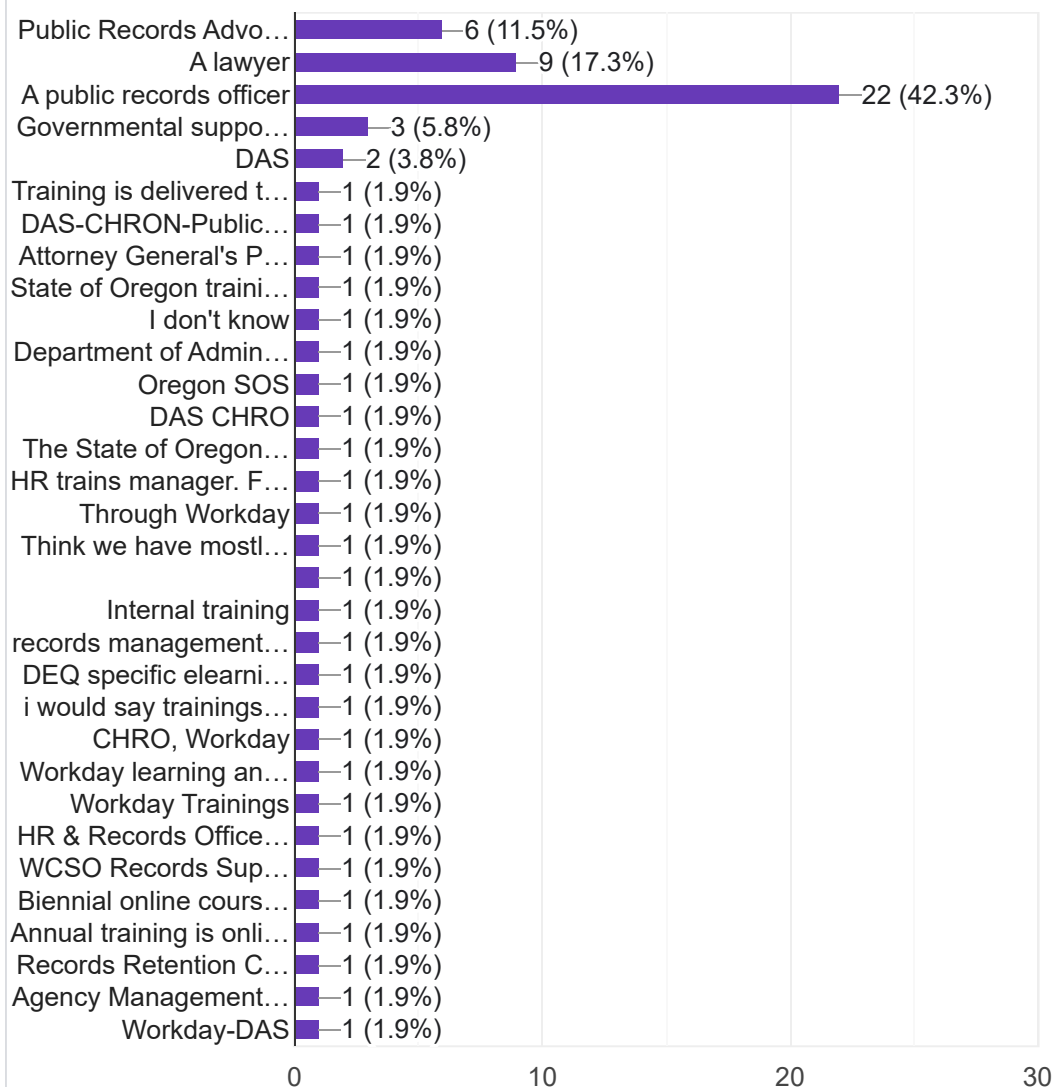
63 responses



Who gives the training?

Copy

52 responses



What challenges does your agency face in responding to records requests?

60 responses

Time

Making the extra time to scan files

Requests that include emails, simply for the quantity of emails and time for review. For requests with emails we run a search on our email server, but can result in a large quantity of responsive emails, where each email AND its attachments needs review for any content that must be redacted (proprietary business financial information for example). The amount of email traffic that takes place for individual employees, which is then multiplied when searching across the whole agency (200 employees) over long stretches of time (years in some cases) to be responsive...it's a lot. We try to work with requestors to narrow scope, but the results can still take up a significant portion of staff time, and ultimately I would guess not provide much of use/interest to the requestor.

1) Staff managing requests in conjunction with their existing work load. 2) Ensuring we are being comprehensive yet cost-effective with fulfillment of large requests. Electronic records storage locations have exploded since 2020 (some managed and some unmanaged), and it can be very difficult to fulfill requests that may have been simpler and cheaper to do in the past.

