

**Physical Therapist Licensing Board
Board Meeting
March 1, 2019
MINUTES**

Friday, March 1, 2019

Board Members Present: Ruggie Canizares, PT, Chair; Aubree Benson, PT, Vice Chair; Troy Costales; Erica Goldsmith, PTA; Phil Haworth, PT; Alan McAvoy, PT; Becca Reisch, PT, PhD.

Board Members Absent: Sandra Hahn, Excused.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator; Rick Sullivan, PTA, Licensing Coordinator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board into Public Session at 8:36 AM for the purpose of roll call. No guests were present at this time.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 8:37 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 11:01 AM, Chair Canizares adjourned Executive Session.

PUBLIC (OPEN) SESSION

At 11:01 AM Chair Canizares convened Public Session. All members noted previously were present. During the Public Session portion of the meeting the Board considered inquiries from licensees and the public, approved prior Board Meeting minutes, ratified new licenses, reviewed general correspondence, entertained motions, publicly voted on any actions so moved before the Board, and conducted any other Public Session business.

The public and interested parties are invited to attend this portion of the meeting. The Public Session is digitally recorded and stored electronically on the Board's file server. Audio copies are available to the public or interested parties for the administrative cost to reproduce the audio file. Upon the approval of the Board, written public session minutes are published and available on the Board website.

Guests: Diana Godwin, Engrav Law, OPTIP.

Thentia Software Demonstration

Immediately after convening into Public Session, Andrew Moffat and Julian Cardarelli from Thentia Software provided a demonstration via webinar of the product Open Regulate. The demonstration

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provided a high level walk-through of the functionality of the software with an emphasis on the general public and licensee experience, and Board members had an opportunity to ask questions.

Board Motions:

Case PT 645-04/18

Motion by Member Benson to close case and not issue notice of proposed disciplinary action.

Motion seconded by Member Haworth.

Motion passed unanimously by a vote of 7-0.

Case PT 662-11/18

Motion by Member Benson to close case and not issue notice of proposed disciplinary action.

Motion seconded by Member Haworth.

Motion passed unanimously by a vote of 7-0.

Case PT 663a-11/18

Motion by Member Benson to offer stipulated agreement for violations of ORS 688.140(2)(a) and OAR 848-045-0020(2)(i)(o)(A), requiring completion of board approved course within 9 months and completion of the Jurisprudence Assessment Module (OR JAM) within 30 days.

Motion seconded by Member Haworth.

Motion passed by a vote of 6-1 with Member McAvoy voting Nay.

Case PT 663b-11/18

Motion by Member Benson to close case and issue Confidential Advisory Letter.

Motion seconded by Member Haworth.

Motion passed by a vote of 6-1 with Member Costales voting Nay.

Case PT 651-06/18

Motion by Member Benson to issue Notice of Proposed Disciplinary Action for violations of ORS 688.140(2)(a)(o)(s) and OAR 848-045-0020(2)(o)(p)(B) and (q), with civil penalty of \$1,500 and requiring completion of the Jurisprudence Assessment Module (OR JAM).

Motion seconded by Member Haworth.

Motion passed by a vote of 7-0.

Case PT 651-06/18

Motion by Member Benson to rescind prior motion.

Motion seconded by Member Haworth.

Motion passed by a vote of 7-0.

Case PT 651-06/18

Motion by Member Benson to issue Notice of Proposed Disciplinary Action for violations of ORS 688.140(2)(a)(o)(s) and OAR 848-045-0020(2)(o)(p)(B) and (q), with civil penalty of \$1,500, and

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requiring completion of board approved ethics course and the Jurisprudence Assessment Module (OR JAM) within 90 days.

Motion seconded by Member Haworth.

Motion passed by a vote of 7-0.

Case PT 665-11/18

Motion by Member Benson to close case and not issue notice of proposed disciplinary action.

Motion seconded by Member Haworth.

Motion passed unanimously by a vote of 7-0.

Public Comment

None.

Board Member Reports

PT Compact: Member Troy Costales, who serves as the Oregon Delegate to the Compact Commission, and who is currently serving as the Chair of the Compact Commission, provided a brief summary of the most recent PT Compact Commission Executive Board meeting 2/5/2019. As of that date, Georgia, Maryland, Michigan and Virginia had introduced legislation to enact the PT Compact in those states. In addition, several other states were anticipated to introduce legislation this year, including Massachusetts, Arkansas, Connecticut, Delaware, Nevada, and Wisconsin. This is in addition to the 21 states that have already enacted legislation. Of those 21, nine states as of 2/5/2019 are fully active with the remaining 12 in various stages of implementation. January was a banner month, with 45 privileges issued nationwide. Member Costales also noted that his term as delegate will end in October, so the Board will need to appoint a new delegate by that time.

FSBPT: Chair Canizares noted that the Board administrator position on the FSBPT board has changed as the incumbent had to step down as they had changed employment. Per bylaws, Adrienne D. Price of Georgia was appointed to this position,

Open Roundtable: Executive Director Sigmund-Gaines provided an update on the HB2092 changing the name of the Board. The bill was passed out of the House and is now pending in the Senate. The bill is likely not going to be scheduled for hearing in the Senate until after the deadline for 1st chamber work sessions to be held, which is not until mid-April.

Presentation and Approval of the Executive Director's Report

Chair Canizares recognized Director Sigmund-Gaines and asked her to present the Executive Director Report. Director Sigmund-Gaines reviewed the information in the report for the Board as written. Chair Canizares asked for a motion to accept and approve the report. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

Consideration of Possible Initiation of Public Rulemaking to Amend current 2017-2019 Biennium Budget

Chair Canizares asked Director Sigmund-Gaines to introduce the item. Director Sigmund-Gaines presented the most recent budget and expense projection for the end of the biennium, noting that the Board is currently projected to exceed the expense budget for the biennium as a result of expenses that

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were not anticipated when the budget was first adopted in 2017. The variance is currently projected to be approximately \$75,000 or about 6%.

