



**OREGON
PUBLIC RECORDS ADVISORY COUNCIL (PRAC)
BYLAWS SUBCOMMITTEE**

JANUARY 29, 2024

I. Call to Order

i. Roll Call

II. Approve Agenda

i. Motion

- I. Approve Agenda
- II. Goal Setting and Task Assignment
- III. Public Testimony
- IV. Next Meeting Date and Topics



II. GOALS

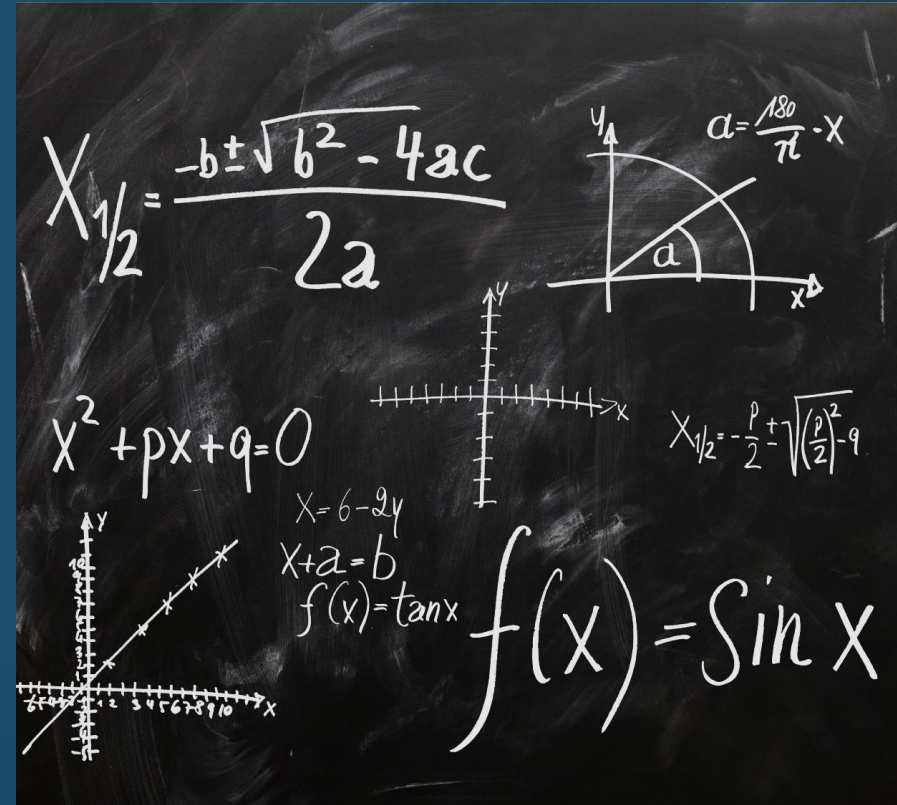
Develop a PRA hiring process.

Draft PRAC bylaws document.

Present to the full PRAC.

Q: Both at the same time?

Q: If one at a time, which first?



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PROPOSED 2024 TIMELINE

Goal: Develop a PRA hiring process *and/then* a bylaws document *this year*.

JAN/FEB
First Meeting
Review Examples

MAR/APR
Second Meeting
Begin Drafting

MAY/JUN
Third Meeting
Review First Draft

SEP/OCT
Fourth Meeting
Revise, Finalize

JUL/AUG
PRAC Meeting
Present Draft

AUG/SEP
PRA Hiring Process
Implemented

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Task Assignments – PRA Hiring Process

- Research: collect examples; legal requirements? (everyone – *now*)
- Brainstorm: what do we want to see in this? (everyone – *now*)
- Compiling, Writing: putting the pieces together. (_____ & _____ – March April)
- Review Process. (everyone – May/June)
- Present Process. (_____ – July/August)
- Implement Process. (**PRAC** – Sept./Oct.)

Task Assignments – PRAC Bylaws

- Research: collect examples; legal requirements? (everyone – *now*)
- Brainstorm: what do we want to see in this? (everyone – *now*)
- Compiling, Writing: putting the pieces together. (Scott & _____ – March April)
- Review Draft. (everyone – May/June)
- Present Draft. (_____ – July/August)
- Revise Draft. (Scott & _____ – Sept./Oct.)

III. Public Testimony

IV. Next Meeting Date

- i. March/April (Doodle Poll)
- ii. Topics: begin drafting process/document

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Adjourn!