Staffing. Staff have other competing job duties.

our 2024 process was very manual, and implementing the JustFOIA system has resolved many challenges. Continued challenges include: determining the correct staff or Department to route a request to, email searches (they are very time consuming), free media requests (time consuming), volume of requests (for PD), staffing availability (For PD and Fire) and complex requests.

Workloads are very high, and resources are very limited. The majority of the staff tasked with fulfilling public records requests have collateral duties that also have them fulfilling litigation requests for production, tort responses for DAS Risk, supervising multiple staff and sometimes programs, acting as the Public Information Officer for the institution, supporting a Superintendent, etc. Additionally, public records requests for documentation from the ODOC has to be carefully scrutinized to ensure no adults in custody (AICs), staff, or our facilities are in danger if documents were to be released publicly. PRRs that come in are often very large, complex, and incredibly nuanced requiring consultation with DOJ general counsel. Many of the PRR that come in require significant logistical work to gather everything, which requires many meetings with many people. This barely scratches the surface of the challenges we face. We are unable to gather data from prior to the implementation of GovQA because we were using Excel Spreadsheets to do so and no everyone was filling it out. This is the reason many of the previous questions did not have any answers. It was not data we were capturing. Additionally, DOC does not have a centralized unit for this work. There is a small unit, run by the Legal Affairs Administrator, that does manage the program for public records. But they do not supervise the vast majority of the people processing the requests. And the people processing the requests all have different supervisors. So the ability to enforce processes and



expectations is very limited. The supervisors of the staff doing the work don't know anything about processing public records, so are unable to hold staff accountable if they aren't meeting performance needs.

overly broad or unclear requests, use of spreadsheet to track, competing workload at times

Differentiating between records requests and established DMV Records requests, overall size of the agency and complexity of types of records available, records retention, records containing PII, records requested in anticipation of litigation

When large volumes of requests come in at the same time, we lack support staff to complete the work.

Finding older records, staff capacity

Occasional challenges include 1) determining what information is exempt in some cases, and 2) human resource capacity to respond.

Staffing.

Since we are a library, many times people use the public records request form for an informational request.

Budget restraints limit our resources for software (licensing fees and staff time to configure and use public records retention software). We are a small agency and most staff have multiple responsibilities, so budget restraints also limit staff time available to search for records, review search results for responsiveness and potential redaction, and respond to requests.

Requests can be unclear or lack sufficient detail for staff to identify specific records being sought; inability to accept online payment of fees

Many requestors use the PRR process to try and force the city to answer questions instead of asking for records. There is a serious lack of understanding of what a record is and what the PRR process can do for them. There is also a sincere problem with the culture of immediacy. Requestors struggle to understand why their request can take up to 15 business days to process and is not immediately available to them. There is also a pervasive misunderstanding of the term "public record" (e.g. its public so it should be free and nothing should be redacted).

A lot of information requested is exempt under ORS 314.835 or a lot of what is requested isn't considered a public record under ORS.

1. Lack of understanding by many requesters of what the County does; what records we do or don't have; and the limits of our ability to find certain things with little information. Requesters with unrealistic expectations and/or assumptions that we are hiding things.
2. Lack of staff in certain departments to respond to requests.
3. Lack of consistency in the way records are kept, indexed and saved across the organization - some departments have adopted new technology more quickly than others.



Incomplete request, lack of correct contact information for a response.

Are request are usually very simple maybe one a year is more complex.

none so far

All requests are acknowledged and completed unless statute states otherwise.

responding to requests for emails, information being collected from multiple departments, balancing daily workload and responding to labor intensive requests within the timeline requirements of the law

Open ended ambiguous requests which take up a lot of staff resources and results in delays for other members of the public.

The biggest challenge is requests for email pulls that pull up extensive numbers of emails to review, there is one public records coordinator for the agency whose job is divided into other duties as well.

No online report request system

small FTE (2 individuals)

Training / Pressure to keep up with limited resources and strict timelines.

staff availability

Lack of knowledge on how to access county property info site for records they ask for despite a question on our form asking if they looked there. Most reply yes, but couldn't find what they were looking for even though the info is there. Lack of knowledge of PRR timelines and thinking they are the only request we are working on. Requestors thinking the information should be free of charge.

Staff availability, training.

Enough time to complete the request amid other assigned duties.

MAKING SURE EVERYONE KNOWS WHAT IS REQUIRED TO COMPLETE A REQUEST.