The expenses that were not anticipated at the time the budget was adopted relate to: the retirement of the former director, payment of back pay due to a misclassification of the position, as well as higher than budgeted personnel expenses for PERS, health benefits, and related taxes for all personnel. Legal expenses were also higher than budgeted due to the significant expense of the legal opinion relating to dry needling acquired by the Board.

Revenues are also anticipated to be greater than budgeted for the biennium, which will offset most of the increase in expenses, and the Board has sufficient ending balance to otherwise cover the expenses. No increase in fees is being proposed. The Board has been reducing other expenses and may be able to continue to offset the variance at least in part in the remainder of the biennium, but staff recommends initiating temporary rulemaking to amend the current budget by \$75,000 at this time. Chair Canizares asked for a motion to initiate the temporary rulemaking process to amend OAR 848-005-0010 as described. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

2019-2021 Biennium Budget Forecast and Consideration of Initiation of Administrative Rulemaking

Chair Canizares asked Director Sigmund-Gaines to introduce the item. Director Sigmund-Gaines presented the proposed budget for the 2019-2021 biennium for \$1,616,173 covering the period of July 1, 2019 through June 30, 2021. She noted that this would be a deficit budget for the biennium, meaning expenses will exceed projected revenues; however, the Board has sufficient ending balance to cover the differential and no fee increases are proposed for the biennium. Expenses are increasing due to several factors including higher IT expenses with the replacement of the Board's nearly 20 year old system, additional staff costs with the addition of an IT related position, and increased costs related to personnel health and benefit coverage and other overhead expenses including increased AAG rates for the biennium. Chair Canizares opened the floor for questions and discussion. Chair Canizares asked for a motion to approve proposed budget and direct staff to initiate administrative rulemaking to adopt the budget. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

Rulemaking: Possible Adoption of Proposed Rule Change related to Examination Process

Chair Canizares recognized Director Sigmund-Gaines. Director Sigmund-Gaines presented materials regarding the proposed amendment to OAR 848-010-0015(2). Public hearing was held 2/28/2019; no public comment was received in writing or at the public hearing. After discussion, Chair Canizares asked for a motion to adopt the amendment to OAR 848-010-0015(2) as published, effective March 1, 2019. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

Rulemaking: Possible Adoption of Proposed Rule to adopt Oct 2018 PT Compact Commission Rules

Chair Canizares recognized Director Sigmund-Gaines. Director Sigmund-Gaines presented materials regarding the proposed amendment to OAR 848-055-0001 being made in order to adopt the PT Compact Commission Rules as published October 2018, as required by ORS 688.240. Public hearing

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was held 12/21/2019; no public comment was received in writing or at the public hearing. After discussion, Chair Canizares asked for a motion to adopt the amendment to OAR 848-055-0001 as published, effective March 1, 2019. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

FSBPT Delegate and Alternate Delegate Election (term July '19-June '20)

Chair Canizares recognized Director Sigmund-Gaines. Director Sigmund-Gaines noted that the FSBPT requires that board delegates be certified by May 1st, and therefore the board would need to appoint delegates during the March meeting, as the next scheduled board meeting will be too late. She described the duties of the delegates. After discussion, Chair Canizares asked for nominations for FSBPT Delegate and Alternate Delegate position. Member Benson was proposed as Delegate. Member McAvoy was proposed as Alternate Delegate. Chair Canizares asked for a motion to appoint the members as identified. Member Benson so proposed. . Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

New Board Website Preview

Chair Canizares recognized Director Sigmund-Gaines. Director Sigmund-Gaines provided a demo of the new Board website currently in development, which implements the new State of Oregon standards required effective 2020. Director Sigmund-Gaines noted that the roll out for the new website is planned for October 1, 2019 to coincide with the planned roll out of the new IT system.

New Licensing Database Proposed Implementation

Chair Canizares recognized Director Sigmund-Gaines. Director Sigmund-Gaines provided a verbal report of the board's IT system replacement project. The board submitted a business case, project plan and contract for review by the State of Oregon IT and Enterprise Security Offices, as well as review of the contract by the Department of Justice. The business case considered five different alternatives, and the recommended alternative is to implement Open Regulate by Thentia, and enter into a five year contract. Chair Canizares asked for a motion to direct staff to move forward with contract with Thentia. Member Benson so proposed. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

Resolution to Modify PERS Employee Paid Contribution Pickup per Direction from Department of Administrative Services (DAS).

Chair Canizares recognized Director Sigmund-Gaines. Director Sigmund-Gaines provided a summary of the written resolution pertaining to the PERS employee paid contribution pickup. Chair Canizares asked for a motion to adopt the resolution as written. Member Benson so proposed. Member Haworth seconded the motion. The motion passed by a vote of 6-0. Member Costales abstained from the vote.

Ratification of PT/PTA Licenses & Temporary Permits:

Staff presented the list of new licenses and temporary permits issued December 8th, 2018 through February 21, 2019. Chair Canizares opened the floor for questions and discussion. With none noted, Chair Canizares asked for a motion to ratify the new licensees and permit holders. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

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Approval of Board Meeting Minutes:

The drafted minutes from the December 17th, 2018 Regular Board Meeting were presented to the Board for approval. Member Benson so moved. Member Haworth seconded the motion. The motion passed unanimously by a vote of 7-0.

Other Business

Chair Canizares asked if there was any other business; staff confirmed the next board meeting will be held May 17th, 2019 and that the September board meeting will be held at Pacific University.

Chair Canizares adjourned the meeting at 1:06 PM.

Physical Therapist Licensing Board
Board Model Board Actions Guidelines Subcommittee Meeting

March 1, 2019

MINUTES

Friday, March 1, 2019

Board Members Present: Ruggie Canizares, PT, Chair; Troy Costales; Alan McAvoy, PT.

Board Members Absent: Sandra Hahn, Excused.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board Subcommittee into Public Session at 1:21 PM.

No guests were present at this time.

Given that not all members of the committee were available for the meeting due to weather, Chair Canizares proposed rescheduling the meeting, after a brief discussion of the purpose of the subcommittee and the materials that would be reviewed.

After discussion, a new date for the meeting was selected, to be held May 17th at 7am, ahead of the scheduled regular board meeting at 8:30am.

