

**Oregon Board of Physical Therapy
Board Meeting Minutes
Sept 12, 2025**

Friday, September 12, 2025

PUBLIC (OPEN) SESSION

[Meeting Materials](#)

Vice Chair Okumura convened the Board into Public Session at 8:32 AM.

Board Members Present: Hoku Okumura, PT, Vice Chair; Tim Brinker, PT; Erin Crawford, PT; Mariah Frank, PT; Sandra Hahn; Susan Reynolds, PT; Dwight Terry.

Board Members Absent: Chair Shanahan, PTA, excused.

Staff: Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator; Sarah Casey, Operations and Policy Analyst.

Staff Absent: Michelle Sigmund-Gaines, Executive Director, excused.

Legal Counsel: Joanna Tucker Davis, AAG.

Members of the Public Present: Yes.

Public Session Adjourned at 8:34 AM.

EXECUTIVE (CLOSED) SESSION

The meeting entered into Executive Session at 8:57AM pursuant to ORS 192.660(2)(f)(h) and (L). All members of the Public were placed in the virtual waiting room or left the meeting.

At 10:23 AM, Vice Chair Okumura adjourned Executive Session.

PUBLIC (OPEN) SESSION RESUMED

Vice Chair Okumura reconvened the Board into Second Public Session at 10:43AM.

Board Members absent: Chair Shanahan, PTA, excused.

Staff Absent: Director Michelle Sigmund-Gaines, excused.

Members of the Public Present: Yes

Board Motions:

Case PT 883-12/24

Motion by Member Hahn to close case.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Case PT 908-05/25

Motion by Member Hahn to close case.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Case PT 904-04/25

Motion by Member Hahn to close case.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Case PT 913-07/25

Motion by Member Hahn to close case and issue license.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Case PT 861-01/24

Motion by Member Hahn to not re-open the case.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Consent Agenda Items

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

1. Board Meeting Minutes, Draft—July 16, 2025
2. Ratification of PT/PTA Licenses & Temp Permits issued, and renewals approved July 1, 2025-Aug 31, 2025.

It was noted that a correction was made to the July 16, 2025 Board Meeting Minutes Draft.

Motion by Member Hahn to approve the consent agenda items as amended.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Board Member/Committee/Delegate Reports

PT Compact Commission Delegate Update:

Member Crawford has been nominated for the PT Compact Commission Executive Board Member position. Staff Casey, Chair of the PT Compact Compliance Committee, provided update of the committee work with their current focus on the definition of Home State and various means of relaying that information to current and potential compact privilege holders.

FSBPT :

Schedule of upcoming FSBPT Webinars provided.

FSBPT Annual Education Meeting scheduled for Oct 23-25 in Spokane, WA. Some parts of the meeting are expected to be offered virtually.

Board General Discussion & Action Items

Board Annual Best Practices Review

Members were provided with the annual best practice review questionnaire prior to the meeting. All questions were answered as yes and no concerns or suggestions were noted.

HB 3824 Updates

Staff Casey, provided an update on HB3824. The Bill passed and was signed by the Governor with a signing letter providing direction for the Board moving forward with the rulemaking process. Also reviewed was a brief overview of the existing rules that would be affected, rules that would need to be introduced and the expected scope of work involved.

TOEFL Update:

Staff Goodwin provided information on upcoming changes to the TOEFL score scale. TOEFL will be transitioning to the Common European Framework of Reference for Languages (CEFR) scoring scale Jan 21, 2026. The CEFR scores and the current scores will be reflected in the score reports for 2 years.

Annual Review of Delegated Authority Letter

Staff Paru reviewed the Delegated Authority letter and introduced 2 additional items: Requests for temporary permit extensions and self-disclosure arrests, etc. that occur during the year. Paru also reviewed the proposed change to the Policy on Review/Approval for Licensee with misdemeanor arrest or felony conviction.

Motion by Member Hahn to adopt the proposed changes to the Delegated Authority letter as written and moved to adopt the Policy on Review and Approval of Licensees with misdemeanor arrest or felony conviction as written.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Request for Temporary Permit Extension

Nicholas Bronson submitted a request for an extension of his temporary permit. It is set to expire prior to scheduled date of the NPTE.

Motion by Member Hahn to grant an extension of the temporary permit number 65796 for Nicholas Bronson for 60 calendar days or until the receipt of his passing NPTE scores, whichever occurs first.

Member Crawford seconded the motion.

Yes: Brinker, Crawford, Frank, Hahn, Okumura, Reynolds, Terry.

Motion passed unanimously by a vote of 7-0.

Other Business

None.

Next scheduled Board Meeting is November 21, 2025 and is planned to be in-person.

Second Public Session Adjourned at 11:15AM.