That annual training on public records requests isn't required. We have training on public records requests schedule six times a year, as well as an on-demand version, but attendance is very low. There is a belief that if you're job doesn't require you to work on public records requests then you don't need the training. The records program however argues that all staff should have a basic understanding as most staff interact with the public who could be asking them questions about accessing public records. We've made progress over the years but it's still frustrating to learn after the fact when an employee emailed a member of the public a



record because they didn't want them to have to bother taking the extra steps to go through the public records request process.

I feel we do a great job, and I have very few issues fulfilling requests.

Limited staff capacity (including increasing workloads), complex requests, locating records and increasing request volume (especially for email requests) make timely responses challenging.

my challenges are the type of requests as we get many varied and different types of requests. Staff needing to assist with questions about processes outside of records, and how those processes create records. Archival records and waiting for them through our shuttle services. awaiting payment requests. all manageable, and times keep improving

Staff time and responsiveness of the requester

Volume and complexity of requests, ambiguous or overly broad requests, legal and compliance risks, training and consistency.

Requests tend to be complex and multifaceted. The agency has limited recourses in regard to employee time and workload.

Recurrent community members submitting repetitive, lengthy and ambiguous requests or asking informational questions and not specifying a document.

Our records are kept on and off site in many different formats both physical and digital. The amount of time and effort it takes staff to locate and compile records responsive to requests can be a hinderance in responding timely.

Siloed records. In prior offices, I would have access to (virtually) all records by way of a shared file management system. At OED currently, I am needing to constantly hunt records down from various teams and individuals around the agency. At current request levels, this is fine. But if we were to get a large increase in requests, it could overwhelm us. Overall though, employees are very helpful and the public records request process at OED goes quite smoothly.

Small agency size, limited resources; though complex requests are infrequent, they can be disruptive.

Complexity of public records laws, leading to limited understanding among both the public and City staff.

No statute of limitations for District Attorney appeals or litigation related to records requests.

Limited ability to address bad-faith requesters who submit excessive or intentionally burdensome requests, or who refuse to follow established procedures.

High volume of requests, particularly from insurance reporting services and commercial entities such as LexisNexis.



Increasing number of large and complex requests that require legal review and significant staff time.

Growing volume of requests for metadata and similar technical information.

Lack of clear state laws and rules governing emerging technologies such as AI tools.

Lack of public understanding of public records laws, rules and process.

Keeping up with the load of requests and determining on what is releasable for complex requests

Limited staffing, lack of resources.

We were unable to answer most questions in the survey because they required number answers and we needed to respond with text. This survey took an estimated 40 hours of staff time across multiple departments. The last survey was only about 10 questions in 2019.

Volume and complexity of incoming requests have increased significantly over the last few years. Approved staffing levels are inadequate to meet the ever-increasing volume of public records requests.

In-house system is burdensome for staff use and doesn't have much tracking or reporting functionality, which makes monitoring status of requests and documenting correspondence and records provided exceptionally time consuming. Also, during fire season, staff across all parts of the agency are sent on 2-week fire assignments throughout the summer. Many of those staff are also records custodians, which adds significant fulfillment time to requests.

Staffing and resources, legal and privacy concerns, volume of requests.

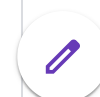
Increasing number of requests for large amounts of unaudited reporting data.

Volume and Scope of Requests, Decentralized Recordkeeping, Staffing/Resource Constraints, Technology and System Limitations

Small agency where people wear many hats; one person is the entire "department" for Public Records, with many other duties and responsibilities.

Super small wear many hats

The OMB faces several challenges in responding to records requests. Staff members must process requests while managing their other job responsibilities and the inability to predict the volume of requests can result in delayed responses. Vague or overly broad requests require extensive clarification and searching, further straining capacity. Additionally, our lack of online payment options necessitates manual payment collection and processing, adding administrative burden and delays. Finally, reliance on manual data entry systems is time-consuming, taking time away from gathering and reviewing records.



The time these requests take to compile and the related staffing costs.

Figuring out exactly what the requester is looking for. The requester is not always clear.



What resources or support would help your agency improve transparency?

54 responses

NA

None

We are working towards electronic records keeping

We feel pretty good about our transparency, from our quarterly investment reports itemizing all financial awards, to transparency reporting to the data.oregon.gov site.

I suppose learning how agencies may be using more modernized systems (such as the ones listed in an earlier question, like Granicus/GovQA) to process requests, or how AI may be an applicable tool.