No other business was conducted.

Chair Canizares adjourned the meeting at 1:35 PM.

**Physical Therapist Licensing Board
Board Meeting
May 17, 2019
MINUTES**

Friday, May 17, 2019

Board Members Present: Ruggie Canizares, PT, Chair; Aubree Benson, PT, Vice Chair; Troy Costales; Erica Goldsmith, PTA; Phil Haworth, PT; Alan McAvoy, PT; Becca Reisch, PT, PhD; Sandra Hahn.

Board Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator; Rick Sullivan, PTA, Licensing Coordinator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board into Public Session at 8:45 AM for the purpose of roll call. No members of the public were present at this time.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 8:46 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 11:44 AM, Chair Canizares adjourned Executive Session.

PUBLIC (OPEN) SESSION

At 12:25 PM Chair Canizares convened Public Session. All members noted previously were present.

Members of the Public Present: Susan Bamberger, PT, OPTA.

Board Motions:

Case PT 459b-03/19

Motion by Member McAvoy to close case and issue license.

Motion seconded by Member Reisch.

Motion passed unanimously by a vote of 8-0.

Case PT 635b-03/19

Motion by Member McAvoy to offer stipulated agreement and final order of voluntary surrender.

Motion seconded by Member Reisch.

Motion passed unanimously by a vote of 8-0.

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Case PT 664-11/18

Motion by Member McAvoy to close case and not issue notice of proposed disciplinary action.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 666a-01/19

Motion by Member McAvoy to close case and not issue notice of proposed disciplinary action.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 666b-01/19

Motion by Member McAvoy to close case and not issue notice of proposed disciplinary action.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 667-02/19

Motion by Member McAvoy to close case and issue confidential advisory letter.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Case PT 669-04/19

Motion by Member McAvoy to close case and issue license.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 8-0.

Public Comment

None.

Reschedule of July 2019 Board Meeting

Chair Canizares recognized Director Sigmund-Gaines. Ms. Sigmund-Gaines noted that several Members have a conflict for the currently scheduled July 26th meeting. After discussion, the Members identified July 22nd as best date for the majority of the Members, excepting Member Goldsmith. Chair Canizares asked for a motion to change the date. Member Benson so moved.
Member Haworth seconded the motion. The motion passed unanimously by a vote of 8-0.

Board Member Reports

PT Compact: Member Troy Costales, who serves as the Oregon Delegate to the Compact Commission, and who is currently serving as the Chair of the Compact Commission, noted that the count of states that have enacted Compact legislation is now 25, up from 21 as of the last report. He further noted that more states are expected to begin issuing privileges over the next several months. As of the end of 2018, 64 privileges have been issued overall; Of those 64, Tennessee issued the most with 17 and Oregon is in the number 2 spot with 15 issued. Member Costales noted that there is likely going to be a minor change to the PT Compact Commission Rules that will be considered at the upcoming PT Compact Commission annual meeting in October. Member Costales also reminded the

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Board that his term as Oregon PT Board Member will be up in October this year, so the Board will need to elect a new Compact Delegate at the September meeting, for a term to begin November 2019. Chair Canizares noted that the role could be served by the Board delegate, alternate delegate or administrator, or could be filled by a different board member.

FSBPT: Ms. Sigmund-Gaines noted that based on FSBPT membership feedback, oPTion, aPTitude and ProCert products/services will be retired. The FSBPT is currently working with jurisdictions that utilize one or more of these on transition planning. Executive Director Sigmund-Gaines noted that she had contacted the FSBPT to confirm which products/services are used in Oregon; specifically oPTion and aPTitude. The FSBPT has not yet provided specific detail on timing and other options; but more information will be available this year.

FSBPT Model Board Action Guidelines Subcommittee: Ms. Sigmund-Gaines noted the subcommittee had met prior to the board meeting to begin the crosswalk activities and has scheduled a meeting for June 6, 2019 via teleconference to continue the committee work, and anticipates having a report of recommendations for the July meeting.

Open Roundtable: Chair Canizares provided a summary of the International Network of Physiotherapy Regulatory Authorities/World Confederation for Physical Therapy (INPTRA/WCPT) conference he had attended as an FSBPT board member. Topics covered at the event included trends in new considerations in digital practice particularly in Australia, UK and France; PTs issuing prescriptions (AUS); various levels in the regulation of physical therapy including zero regulation in Germany where all complaints handled via civil actions only; addressing ongoing practitioner competency; and many other topics. Chair Canizares noted that there is much to learn from global PT practice and trends and participating in global conversations is valuable for strategic planning and future policy consideration.

Presentation and Approval of the Executive Director's Report

Chair Canizares recognized Director Sigmund-Gaines and asked her to present the Executive Director Report. Ms. Sigmund-Gaines reviewed the information in the report for the Board as written. Chair Canizares asked for a motion to accept and approve the report. Member McAvoy so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 8-0.

Rulemaking to Amend current 2017-2019 Biennium Budget

Chair Canizares asked Director Sigmund-Gaines to introduce the item. Ms. Sigmund-Gaines noted that the proposed rule had been published and a public hearing held May 16th, 2019. No comments were received in writing or at the public hearing. Chair Canizares asked for a motion to approve the rule amendment as written. Member McAvoy so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 8-0.

Election of Board Officers

Chair Canizares asked Director Sigmund-Gaines to introduce the item. Ms. Sigmund-Gaines noted that Member Canizares had expressed interest in the Chair position and Member Haworth in the Vice Chair Position. No other members expressed interest in running. Ms. Sigmund-Gaines noted that since Member Canizares' term ends December 2019, at that time the Vice Chair would become Chair and the Board would need to hold a special election for a new Vice Chair. Chair Canizares asked for

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a motion to elect Member Canizares as Chair and Member Haworth as Vice Chair. Member McAvoy so moved.

Member Reisch seconded the motion. The motion passed by a vote of 7-0; Member Canizares abstained.

