

MINUTES  
Psychiatric Security Review Board  
Administrative Meeting  
Joint Panel  
March 31, 2021

An administrative meeting of the Psychiatric Security Review Board was convened on Wednesday, March 31, 2021 at 8:30a.m. via zoom in the Psychiatric Security Review Board's conference room at 610 SW Alder Street, Portland, Oregon, 97205. Board members present via zoom and telephone were:

- Adult Panel: Scott Reichlin, M.D. (psychiatrist member); Pamela Buchanan, Psy.D. (psychologist member); Psy.D.; John Swetnam (public member) Anne Nichol (attorney member); Trisha Elmer, P.P.O. (probation member)
- Juvenile Panel: Shelly Casteel (public member); Cathy Miller, Ph.D., APBB (psychologist member); and Kate Kuenzi, J.C.C. (probation member)

Psychiatric Security Review Board Staff: Alison Bort, Executive Director; Megan Carpenter, Executive Support; and Mandy Standiford, Deputy Director

Members of the Public: Jen Chun, KC Lewis, Melissa Marrero, Jacob Trewe, Sam Kubernick, Harris Matarazzo.

All participants, including Board Members, staff, and members of the public were appearing remotely due to the restriction brought about by COVID- 19. Dr. Reichlin called the joint meeting to order at 8:32 a.m. on Wednesday, March 31, 2021. Dr. Reichlin started with by opening it up to public comment, but no one stepped forward at that time.

Dr. Reichlin turned it over to Alison Bort to introduce Mandy Standiford, the new Deputy Director. Dr. Bort stated that Ms. Standiford has been with the agency a little over a month, with previous state service at OLCC, DHS, Cascadia, and a military background. Ms. Standiford then stated that she is passionate about this subject matter and rulemaking as well.

Dr. Reichlin then opened it up to the Board members to review the Meeting Minutes for the December 30, 2020, and September 17, 2020, Joint Panel Meetings. There were a few minor corrections.

*Harris Matarazzo joined via telephone at 8:42am*

After hearing no other corrections, Dr. Reichlin opened it up to the Board to adopt the minutes from September and December. All moved to adopt the minutes.

Dr. Reichlin then turned the meeting over to Dr. Bort for the Executive Director Updates. She noted that per the State-Wide Reopening plan, remote hearings will continue at least through September 1, 2021. She then went on to say she sent out a Progress Note Update proposal template for feedback. Dr. Andrew Nanton, Chief of Psychiatry at the Oregon State Hospital as well as other members of the hospital have weighed in on that document. The Board members did not have concerns about this document, and Dr. Bort will give feedback to the hospital.

Dr. Bort then led the discussion on current Board Vacancies. Although there has been minimal interest thus far, an auto response on several staff emails has been generated to increase recruitment efforts. Two of the Board Members, Dr. Reichlin and

Ms. Nichol have applied for a second term, and a date to have them confirmed by the Senate is to be determined.

Dr. Bort then went on to discuss that the building lease for the agency's office is due to expire in 2022. Dr. Bort and Ms. Standiford are working with a state broker to identify the costs and benefits of relocating, particularly in light of plans for long-term remote work and other space considerations. The office will likely remain in the Portland Metro area, and Dr. Bort will keep the Board updated on possible relocation plans.

Dr. Bort informed the Board that Laura Moeller, Hearings Officer, resigned a couple of weeks back. She encouraged board members to reach out to Ms. Moeller to wish her the best in her next opportunity. Dr. Bort discussed the impact of this vacancy on the agency and plans for recruitment.