I would love to have a state public records requesters resource page or handout to point people to when they are struggling to tailor a broad request or navigate the process. I try to give them guidance, but I think it's helpful to hear that information from a third party sometimes. If this already exists, feel free to point me to it!

unknown

A better records management system, more staff, more staff training on public records

DOC would benefit from truly centralizing this work and taking it out of the institutions. This would allow the work to be done by people who are able to focus on just this work, truly understand the legal expectations and implications, and not have their attention pulled in so many different directions. It would allow us to meet statutory deadlines regularly and not have to send out "still processing" letters pushing dates out weeks at a time. With budget the way it is in Oregon, however, I'm at a loss to make this happen. We need more FTE to handle the workload. Simply reassigning the people currently doing the work to a central unit would result in a large number of other types of work falling off the plate at the institution.

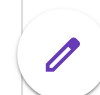
Online video training course to use for staff (not records officers) that meets current requirements (kept up to date). Needs to be short as other required training for school districts is extensive.

N/A

A free and expert single point of contact for questions regarding what information is exempt/non-exempt would be helpful.

Online payment availability.

Ideas for tracking methods.



Additional funding for training for all Commissioners (Oregon and Washington appointees).
Funding for software license fees and staff time to configure, maintain and use software.
Funding for staff time to search for and review records.

Additional funding to support online payment system

The City of Eugene believes it is transparent. However, dedicated funding at the State level to do this mandated work or track the data PRAC appears to be interested in at an aggregate level would be an improvement. Clearer expectations for tracking data at an aggregate level would be helpful. Right now, we don't do a lot of aggregate tracking, but could explain what happened with every specific request.

Regular (annual) public records law training for employees and managers so they know the difference between what is and what isn't a public record.

More money for staff and technological solutions for all departments.

Thus far, my agency is taking all steps to ensure and improve transparency and responsive.

More training

We just need to keep on the training so its on us.

we rarely receive requests and they are typically manageable to respond to

Provide short, comprehensive training on YouTube Link so we can upload to our learning module vs. referring people to register through State Workday portal.

Software that would help with large requests for emails and text messages.

I am not sure what resources are available. I feel ODOE takes every opportunity to be as transparent as possible.

nothing identified at this time.

cheaper costs to archive

A spreadsheet, provided by you, that has a column for each question you want ask. This would allow all agencies to provide more accurate information to you or we could just upload the spreadsheet.

None; I think our city does a great job with transparency.

A better records request tracking system.

Access to resources that would assist us to more readily respond to records request with accommodations for those with alternative communicative needs.



A requirement by the State that all elected officials and employees are required to take public records request training every year.

None.

Increased staffing, resources for digitization of legacy paper records, organization and cleanup of records, streamlined records management systems, and ongoing training on public records laws and transparency best practices would help our agency improve transparency.

i keep improving this aspect of the agency, i feel. I'm not certain what tools might help this. possibly non-English language forms on our main page, and ADA accommodations in this same vein.

Training to staff on public records law and exemptions

Public-facing transparency portals/webpages, and clearer policies and guidance.

Additional personnel

Regular training would be awesome!

Additional employees to help process public records requests in a timely manner, as public records is an unfunded mandate for our organization.

Perhaps an online log or register of public records that have been released and maybe a link to those records? That way the public can see what is being released and to whom, that would increase transparency but could lead to greater harm if records are mistakenly disclosed.

Understanding that small agencies do not have resources for continued unfunded mandates

See above challenges.

A better understanding of how to balance public transparency and federal accessibility rules.

Thorough one on one training with records officers on public records law that could also be tailored to their agency records

Additional staff to respond to requests.

A better system, which we're currently working to procure.

Staffing and Training

Technology and Infrastructure

Policy and Process Improvements

Legal and Advisory Support



Community Engagement

Additional Staffing Resources, Improved Cross-Program Coordination

Additional notes regarding survey responses where the form did not allow text for added clarification:

- For the question "Of those 2024 requests, how many were acknowledged or completed within 5 business days?" we would like to note that we did not start tracking that information until mid-year. 1418 is the amount from 06/2024-12/2024.
- For the question "How many requests required redaction of records before disclosure?" we left that blank because we are currently not tracking this information
- For the question "How often was the Public Records Advocate involved in a request process?" Five is the amount we have calculated from 02/2021 to present (not for calendar year 2024)

Thank you for all your work supporting Public Records Transparency! Please reach out if you need any additional information.

Not sure.

Would like training on best practices

To improve our agency's transparency and efficiency in responding to public records requests, we would benefit from an integrated online request and payment system. We are working on a new agency wide database that will hopefully include these features in the coming years.

A dedicated position to manage the requests and process them.

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