

**Final Board Meeting Minutes
Psychiatric Security Review Board
Administrative Meeting
Joint Panel
April 19, 2023**

An administrative meeting of the Psychiatric Review Board Joint Panel was convened on Wednesday, April 19th, 2023, at 8:37 am via Microsoft Teams and teleconference. Board Members, PSRB staff and members of the public via Teams and phone were:

Adult Panel – Scott Reichlin, M.D. (Chair, psychiatrist member), Pamela Buchanan, Psy.D. (psychological member), Julie Duke (public member), Trisha Elmer, P.P.O. (probation member), and Anne Nichol, J.D. (attorney Member.)

Juvenile Panel – Stewart Newman, M.D. (Chair, psychiatrist member), Marisha Childs, J.D. (attorney member), and Karey Casebier, (probation member). Cari Boyd (public member) was not in attendance.

PSRB Staff –Alison Bort, Executive Director, Mandy Standiford, Deputy Director, Maria McCormack, Hearings Officer, Dawn Anderson, Case Monitor, Brady Lambert, AS-2, Kelsey Taylor, OS-2

Public Present – Micky Logan, OSH Director of Legal Affairs, Shannon Wilhelm, Marion County Behavioral Health, Harris Matarazzo, Attorney, Jessica Stout, HSD, Mandy Hill, Multnomah County, Aimee Stanton, ColumbiaCare, Mary Beth James, Lane County Behavioral Health, Rachelle Spindler, Linn County Behavioral Health, Jan Friedman, DRO, Jenni Weber, Sandi Flowers, OSH, Megan Harper, HSD, Ben Teese, HSD, Patrick Rosario, ODHS, Bill Osborne, OHA.

Dr. Reichlin opened the meeting with the board minutes of January 18, 2023. He asked for comments or corrections not already found, there were none. Ms. Nichol moved to accept the minutes and Ms. Elmer seconded the motion. The minutes were passed unanimously.

Next, Dr. Reichlin requested public comments. There were none. Dr. Reichlin handed the meeting over to Dr. Bort.

Dr. Bort introduced Micky Logan, Director of Legal Affairs at OSH to present the draft of the Oregon State Hospital Expert Witness Training.

Ms. Logan provided the impetus for developing the training and presented an outline of the training that she plans to record following solicitation of the Board's feedback. The training is designed to support hospital practitioners with preparing for Board hearings and testifying before the Board with the additional benefits of hearing efficiencies. Ms. Logan shared the plan to integrate this as required training for all new employees, namely psychiatrists and nurse practitioners, likely to serve as a witness, but also social workers for training about the PSRB. She noted that current practitioners will be encouraged to take the training.

Ms. Logan noted that Mr. Matarazzo, who serves as indigent defense for PSRB clients, was in attendance and invited him to provide any feedback to her directly about the training.

Ms. Logan further noted that Dr. Bort had provided feedback that had been incorporated into the outline.

As Ms. Logan proceeded through the outline, she took questions and comments.

Dr. Reichlin positively commented on the excellence and efforts of the training document. He noted a concern that there are some OSH doctors who are presenting without video, noting this is the Board's preference for witness testimony. Ms. Logan acknowledged and provided information about this as a challenge from the hospital. She noted proposals for additional computer services have been received but appear costly and that this is likely not a fix in the short term. She noted this preference in the training document.

Trish Elmer and Anne Nichol commented positively and expressed thanks to Micky Logan and the OSH team for creating this training.

Ms. Logan added that Dr. Nanton requested the Board to be careful when a practitioner recommends something Risk Review hasn't seen before, and stated plans to create a second training for Risk Review.

Dr. Reichlin recommended that practitioners who receive this training have the opportunity to follow up with a live person to ask further questions about the content, noting that it would likely be a lot of information, particularly for anyone unfamiliar with PSRB. Ms. Logan acknowledged

this recommendation, committing that she and Dr. Nanton will reiterate in the recording that staff should outreach with any questions. She further noted that onboarding is a continuous work in progress.

Dr. Bort introduced the next topic: Review of Progress on New Board Hearing Docket Management, given by Judge Patricia McGuire. Dr. Bort shared feedback from the Statewide Provider meetings that the community providers and hospital staff have appreciated the efforts that have been made to improve the punctuality of hearings for practitioners, clients, victims, and hospital staff. The changes have also supported the needs for staff and Board for breaks as well as reducing the administrative burdens associated with outreach that a hearing is running early or late.