2019 Legislative Session Update

Chair Canizares asked Director Sigmund-Gaines to introduce the item. Ms. Sigmund-Gaines noted HB2092, the bill to change the name of the Board, had passed and has been signed into law, effective 1/1/2020. Ms. Sigmund-Gaines then walked through a list of key bills that were still active in the legislative Session and their current status. Member Costales noted a few corrections to the document relating to chamber status. Ms. Sigmund-Gaines made the amendments to the document in the meeting to reflect the changes. A final list of bills passed will be brought after the close of Session to the Board for review, once it is known which of the bills are enacted into law. Ms. Sigmund-Gaines notes that the Board should expect rulemaking activity in fall and winter in order to implement the changes in law as a result of Session.

Ratification of PT/PTA Licenses & Temporary Permits:

Staff presented the list of new licenses and temporary permits issued February 22, 2019 through May 9, 2019. Chair Canizares opened the floor for questions and discussion. With none noted, Chair Canizares asked for a motion to ratify the new licensees and permit holders. Member McAvoy so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 8-0.

Approval of Board Meeting Minutes:

The drafted minutes from the March 1st, 2019 Regular Board Meeting were presented to the Board for approval. One correction was noted. Chair Canizares asked for a motion to approve the minutes as amended. Member McAvoy so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 8-0.

The drafted minutes from the March 1st, 2019 Subcommittee Meeting were presented to the Board for approval. Chair Canizares asked for a motion to approve the minutes. Member McAvoy so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 8-0.

Other Business

None.

Chair Canizares adjourned the meeting at 1:49

**Physical Therapist Licensing Board
Board Model Board Actions Guidelines Subcommittee Meeting
May 17, 2019
MINUTES**

Friday, May 17, 2019

Committee Members Present: Ruggie Canizares, PT, Chair; Troy Costales; Alan McAvoy, PT; Sandra Hahn.

Committee Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board Subcommittee into Public Session at 7:06 AM.

No members of the public were present at this time.

The committee reviewed the FSBPT Model Board Action Guidelines reference material on the Model itself as well as the instructions for performing the crosswalk between the Model and Oregon rules and statutes. The committee began the process of working through the specific exercises that comprise the crosswalk. The resulting work of the committee will be presented to the full Board at the July 2019 meeting.

After discussion, a date for a subsequent meeting to continue the subcommittee work was selected, to be held June 4th via teleconference at 12:45 PM.

No other business was conducted.

Chair Canizares adjourned the meeting at 8:17 AM.

**Physical Therapist Licensing Board
Board Model Board Actions Guidelines Subcommittee Meeting
June 04, 2019
MINUTES**

Tuesday, June 4, 2019

Committee Members Present: Ruggie Canizares, PT, Chair; Troy Costales; Alan McAvoy, PT; Sandra Hahn.

Committee Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board Subcommittee into Public Session at 12:47 PM.

No members of the public were present at this time.

The committee continued the process of working through the specific exercises that comprise the crosswalk of the FSBPT Model Board Action Guidelines to Oregon Rule and Statue. The resulting work of the committee will be presented to the full Board at the July 2019 meeting.

After discussion, a date for a subsequent meeting to continue the subcommittee work was selected, to be held July 3rd via teleconference at 9:30 AM.

No other business was conducted.

Chair Canizares adjourned the meeting at 1:45 PM.

**Physical Therapist Licensing Board
Board Model Board Actions Guidelines Subcommittee Meeting
July 03, 2019
MINUTES**

Wednesday, July 3, 2019

Committee Members Present: Ruggie Canizares, PT, Chair; Troy Costales; Alan McAvoy, PT; Sandra Hahn.

Committee Members Absent: None.

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board Subcommittee into Public Session at 9:32 AM.

No members of the public were present at this time.

The committee concluded the process of working through the specific exercises that comprise the crosswalk of the FSBPT Model Board Action Guidelines to Oregon Rule and Statue. The resulting work of the committee will be presented to the full Board at the July 2019 meeting.

The committee discussed that the agenda item for the full Board meeting would be a lengthy one, in order to orient the Board to the materials and process and to walk through the work product of the subcommittee. The committee also discussed recommending that the materials be presented and discussed at the July meeting, but that any determination of further implementation should be scheduled for a subsequent meeting, in order to allow time to fully consider the material.

No other business was conducted.

Chair Canizares adjourned the meeting at 10:36 AM.

**Physical Therapist Licensing Board
Board Meeting
July 22, 2019
MINUTES**

Monday, July 22, 2019

Board Members Present: Ruggie Canizares, PT, Chair; Aubree Benson, PT, Vice Chair; Troy Costales; Phil Haworth, PT; Alan McAvoy, PT; Becca Reisch, PT, PhD; Sandra Hahn.

Board Members Absent: Erica Goldsmith, PTA (excused).

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator; Rick Sullivan, PTA, Licensing Coordinator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board into Public Session at 8:38 AM for the purpose of roll call. No members of the public were present at this time.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 8:39 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 11:17 AM, Chair Canizares adjourned Executive Session.

PUBLIC (OPEN) SESSION

At 11:30 AM Chair Canizares convened Public Session. All members noted previously were present.

Members of the Public Present: Susan Bamberger, PT, OPTA; Diana Godwin, OPTIP; James Heider.

Board Motions:

Case PT 464-01/13

Motion by Member Haworth to offer amended stipulated agreement and final order of voluntary surrender.

Motion seconded by Member McAvoy.

Motion passed unanimously by a vote of 7-0.

Case PT 648-05/18

Motion by Member Haworth to close case and issue confidential advisory letter.

Motion seconded by Member McAvoy.

Motion passed unanimously by a vote of 6-1; Member Reisch voting No.

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Case PT 657-07/18

Motion by Member Haworth to close case and issue confidential advisory letter.

Motion seconded by Member McAvoy.

Motion passed unanimously by a vote of 7-0.

Case PT 670-04/19

Motion by Member Haworth to close case, no action.

Motion seconded by Member McAvoy.

Motion passed unanimously by a vote of 7-0.

Case PT 671-05/19

Motion by Member Haworth to close case and issue confidential advisory letter.

Motion seconded by Member McAvoy.

Motion passed unanimously by a vote of 6-1; Member Costales voting No.

