

Oregon Board of Physical Therapy Board Meeting Minutes

Wednesday, June 5

[Meeting Materials](#)

PUBLIC (OPEN) SESSION

Acting Chair Crawford convened the Board into Public Session at 8:37 AM.

Board Members Present: Erin Crawford, PT, Acting Chair; Tim Brinker, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT.

Board Members Absent: Erica Shanahan, PTA, Chair, excused; Hoku Okumura, PT, Vice-Chair, excused; Dwight Terry, excused.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

Staff Absent: None.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: None.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—March 13 & 15, 2024.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued, and Renewals approved, Mar 1, 2024 – April 30, 2024.
- 3 Executive Director's Report for June 2024.

It was noted that the ratification report reflected the addition of March renewals. We are approaching the end of the first fiscal year in the biennium. With the end of the renewal period, when the Board has the highest revenue, we will begin to see the shift back to where expenses outside of renewals will exceed income. This is expected due to the fixed date for renewals. Education and Outreach included staff presentations to graduating students providing information about the NPTE and licensure. Staff Paru has completed outside presentations with various groups. Staff expects to open the 2026 plan year for licensees to begin entering their continuing competency late-July or August after the system migration. The state has formed DEI cohort groups for different types of agencies. More information will be presented at the July Meeting.

Motion by Member Reynolds to approve the consent agenda items as written.

Member Hahn seconded the motion.

Motion passed unanimously by a vote of 5-0.

Public Comments

None.

Board Member/Committee/Delegate Reports

PT Compact Commission Delegate Update:

The PT Compact Commission is currently in open rulemaking for their organization. Staff Paru, along with Member Crawford, serve on the PT Compact Compliance Committee. Paru reported that the committee plans to take a stronger approach with those states not in compliance with certain requirements as a member state. Staff Casey, who serves on the Education and Outreach Committee provided an update on efforts to raise awareness on the PT Compact among licensees as well as Board members.

FSBPT Delegate Update:

Member Hahn, Staff Casey, and Director Sigmund-Gaines provided a brief review of the Annual FSBPT Regulatory Training Meeting they had all attended. Director Sigmund-Gaines, as Board liaison to the Continuing Competence Committee for the FSBPT noted that they are further developing the self-assessment tool for healthy practice. Completion is targeted for October-November. They plan to create a way to record hours and provide certificates of completion offering jurisdictions the option of granting CC credit. Member Rennick, as a member of the Workforce Committee, shared that the committee has met on a few occasions and hopes to have a report sometime this summer. Staff Paru, Chair of the Sexual Boundaries Committee, shared that this year's focus is creating content for educators and students. Other items to note:

- The FSBPT has improved the eligibility processing for the NPTE resulting in faster scheduling times.
- The FSBPT does not plan to increase the NPTE fee until after 2027.
- Prometric is planning a \$10.00 to \$12.00 fee increase for 2025.

Staff Paru is the recipient of the 2024 Richard McDougall Long-Term Service Award. She will be presented with the award at the FSBPT's annual meeting in October.

New Board Member Appointment:

Tim Brinker, PT has been appointed as our new Board Member.

Open Roundtable:

Strategic Planning has been deferred to the next meeting.

Board General Discussion & Action Items

Rulemaking Relating to Federal Military Licensure Portability

Director Sigmund-Gaines reviewed the SCRA Federal Licensure Portability information and the fact sheet provided by the US Department of Justice. We will be considering how this works with the PT Compact and design a pathway that best suits the needs of the eligible applicant. We will also need to determine how to integrate this into our system upgrade. Once completed, our website will be updated to reflect the added option.

Rulemaking Relating to Board Compensation OAR 848-005-0015

Director Sigmund-Gaines reviewed the changes made to ORS 292.495 relating to Board Member Compensation and outlined the key conflicts with our current rule and clarification on what defines a qualified versus non-qualified member. The proposed changes to current rule 848-005-0015 were reviewed.

Motion by Member Reynolds to adopt the proposed temporary amendments to OAR 848-005-0015 as written and direct staff to initiate the permanent rulemaking process for same.

Member Brinker seconded the motion.
Motion passed unanimously by a vote of 5-0.

Review of proposed PTCC Rule Changes

Director Sigmund-Gaines reviewed the proposed PTCC Rule Changes they have published for public comment. Changes include clarification of the privilege expiration date and what constitutes “significant investigatory information”. Also proposed is to extend the deadline for notifying the PTCC of a change of address from the current 30 days to 60 days. Members of the Board noted concerns and provided feedback for staff to relay to the PTCC.

Data Presentation: 2024 Renewals

Staff Casey presented a report relating to the 2024 renewal process and results.

Other Business

Director Sigmund-Gaines noted we would explore the potential to hold the public session scheduled in July as an in-person meeting. Staff will be reaching out for Member availability, and would make public announcement should that change be made.

Public Session Adjourned at 11:06 AM.

EXECUTIVE (CLOSED) SESSION

The meeting entered into Executive Session at 11:07 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 12:49 PM, Chair Crawford adjourned Executive Session.

PUBLIC (OPEN) SESSION

Chair Crawford convened the Board into Public Session at 12:59 PM.
Attendance was the same and no members of the public were present.

Board Motions:

Case PT 834-11/23

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 851-03/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 854-04/21.

Motion by Member Reynolds of finding of sufficient evidence of violation of ORS 688.140(2)(a) and OAR 848-045-0020(2)(i)(s) and move to issue reprimand and civil penalty of \$100.00 and offer settlement offer allowing waiver of civil penalty with completion of OR-JAM.
Motion seconded by Member Reynolds.
Motion passed unanimously by a vote of 5-0.

Case PT 865-04/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 841-12/23

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 856-04/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 857-04/24

Motion by Member Reynolds to issue license and close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Case PT 864-05/24

Motion by Member Reynolds to close case.
Motion seconded by Member Rennick.
Motion passed unanimously by a vote of 5-0.

Public Session Adjourned at 1:09 PM.