Dr. Bort solicited feedback from the Board on this subject. Dr. Buchanan remarked that the changes have been fantastic. Ms. Nichol provided feedback that the schedule enables her to have her day laid out and be mentally and practically prepared for each of the hearings. She added that overall, it makes the Board's work more manageable and further commented allows her (and other Board members who have obligations beyond the Board) to find time in their day to meet those obligations during the scheduled breaks. Ms. Nichol noted that she had not received any direct feedback from the AAGs office or defense counsel, and would be interested in that feedback. Ms. Elmer seconded those sentiments, adding that the Board operates more efficiently with the schedule.

Dr. Bort committed to outreaching to the attorneys for additional feedback.

Dr. Bort moved to the next topic: JPSRB Update. Dr. Bort summarized the discussion from the Board's last meeting indicating that the work accomplished by JPSRB is important, but that the caseload continues to dwindle. Dr. Bort met with policy advisor in Governor's office to investigate future sunseting or other alternatives for the JPSRB. The meeting with her is set for tomorrow, April 20, 2023. Update will be at next Board Meeting. The fifth psychologist position will remain vacant. There are no conflicts with remaining JPSRB clients.

Next, Dr. Bort provided an updated regarding the agency's plan to relocate its office, noting that the new anticipated date is July 1, 2023.

Next, Dr. Bort provided an update regarding the agency's 2023-25 budget. Dr. Bort explained some additional information was added to the agency's narrative based based on Governor Kotek's priorities. The Governor's recommended budget has been signed by Dr. Reichlin and the agency received funding for the requested policy option packages, which includes a new position for an IT rep within the agency to assist with building a new case management system and supporting our website and cell phone needs, as well as funding for DAS IT for desktop support and cybersecurity. The agency expects the legislature to adopt its final budget in June.

Next, Dr. Bort discussed progress with Adult Board Member Recruitment. Dr. Buchanan's term is up June 30, 2023, and she will remain the psychologist member until we have a new board member, no later than December 31st. Our goal is to recruit as widely as possible through August, then look at the pool. Goal is to have the position filled by the end of 2023. Dr. Reichlin asked the best method to connect potential candidates. Dr. Bort recommended serious candidates contact Laura for an information interview with her.

Next, Dr. Bort recommended Board members review the Court of Appeals opinion, [*Haidar v. PSRB*](#), 324 Or App 129 (2023), which found that the Board's decision lacked substantial evidence to retain jurisdiction.

Dr. Bort tabled the next topic, scheduling next board meeting and retreat until after a Doodle Poll is conducted.

Next, Dr. Bort reminded Board members to complete their 2023 required trainings in Workday. Dr. Reichlin had a question about Workday notifications on submitting timecards. Dr. Bort advised all Board members to ignore this message, as the Board's timecards are processed as stipends using a different method from Workday.

Dr. Bort turned the meeting to Mandy Standiford to discuss Administrative Rules. Ms. Standiford first discussed the update to the Adult Board's definition of QMD to reference the DSM-5-TR. Ms. Standiford also presented changes to the JPSRB's definition regarding quorum and decisions. This rule, which had previously been a temporary rule, but has proven to continue to be needed, allows an Adult Board member to substitute for a Juvenile Board member in a JPSRB hearing in case a quorum cannot be reached due to an emergency.

There were no questions and Ms. Standiford asked Dr. Reichlin to call for a vote.

There were no questions on the rule for the Adult Board, and Dr. Reichlin called for a vote. The vote was a unanimous yes.

Hearing no questions on the JPSRB rule, Dr. Reichlin called for a vote. The vote was a unanimous yes.

Ms. Standiford committed to submitting the new rules, and anticipated they would be live by the end of the week.

Dr. Reichlin ended the meeting asking for public comments. Mr. Matarazzo asked for a list of all bills the PSRB has before the legislature. Dr. Bort responded that the agency has not introduced any bills before the legislature and that there are no bills to her knowledge that would impact the agency at this time. Ms. Standiford added that there is a bill in the legislature regarding victim's compensation in GEI cases, but no action is required of the Board.

Dr. Reichlin adjourned the meeting at 9:24 am.