Case PT 672-05/19

Motion by Member Haworth to issue notice of proposed disciplinary action for violations of ORS 688.140(2)(a) and OAR 848-045-0020(2)(i)(l)(m), and requiring completion of board identified live boundaries course within 1 year.

Motion seconded by Member McAvoy.

Motion passed unanimously by a vote of 6-0; Member Haworth recused from vote and was not present for discussion of case.

Public Comment

None.

Board Member Reports

PT Compact: Member Troy Costales, who serves as the Oregon Delegate to the Compact Commission, and who is currently serving as the Chair of the Compact Commission, noted that LA is now issuing privileges as of 7/22/2019; the next full meeting of the Compact Commission is coming up at the end of October; at the meeting, Costales will be ending his term as Chair of the PT Compact Commission as well as ending his term as the Oregon PT Compact Delegate. He noted that the Board will need to elect the new Delegate at an upcoming meeting, to be in effect from November forward.

FSBPT: Member Benson, who serves as the FSBPT Oregon Delegate provided a report on her attendance at the recent FSBPT Leadership Issues Forum. She noted that it was an excellent event and opportunity to dialog with other regulatory jurisdictions about trends and practices in PT practice and regulation. Highlights of discussions included trends in health care continuing competence; the importance of all jurisdictions having a minimum data set of licensees to support research; variations in jurisdictional laws relating to criminal background checks; a preview of the upcoming proposed changes to the FSBPT by-laws; and an upcoming board assessment tool. Director Sigmund-Gaines noted that she is serving on the task force that is developing the board assessment tool, and the draft tool should be available and presented at the annual meeting. Chair Canizares thanked Ms. Sigmund-Gaines for her work on the task force. Chair Canizares then provided additional information regarding

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updates on the FSBPT overall strategic direction, which includes the retirement of oPTion, aPTitude and ProCERT.

Open Roundtable: Chair Canizares also noted that two individuals from Oregon are being recognized by the FSBPT at the annual meeting in October. Former Executive Director James Heider is being awarded the Richard McDougall Long Term Service Award, and Member Troy Costales is being awarded the President’s Award. Chair Canizares recognized and thanked both men for their service to Oregon through their work with the FSBPT.

Chair Canizares noted that there will be several participants at the annual meeting from Oregon, and as such, asked attorney Tucker Davis to review quorum limits and the importance of not discussing board business at the annual meeting. Member Costales noted that since he is now funded as an attendee at the meeting, there is budget available for sending an additional board member. Chair Canizares encouraged members to consider attending, and several members expressed possible interest. The Chair directed staff to follow up with the members to determine who would be able to attend.

Chair Canizares then noted that he will not be able to attend the September meeting as he is required to attend the CLEAR conference, and so Vice Chair Haworth would be presiding.

Sherri Paru noted that the next meeting will be held at Pacific University in Hillsboro, Oregon.

Presentation and Approval of the Executive Director’s Report

Chair Canizares recognized Director Sigmund-Gaines and asked her to present the Executive Director Report. Ms. Sigmund-Gaines reviewed the information in the report for the Board as written. Chair Canizares asked for a motion to accept and approve the report. Member Haworth so moved. Member McAvoy seconded the motion. The motion passed unanimously by a vote of 7-0.

2019 Legislative Session Update

Chair Canizares asked Director Sigmund-Gaines to introduce the item. Ms. Sigmund-Gaines provided an updated document of bills passed during the 2019 legislative session. Ms. Sigmund-Gaines notes that the Board should expect rulemaking activity in fall and winter in order to implement the changes in law as a result of Session.

Initiation of Public Rulemaking Process to address Board Name Change:

Chair Canizares recognized Director Sigmund-Gaines and asked her to present the proposed rule language to implement the new statutory name of the Board. Ms. Sigmund-Gaines presented a written draft rule. Chair Canizares opened the floor for questions and discussion. With none noted, Chair Canizares asked for a motion to initiate the public rulemaking process. Member Haworth so moved. Member Benson seconded the motion. The motion passed unanimously by a vote of 7-0.

Review of Proposed Board Logo:

Chair Canizares asked staff to introduce the next item. Staff presented three options for an updated board logo based on the statutory change of the name of the board. Chair Canizares opened the floor for questions and discussion and the majority of members indicated preference for the first option. Chair Canizares asked for a motion to adopt the first logo as presented. Member Haworth so moved.

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Member McAvoy seconded the motion. The motion passed unanimously by a vote of 7-0.

Formation of Rule Advisory Team for Review of OAR Division 35:

Chair Canizares recognized Director Sigmund-Gaines. Ms. Sigmund-Gaines noted that the rulemaking advisory team process that had been placed on hold during the legislative session was now going to begin so that the advisory team could hold discussions to inform preliminary draft rules for consideration at the September board meeting. Staff member Paru will be facilitating the advisory team. After discussion, Chair Canizares asked if one or more board members would be willing to attend the meetings in order to support the team and be available for any questions. Member Reisch agreed to serve in this role.

Board Performance KPM (Key Performance Measure) Assessment:

Chair Canizares recognized Director Sigmund-Gaines. Ms. Sigmund-Gaines presented the KPM worksheet for board performance for the 18-19 fiscal year; this assessment had historically been completed by the board chair in the past; the board had voted previously to have the full board to complete the assessment in public session each year. Ms. Sigmund-Gaines walked through the worksheet and the board discussed each item. Chair Canizares asked the board to identify if any members felt any of the questions should be answered as no. All members indicated that all questions should be answered yes. Chair Canizares directed staff to complete the assessment form, which will be published in the upcoming 17-19 biennium report to the Governor.

Ratification of PT/PTA Licenses & Temporary Permits:

Staff presented the list of new licenses and temporary permits issued February 22, 2019 through May 9, 2019. Chair Canizares opened the floor for questions and discussion. With none noted, Chair Canizares asked for a motion to ratify the new licensees and permit holders. Member Haworth so moved.

Member McAvoy seconded the motion. The motion passed unanimously by a vote of 7-0.

