OREGON BOARD OF PSYCHOLOGY

Fingerprinting Instructions

Note that Fieldprint, Inc. charges a separate fee for their fingerprint capture services. The background check fee charged by the Oregon State Police and the FBI is included with the application fee.

How to schedule your fingerprinting appointment:

1) Visit **www.FieldprintOregon.com**

2) Click on the "Schedule an Appointment" button.

3) Enter an email address under "New Users/Sign Up" and click the "Sign Up" button. Follow the instructions for creating a Password and Security Question and then click "Sign Up and Continue".

4) Enter the following "Fieldprint Code": FPORBdPsychExaminersDAS

5) Enter the contact and demographic information required by the FBI and schedule a fingerprint appointment at the location of your choosing.

6) At the end of the process, print the Confirmation Page. Take the Confirmation Page with you to your fingerprint appointment, along with two forms of identification.

7) If you have any questions or problems, you may contact Fieldprint's customer service team at 877-614-4364 or customerservice@fieldprint.com.

Your background check results will be automatically sent to the Board's office. You may login to the Applicant Portal to check if we have received the results. If you have any questions about this process, please refer to the Board website or call our office at psychology.board@mhra.oregon.gov.