*Katie Shrub entered the meeting at 9:02am and Katelyn Niel has entered the meeting at 9:05am*

Dr. Bort next turned to the topic of legislative session updates. Dr. Bort provided board members to links to the current versions of SB 205 and SB 206. The work session for SB 206 will be on Thursday, April 1, 2021; and Dr. Bort and Melissa Marrero (representing Oregon District Attorney Association) will be in attendance to provide the legislature information about the bill. SB 206 will address Court Conditional Releases, and the changes aim to streamline evaluations and make the process at the front door more consistent with conditional releases from the Oregon State Hospital. The bill also requires an initial hearing for those individuals who are court conditionally released. The work session for Senate Bill 205 is also anticipated to be scheduled next week. SB

205 highlights include providing options for venue; authority for individuals who are subject to 426.701 petitions to remain in the care of the Oregon State Hospital; ensure that recommitment hearings are being scheduled in a timely manner. Dr. Bort provided an update that approximately 8 or 9 clients have been certified for another period of commitment and have reached the end of the commitment period in 426.701; however, the circuit court has either not yet held the hearing to grant the recommitment, or they have held the hearing, but have not generated and signed a final order.

Dr. Bort next discussed that the 2021 Board Training and Retreat is anticipated to be scheduled in September. Dr. Bort stated that if there are any ideas for training topics to inform Ms. Standiford or herself. Current ideas include exploring disciplinary perspectives related to the Board, ethics, and a legal counsel update. Nola Borland at the Psychiatric Security Review Board will be requesting Board Member availability for September through December 2021.

Dr. Reichlin then handed it over to Ms. Standiford for updates on rulemaking. Ms. Standiford gave an update on the timeline and plan for rulemaking. She stated that the PSRB is planning on submitting a rule making package in December 2021 that will become effective on or about January 1, 2022. The draft will be discussed with the Board in June. A Rules Advisory Committee is tentatively scheduled to occur in August.

Dr. Reichlin moved onto the next agenda item: nominations and voting on board chairs for both panels. He handed it over to Dr. Bort to lead. Dr. Bort summarized that Dr. Reichlin is the active chair for the Adult Panel, and Shelley Casteel is the active chair

for the Juvenile Panel. Since Ms. Casteel will be retiring as the Juvenile Panel Public Member in June, a new chair will need to be nominated for the Juvenile Panel.

Dr. Bort opened it up to the Board to nominate the Chair for the Adult Panel. John Swetnam nominated Dr. Reichlin. There were no other nominations, and the entire Board unanimously voted Dr. Reichlin for Chair of the Adult Panel. Dr. Bort opened up nominations for the Chair for the Juvenile Panel. Ms. Kuenzi and Dr. Miller discussed, and ultimately, Dr. Miller nominated Ms. Kuenzi for chair, and the entire Board unanimously voted Ms. Kuenzi for Chair of the Juvenile Panel. Dr. Bort provided an overview of the responsibilities of the Chair, which included assisting the Executive Director with developing Board meeting agendas, identifying training and resource needs of the Board, and supporting the Executive Director with developing the mission, vision, and goals of the agency.

Lastly, Dr. Reichlin opened the meeting to Public Comment. Jacob Trewe, a member of the public who is interested in applying for the public member position on the Adult Panel thanked the Board for letting him observe this morning's meeting. Dr. Reichlin thanked him for participating.

Mr. Matarazzo, indigent defense counsel for several individuals under the Board's jurisdiction, asked the question about monthly statistics with respect to hearings. He shared that his numbers had reflected a significant reduction in the number of hearings the Board has held and asked whether there had been a reduction in new clients or whether there is a back-up of hearing requests that have not been scheduled. Mr. Matarazzo shared that these numbers assist him in making business

decisions. Dr. Bort responded that the caseload numbers in her records did not reflect a reduction in new cases and that there was not a backlog of hearing requests to her knowledge. Dr. Bort invited Mr. Matarazzo reach out to her following the meeting to discuss these concerns.

Sam Kubernick, Assistant Attorney General from the Department of Justice, shared that he disseminated the Hearings Officer announcement and the Juvenile Attorney Board Member announcement. He also had a comment on the Portland Office Lease that occasionally when hearings were in person at the Portland Office, victims felt like there was not a secure place for them. Dr. Bort noted that was a concern shared by the agency and that it had been passed along to the broker as a consideration when exploring options for a new lease.

Hearing no other public comment, Dr. Reichlin closed public comment. He ended the meeting by stating the next Board Meeting will be on June 23, 2021, from 8:30am-10:00am.

Dr. Reichlin closed the Joint Panel Meeting at 9:36am.