Approval of Board Meeting Minutes:

The drafted minutes from the May 17, 2019 Regular Board Meeting, the June 4th, 2019 Board Subcommittee Meeting and the July 3rd, 2019 Board Subcommittee were presented to the Board for approval. Chair Canizares asked for a motion to approve the minutes as written. Member Haworth so moved. Member McAvoy seconded the motion. The motion passed unanimously by a vote of 7-0.

After a short recess, the Board reconvened into Public Session at 1:15 PM.

Model Board Action Guidelines Subcommittee Presentation and Discussion

Chair Canizares asked Ms. Sigmund-Gaines to present the Model Board Action Guidelines. The committee was comprised of Members Canizares, Hahn, Costales, McAvoy with support provided by staff members Sigmund-Gaines and Paru. The purpose of the committee was to complete the four crosswalk exercises provided by FSBPT to compare the model board action guidelines to Oregon statute and rule, to determine the viability of implementing the guidelines and identify any specific rule or statute change that would be required, should the board wish to explore doing so. Ms. Sigmund-

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Gaines walked through the board subcommittee materials as published, and the committee explained the rationale behind the work. Ms. Sigmund-Gaines noted that the purpose of today's presentation is not to lead to a policy decision today, but to provide the detail to members to consider in depth, and a policy discussion will be scheduled at a later meeting, in December or early 2020.

Other Business

Chair Canizares asked if there was any other business. Staff member Paru asked the board to bring their calendar availability to the September meeting to facilitate planning the 2020 board meeting calendar. Ms. Paru also gave a reminder that the September meeting will be at Pacific University in Hillsboro, and that the Pacific PT students have been invited to the public session.

Chair Canizares adjourned the meeting at 2:26 PM

**Physical Therapist Licensing Board
Board Meeting
September 20, 2019
MINUTES**

Friday, September 20, 2019

Board Members Present: Phil Haworth, PT, Vice Chair; Aubree Benson, PT; Troy Costales; Erica Goldsmith, PTA; Alan McAvoy, PT; Becca Reisch, PT, PhD; Sandra Hahn.

Board Members Absent: Ruggie Canizares, PT, Chair (excused).

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator; Gayla Goodwin, Administrative Assistant.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Vice Chair Haworth convened the Board into Public Session at 11:13 AM for the purpose of roll call. No members of the public were present at this time.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 11:15 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 12:05 PM, Vice Chair Haworth adjourned Executive Session.

MEET THE BOARD

At 12:15 PM, members of the public were invited to join the Board for a “meet and mingle” lunch session. Pacific University Physical Therapy students and staff attended. No business was conducted.

PUBLIC (OPEN) SESSION

At 1:16 PM Vice Chair Haworth convened Public Session. All members noted previously were present.

Members of the Public Present: Steve Alstot, PT. First and second year Physical Therapy students and staff of Pacific University. Attendance sheet on file.

Welcome

Vice Chair Haworth welcomed the students and extended thanks to Pacific University and Board Member Reisch for hosting the meeting, and to the students for attending. He explained the meeting process followed by introductions of the Board Staff and Board Members.

Board Motions:

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Case PT 672-05/19

Motion by Member Benson to rescind prior motion and move to issue Stipulated Agreement.
Motion seconded by Member Reisch.
Member Haworth recused from vote and was not present for discussion of case.
Motion passed unanimously by a vote of 6-0 with 1 recusal.

Case PT 650-06/18

Motion by Member Benson to remove probation and reinstate license.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 7-0.

Case PT 676-08/19

Motion by Member Benson to close case.
Motion seconded by Member Reisch.
Motion passed unanimously by a vote of 7-0.

About the Board

Vice Chair Haworth directed Staff Member Paru to present an overview of the mission and function of the Board and how the Board differs from the OPTA. In addition, she highlighted the complaint and investigation processes along with the application process.

Public Comment

None.

Board Member/Committee/Delegate Reports

PT Compact Commission and FSBPT Delegate Updates: Member Costales, who serves as the Oregon Delegate to the Compact Commission, explained what the PT Compact is and why one would want to participate. Because Member Costales' term as Compact Delegate is ending, Vice Chair Haworth asked him to detail the role and expectations of the PT Compact Commission Board Delegate. Chair Haworth asked for Board Members interested in taking over the role as Oregon's Delegate. Member Benson volunteered for the position starting in November. It was recommended to keep it at a 1 year commitment.

Open Roundtable

Vice Chair Haworth recognized Member Costales for his service to the Board, as well as his service serving as Delegate to the PT Compact Commission by presenting him with a certificate. Vice Chair Haworth also noted that Member Costales will be receiving the 2019 FSBPT President's Award at the annual meeting in October.

Director Sigmund-Gaines reviewed the FSBPT motions with the Board. She asked that any comments or concerns be given to Member Benson who will be representing Oregon as the FSBPT Delegate. No comments were presented.

Director Sigmund-Gaines also reviewed the proposed PT Compact Commission Rule Changes. She noted that there was no significant changes proposed, only a clarification of language. Pursuant to

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delegated authority, she will initiate the public administrative rulemaking process, and bring the proposed rule change back to the Board for consideration during the December meeting.

Staff Member Paru discussed her recent involvement with the NPTE item writing workshop. She thanked the volunteers for their participation and Pacific University for providing the facility.

Presentation and Approval of the Executive Director's Report

Vice Chair Haworth recognized Director Sigmund-Gaines and asked her to present the Executive Director's Report. Director Sigmund-Gaines reviewed the information in the report for the Board as written. Chair Haworth asked for a motion to accept and approve the report. Member Benson so moved.

Member Reisch seconded the motion. The motion passed unanimously by a vote of 7-0.

Board General Discussion & Action Items

Advisory Team Report: Division 35 Recommendations: Vice Chair Haworth recognized Staff Member Paru and asked her to present the written materials that were a result from the OAR Division 35 rules advisory committee meetings. Paru reviewed the committee meeting minutes and reviewed the proposed recommendations for rule changes. Vice Chair Haworth directed Director Sigmund-Gaines to detail the Public Rulemaking process for the benefit of the attendees. She detailed the process and requirements, and stressed to the attending students the importance of keeping their contact information with the board current, as this is how they are advised of rule changes, and encouraged their participation in the public process. Vice Chair Haworth asked for feedback from the Board on the recommendations from the advisory committee. After discussion, the Board directed staff to proceed with developing draft rule language based on the advisory committee recommendations, and to review the draft rules with the advisory committee before bringing back to the Board for consideration of possible future rulemaking.

Implementation of HB2011: Cultural Competence Continuing Education: Rules relating to this item regarding the Cultural Competence Continuing Education were addressed with the Advisory Committee's report during the previous item.

After a short recess, the Board reconvened into Public Session at 2:46 PM.

Implementation of HB3030/SB688: Vice Chair Haworth recognized Director Sigmund-Gaines. Sigmund-Gaines addressed the implementation of HB3030/SB688 regarding the Military Spouse Temporary Permit & Rulemaking. She noted that while the Board offers both application by endorsement along with the Compact Privilege option, both of which accomplish the intent of the bills, the bills require the creation of a specific temporary permit. She further identified that we would need to begin capturing information on application for status of applicants as Military Spouse in order to comply with legislative reporting requirements. Director Sigmund-Gaines reviewed draft rules to implement the permit. After discussion, Vice Chair Haworth directed that the 3 year active practice requirement be removed from proposed rules. Vice Chair Haworth then asked for a motion to initiate the Military Spouse Temp Permit using rules as amended. Member Benson so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 7-0.

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Board Meeting Calendar: Vice Chair Haworth recognized Director Sigmund-Gaines and asked her to present the proposed Board Meeting Calendar for 2020. After discussion, there were 2 possible conflicts with the July date, but the consensus was to adopt the Meeting Calendar as proposed, and review again at the March meeting when 2 new members are anticipated to be joining the Board. Vice Chair Haworth asked for motion to approve the proposed 2020 calendar. Member Benson so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 6-0, with Member Costales abstaining.

Ratification of PT/PTA Licenses & Temporary Permits:

Staff presented the list of new licenses and temporary permits issued July 11, 2019 through September 12, 2019. Vice Chair Haworth opened the floor for questions and discussion. With none noted, Vice Chair Haworth asked for a motion to ratify the new licensees and permit holders. Member Benson so moved.

Member Reisch seconded the motion. The motion passed unanimously by a vote of 7-0.

Approval of Board Meeting Minutes:

The draft minutes from the July 22, 2019 Regular Board Meeting were presented to the Board for approval. Vice Chair Haworth asked for a motion to approve the minutes as written. Member Benson so moved. Member Reisch seconded the motion. The motion passed unanimously by a vote of 7-0.

Other Business

Vice Chair Haworth asked if there was any other business. Hearing none, he closed by thanking the students for attending and gave a brief overview of the topics discussed. Staff and Board members concurred.

Vice Chair Haworth adjourned the meeting at 3:10 PM.

**Physical Therapist Licensing Board
Emergency Board Meeting
November 19, 2019
MINUTES**

Tuesday, November 19, 2019

Board Members Present: Ruggie Canizares, PT, Chair; Aubree Benson, PT; Troy Costales; Phil Haworth, PT, Vice Chair; Becca Reisch, PT, PhD; Sandra Hahn, Erica Goldsmith, PTA.

Board Members Absent: Alan McAvoy, PT (excused).

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board into Public Session at 3:32 PM for the purpose of roll call. No members of the public were present at this time.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 3:34 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 4:11 PM, Chair Canizares adjourned Executive Session.

PUBLIC (OPEN) SESSION

At 4:12 PM, Chair Canizares convened Public Session. All members noted previously were present.

Members of the Public Present: None.

Board Motions:

Case PT 675-08/19

Motion by Member Reisch to enter into Interim Stipulated Agreement under which licensee agrees not to practice while under investigation and until the Board's final order or the case is closed by the Board.

Motion seconded by Member Costales.

Motion passed unanimously by a vote of 7-0.

Public Comment

None.

Other Business

None.

Chair Canizares adjourned the meeting at 4:14 PM

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Oregon Board of Physical Therapy Board Meeting Minutes December 13, 2019

Board Members Present: Ruggie Canizares, PT, Board Chair; Phil Haworth, PT, Vice Chair; Aubree Benson, PT; Erica Goldsmith, PTA; Alan McAvoy, PT; Becca Reisch, PT, PhD; Sandra Hahn, Public Member.

Board Members Absent: Troy Costales, Public Member (excused).

Staff: Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator; Rick Sullivan PTA, Licensing Coordinator.

Legal Counsel: Joanna Tucker Davis, AAG.

PUBLIC (OPEN) SESSION

Chair Canizares convened the Board into Public Session at 8:37 AM for the purpose of roll call. No members of the public were present at this time.

EXECUTIVE (CLOSED) SESSION

After roll call, the meeting was convened into Executive Session at 8:39 AM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 11:11AM, Chair Canizares adjourned Executive Session.

PUBLIC (OPEN) SESSION

At 11:14 AM Chair Canizares convened Public Session. All members noted previously were present.

Members of the Public Present: Diana Godwin (OPTIP); Susan Bamberger, PT, representing (OPTA). Attendance sheet on file.

Board Motions:

Case PT 677-06/19

Motion by Member McAvoy to close case.

Motion seconded by Member Benson.

Motion passed unanimously by a vote of 7-0.

Case PT 678-10/19

Motion by Member McAvoy to issue a Confidential Advisory Letter and close case.

Motion seconded by Member Benson.

Motion passed unanimously by a vote of 7-0.

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Case PT 679-10/19

Motion by Member McAvoy to issue a Stipulated Agreement and Final Order with Civil Penalty of \$1,000 for violations of ORS 688.140(2)(a) and OAR 848-045-0020(2)(a)

Motion seconded by Member Benson.

Motion passed unanimously by a vote of 7-0.

Case PT 680-11/19

Motion by Member McAvoy to close case.

Motion seconded by Member Benson.

Motion passed unanimously by a vote of 7-0.

Case PT 682-11/19

Motion by Member McAvoy to issue license with a notice of proposed disciplinary action and a Civil Penalty of \$1,000 for violation of ORS 688.140 (2)(c) and OAR 848.045.0020 (2)(a).

Motion seconded by Member Benson.

Motion passed by a vote of 6-1, with Member McAvoy voting No.

Case PT 683-11/19

Motion by Member McAvoy to close case.

Motion seconded by Member Benson.

Motion passed unanimously by a vote of 7-0.

Case PT 673-05/19

Motion by Member McAvoy to close case without prejudice.

Motion seconded by Member Benson.

Motion passed unanimously by a vote of 7-0.

Public Comment

None.

Board Member/Committee/Delegate Reports

PT Compact Commission and FSBPT Delegate Updates: Members Benson, McAvoy and Board Chair Canizares offered a brief presentation of the activities and seminars they attended during the FSBPT Annual conference. Of note, the FSBPT had so much positive feedback from the keynote address “Trauma’s Impact on Boundary Violation Investigations Training”, that they will be holding additional training this spring for interested parties. Executive Director Sigmund-Gaines and Board Investigator Paru have expressed interest in attending that training. Member Benson volunteered to serve on the PT Compact Commission for one term.

CLEAR Conference Report: Board Chair Canizares gave a summary of topics from the CLEAR annual conference. These included Cultural Competency, Virtual Reality practical exams, and the importance of the role of Executive Director as a pivot point between the Board and the mission of the Board staff.

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Recognition of Service: Board Chair Canizares was presented with a certificate of appreciation for his years of volunteer service on the PT Board acting in the role of Member, Vice Chair and Board Chair.

New Board Member Appointments: The Oregon Senate met in November and approved two new Members to the Board. They are Members Hoku Okumura, PT Member and Andrea Muzikant, Public Member. Their terms will run from Jan 2020 thru Dec 2024.

Open Roundtable: No items.

Presentation and Approval of the Executive Director's Report

Chair Canizares recognized Director Sigmund-Gaines and Licensing Coordinator Sullivan who presented the Executive Director's Report. Chair Canizares asked for a motion to accept and approve the report as written. Member McAvoy so moved and Benson seconded the motion. The motion passed unanimously by a vote of 7-0.

Board General Discussion and Action Items

Election of Board Officers: Vice Chair Haworth was unanimously elected to the position of Board Chair with the term beginning Jan 2020 and ending June 2021. Member McAvoy was unanimously elected Vice Chair with the term beginning Jan 2020 and ending June 2021.

Adoption of OAR 848-005-0005 The Board adopted by unanimous vote 7-0 proposed administrative rule changing the name of the Board to the Oregon Board of Physical Therapy. The name change will be effective Jan 1, 2020. No written or oral comments were received by the Board.

Adoption of OAR 848-055-0001 The Board adopted by unanimous vote 7-0 proposed administrative rule adopting the most recent Compact Commission Rules that were adopted by the Compact Commission at its annual meeting in October 2019. No written or oral comments were received by the Board.

Adoption of OAR 848-005-0020, 0027 The Board adopted by unanimous vote 7-0 the proposed administrative rules relating to implementing HB 3030 / SB 688 Military Spouse Permit and Fee. No written or oral comments were received by the Board.

Policy Discussion:

Re-Entry to Practice. With the elimination of oPTion by the FSBPT, the Board no longer has one of its tools to evaluate the competency of a PT who has not been licensed for 5 or more years. Board directed staff to work with Susan Bamberger, PT OPTA Board liaison and the OPTA to identify additional evaluation methods. In the meantime, per existing OAR, applications will be reviewed and demonstration of competency requirements determined on case by case basis.

PT Compact Privilege Holders Contact Information. After review of OAR's with Board and AAG, it was determined that the OAR requiring licensees maintain current contact information applies to compact privilege holders.

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Review Requirements and Legislative Report SB 855. Executive Director Sigmund-Gaines presented the report that was submitted to the legislature as required. Over the past several months ongoing discussions with other Health Boards and the Governor’s Office informed the response. In future legislative sessions, there may be additional legislation that may affect the Boards licensing process.

IT System Update and Licensing Portal. Staff presented an update on the current status of the implementation of the new licensing data base, licensing portal, and website. It is projected that renewals for 2020-2022 will be done on the new database and should be going live in January 2020. User testing is expected to begin by the end of December 2019.

Oregon Workforce Data. Staff presented the 2016-2018 Workforce Survey for Health Boards released recently by the office of Health Analytics. Currently, the information when released is almost two years old. Going forward, the Board may have access to more current information which can be used with strategic planning.

Strategic Planning Update. The strategic planning session that had been scheduled for November was cancelled. Board staff continues to work on parts of the plan initially developed at the Nov 2018 session, with updates and another planning session scheduled for November 2020. Activities are already well underway for 2020 with the new IT system and website, renewals, significant rule making, policy discussion, staffing changes and updates to SB 855.

Board Member Training. Board members had the opportunity to review and discuss statewide HR policies related to maintaining a harassment free workplace as required annually. Staff will send out information to the Board on how to access the corresponding online training. Members will complete individual training by the end of the calendar year.

Ratification of PT/PTA Licenses & Temporary Permits:

Staff presented the list of new licenses and temporary permits issued Sept 13, 2019 through December 6, 2019. Chair Canizares opened the floor for questions and discussion. With none noted, Chair Canizares asked for a motion to ratify the new licensees and permit holders. Member McAvoy so moved.

Member Benson seconded the motion. The motion passed unanimously by a vote of 7-0.

Approval of Board Meeting Minutes:

The draft minutes from the September 20, 2019 Regular Board Meeting were presented to the Board for approval. Chair Canizares asked for a motion to approve the minutes as written. Member McAvoy so moved. Member Benson seconded the motion. The motion passed unanimously by a vote of 7-0. The draft minutes from the November 19, 2019 Emergency Board Meeting were then presented to the Board for approval. Chair Canizares asked for a motion to approve the minutes as written. Member McAvoy so moved. Member Benson seconded the motion. The motion passed unanimously by a vote of 7-0.

Other Business. Chair Canizares asked if there was any other business. Hearing none, meeting adjourned. **Meeting Adjourned 1:27pm**